



Republic of the Philippines  
**DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT**  
**REGION XII**

"Matino, Mahusay at Maaasahan"

Prime Regional Government Center, Carpenter Hill, Koronadal City, 9506

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September 30, 2021

**AKMAD J. USMAN, CESO III**  
 Regional Director  
 Department of Budget and Management (DBM) XII  
 Koronadal City

DILG-XII, Regional Office  
 Koronadal City  
**RELEASED**  
 By: *Carlo Ferrero*  
 Date: *9/30/21* Time: *4:21*  
*M2-1265*

Dear **Director Usman**:

*Greetings of Peace!*

We respectfully submit to your good office the Annual Procurement Plan for Common-Use Supplies and Equipment (APP-CSE) for FY 2022 of the Department of the Interior and Local Government (DILG) Region XII.

Please acknowledge receipt thereof.

Thank you and more power.

Very truly yours,

*JML*

**JOSEPHINE CABRIDO-LEYSA, CESO III**  
 Regional Director



The DILG Region XII, imbued with integrity, competence and professionalism, and Living Up to a Peaceful, Accountable, and Dynamic working environment, commits to deliver quality services through oversight function, capacity development intervention, incentives and rewards and administrative assistance to local government units.

We uphold customer satisfaction and continual improvement of our Quality Management System's effectiveness, compliant to applicable laws, rules and regulations, and international standards, for a highly Developed, Orderly, Self-Reliant, Environment-friendly and Globally Competitive SOCCSKSARGEN. (LUPADDOSE).

APP-CSE 2022 FORM  
**ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2022 FORM**

**Introduction:**

This form contains the common-use supplies and equipment (CSE) carried in stock by the Procurement Service – Department of Budget and Management (PS-DBM) that may be purchased by government agencies. Consistent with the DBM Circular No. 2018-10 dated 08 November 2018, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Virtual Store will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPC) in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

**Reminders:**

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store.
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website ([www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph)) for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this template otherwise the form will be deemed invalid.
- 5.0 Additional rows for other items may be inserted in PART II, if necessary. Note that this is only applicable in the PART II of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's Virtual Store
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE. □
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM at (02) 8-689-7750 local 4004, 4005, 4019, or visit the PS-DBM website ([www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph)) for the guide on how to fill-out the APP-CSE.

Note: Consistent with **Memorandum Circular No. 2021-1 dated 03 June 2021, issued by AO 25**, the APP-CSE for FY 2022 must be submitted on or before **31 August 2021**.

Department/Bureau/Office: <u>DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT</u>	Agency Code/UACS: <u>14 001 0300012</u>	Contact Person: <u>RYAN J. ALAIR</u>
Region: <u>XII</u>	Organization Type: <u>DEPARTMENT / NGA</u>	Position: <u>LGOO II/SUPPLY OFFICER-DESIGNATE</u>
Address: <u>PRIME REGIONAL GOVERNMENT CENTER, BRGY. CARPENTER HILL, KORONADAL CITY, SOUTH COTABATO</u>		E-mail: <u>dilig12supply@gmail.com</u>
		Telephone/Mobile Nos: <u>083-228-6515</u>

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year		
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
<b>PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)</b>																										
<b>PESTICIDES OR PEST REPELLENTS</b>																										
1	10191509-IN-A01	INSECTICIDE, aerosol type	can	100	0	50	150	20,904.00	100	0	50	150	20,904.00	100	0	50	150	20,904.00	100	0	50	150	20,904.00	600.00	139.36	83616.00
<b>PERFUMES OR COLOGNES OR FRAGRANCES</b>																										
2	53131626-HS-S01	LIQUID HAND SANITIZER, 500ml	bottle	150	0	50	200	30,286.00	150	0	50	200	30,286.00	150	0	50	200	30,286.00	150	0	50	200	30,286.00	800.00	151.43	121144.00
<b>ALCOHOL OR ACETONE BASED ANTISEPTICS</b>																										
3	12191601-AL-E04	ALCOHOL, Ethyl, 68%-72%, 500 ml	bottle	400	0	0	400	26,624.00	400	0	50	450	29,952.00	400	0	50	450	29,952.00	400	0	50	450	29,952.00	1,750.00	66.56	116480.00
4	12191601-AL-E03	ALCOHOL, ethyl, 68%-72%, 1 Gallon	gallon	200	0	200	400	155,168.00	0	200	0	200	77,584.00	200	0	200	400	155,168.00	0	200	0	200	77,584.00	1,280.00	387.92	465504.00
5	51471901-AL-101	ALCOHOL, isopropyl, 68%- 72%, 500ml (-5ml)	bottle	0	0	50	50	2,179.00	0	0	50	50	2,179.00	0	0	50	50	2,179.00	0	0	50	50	2,179.00	200.00	43.58	8716.00
6	51471901-AL-102	ALCOHOL, isopropyl, 68%-72%, scented, 3.785 liters	gallon	0	0	0	0	0.00	20	0	0	20	9,100.00	20	0	0	20	9,100.00	0	0	0	0	0.00	40.00	455.00	18200.00
7	51471505-PO-P01	POVIDONE IODINE, 10 % solution, 120 ml	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	207.75	0.00
<b>COLOR COMPOUNDS AND DISPERSIONS</b>																										
8	12171703-SI-P01	INK, for stamp pad	bottle	0	0	1	1	31.52	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	31.52	31.52
<b>FILMS</b>																										
9	13111203-AC-F01	ACETATE	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	847.82	0.00
10	13111201-CF-P01	CARBON FILM, A4	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	221.00	0.00
11	13111201-CF-P02	CARBON FILM, legal	box	0	0	2	2	417.04	0	0	0	0	0.00	0	0	0	0	0.00	0	0	2	2	417.04	4.00	208.52	834.08
<b>PAPER MATERIALS AND PRODUCTS</b>																										
12	14111525-CA-A01	CARTOLINA, assorted colors	pack	0	2	0	2	167.44	4	0	3	7	586.04	0	4	0	4	334.88	5	0	2	7	586.04	20.00	83.72	1674.40
13	14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280 X 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	882.55	0.00
14	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280 X 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1029.60	0.00



Item & Specifications			Unit of Measure	Monthly Quantity Requirement																	Total Quantity for the year	Price Catalogue (as of 30 April 2022)	Total Amount for the year				
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov				Dec	Q4	Q4 AMOUNT	
51	40101604-EF-S01	ELECTRIC FAN, stand type	unit	5	0	0	5	4,284.30	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	856.86	4284.30	
52	40101604-EF-W01	ELECTRIC FAN, wall mount, plastic blade	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	674.96	0.00	
<b>MEDICAL THERMOMETERS AND ACCESSORIES</b>																											
53	41112224-TG-T02	THERMOGUN	piece	12	0	0	12	30,388.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12.00	2532.40	30388.80	
<b>LIGHTING AND FIXTURES AND ACCESSORIES</b>																											
54	39101628-LT-L01	LINEAR TUBE, Light Emitting Diode (LED), 18 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	205.82	0.00	
55	39101628-LB-L01	LIGHT BULB, Light Emitting Diode (LED)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	82.16	0.00	
<b>MEASURING AND OBSERVING AND TESTING EQUIPMENT</b>																											
56	41111604-RU-P02	RULER, plastic, 450mm	piece	0	0	2	2	35.35	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	17.68	35.36	
<b>CLEANING EQUIPMENT AND SUPPLIES</b>																											
57	47131812-AF-A01	AIR FRESHENER, aerosol type	can	100	20	0	120	10,826.40	100	10	0	110	9,924.20	100	10	0	110	9,924.20	100	10	0	110	9,924.20	450.00	90.22	40599.00	
58	47131604-BR-S01	BROOM, soft, tambo	piece	10	0	0	10	1,362.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10.00	136.24	1362.40	
59	47131604-BR-T01	BROOM, stick, ting-ting	piece	10	0	0	10	182.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10.00	18.20	182.00	
60	47131829-TB-C01	CLEANER, toilet and urinal	bottle	100	0	0	100	4,160.00	100	0	0	100	4,160.00	100	0	0	100	4,160.00	100	0	0	100	4,160.00	400.00	41.60	16640.00	
61	47131805-CL-P01	CLEANSER, scouring powder	can	25	0	0	25	598.00	25	0	0	25	598.00	25	0	0	25	598.00	25	0	0	25	598.00	100.00	23.92	2392.00	
62	47131811-DE-B02	DETERGENT BAR, 140g	piece	50	0	0	50	415.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50.00	8.30	415.00	
63	47131811-DE-P03	DETERGENT POWDER, all-purpose, 1kg	pack	50	0	0	50	2,704.00	50	0	0	50	2,704.00	50	0	0	50	2,704.00	50	0	0	50	2,704.00	200.00	54.08	10816.00	
64	47131803-DS-A01	DISINFECTANT SPRAY, aerosol type	can	150	0	0	150	19,344.00	150	0	0	150	19,344.00	150	0	0	150	19,344.00	150	0	0	150	19,344.00	600.00	128.96	77376.00	
65	47131601-DU-P01	DUST PAN, non-rigid plastic	piece	5	0	0	5	124.15	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	24.83	124.15	
66	51241552-SH-S01	SODIUM HYPOCHLORITE, 3.785 liters	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	131.25	0.00	
67	73101612-HS-L01	LIQUID HAND SOAP, 500mL	bottle	200	0	0	200	20,592.00	200	0	0	200	20,592.00	200	0	0	200	20,592.00	200	0	0	200	20,592.00	800.00	102.96	82368.00	
68	47131802-FW-P02	FLOOR WAX, paste type, red	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	309.76	0.00	
69	47131830-FC-A01	FURNITURE CLEANER, aerosol type	can	120	0	0	120	14,414.40	120	0	0	120	14,414.40	120	0	0	120	14,414.40	120	0	0	120	14,414.40	480.00	120.12	57657.60	
70	47121804-MP-B01	MOP BUCKET, heavy duty, hard plastic	unit	5	0	0	5	11,440.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	2288.00	11440.00	
71	47131613-MP-H02	MOPHANDLE, heavy duty, screw type	piece	5	0	6	11	1,372.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	11.00	124.80	1372.80	
72	47131619-MP-R01	MOPHEAD, made of rayon	piece	25	0	6	31	3,836.56	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	31.00	123.76	3836.56	
73	47131501-RG-C01	RAGS, all cotton	bundle	150	0	20	170	9,149.40	150	0	0	150	8,073.00	150	0	0	150	8,073.00	150	0	0	150	8,073.00	620.00	53.82	33368.40	
74	47131602-SC-N01	SCOURING PAD	pack	25	0	0	25	2,808.00	25	0	0	25	2,808.00	25	0	0	25	2,808.00	25	0	0	25	2,808.00	100.00	112.32	11232.00	
75	47121701-TB-P04	TRASHBAG, GPP specs, black, 910mmx1016mm	pack	50	0	50	100	13,468.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	100.00	134.68	13468.00	
76	47121702-WB-P01	WASTEBASKET, non-rigid plastic	piece	10	0	10	20	559.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20.00	27.96	559.20	
<b>INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES</b>																											
77	43211507-DSK001	DESKTOP FOR BASIC USERS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	24,793.60	0.00	
78	43211507-DSK002	DESKTOP FOR MID-RANGE USERS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	42,390.40	0.00	
79	43211503-LAP001	LAPTOP FOR MID-RANGE USERS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	41,392.00	0.00	
80	43201927-HD-X02	EXTERNAL HARD DRIVE, 1 TB	piece	0	0	1	1	2,598.84	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	2598.84	2598.84	
81	43202010-FD-U01	FLASH DRIVE, 16 GB	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	167.44	0.00	
82	43211708-MO-C01	MOUSE, OPTICAL, USB connection type	unit	20	0	1	21	2,337.30	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	21.00	111.30	2337.30	
83	43211708-MO-C02	MOUSE, WIRELESS, USB	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	154.00	0.00	
84	43212102-PR-D02	PRINTER, Impact, dot matrix, 24 pins, 136 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	38100.97	0.00	













