



Republic of the Philippines  
**DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT**  
**REGION XII**

Prime Regional Government Center, Carpenter Hill, Koronadal City 9506  
<https://region12.dilg.gov.ph>

**REGIONAL DISPOSAL COMMITTEE (RDC)**  
**UNSERVICEABLE PROPERTIES AND EQUIPMENT**

**INVITATION TO BID**

for the

**SALE OF UNSERVICEABLE PROPERTIES AND EQUIPMENT ON**  
**“AS IS, WHERE IS” BASIS**

1. The Department of the Interior and Local Government – Regional Office XII (DILG–RO XII) thru the Regional Disposal Committee (RDC) on Unserviceable Properties and Equipment on “As Is, Where Is” Basis invites all interested parties to buy/purchase by way of sealed bids on “Unserviceable Motor Vehicles, Office/ IT Equipment and Accessories”, as follows:

MOTOR VEHICLES				
Lot	No.	Item / Descript	Floor Price	Location
A	1	KIA BESTA FUEL: DIESEL	9,250.00	Vacant lot inside the Parking Area of the DILG RO XII Office  Prime Regional Government Center, Brgy. Carpenter Hill, Koronadal City
	2	ISUZU FUEGO (PICK UP) FUEL: DIESEL	41,750.00	
	3	NISSAN FRONTIER FUEL: DIESEL	11,250.00	
	4	NISSAN FRONTIER 3.2 FUEL: DIESEL	38,875.00	
Ninety-Seven Thousand One Hundred Twenty-Five Pesos Only (Php 97,125.00)				

Office / IT Equipment & Accessories				
Lot	No.	Item Description	Floor Price	Location
B	1	12 units – Air Conditions	Three Thousand Three Hundred Ninety-Five Pesos (PHP 3,395.00)	Ground Floor, DILG RO XII  Prime Regional Government Center, Brgy. Carpenter Hill, Koronadal City
	2	1 unit – Computer Monitor		
	3	1 – Camera-recorder		
	4	2 units – Photocopier Machines		
	5	2 units – Facsimile Machines		
	6	1 unit – Finger Print Scanner		
	7	7 units – Printer Machines		
	8	3 units – Projectors		
	9	6 units – Uninterruptible Power Supply (UPS)		



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2. **SEALED BIDS** must be received by the Regional Disposal Committee Secretariat of the DILG RO XII – General Services Section (Ground floor Area) of the DILG XII Regional Office, Prime Regional Government Center, Brgy. Carpenter Hill, Koronadal City on **September 20, 2023 (date)**, **1:00 P.M.(time)** at **Wagi A Hall, 2<sup>nd</sup> Floor of the DILG XII Regional Office(place)**, at which date, time, and place of the **BID ACTIVITY** will be opened in the presence of the bidders of their duly authorized representatives. **LATE BIDS SHALL NOT BE ACCEPTED.**
3. Relative thereto, a **PRE-BID CONFERENCE** will be conducted on **September 14, 2023, 1:00PM** at **Wagi A** to discuss among others the Terms of Reference. **Actual Bidding** shall be held on **20 September 2023, 1:00 P.M. at Wagi A Hall, 2<sup>nd</sup> Floor of the DILG XII Regional Office.**
4. For inspection of the above properties scheduled from **12 Sept. 2023** to **20 Sept. 2023**, and securing of bid documents with **non-refundable fee** in the amount of:  
  
**LOT A - MOTOR VEHICLES - Php 1,000.00**  
**LOT B – Office / IT Equipment & Accessories –Php 500.00**
5. Participating bidders must submit their bid proposal together with the required documents, to wit:
  - 5.1 **Certified true copy** of any valid Government Issued Identification Card such as (SSS, GSIS, driver's License, Passport, or Postal ID).
  - 5.2 **Original or Certified True Copy** of BIR Income Tax Return (2023).
  - 5.3 Instruction to Bidders and Terms and Conditions of Sale (Issued to the bidders) and **duly signed** indicating acknowledgment and acceptance of all stipulations thereto by the bidder/s.
  - 5.4 Official Bid Form (Issued to the bidders) and **duly signed** indicating acknowledgment and acceptance of all stipulations thereto by the bidder/s.
6. No bid below the total selling price of the Unserviceable Motor Vehicles, IT Equipment and Accessories shall be considered.
7. Participating bidders are presumed to have seen and inspected the aforementioned properties at the place where the same is located.

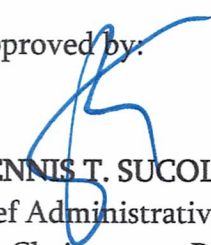


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8. Sealed bid offers shall be submitted to the Regional Disposal Committee together with the required documents mentioned above under 5.1 to 5.4.
9. In case of a “Tie” among bidders which takes place when two or more bidders offered exactly the same price quotation, all concerned bidders of their duly authorized representative shall appear after the conduct of the bidding and witness the drawing of lots. This shall be the basis to determine the winning bidders based on sheer luck or chance corollary to the Government Procurement Policy Board (GPPB) Circular No. 06-2005 dated 05 August 2005. The “drawing of lots” shall be conducted by the Regional Disposal Committee in the presence of the concerned bidders on their duly authorized representatives and a representative from the Office of the COA Auditor.
10. Upon payment of the full price, the winning bidder/s shall be the recipient of unserviceable motor vehicles/IT equipment and accessories and is required to haul the same within seven (7) working days.
11. The Invitation to Bid (ITB) will be posted in at least three (3) conspicuous places in the locality and at the DILG XII - Regional Office website at <http://region12.dilg.gov.ph>.
12. The DILG Regional Office XII reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award thereby incurring any liability to the affected bidder or bidders.
13. For any clarification, you may contact **Mr. Alexis G. Bullanday** at telephone numbers (083) 228-79 60 or email address at [mail@region12.dilg.gov.ph](mailto:mail@region12.dilg.gov.ph).

Approved by:

  
**DENNIS T. SUCOL, MPA**  
Chief Administrative Officer  
Chairperson, RDC