Item & Specifications			Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year					
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT	
278	44103103-SA-B14	TONER CART, Samsung MLT-D108S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2875.58	0.00	
279	44103103-SA-B21	TONER CART, Samsung MLT-D203E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7259.20	0.00	
280	44103103-SA-B18	TONER CART, Samsung MLT-D203L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3458.00	0.00	
281	44103103-SA-B20	TONER CART, Samsung MLT-D203U, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6442.80	0.00	
282	44103103-SA-B12	TONER CART, SAMSUNG MLT-D205E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7321.14	0.00	
283	44103103-SA-B05	TONER CART, SAMSUNG MLT-D205L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3962.24	0.00	
284	44103103-SA-B10	TONER CART, SAMSUNG SCX-D6555A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4066.40	0.00	
285	44103103-BR-B15	TONER CART, BROTHER TN-3478, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6370.00	0.00	
286	44103103-CA-B00	TONER CART, CANON CRG 324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	13399.36	0.00	
<b>AUDIO AND VISUAL EQUIPMENT AND SUPPLIES</b>																											
287	45121517-DD-CD2	DOCUMENT CAMERA, 8 MP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	23623.60	0.00	
288	45111609-MM-P01	MULTIMEDIA PROJECTOR	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	17472.00	0.00	
<b>FLAG OR ACCESSORIES</b>																											
289	55121905-PH-P01	PHILIPPINE NATIONAL FLAG	piece	50	0	0	50	14,242.00	0	0	0	0	0.00	50	0	0	50	14,242.00	0	0	0	0	0.00	100.00	284.84	28484.00	
<b>PRINTED PUBLICATIONS</b>																											
290	55101524-RA-H01	HANDBOOK (RA 9184), 8th edition	book	50	0	0	50	1,860.50	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50.00	37.21	1860.50	
<b>FIRE FIGHTING EQUIPMENT</b>																											
291	46191601-FE-M01	FIRE EXTINGUISHER, dry chemical	unit	1	0	5	6	6,864.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6.00	1144.00	6864.00	
292	46191601-FE-H01	FIRE EXTINGUISHER, pure HCFC	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5613.25	0.00	
<b>CONSUMER ELECTRONICS</b>																											
293	52161535-OV-R01	DIGITAL VOICE RECORDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6415.64	0.00	
<b>FURNITURE AND FURNISHINGS</b>																											
294	56101504-CM-B01	MONOBLOC CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	303.68	0.00	
295	56101504-CH-W01	MONOBLOC CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	301.60	0.00	
296	56101519-TM-S01	MONOBLOC TABLE, white	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1235.52	0.00	
297	56101519-TM-S02	MONOBLOC TABLE, beige	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1088.88	0.00	
<b>ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES</b>																											
298	60121413-CB-P01	CLEARBOOK, 20 Transparent pockets, A4	piece	25	0	0	25	926.00	0	0	0	0	0.00	25	0	0	25	926.00	0	0	0	0	0.00	50.00	37.04	1852.00	
299	60121413-CB-P02	CLEARBOOK, 20 Transparent pockets, Legal	piece	50	0	0	50	1,920.50	0	0	0	0	0.00	50	0	0	50	1,920.50	0	0	0	0	0.00	100.00	38.41	3941.00	
300	60121534-ER-P01	ERASER, plastic/rubber	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4.37	0.00	
301	60121524-SP-G01	SIGN PEN, black	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	20.26	0.00	
302	60121524-SP-G02	SIGN PEN, blue	piece	0	0	15	15	303.90	0	0	0	0	0.00	0	0	0	0	0.00	0	0	15	15	303.90	30.00	20.26	607.80	
303	60121524-SP-G03	SIGN PEN, red	piece	0	0	15	15	303.90	0	0	0	0	0.00	0	0	0	0	0.00	0	0	15	15	303.90	30.00	20.26	607.80	
304	60121124-WR-P01	WRAPPING PAPER, kraft	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	154.84	0.00	
<b>FACE MASK</b>																											
305	46182008-KN-M01	KN95 FACE MASK	piece	250	0	250	500	52,000.00	0	250	0	250	26,000.00	250	0	250	500	52,000.00	0	250	0	250	26,000.00	1,500.00	104.00	156000.00	
306	42131713-SM-M06	SURGICAL MASK, 3 ply	piece	5000	0	0	5000	7,750.00	5000	0	0	5000	7,750.00	5000	0	0	5000	7,750.00	5000	0	0	5000	7,750.00	20,000.00	1.55	31000.00	
<b>SOFTWARE</b>																											

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year				
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT
1	43231513-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
3	43232004-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
4	43232107-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
5	43232202-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
6	43232304-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
7	43232402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
8	43232505-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
9	43232603-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
10	43232701-SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
11	43232802-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
12	43232905-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
13	43233004-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
14	43233205-SFT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
15	43233405-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
16	43233501-SFT-016	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00

**PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)**

1	40101701-AC-W01	Air Conditioning Unit, Window Inverter Type					0	0.00					0	0.00								0	0.00	0.00	0.00
2	40101701-AC-S01	Air Conditioning Unit, Split Type					0	0.00					0	0.00								0	0.00	0.00	0.00
3	44111905-WB-N01	White Board					0	0.00					0	0.00								0	0.00	0.00	0.00
4	44111911-WB-D01	White Board, Digital					0	0.00					0	0.00								0	0.00	0.00	0.00
5	52161505-TV-S01	SMART Television					0	0.00					0	0.00								0	0.00	0.00	0.00
6	52161520-MC-M01	Microphone					0	0.00					0	0.00								0	0.00	0.00	0.00
7	52161512-SP-K01	Speakers					0	0.00					0	0.00								0	0.00	0.00	0.00
8	32101514-AM-P01	Amplifier					0	0.00					0	0.00								0	0.00	0.00	0.00
9	52161517-EQ-E01	Equalizer					0	0.00					0	0.00								0	0.00	0.00	0.00
10	46171615-HD-C01	HD Camera					0	0.00					0	0.00								0	0.00	0.00	0.00
11	45121504-DS-C01	DSLR Camera					0	0.00					0	0.00								0	0.00	0.00	0.00
12	45121516-VH-C01	HD Video Camera					0	0.00					0	0.00								0	0.00	0.00	0.00
13	45121506-VC-C01	Video Conference Equipment					0	0.00					0	0.00								0	0.00	0.00	0.00
14	39112102-LB-B01	LED bulb					0	0.00					0	0.00								0	0.00	0.00	0.00
15	43212104-PI-M01	PRINTER, Inkjet, Monochrome					0	0.00					0	0.00								0	0.00	0.00	0.00
16	43212104-PI-C01	PRINTER, Inkjet, Color					0	0.00					0	0.00								0	0.00	0.00	0.00
17	43212105-PP-001	Portable Printer					0	0.00					0	0.00								0	0.00	0.00	0.00
18	43211509-AT-001	Android Tablet					0	0.00					0	0.00								0	0.00	0.00	0.00
19	43222610-HS-001	Hub/Switches					0	0.00					0	0.00								0	0.00	0.00	0.00
20	43222609-NR-001	Network Routers					0	0.00					0	0.00								0	0.00	0.00	0.00
21	43222640-WA-P01	Wireless Access Point					0	0.00					0	0.00								0	0.00	0.00	0.00
22	43211711-SF-001	Scanner, Flatbed					0	0.00					0	0.00								0	0.00	0.00	0.00

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year			
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT	
23	4511601-WP-P01	Wireless Pointing Device / Laser Pointer				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
24	81112306-MF-P01	Multi Function PRINTER				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
25	39121011-UP-S01	UNINTERRUPTIBLE POWER SUPPLY (UPS)		2		2	5,462.82				0	0.00				0	0.00				0	0.00	2.00	2731.41	5462.82	
26	43191501-MP-001	Mobile Phone				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
27	43211711-SC-001	Scanner, Colored, Double sided, feeder type				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
28	53121601-GB-001	GO BAG, for disaster relief, rescue operations				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
29	60104701-SP-001	Solar Panel				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
30	46161604-LV-L01	Life Vest / Life Jacket (for emergency purposes / emergency preparedness / for disaster relief / rescue operations)				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
31	26111607-CC-S01	Charge Controller and DC Inverter for Solar Panel				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
32	46181502-BF-V01	Bullet proof vest				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
33	25172502-WW-001	Wheels, _____ (type of vehicle)				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
34	40161513-FF-001	Fuel Filters				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
35	48101710-DW-F01	Drinking Water/ Fountain				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
36	26111729-AB-001	Auto Battery				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
		-OFFICE SUPPLIES NOT AVAILABLE IN PS																								
		---PAPERS																								
		Art Paper, Black, 100sheets/pack	pack	1		1	299.00				0	0.00				0	0.00				0	0.00	1.00	299.00	299.00	
		Art Paper, Blue, 100sheets/pack	pack	1		1	299.00				0	0.00				0	0.00				0	0.00	1.00	299.00	299.00	
		Art Paper, Green, 100sheets/pack	pack	1		1	299.00				0	0.00				0	0.00				0	0.00	1.00	299.00	299.00	
		Art Paper, Red, 100sheets/pack	pack	1		1	299.00				0	0.00				0	0.00				0	0.00	1.00	299.00	299.00	
		Art Paper, Yellow, 100sheets/pack	pack	1		1	299.00				0	0.00				0	0.00				0	0.00	1.00	299.00	299.00	
		Board, Bristol, A4, 250sheets/ream (colored)	ream	5		5	6,348.00	1			1	1,269.60	1		1	1,269.60	1		1	1,269.60	8.00	1,269.60	10156.80			
		Board, Bristol, 8-1/2" x 13", 250sheets/ream (white)	ream	2		2	2,757.70	1			1	1,378.85	1		1	1,378.85	1		1	1,378.85	5.00	1,378.85	6894.25			
		Board, Specialty, 8-1/2x11", natural white/pale cream, 250sheets/pack, 220g	ream	3		3	4,265.86	1			1	1,421.95	1		1	1,421.95	1		1	1,421.95	6.00	1,421.95	8531.71			
		Board, Specialty, 8-1/2" x 13", natural white/pale cream, 250sheets/pack, 220g	ream	2		2	2,288.50	1			1	1,144.25	1		1	1,144.25	1		1	1,144.25	5.00	1,144.25	5721.25			
		Cartolina, white	pack	60	2	62	598.92	9		3	12	115.92	5	4	9	86.94	10		2	12	115.92	95.00	9.66	917.70		
		Stick-On, Ruled Pad, 100sheets, 4"x6"	pad			1	248.40			1	1	248.40			1	248.40			1	1	248.40	4.00	248.40	993.60		
		Notebook, Stenographer's, 60 LVS	piece	60	10	100	170	5,524.83	10	30	110	150	4,874.85		10	130	140	4,549.86	10		110	120	3,899.88	580.00	32.50	18849.42
		Photo Paper, A4, 20 sheets/pack	pack	36	33	69	11,426.40	3	8	3	14	2,318.40	26	33	3	62	10,267.20	3	6	2	11	1,821.60	156.00	165.60	25833.60	
		Sticker, A4, white, 10sheets/pack	pack	26	5	31	1,426.00		5		5	230.00	32	5		37	1,702.00		5		5	230.00	78.00	46.00	3588.00	
		Folder, Data Folder w/Finger Rings, 3" x 9" x 15"	pieces	50		9	59	31,922.07			59	59	31,922.07	40		9	49	26,511.55		9	9	4,869.47	176.00	541.05	95225.15	
		PAPER, ultra-fine end board with a very smooth velvety surface and clear look through, size: 8-1/2 x 13", color Ivory, 260gsm	pack			0	0.00			5	5	575.00				0	0.00				0	0.00	5.00		575.00	
																									115.00	

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		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
---SUPPLIES/DEVICES																								
Binding Tape, cloth, 1" x 15 yds.	piece	3			3	807.30	3			3	807.30	3			3	807.30	3			3	807.30	12.00	269.10	3229.20
Binding Tape, cloth, 2" x 15 yds.	piece	3			3	1,132.64	3			3	1,132.64	3			3	1,132.64	3			3	1,132.64	12.00	377.55	4530.54
CLIP, bulldog, 73mm (3")	piece	13			13	732.25	3			3	168.98	2			2	112.65	2			2	112.65	20.00	56.33	1126.54
Correction Pen, 9-10ml	piece	41	3	2	49	4,713.11	3		3	6	577.12	25	3	3	31	2,981.77		3		3	288.56	89.00	96.19	8560.55
Correction Tape, at least 12meters	piece	69	3	3	75	7,213.95	14	4	8	26	2,500.84	14	4	3	21	2,019.91	8	3	3	14	1,346.60	136.00	96.19	13081.30
Double Adhesive Tape, 1" x 10 yards, with foam	piece	37	1	1	39	9,357.95	1	1	1	3	719.84	7	1	1	9	2,159.53	1	1	1	3	719.84	54.00	239.95	12957.17
Double Adhesive Tape, 1" x 10 yards, without foam	piece	40	1	1	42	4,057.20	1	1	1	3	289.80	9	1	1	11	1,062.60	1	1	1	3	289.80	59.00	96.60	5699.40
Glue Stick, permanent, 28oz.	piece	22	20		42	2,822.17		2		2	134.39	15	2		17	1,142.31		2		2	134.39	63.00	67.19	4233.25
ILLUSTRATION BOARD, (30"x46")	piece	40			40	5,520.00				0	0.00	10			10	1,380.00				0	0.00	50.00	138.00	6900.00
MAP PIN, round head, 50 pieces, assorted color per case	box	1			1	82.80	1			1	82.80	1			1	82.80	1			1	82.80	4.00	82.80	331.20
Paper Fastener, plastic, 50pcs/box	box	30			30	2,152.80	8			8	574.08	8			8	574.08	8			8	574.08	54.00	71.76	3875.04
PUSH PIN, flat head type, assorted colors, 100 pieces per case	box	11		1	12	2,317.57				0	0.00	6			6	1,158.79				0	0.00	18.00	193.13	3476.36
Scissors, (8")	piece	31	1	1	33	5,692.50	1		1	2	345.00	4	1		5	862.50	1	1		2	345.00	42.00	172.50	7245.00
Staple Remover, metal jaw type	piece	17		2	19	542.75	1	2		3	85.70	2		2	4	114.26	1			1	28.57	27.00	28.57	771.28
Stapler, load cap:210staples, no. 35	box	108	3	3	114	39,002.25	103	3	4	110	37,633.75	103	4	3	110	37,633.75	103	4	4	111	37,975.88	445.00	342.13	152245.63
Tab, "Please Sign", 50s/sets, asstd colors	piece	58	3	8	69	10,315.50	3	8	3	14	2,093.00	58	3	8	69	10,315.50	3	8	2	13	1,943.50	165.00	149.50	24667.50
Tab, arrow flags, 10x48mm, 25sets/set, 7 colors/pack	pack	52	2	2	3	246.33	2	2	2	6	492.66	52	2	2	56	4,598.16	2	2	2	6	492.66	71.00	82.11	5829.81
TAPE DISPENSER, dual core, holds both 1"(25mm) & 3" (75mm) core tapes	piece	5		2	7	2,173.50			2	2	621.00	5		2	7	2,173.50			1		621.00	18.00	310.50	5589.00
---PENCILS/PENS/WATER COLOR																								
Ball pen, Fine point, Black	piece	206	5	55	266	3,309.84	60	5	55	120	1,493.16	190	55	55	300	3,732.90	60	5	5	70	871.01	756.00	12.44	9406.91
Ball pen, Fine point, Blue	piece	206	5	5	216	2,687.69	60	5	5	70	871.01	190	5	5	200	2,488.60	60	5	5	70	871.01	556.00	12.44	6918.31
Ball pen, Fine point, Red	piece	26	1	1	28	348.40	1	1	1	3	37.33	26	1	1	28	348.40	1	1	1	3	37.33	62.00	12.44	771.47
Marker Pen, for binding cover, fine point	piece	10			10	1,229.40	5			5	614.70	5			5	614.70				0	0.00	20.00	122.94	2458.79
Sign Pen, Fine Point, Green, Gel 0.5 (for Budget Division Only)	piece	50			50	2,070.00				0	0.00				0	0.00				0	0.00	50.00	41.40	2070.00
Sign Pen, Fine Point, Blue, Gel 0.7	piece	94			94	3,891.60			50	50	2,070.00	10			10	414.00				0	0.00	154.00	41.40	6375.60
---ENVELOPES/FOLDERS/DOCUMENT ORGANIZERS																								
L-type card envelope, transparent, size: long	piece	3			3	293.25	3			3	293.25	2			2	195.50	2			2	195.50	10.00	97.75	977.50
Envelope, expanding, plastic/transparent, w/ garterstrap, 8-1/2"x15"	box	14			14	5,023.20	2			2	717.60	2			2	717.60	1			1	358.80	19.00	358.80	6817.20
Folder, Pressboard, plain with plain tab, 8-1/2" x 13"	pack	438			438	25,688.70	25			25	1,466.25	402			402	23,577.30				0	0.00	865.00	58.65	50732.25
Letter Tray (2-Tier Tray), metal (desk organizer)	piece	23	1		24	15,101.06	1			1	629.21	1			1	629.21				0	0.00	26.00	629.21	16359.49
---COMMON TRAINING SUPPLIES																								
Ball pen, Fine point, Black	piece			250	250	3,110.75			250	250	3,110.75			250	250	3,110.75			250	250	3,110.75	1,000.00	12.44	12443.00
Ball pen, Fine point, Blue	piece			250	250	3,110.75			250	250	3,110.75			250	250	3,110.75			250	250	3,110.75	1,000.00	12.44	12443.00



Item & Specifications		Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year		
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
	Envelope, Documentary, Short size	box	1			1	500.00				0	0.00				0	0.00				0	0.00	1.00	500.00	500.00
	ENVELOPE, expanding, kraft, short	box	1			1	738.40				0	0.00				0	0.00				0	0.00	1.00	738.40	738.40
	Folder, brown, legal	piece	5	5	10	20	300.00	10	10	10	30	450.00	10	10	10	30	450.00	10	10	5	25	375.00	105.00	15.00	1575.00
	Folder, brown, A4	piece	5	5	10	20	300.00	10	10	10	30	450.00	10	10	10	30	450.00	10	10	5	25	375.00	105.00	15.00	1575.00
	Folder, brown, short	piece	5	5	5	15	225.00	5	5	5	15	225.00	5	5	5	15	225.00	5	5	5	15	225.00	60.00	15.00	900.00
	Folder, white, legal, 100pcs/box	box	3			3	9,000.00	3			3	9,000.00	3			3	9,000.00	3			3	9,000.00	12.00	3000.00	36000.00
	Spray Paint, Red	bottle	5	5	5	15	3,000.00	5	5	5	15	3,000.00	5	5	5	15	3,000.00	5	5	5	15	3,000.00	60.00	200.00	12000.00
	Spray Paint, Green	bottle	2	3	3	8	1,600.00	3	3	2	8	1,600.00	3	3	2	8	1,600.00	2	2	2	6	1,200.00	30.00	200.00	6000.00
	Heavy-Duty Metal Book-End Shelf	piece		2		2	760.00		2		2	760.00				2	760.00				0	0.00	6.00	380.00	2280.00
	Laminating Film	pack	2			2	1,700.00			1	1	850.00				0	0.00				0	0.00	3.00	850.00	2550.00
	White Board Marker, black	box	2			2	700.00				0	0.00				0	0.00				0	0.00	2.00	350.00	700.00
	White Board Marker, blue	box	2			2	700.00				0	0.00				0	0.00				0	0.00	2.00	350.00	700.00
	White Board Ink Refill, 30ml, black/bottle	bottle	1			1	450.00				0	0.00				0	0.00				0	0.00	1.00	450.00	450.00
	DJLG logo	piece	1			1	3,000.00				0	0.00				0	0.00				0	0.00	1.00	3000.00	3000.00
	ECDLum LED T8 Tube Wattage: 16watts, Voltage: 220V/60Hz, Kelvin: 6500K	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
	Assorted wall paints	gallon	20			20	22,000.00				0	0.00				0	0.00				0	0.00	20.00	1100.00	22000.00
	Plastic flower pots, 35.5cm	piece	50			50	25,000.00				0	0.00				0	0.00				0	0.00	50.00	500.00	25000.00
	Plastic flower pots, 27.5cm	piece	50			50	20,000.00				0	0.00				0	0.00				0	0.00	50.00	400.00	20000.00
	Plastic flower pots, 23.5cm	piece	50			50	15,000.00				0	0.00				0	0.00				0	0.00	50.00	300.00	15000.00
	Battery (9volts for microphones)	pack	10			10	1,250.00	10			10	1,250.00	10			10	1,250.00	10			10	1,250.00	40.00	125.00	5000.00
	-PRINTING SERVICES																								
	---TARPAULINS																								
	Tarpaulin (48"x96")	piece	10			10	5,000.00				0	0.00				0	0.00				0	0.00	10.00	500.00	5000.00
	Tarpaulin (6'x8')	piece		4		4	2,880.00	4		4	8	5,760.00		4		4	2,880.00	4		4	8	5,760.00	24.00	720.00	17280.00
	---T-SHIRTS																								
	Polo Shirts	piece	100	150		250	62,500.00				0	0.00				0	0.00				0	0.00	250.00	250.00	62500.00
	---BAGS																								
	Laptop/Document Bags	piece			100	100	70,000.00			100	100	70,000.00				0	0.00				0	0.00	200.00	700.00	140000.00
	---NEWSLETTER/MAGAZINES																								
	Annual Report	pieces			250	250	100,000.00				0	0.00				0	0.00				0	0.00	250.00	400.00	100000.00
	1st Quarter Trumpet	pieces		250		250	75,000.00	250		250	75,000.00		250		250	75,000.00		250		250	75,000.00	1,000.00	300.00	300000.00	
	2nd Quarter Trumpet	pieces		250		250	75,000.00	250		250	75,000.00		250		250	75,000.00		250		250	75,000.00	1,000.00	300.00	300000.00	
	3rd Quarter Trumpet	pieces		250		250	75,000.00	250		250	75,000.00		250		250	75,000.00		250		250	75,000.00	1,000.00	300.00	300000.00	

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2023)	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
4th Quarter Trumpet	pieces		250		250	75,000.00		250		250	75,000.00		250		250	75,000.00		250		250	75,000.00	1,000.00	300.00	300000.00
---COFFEE TABLE BOOKS																								
Coffee Table Book (ECLIP, A4, full color, 12-24 pages)	piece	100			100	50,000.00				0	0.00				0	0.00				0	0.00	100.00	500.00	50000.00
Coffee Table Book (ADAC, A4, full color, 12-24 pages)	piece	100			100	50,000.00				0	0.00				0	0.00				0	0.00	100.00	500.00	50000.00
---ENVELOPES																								
Envelope, Mailing, White w/ 4 Colors DILG Logo and Address 3XPG, 4-1/8" x 9-12", 500 pcs/box	box	5			5	7,728.00				0	0.00				0	0.00				0	0.00	5.00	1,545.60	7728.00
Envelope, Document, Golden Kraft w/4 Colors DILG Logo and Address, 9" x 12" 500 pcs/box	box	5			5	21,896.00				0	0.00				0	0.00				0	0.00	5.00	4,379.20	21896.00
Envelope, Document, Golden Kraft w/4 Colors DILG Logo and Address, 10" x 15" 500 pcs/box	box	5			5	23,184.00				0	0.00				0	0.00				0	0.00	5.00	4,636.80	23184.00
---ICT RESOURCES																								
---PROCESSOR																								
Core i7, 9th Gen 3.6 GHz 8-Core Processor L3 CACHE 8 x 1.5 MB	unit				0	0.00		1	3	4	94,225.20				0	0.00				0	0.00	4.00	23,556.30	94225.20
Core i5, 9th Gen 3.7 GHz 6-Core Processor L3 CACHE 6 x 1.5 MB	unit				0	0.00			2	2	31,865.08				0	0.00				0	0.00	2.00	15,932.54	31865.08
Core i5, 8th Gen 3.6 GHz 6-Core Processor L3 CACHE 1 x 9 MB	unit				0	0.00		1		1	14,669.16				0	0.00				0	0.00	1.00	14,669.16	14669.16
---MOTHERBOARD																								
8th/9th Gen Compatible, ATX, CPU SOCKET LGA1151	unit	2			2	28,380.34		1	2	3	42,570.51				0	0.00				0	0.00	5.00	14,190.17	70950.85
---MEMORY																								
16GB, PC-2133, Mhz DDR4	unit	2			2	9,462.92	2	1	2	5	23,657.30				0	0.00				0	0.00	7.00	4,731.46	33120.22
8GB, PC-2133, Mhz DDR4	unit	2			2	4,930.72	2		2	2	4,930.72				0	0.00				0	0.00	4.00	2,465.36	9861.44
---HARD DISK																								
1TB 64MB SATA 6Gbps	unit	1			1	2,360.21	1	1	3	5	11,801.05	1			1	2,360.21				0	0.00	7.00	2,360.21	16521.47
2TB 64MB SATA 6Gbps	unit		1		1	3,148.87		1	1	2	6,297.74				0	0.00				0	0.00	3.00	3,148.87	9446.61
500GB, SATA 3.0 6Gbps	unit	1			1	4,095.27				0	0.00				0	0.00				0	0.00	1.00	4,095.27	4095.27
---ATX Case																								
ATX casing with power supply, 500 W	unit		1		1	1,502.58		1		1	1,502.58				0	0.00				0	0.00	2.00	1,502.58	3005.16
ATX casing with power supply, 700 W	unit		1		1	1,898.17			2	2	3,796.34				0	0.00				0	0.00	3.00	1,898.17	5694.51
---OPTICAL DRIVE																								
24/8/12/24/6/12 DVD-RW SATA	unit		2		2	2,091.54		1	2	3	3,137.31				0	0.00				0	0.00	5.00	1,045.77	5228.85
---MONITOR																								
23"/ 24" wide LED monitor display	unit			5	5	45,992.25				0	0.00				0	0.00				0	0.00	5.00	9,198.45	45992.25
27" wide LED monitor display	unit				0	0.00		1	2	3	40,844.91				0	0.00				0	0.00	3.00	13,614.97	40844.91
---UPS (Uninterrupted Power Supply)																								
UPS 650 VA	unit		2		2	4,200.96	2		1	3	6,301.44	3			3	6,301.44				0	0.00	8.00	2,100.48	16803.84
UPS 1000 VA	unit	36	2	2	40	109,256.40		2	3	5	13,657.05				0	0.00				0	0.00	45.00	2,731.41	122913.45



Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
---VIDEO GRAPHICS ADAPTER (VGA)																								
2 GB GDDR5, PCI-Express x16	unit		1		1	7,355.08			1	1	7,355.08				0	0.00				0	0.00	2.00	7,355.08	14710.16
4 GB GDDR5, PCI-Express x16	unit		1		1	10,567.58		1	1	2	21,135.16				0	0.00				0	0.00	3.00	10,567.58	31702.74
---PRINTER																								
Wi-Fi Duplex All-in-One Ink Tank Printer	unit	15		2	17	214,030.00	1	1	1	3	37,770.00				0	0.00				0	0.00	20.00	12,590.00	251800.00
Tank Refill Printer	unit	2	2		4	31,580.00	1		2	3	23,685.00			2	2	15,790.00				0	0.00	9.00	7,895.00	71055.00
---AUDIO VISUAL PERIPHERALS AND EQUIPMENT																								
USB Wireless Laser Presenter/Pointer	unit	2	3		5	8,450.00		2	1	3	5,070.00				0	0.00				0	0.00	8.00	1,590.00	13520.00
---NETWORK ACCESSORIES																								
Cat6 Cable UTP Unshielded Data LAN 305m	unit				0	0.00	1			1	7,500.00				0	0.00				0	0.00	1.00	7,500.00	7500.00
---ACCESSORIES																								
Multimedia speaker for desktop	unit	2	2		4	30,000.00	1	3	2	6	45,000.00				0	0.00				0	0.00	10.00	7,500.00	75000.00
---EXTERNAL HARD DRIVE																								
4TB 2.5-inch USB 3.0 Portable External Drive	unit				0	0.00		1		1	7,500.00	1	1		2	15,000.00				0	0.00	3.00	7,500.00	22500.00
2TB 2.5-inch USB 3.0 Portable External Drive	unit		2		2	15,000.00		2		2	15,000.00				0	0.00				0	0.00	4.00	7,500.00	30000.00
1TB 2.5-inch USB 3.0 Portable External Drive	unit		8	2	10	75,000.00		1	8	9	67,500.00		1	2	3	22,500.00				0	0.00	22.00	7,500.00	165000.00
---USB FLASH DRIVE																								
32GB (Plug and Play)	unit	1	9		10	5,825.00		8	50	58	33,785.00	4	3	4	11	6,407.50			57	57	33,202.50	136.00	582.50	79220.00
8GB (Plug and Play)	unit	7	5		12	3,834.00		4		4	1,278.00		3		3	958.50			3	3	958.50	22.00	319.50	7029.00
---MOUSE																								
USB Optical Mouse	unit	4	5	2	11	1,784.86		6	5	11	1,784.86		5	1	6	973.56		2	1	3	486.78	31.00	162.26	5030.06
---KEYBOARD																								
USB Wired Keyboard	unit	3	2	2	7	2,572.64		3	5	8	2,940.16		3	2	5	1,837.60				0	0.00	20.00	367.52	7350.40
---DESKTOP																								
8th Gen Core i7 Processor, 8GB Memory, 1TB Hard Drive, WiFi, LAN and built-in Speaker All-in-One	unit	1		1	2	143,990.00			1	1	71,995.00				0	0.00				0	0.00	3.00	71,995.00	215985.00
8th Gen Core i5 Processor, 8GB Memory, 1TB Hard Drive, WiFi, LAN and built-in Speaker All-in-One	unit				0	0.00	1			1	63,995.00				0	0.00				0	0.00	1.00	63,995.00	63995.00
8th Gen Core i3 Processor, 8GB Memory, 1TB Hard Drive, WiFi, LAN and built-in Speaker All-in-One	unit				0	0.00			1	1	42,995.00	1			1	42,995.00				0	0.00	2.00	42,995.00	85990.00
---OTHERS																								
8GB SODIMM Memory	unit				0	0.00	1	1	1	3	12,000.00		1		1	4,000.00				0	0.00	4.00	4,000.00	16000.00
4GB DIMM Memory	unit				0	0.00	1	1	1	3	12,000.00		1		1	4,000.00				0	0.00	4.00	4,000.00	16000.00
500GB SSD Hard Drive	unit	3			3	21,000.00		1	1	2	14,000.00			1	1	7,000.00				0	0.00	6.00	7,000.00	42000.00
4GB Graphic Card	unit				0	0.00			1	1	12,000.00	1			1	12,000.00				0	0.00	2.00	12,000.00	24000.00
ATX Midtower Case	unit				0	0.00			1	1	3,000.00	1			1	3,000.00				0	0.00	2.00	3,000.00	6000.00
Inkjet Printer	unit	5			5	90,000.00			1	1	18,000.00				0	0.00				0	0.00	6.00	18,000.00	108000.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year	
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT
Document Scanner	unit	3			3	117,000.00			1	1	39,000.00				0	0.00				0	0.00	4.00	39,000.00	156000.00
Intel Chipset Motherboard	unit				0	0.00		1	1	2	38,000.00				0	0.00				0	0.00	2.00	19,000.00	38000.00
Gigabit Network Interface Card	unit				0	0.00			1	1	3,000.00				0	0.00				0	0.00	1.00	3,000.00	3000.00
Access point	unit				0	0.00		1		1	75,000.00				0	0.00				0	0.00	1.00	75,000.00	75000.00
Wireless Keyboard and Mouse set	unit				0	0.00			1	1	3,000.00	1			1	3,000.00				0	0.00	2.00	3,000.00	6000.00
Webcam	unit				0	0.00			8	8	28,000.00				0	0.00		2		2	7,000.00	10.00	3,500.00	35000.00
-CONSUMABLES																								
---PRINTER CONSUMABLES NOT AVAILABLE IN PS																								
Ink Cartridge, Brother LC-535XL, Cyan	unit	12			12	6,105.12				0	0.00				0	0.00				0	0.00	12.00	508.76	6105.12
Ink Cartridge, Brother LC-535XL, Magenta	unit	12			12	6,105.12				0	0.00				0	0.00				0	0.00	12.00	508.76	6105.12
Ink Cartridge, Brother LC-535XL, Yellow	unit	12			12	6,105.12				0	0.00				0	0.00				0	0.00	12.00	508.76	6105.12
Ink Cartridge, Brother LC-530XL, Black	unit	12			12	6,105.12				0	0.00				0	0.00				0	0.00	12.00	508.76	6105.12
Toner Cartridge, HPCE310A, black	cart		2		2	6,440.00		2		2	6,440.00		2		2	6,440.00		2		2	6,440.00	8.00	3,220.00	25760.00
Brother-MFC-J3720, LC-565XL Bk (Super High Yield)	unit	6			6	12,000.00				0	0.00	6			6	12,000.00				0	0.00	12.00	2,000.00	24000.00
Brother-MFC-J3720, LC-565XL C (Super High Yield)	unit	6			6	6,600.00				0	0.00	6			6	6,600.00				0	0.00	12.00	1,100.00	13200.00
Brother-MFC-J3720, LC-565XL M (Super High Yield)	unit	6			6	6,600.00				0	0.00	6			6	6,600.00				0	0.00	12.00	1,100.00	13200.00
Brother-MFC-J3720, LC-565XL Y (Super High Yield)	unit	6			6	6,600.00				0	0.00	6			6	6,600.00				0	0.00	12.00	1,100.00	13200.00
Toner, FUJI Xerox Docu Centre S2320/S2520	piece	1		1	2	9,000.00		1		1	4,500.00	2	1		3	13,500.00	1		1	2	9,000.00	8.00	4500.00	36000.00
Ink 003, Epson, Black	bottle	103	4	4	111	66,600.00	104	5	5	114	68,400.00	105	5	4	114	68,400.00	104	4	3	111	66,600.00	450.00	600.00	270000.00
Ink 003, Epson, Magenta	bottle	102	2	3	107	64,200.00	3	2	2	7	4,200.00	103	3	3	109	65,400.00	3	2	2	7	4,200.00	230.00	600.00	138000.00
Ink 003, Epson, Cyan	bottle	102	2	3	107	64,200.00	3	2	2	7	4,200.00	103	3	3	109	65,400.00	3	2	2	7	4,200.00	230.00	600.00	138000.00
Ink 003, Epson, Yellow	bottle	102	2	3	107	64,200.00	3	2	2	7	4,200.00	103	3	3	109	65,400.00	3	2	2	7	4,200.00	230.00	600.00	138000.00
Ink 001, Epson, Black	bottle	201	1	2	204	122,400.00	2	2	2	6	3,600.00	201	2	2	205	123,000.00	2	2	1	5	3,000.00	420.00	600.00	252000.00
Ink 001, Epson, Magenta	bottle	101	1	1	103	61,800.00	1	1	1	3	1,800.00	101	1	1	103	61,800.00	1	1	1	3	1,800.00	212.00	600.00	127200.00
Ink 001, Epson, Cyan	bottle	101	1	1	103	61,800.00	1	1	1	3	1,800.00	101	1	1	103	61,800.00	1	1	1	3	1,800.00	212.00	600.00	127200.00
Ink 001, Epson, Yellow	bottle	101	1	1	103	61,800.00	1	1	1	3	1,800.00	101	1	1	103	61,800.00	1	1	1	3	1,800.00	212.00	600.00	127200.00
Ink 664, Epson, Black	bottle	201	1	2	204	122,400.00	2	2	2	6	3,600.00	201	2	2	205	123,000.00	2	2	1	5	3,000.00	420.00	600.00	252000.00
Ink 664, Epson, Magenta	bottle	101	1	1	103	61,800.00	1	1	1	3	1,800.00	101	1	1	103	61,800.00				0	0.00	209.00	600.00	125400.00
Ink 664, Epson, Cyan	bottle	101	1	1	103	61,800.00	1	1	1	3	1,800.00	101	1	1	103	61,800.00				0	0.00	209.00	600.00	125400.00
Ink 664, Epson, Yellow	bottle	101	1	1	103	61,800.00	1	1	1	3	1,800.00	101	1	1	103	61,800.00				0	0.00	209.00	600.00	125400.00
Brother MFC T810W Ink Set (CMYK)	piece			1	1	2,000.00			1	1	2,000.00			1	1	2,000.00			1	1	2,000.00	4.00	2,000.00	8000.00
HP LJ MF1132 Toner	piece			1	1	7,000.00				0	0.00			1	1	7,000.00				0	0.00	2.00	7,000.00	14000.00
Epson L360 Ink Set (CMYK)	piece			1	1	1,500.00				0	0.00			1	1	1,500.00				0	0.00	2.00	1,500.00	3000.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
-ADVERTISEMENT																								
--SOCIAL MEDIA																								
FB Boost	Boost			1	1	2,500.00	1	1	1	3	7,500.00	1	1	1	3	7,500.00	1	1	1	3	7,500.00	10.00	2500.00	25000.00
Radio Plug	Plug				0	0.00	1	1	1	3	179,460.00	1	1	1	3	179,460.00	1	1	1	3	179,460.00	9.00	59620.00	538380.00
Radio Block time	time				0	0.00	1	1	1	3	102,480.00	1	1	1	3	102,480.00	1	1	1	3	102,480.00	9.00	34160.00	307440.00
-AUDIO AND VISUAL PRODUCTION																								
Audio and Video Editing (RPOC Annual Accomplishment Video)	job		1		1	40,000.00				0	0.00				0	0.00				0	0.00	1.00	40000.00	40000.00
-CONSTRUCTION MATERIALS																								
---CARPENTRY																								
Ply board 3/4 x 4 x 8	4 x 4 x 8	10			10	16,100.00				0	0.00				0	0.00				0	0.00	10.00	1,610.00	16100.00
Ply board 1/4 x 4 x 8	4 x 4 x 8	10			10	5,924.80				0	0.00				0	0.00				0	0.00	10.00	592.48	5924.80
Ply wood, 1/4 x 4 x 8	piece	10			10	7,650.72				0	0.00				0	0.00				0	0.00	10.00	765.07	7650.72
Wood Chisel (heavy duty)	piece	3			3	5,216.40				0	0.00				0	0.00				0	0.00	3.00	1,738.80	5216.40
Wood Glue	Glue	2			2	386.40				0	0.00				0	0.00				0	0.00	2.00	103.20	386.40
Finishing nail #3/4	kilo	5			5	740.60				0	0.00				0	0.00				0	0.00	5.00	148.12	740.60
Finishing nail #2	kilo	5			5	541.59				0	0.00				0	0.00				0	0.00	5.00	108.32	541.59
finishing nail #1-1/2	kilo	5			5	418.60				0	0.00				0	0.00				0	0.00	5.00	83.72	418.60
finishing nail #3	kilo	5			5	740.60				0	0.00				0	0.00				0	0.00	5.00	148.12	740.60
Finishing Nail #1	kilo	5			5	560.28				0	0.00				0	0.00				0	0.00	5.00	112.06	560.28
Umbrella nail	kilo	2			2	257.60				0	0.00				0	0.00				0	0.00	2.00	128.80	257.60
Concrete nail #1	kilo	5			5	611.80				0	0.00				0	0.00				0	0.00	5.00	122.36	611.80
Concrete nail #3	kilo	3			3	505.26				0	0.00				0	0.00				0	0.00	3.00	168.42	505.26
Masonry Concrete Drill Bit, Size: 3/8 1/2 1/2" length	piece	3			3	1,932.00				0	0.00				0	0.00				0	0.00	3.00	644.00	1932.00
Masonry Concrete Drill Bit, Size: 5/16	piece	3			3	367.08				0	0.00				0	0.00				0	0.00	3.00	122.36	367.08
Sand Paper 100 (water proof)	piece	30			30	517.50				0	0.00				0	0.00				0	0.00	30.00	17.25	517.50
Concealed Hinges #1	kilo	5			5	193.20				0	0.00				0	0.00				0	0.00	5.00	38.64	193.20
Concealed Hinges #2	kilo	5			5	193.20				0	0.00				0	0.00				0	0.00	5.00	38.64	193.20
Concealed Hinges #3	kilo	5			5	193.20				0	0.00				0	0.00				0	0.00	5.00	38.64	193.20
Sanding Swaler	piece	30			30	26,275.20				0	0.00				0	0.00				0	0.00	30.00	875.84	26275.20
Shovel	piece	2			2	566.72				0	0.00				0	0.00				0	0.00	2.00	283.36	566.72
Good Lumber, 2" x 3" x 12ft, keep dry	piece	5			5	3,158.42				0	0.00				0	0.00				0	0.00	5.00	631.68	3158.42
Good Lumber, 2" x 2" x 12ft, keep dry	piece	5			5	2,028.60				0	0.00				0	0.00				0	0.00	5.00	405.72	2028.60

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year				
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT
Good Lumber, 1" x 8" x 12ft, keep dry	piece	5			5	5,154.07				0	0.00				0	0.00				0	0.00	5.00	1,030.81	5154.07
Pipe fitting, coupling, 0.5"	piece	5			5	77.28				0	0.00				0	0.00				0	0.00	5.00	15.46	77.28
Pipe fitting, coupling, 0.5", with thread	piece	8			8	154.56				0	0.00				0	0.00				0	0.00	8.00	19.32	154.56
Pipe fitting, elbow, 0.5" with thread	piece	4			4	267.90				0	0.00				0	0.00				0	0.00	4.00	66.98	267.90
Faucet, brass	piece	2			2	566.72				0	0.00				0	0.00				0	0.00	2.00	263.36	566.72
Tape, Electrical (big)	piece	4			4	154.56				0	0.00				0	0.00				0	0.00	4.00	38.64	154.56
Teflon tape	piece	3			3	38.64				0	0.00				0	0.00				0	0.00	3.00	12.88	38.64
Flexible Hose 1/2 x 18 inch	piece	5			5	1,223.60				0	0.00				0	0.00				0	0.00	5.00	244.72	1223.60
Paint Brush 1"	piece	3			3	70.56				0	0.00				0	0.00				0	0.00	3.00	23.52	70.56
Paint Brush 2"	piece	7			7	274.40				0	0.00				0	0.00				0	0.00	7.00	39.20	274.40
Spatula w/handle 2 1/2	piece	4			4	340.48				0	0.00				0	0.00				0	0.00	4.00	85.12	340.48
Sand paper 280 (water proof) (pc)	piece	38			38	532.00				0	0.00				0	0.00				0	0.00	38.00	14.00	532.00
Wood parquet flooring glue, 1000 grams	piece	3			3	840.00				0	0.00				0	0.00				0	0.00	3.00	280.00	840.00
---PAINTTHINNER																								
Clear Glines Lacquer	can	1			1	747.04				0	0.00				0	0.00				0	0.00	1.00	747.04	747.04
Lacquer Flo	bottle	1			1	792.12				0	0.00				0	0.00				0	0.00	1.00	792.12	792.12
Lacquer Thinner	bottle	5			5	1,127.00				0	0.00				0	0.00				0	0.00	5.00	225.40	1127.00
Paint Thinner	can	5			5	1,449.00				0	0.00				0	0.00				0	0.00	5.00	289.80	1449.00
Steel brush	piece	3			3	210.00				0	0.00				0	0.00				0	0.00	3.00	70.00	210.00
Paint Roller #4	piece	3			3	1,200.00				0	0.00				0	0.00				0	0.00	3.00	400.00	1200.00
---OTHERS																								
THHN wire 3.5	piece	1			1	4,500.00				0	0.00				0	0.00				0	0.00	1.00	4,500.00	4500.00
PVC Pipe 1/2	piece	26			26	2,028.00				0	0.00				0	0.00				0	0.00	26.00	78.00	2028.00
Receptade 4x4	piece	1			1	50.00				0	0.00				0	0.00				0	0.00	1.00	50.00	50.00
LED Bulb 12W	piece	1			1	120.00				0	0.00				0	0.00				0	0.00	1.00	120.00	120.00
Junction box	piece	1			1	45.00				0	0.00				0	0.00				0	0.00	1.00	45.00	45.00
PVC connector 1/2	piece	2			2	30.00				0	0.00				0	0.00				0	0.00	2.00	15.00	30.00
PVC clip 1/2	piece	20			20	80.00				0	0.00				0	0.00				0	0.00	20.00	4.00	80.00
Flexible Hose 1/2	piece	10			10	100.00				0	0.00				0	0.00				0	0.00	10.00	10.00	100.00
GI pipe #4	piece	1			1	1,000.00				0	0.00				0	0.00				0	0.00	1.00	1,000.00	1000.00
Red Oxide Metal Primer	can	3			3	1,500.00				0	0.00				0	0.00				0	0.00	3.00	500.00	1500.00
Grey Metal Paint	can	3			3	2,490.00				0	0.00				0	0.00				0	0.00	3.00	830.00	2490.00
---MASONRY																								
Tiles	piece	200			200	62,000.00				0	0.00				0	0.00				0	0.00	200.00	310.00	62000.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
Fine Sand (1 cubic)	load	1			1	1,500.00				0	0.00				0	0.00				0	0.00	1.00	1,500.00	1500.00
GI screen 1/8	piece	1			1	350.00				0	0.00				0	0.00				0	0.00	1.00	350.00	350.00
Cement	sack	1			1	300.00				0	0.00				0	0.00				0	0.00	1.00	300.00	300.00
Cement trowel	piece	2			2	400.00				0	0.00				0	0.00				0	0.00	2.00	200.00	400.00
Scraping knife	piece	4			4	800.00				0	0.00				0	0.00				0	0.00	4.00	200.00	800.00
-UTILITIES AND MANDATORY SERVICES																								
---Cleaning Equipment and Supplies																								
Bathroom deodorizer	piece	50			50	4,250.00				0	0.00				0	0.00				0	0.00	50.00	85.00	4250.00
Dustpan, plastic	piece	6			6	1,440.00				0	0.00				0	0.00				0	0.00	6.00	240.00	1440.00
Furniture Cleaner	can	30			30	12,000.00				0	0.00				0	0.00				0	0.00	30.00	400.00	12000.00
Fabric Conditioner	pack	40			40	6,000.00				0	0.00				0	0.00				0	0.00	40.00	150.00	6000.00
---Janitorial Services																								
Procurement of Janitorial Services for the DILG Regional Office XII covering the period from January 1, 2022 to December 31, 2022	head	6			6	534,000.00				0	0.00				0	0.00				0	0.00	6.00	89,000.00	534000.00
---Security Services																								
Procurement of Security Services for the DILG Regional Office XII covering the period from January 1, 2022 to December 31, 2022	head	3			3	734,400.00				0	0.00				0	0.00				0	0.00	3.00	244,800.00	734400.00
---Purified Drinking Water																								
Purified Drinking water	container	140	140	140	420	21,000.00	140	140	140	420	21,000.00	140	140	140	420	21,000.00	140	140	140	420	21,000.00	1,680.00	50.00	84000.00
---Isolation Facility Rental Fees																								
Rental Fee	fee	1	1	1	3	21,000.00	1	1	1	3	21,000.00	1	1	1	3	21,000.00	1	1	1	3	21,000.00	12.00	7,000.00	84000.00
---Repairs and Maintenance																								
Building Facilities maintenance	fee	1			1	350,000.00				0	0.00				0	0.00				0	0.00	1.00	350,000.00	350000.00
Repair and cleaning of Aircon	fee	6			6	150,000.00				0	0.00				0	0.00				0	0.00	6.00	25,000.00	150000.00
Maintenance of Generator	fee	1			1	35,000.00				0	0.00				0	0.00				0	0.00	1.00	35,000.00	35000.00
---Courier Services																								
Official Documents and parcel (Annually)	fee	1			1	12,000.00				0	0.00				0	0.00				0	0.00	1.00	12,000.00	12000.00
---Others																								
Garbage Collection Fee (Annually)	fee	1			1	500.00				0	0.00				0	0.00				0	0.00	1.00	500.00	500.00
Masonry Works - Repair of building tiles	fee	1			1	58,500.00				0	0.00				0	0.00				0	0.00	1.00	58,500.00	58500.00
Masonry Works - Repair/repaint of fire exit stairs and water sprinkler	fee	1			1	15,000.00				0	0.00				0	0.00				0	0.00	1.00	15,000.00	15000.00
Electrical and welding works - installation of pilot light and generator exhaust pipe	fee	1			1	5,500.00				0	0.00				0	0.00				0	0.00	1.00	5,500.00	5500.00
---Repairs and Maintenance																								
ICT Equipment Repair	job	1			1	25,000.00			1	1	25,000.00			1	1	25,000.00			1	1	25,000.00	4.00	25,000.00	100000.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue (as of 31 April 2021)	Total Amount for the year				
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT
Internet Subscription					0	0.00		1		1	35,000.00				0	0.00				0	0.00	1.00	35000	35000.00
Website Hosting																								
Internet Subscription	fee	1	1	1	3	156,240.00	1	1	1	3	156,240.00	1	1	1	3	156,240.00	1	1	1	3	156,240.00	12.00	52080	624960.00
Software Subscription (Zoom)	fee	1	1	1	3	21,600.00	1	1	1	3	21,600.00	1	1	1	3	21,600.00	1	1	1	3	21,600.00	12.00	7200	86400.00
Internet subscription	fee	1	1	1	3	120,000.00	1	1	1	3	120,000.00	1	1	1	3	120,000.00	1	1	1	3	120,000.00	12.00	40,000.00	480000.00
Internet Access (Fiber)	Fiber)				0	0.00				0	0.00				0	0.00				0	0.00	0.00	10,000.00	0.00
Internet Access (Lease Line)	Line)				0	0.00				0	0.00				0	0.00				0	0.00	0.00	20,000.00	0.00
Internet Access (Broadband)	Broadband)	1	1	1	3	7,500.00	1	1	1	3	7,500.00	1	1	1	3	7,500.00	1	1	1	3	7,500.00	12.00	2,500.00	30000.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
12.VEHICLE																								
12.1Parts/Accessories																								
12.1.1 Battery 35MF, 12 volts (free 24 months warranty maintenance)																								
Toyota Revo SFD 269 (Ser)		1			1	10,500.00				0	0.00				0	0.00				0	0.00	1.00	10,500.00	10500.00
Isuzu Fargo SFT 730 (SK)		1			1	10,500.00				0	0.00				0	0.00				0	0.00	1.00	10,500.00	10500.00
Isuzu Fargo SFT 880 (CotProv)		1			1	10,500.00				0	0.00				0	0.00				0	0.00	1.00	10,500.00	10500.00
Toyota Hilux SJT 167 (RO)		1			1	10,500.00				0	0.00				0	0.00				0	0.00	1.00	10,500.00	10500.00
Toyota Innova SKW 970 (RO)		1			1	10,500.00				0	0.00				0	0.00				0	0.00	1.00	10,500.00	10500.00
Toyota Innova SAA 1774 (RO)		1			1	10,500.00				0	0.00				0	0.00				0	0.00	1.00	10,500.00	10500.00
Toyota Innova YP 2869 / SAA 9896 (Sar)		1			1	10,500.00				0	0.00				0	0.00				0	0.00	1.00	10,500.00	10500.00
Toyota Innova VF 3862 / SAA 9968 (RO)		1			1	10,500.00				0	0.00				0	0.00				0	0.00	1.00	10,500.00	10500.00
Toyota Innova VE 5617 / SAA 9966 (RO)		1			1	10,500.00				0	0.00				0	0.00				0	0.00	1.00	10,500.00	10500.00
Toyota Innova VE 1230 / SAA 9964 (RO)		1			1	10,500.00				0	0.00				0	0.00				0	0.00	1.00	10,500.00	10500.00
Toyota Innova VF 4107 / SAA 9971 (RO)		1			1	10,500.00				0	0.00				0	0.00				0	0.00	1.00	10,500.00	10500.00
Toyota Innova VE 8807 / SAA 9970 (SoCot)		1			1	10,500.00				0	0.00				0	0.00				0	0.00	1.00	10,500.00	10500.00
Toyota Innova VE 1948 / SAA 9965 (CotProv)		1			1	10,500.00				0	0.00				0	0.00				0	0.00	1.00	10,500.00	10500.00
Toyota Innova VE 5870 / SAA 9967 (SK)		1			1	10,500.00				0	0.00				0	0.00				0	0.00	1.00	10,500.00	10500.00
Toyota Avanza YY 9640 / SAA 9963 (GenSan)		1			1	10,500.00				0	0.00				0	0.00				0	0.00	1.00	10,500.00	10500.00
Toyota Hilux 4x4 121018 (RO)		1			1	10,500.00				0	0.00				0	0.00				0	0.00	1.00	10,500.00	10500.00
Toyota Grandia P7 0423 (RO)		1			1	10,500.00				0	0.00				0	0.00				0	0.00	1.00	10,500.00	10500.00
12.1.2 TIRES																								
Tires 195x65 R14		4			4	30,000.00				0	0.00				0	0.00				0	0.00	4.00	7500.00	30000.00
Tires 205x65 R15		4			4	31,200.00				0	0.00				0	0.00				0	0.00	4.00	7800.00	31200.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year				
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT
Tires 205x65 R16		16			16	131,200.00				0	0.00				0	0.00				0	0.00	16.00	8200.00	131200.00
Tires 215x75 R15		4			4	38,000.00				0	0.00				0	0.00				0	0.00	4.00	9500.00	38000.00
12.1.3 Other Parts/Accessories																								
Acid Free System AFS		2			2	700.00				0	0.00				0	0.00				0	0.00	2.00	350.00	700.00
Air Cleaner Element		1			1	800.00				0	0.00				0	0.00				0	0.00	1.00	800.00	800.00
Air Filter		17			17	15,300.00				0	0.00				0	0.00				0	0.00	17.00	900.00	15300.00
Air Freshener		68			68	27,200.00				0	0.00				0	0.00				0	0.00	68.00	400.00	27200.00
Aircon Belt		3			3	4,500.00				0	0.00				0	0.00				0	0.00	3.00	1,500.00	4500.00
Aircon Compressor 500c (overhaul/reconditioning)		1			1	18,500.00				0	0.00				0	0.00				0	0.00	1.00	18,500.00	18500.00
Alternator Belt (#4PK-985)		1			1	2,500.00				0	0.00				0	0.00				0	0.00	1.00	2,500.00	2500.00
Axle Oil Seal		3			3	2,100.00				0	0.00				0	0.00				0	0.00	3.00	700.00	2100.00
Bearing		1			1	4,800.00				0	0.00				0	0.00				0	0.00	1.00	4,800.00	4800.00
Blower rep		3			3	9,600.00				0	0.00				0	0.00				0	0.00	3.00	3,200.00	9600.00
Brake Shoe		17			17	81,600.00				0	0.00				0	0.00				0	0.00	17.00	4,800.00	81600.00
Brake Fluid		17			17	5,950.00				0	0.00				0	0.00				0	0.00	17.00	350.00	5950.00
Brake Pad Front		17			17	96,900.00				0	0.00				0	0.00				0	0.00	17.00	5,700.00	96900.00
Brake Pad Rear		17			17	88,400.00				0	0.00				0	0.00				0	0.00	17.00	5,200.00	88400.00
Buffing Pad		3			3	1,200.00				0	0.00				0	0.00				0	0.00	3.00	400.00	1200.00
Caliper Kit Left/Rear Side		1			1	1,800.00				0	0.00				0	0.00				0	0.00	1.00	1,800.00	1800.00
Coil Spring Compressor Set		1			1	2,100.00				0	0.00				0	0.00				0	0.00	1.00	2,100.00	2100.00
Disc Pad (front)		17			17	45,900.00				0	0.00				0	0.00				0	0.00	17.00	2,700.00	45900.00
Disc Pad (rear)		17			17	37,400.00				0	0.00				0	0.00				0	0.00	17.00	2,200.00	37400.00
Engine Flush oil		5			5	6,000.00				0	0.00				0	0.00				0	0.00	5.00	1,200.00	6000.00
Engine Oil (full synthetic)		1			1	6,800.00				0	0.00				0	0.00				0	0.00	1.00	6,800.00	6800.00
Floor Matting, rubberized		1			1	2,800.00				0	0.00				0	0.00				0	0.00	1.00	2,800.00	2800.00
Fuel Filter		1			1	2,400.00				0	0.00				0	0.00				0	0.00	1.00	2,400.00	2400.00
Oil Filter		1			1	800.00				0	0.00				0	0.00				0	0.00	1.00	800.00	800.00
Power Steering Belt		1			1	400.00				0	0.00				0	0.00				0	0.00	1.00	400.00	400.00
Rain Gutter		1			1	2,500.00				0	0.00				0	0.00				0	0.00	1.00	2,500.00	2500.00
Rear Low Suspension Arm Assembly		3			3	18,000.00				0	0.00				0	0.00				0	0.00	3.00	6,000.00	18000.00
Rear Upper Suspension Arm Assembly		3			3	15,000.00				0	0.00				0	0.00				0	0.00	3.00	5,000.00	15000.00
Rugs		17			17	340.00				0	0.00				0	0.00				0	0.00	17.00	20.00	340.00
Seat Cover		1			1	9,000.00				0	0.00				0	0.00				0	0.00	1.00	9,000.00	9000.00
Spark Plug		5			5	6,000.00				0	0.00				0	0.00				0	0.00	5.00	1,200.00	6000.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year		
		Jan	Feb	Mar	Q1	Q2 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
Wiper Blade back/front		3			3	6,600.00				0	0.00				0	0.00				0	0.00	3.00	2,200.00	6600.00
12.2 Preventive Car Maintenance																								
12.2.1 Change Oil																								
Toyota Revo SFD 269 (Sar)		3			3	23,400.00				0	0.00				0	0.00				0	0.00	3.00	7,800.00	23400.00
Isuzu Fuego SFT 730 (SK)		3			3	23,400.00				0	0.00				0	0.00				0	0.00	3.00	7,800.00	23400.00
Isuzu Fuego SFT 880 (CotProv)		3			3	23,400.00				0	0.00				0	0.00				0	0.00	3.00	7,800.00	23400.00
Toyota Hilux SJT 167 (RO)		3			3	23,400.00				0	0.00				0	0.00				0	0.00	3.00	7,800.00	23400.00
Toyota Innova SKW 970 (RO)		3			3	27,900.00				0	0.00				0	0.00				0	0.00	3.00	9,300.00	27900.00
Toyota Innova SAA 1774 (RO)		3			3	27,900.00				0	0.00				0	0.00				0	0.00	3.00	9,300.00	27900.00
Toyota Innova YP 2869 / SAA 9896 (Sar)		3			3	27,900.00				0	0.00				0	0.00				0	0.00	3.00	9,300.00	27900.00
Toyota Innova VF 3862 / SAA 9968 (RO)		3			3	46,800.00				0	0.00				0	0.00				0	0.00	3.00	15,600.00	46800.00
Toyota Innova VE 5617 / SAA 9966 (RO)		3			3	46,800.00				0	0.00				0	0.00				0	0.00	3.00	15,600.00	46800.00
Toyota Innova VE 1230 / SAA 9964 (RO)		3			3	46,800.00				0	0.00				0	0.00				0	0.00	3.00	15,600.00	46800.00
Toyota Innova VF 4107 / SAA 9971 (RO)		3			3	46,800.00				0	0.00				0	0.00				0	0.00	3.00	15,600.00	46800.00
Toyota Innova VE 8802 / SAA 9970 (SoCot)		3			3	40,800.00				0	0.00				0	0.00				0	0.00	3.00	13,600.00	40800.00
Toyota Innova VE 1948 / SAA 9965 (CotProv)		3			3	40,800.00				0	0.00				0	0.00				0	0.00	3.00	13,600.00	40800.00
Toyota Innova VE 5870 / SAA 9967 (SK)		3			3	40,800.00				0	0.00				0	0.00				0	0.00	3.00	13,600.00	40800.00
Toyota Avanza YY 9640 / SAA 9963 (GenSan)		3			3	21,600.00				0	0.00				0	0.00				0	0.00	3.00	7,200.00	21600.00
Toyota Hilux 4x4 121018 (RO)		3			3	46,800.00				0	0.00				0	0.00				0	0.00	3.00	15,600.00	46800.00
Toyota Grandia P7 0423 (RO)		3			3	46,800.00				0	0.00				0	0.00				0	0.00	3.00	15,600.00	46800.00
MEDICAL AND DENTAL SUPPLIES																								
Cotton Balls x 100's	pack	1			1	143.75				0	0.00				0	0.00				0	0.00	1.00	143.75	143.75
Cotton Buds x 100's	pack	1			1	69.00				0	0.00				0	0.00				0	0.00	1.00	69.00	69.00
Isopropyl Alcohol 70% x 500ml	bottle	3	3	3	9	776.25	3	10	3	16	1,380.00	3	3	3	9	776.25	10	3	3	16	1,380.00	50.00	86.25	4312.50
Medipress plastic strips x 100's	box	1			1	80.50				0	0.00				0	0.00				0	0.00	1.00	80.50	80.50
Micropore Tape 1" x 12's	piece	1			1	883.20				0	0.00				0	0.00				0	0.00	1.00	883.20	883.20
Micropore Tape 1.5" (3M) x 12's	piece	1			1	1,380.00				0	0.00				0	0.00				0	0.00	1.00	1,380.00	1380.00
White Flower emulsion	bottle	10			10	345.00				0	0.00				0	0.00				0	0.00	10.00	345.00	345.00
Antiseptic/disinfectant 120ml x 20's	bottle	100			100	18,055.00				0	0.00				0	0.00				0	0.00	100.00	180.55	18055.00
Alcohol (Isopropyl Alcohol 70% soln) 500ml	bottle	6	1	1	8	1,071.60	10	1	1	12	1,607.40	6	1	5	12	1,607.40	6	1	1	8	1,071.60	40.00	133.95	5380.00
Paracetamol 500mg x 100's	box	11	10		21	1,162.98				0	0.00				0	0.00				0	0.00	21.00	55.38	1162.98
Paracetamol + Tramadol 375/12.5 5mg x 100's	box	1			1	900.16				0	0.00				0	0.00				0	0.00	1.00	900.16	900.16
Loperamide HVL 2mg x 100's	box	5			5	311.57				0	0.00				0	0.00				0	0.00	5.00	62.31	311.57



Item & Specifications	Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year	
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT
Cetrizine HCl 10mg x 100's	box	5			5	496.20				0	0.00				0	0.00				0	0.00	5.00	99.24	496.20
Ascorbic Acid 500mg x 100's	box	100			100	7,615.94				0	0.00				0	0.00				0	0.00	100.00	76.16	7615.94
Vaccine Polyvalent pneumococcal vaccine 23.0.5 ml IM  Terms of Reference: Inclusion of the following: one (1) medical doctor two (2) medical doctor alcohol pad for pneumatic vaccine and consent form	job	1			1	2,500.00				0	0.00				0	0.00				0	0.00	1.00	2500.00	2500.00
Vaccine Quadrivalent Influenza Vaccine (type A and B subvirion) 0.5 ml pre-filled syringe, southern hemisphere WHO recommended, 4 strains with manpower - one (1) medical doctor, and two (2) nurses	job	1			1	2,200.00				0	0.00				0	0.00				0	0.00	1.00	2200.00	2200.00
Infrared Forehead Thermometer Digital Thermometer Non-contact Body Temperature Specification: Adopting exquisite craftsman sensors and independently adopting multiple sets of body temperature data, the temperature measurement is more accurate, and the baby's health is more guaranteed. One machine with multiple functions, two modes can be switched, body temperature mode, object temperature mode	piece	6		2	8	4,800.00				0	0.00					0.00				0	0.00	8.00	600.00	4800.00
Face Shields	piece	600			600	9,000.00	600			600	9,000.00	600				0.00	600			600	9,000.00	1,800.00	15.00	27000.00
UV Antibacterial Atomizer	unit	10			10	20,000.00				0	0.00					0.00				0	0.00	10.00	2000.00	20000.00
-REFERENCE MATERIALS					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Constitutional Law Book, Annotated	piece				0	0.00	1			1	2,000.00				0	0.00				0	0.00	1.00	2000.00	2000.00
Local Government Code Book, Annotated	piece				0	0.00	2			2	4,000.00				0	0.00				0	0.00	2.00	2000.00	4000.00
Revised Penal Code Book, Annotated	piece				0	0.00	2			2	4,000.00				0	0.00				0	0.00	2.00	2000.00	4000.00
-FURNITURE, FIXTURE, AND APPLIANCES					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
---TABLES					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
TABLE, clerical, freestanding without drawer, 25mm thick melamine top, PVC edges band, color: gray, Dimension: 120 (W) x 70 (D) x 75 (H) cm	unit	5			5	33,062.50				0	0.00				0	0.00				0	0.00	5.00	6612.50	33062.50
TABLE, Jr. Executive, woodgrain, laminated finish, with 1 side table rectangular shape, heat and wet resistant, 25mm thickness, melamine, 38mm table leg panel, Dimension: 140 (W) x 80 (D) x 75 (H) cm	unit				0	0.00	3			3	38,640.00				0	0.00				0	0.00	3.00	12880.00	38640.00
CHAIR, conference/clerical/computer with armrest, fabric or black leatherette upholstery with foam cushion, nylon or metal base with caster, gaslift, swivel 360 degrees rotation, tilting mechanism	unit	5			5	18,975.00				0	0.00				0	0.00				0	0.00	5.00	3795.00	18975.00
---CHAIRS																								
CHAIR, Sr. Executive, high back with molded armrest, lumbar support, gaslift, swivel 360 degrees rotation, reclining mechanism, black leatherette upholstery with thick high density foam cushion, nylon or chrome base with caster, heavy duty	unit				0	0.00	3			3	26,565.00				0	0.00				0	0.00	3.00	8,855.00	26565.00
CHAIR, Jr. Executive, high back with molded armrest, lumbar support, gaslift, swivel 360 degrees rotation, reclining mechanism, black leatherette upholstery with thick high density foam cushion, nylon or chrome base with caster, heavy duty	unit				0	0.00	2			2	15,410.00				0	0.00				0	0.00	2.00	7,705.00	15410.00
CHAIR, conference/visitor's chair, without armrest, fully fabric/leather, with foam cushion backrest and seatrest, powder coated four legged steel, color: black	unit				0	0.00	4			4	7,820.00				0	0.00				0	0.00	4.00	1,955.00	7820.00
VISITOR CHAIR, hard plastic seat, perforated backrest, steel frame, 4 legged, powder coated finish, color: black	unit				0	0.00	2			2	3,335.00				0	0.00				0	0.00	2.00	1,667.50	3335.00
---CABINETS																								
CABINET, vertical steel filing, 4 drawers, all steel fabricated in cold rolled sheet, gauge 20, each drawer is fully suspended on steel roller bearing, with anti-tilt mechanism to move back and forward, with automatic lock and duplicate keys, with built-in handle on each drawer, color: light gray or beige, Dimension: 62 (W) x 46 (D) x 140 (H) cm	unit				0	0.00	2			2	22,885.00				0	0.00				0	0.00	2.00	11,442.50	22885.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year	
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT
CABINET, Lateral Filing, 4 drawers, all steel fabricated in cold rolled sheet, gauge 20, equipped with full suspension side, roller bearing, with anti-tilt mechanism to move back and forward, with automatic lock and duplicate keys, with built-in handle on each drawer, color: light gray or beige. Dimension: 90 (W) x 45 (D) x 138 (H) cm	unit				0	0.00	1			1	15,000.00				0	0.00				0	0.00	1.00	15,000.00	15000.00
Cabinet, Filing, metal frame, all cold roll sheet, gauge 22, with 4 adjustable shelves, 2 sliding glass door with frame, color: light gray or beige. Dimension: 90 (W) x 40 (D) x 180 (H) cm	unit				0	0.00	1			1	14,547.50				0	0.00				0	0.00	1.00	14,547.50	14547.50
---WHITEBOARD																								
White Board Specification: 4H x 8W ft. (Board Dimension), 186cm (Total Height), Back to back, With Stand, With Magnetic, Without Magnetic, With Aluminum Frame, With Eraser Tray, Materials: Plywood, Metal sheet, Aluminum Frame, 2cm Frame Thickness, Heavy Duty	Duty			6	6	18,000.00				0	0.00				0	0.00				0	0.00	6.00	3,000.00	18000.00
---OTHERS																								
Electric fan Specification: Stand Fan, 16" Metal blade 3-speed rotary switch TILTING head adjustment with oscillation, Easy height adjustment Round and stable plastic base, High-performance motor, With thermal fuse protection, Heavy Duty	unit			6	6	12,000.00				0	0.00				0	0.00				0	0.00	6.00	2,000.00	12000.00
---SOUVENIRS, AWARDS, TOKENS																								
Various Souvenirs/Awards/Tokens	piece	150			150	150,000.00				0	0.00				0	0.00				0	0.00	150.00	1000.00	150000.00
Plaques of Recognition	piece				0	0.00			15	15	30,000.00				0	0.00		15	15	30,000.00	30.00	2000.00	60000.00	
Plaques of Appreciation	piece				0	0.00			15	15	22,500.00				0	0.00		15	15	22,500.00	30.00	1500.00	45000.00	
Various Native Products	piece	50			50	50,000.00				0	0.00				0	0.00				0	0.00	50.00	1000.00	50000.00
---LEASE																								
---TABLET																								
8 inch Display Size, With 32 GB, 2 GB RAM	unit				0	0.00			10	10	189,950.00				0	0.00				0	0.00	10.00	18,995.00	189950.00
---LAPTOP																								
8th Gen Core i7 Processor, 8GB Memory, 1TB Hard Drive, WIFI, LAN and built-in Speaker	unit				0	0.00		1		1	61,990.00				0	0.00				0	0.00	1.00	61,990.00	61990.00
8th Gen Core i5 Processor, 8GB Memory, 1TB Hard Drive, WIFI, LAN and built-in Speaker	unit				0	0.00		1		1	46,490.00				0	0.00				0	0.00	1.00	46,490.00	46490.00
---PRINTER																								
WIFI Duplex All-in-One Ink Tank Printer	unit				0	0.00		1	2	3	37,770.00				0	0.00			2	2	25,180.00	5.00	12,590.00	62950.00
Tank Refill Printer	unit				0	0.00		1		1	7,895.00				0	0.00				0	0.00	1.00	7,895.00	7895.00
---TRANSPORTATION																								
---Gasoline (for Trainings/Seminar/Activities Only)																								
Gasoline Expenses for the month of January	liter	2,000			2000	102,000.00				0	0.00				0	0.00				0	0.00	2,000.00	51.00	102000.00
Gasoline Expenses for the month of February	liter	2,000			2000	102,000.00				0	0.00				0	0.00				0	0.00	2,000.00	51.00	102000.00
Gasoline Expenses for the month of March	liter	2,500			2500	127,500.00				0	0.00				0	0.00				0	0.00	2,500.00	51.00	127500.00
Gasoline Expenses for the month of April	liter	2,500			2500	127,500.00				0	0.00				0	0.00				0	0.00	2,500.00	51.00	127500.00

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Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
Gasoline Expenses for the month of May	liter	2,500			2500	127,500.00				0	0.00				0	0.00				0	0.00	2,500.00	51.00	127500.00
Gasoline Expenses for the month of June	liter	2,400			2400	122,400.00				0	0.00				0	0.00				0	0.00	2,400.00	51.00	122400.00
Gasoline Expenses for the month of July	liter	2,450			2450	124,950.00				0	0.00				0	0.00				0	0.00	2,450.00	51.00	124950.00
Gasoline Expenses for the month of August	liter	2,470			2470	125,970.00				0	0.00				0	0.00				0	0.00	2,470.00	51.00	125970.00
Gasoline Expenses for the month of September	liter	2,500			2500	127,500.00				0	0.00				0	0.00				0	0.00	2,500.00	51.00	127500.00
Gasoline Expenses for the month of October	liter	2,500			2500	127,500.00				0	0.00				0	0.00				0	0.00	2,500.00	51.00	127500.00
Gasoline Expenses for the month of November	liter	2,500			2500	127,500.00				0	0.00				0	0.00				0	0.00	2,500.00	51.00	127500.00
Gasoline Expenses for the month of December	liter	2,000			2000	102,000.00				0	0.00				0	0.00				0	0.00	2,000.00	51.00	102000.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year				
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT
					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
<b>A. TOTAL</b>																		P		18,265,840.39				
<b>B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)</b>																		P		1,826,584.04				
<b>C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)</b>																		P		100,000.00				
<b>D. GRAND TOTAL (A + B + C)</b>																		P		20,192,424.43				
<b>E. APPROVED BUDGET BY THE AGENCY HEAD</b> In Figures and Words:		TWENTY MILLION PESOS (PHP 20,000,000.00)																						


We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

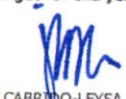
Prepared by:

  
RYAN J. ALAIR

LG00 II/SUPPLY OFFICER - Designate

Certified Funds Available / Certified Appropriate Funds Available: Approved by:

  
KATHERINE M. LLANO, MPA  
Budget Officer / AO V

  
JOSEPHINE CABRIDO-LEYSA, CESO III  
Head of Office/Agency

Date Prepared: \_\_\_\_\_