

ANNUAL PROCUREMENT PLAN-COMMON SUPPLIES AND EQUIPMENT (APP-CSE) 2019 FORM

Introduction:

Listed in this template are all the common supplies and equipment (CSE) carried in stock by the Procurement Service (PS) that may be purchased by government agencies. Agencies must accomplish this form and submit in order to purchase CSEs from the PS. Consistent with DBM Circular No. 2016-9 dated October 27, 2016, the APP-CSE shall serve as the agency's APR for all its CSE requirements. Items in the template has been arranged in accordance with UNSPSC coding and this is in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Instructions:

- Download the worksheet file APP-CSE 2019 template at [www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph)
- Indicate the agency's monthly requirement per item in the APP-CSE 2019 form.
- The agency should indicate zero if an item is not being purchased by the agency or purchased for a particular month.
- Agency must not delete any item in the template; neither should it include line items or revise the template.
- An APP-CSE is considered incorrect or invalid if
  - form used is other than the prescribed format which can be downloaded only at [www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph) and;
  - correct format is used but fields were deleted and/or inserted in PART I of the template
- Fill out your CSE requirements that are available for purchase in the PS under the PART I. For other items that are not available from the PS but is regularly purchased by the agency from other sources, agency must indicate the items in the PART II and indicate likewise the unit prices based on its last purchase.
- Once accomplished and finalized, the APP-CSE 2019 form should be:
  - Saved using this format: APP2019\_Name of Agency\_Main or Regional Office (e.g. APP2019\_DBM\_Central Office, APP2019\_DBM\_Region IVA).
  - Printed and signed by the agency Property/Supply Officer, Budget Officer and Head of the Procuring Entity. An unsigned APP-CSE or that which lacks any of the three (3) signatures will be considered as an invalid submission.
- The SIGNED COPY of the APP-CSE must be scanned and saved as pdf format. Together with the excel file, the signed copy in pdf format should be submitted using the online facility at PS website. Ensure that two files are submitted.
- An agency may revise its APP-CSE during the year if there will be changes in its requirements. However, it should submit an original APP-CSE within the prescribed deadline. Agency may follow the same procedure as indicated in No. 7 when submitting the revised copy. All requirements in excess of the quantities indicated in the original APP-CSE will not be served if not covered by a revised APP-CSE.
- For further assistance/clarification, agencies may call the Marketing and Sales Division of the Procurement Service at telephone nos. (02)561-6094 or (02)563-9352 and look for Ms. Evelyn I. Torres or Ms. Anna Liz C. Bona.

Note: Consistent with Memorandum Circular No. 2018-1 dated May 28, 2018 the APP-CSE for FY 2019 must be submitted on or before August 31, 2018.

Department/Bureau/Office: DILG XII - Regional Office  
 Region: XII - Koronadal  
 Address: Prime Regional Gov't Center, Carpenter Hill, Koronadal City

Agency Account Code: No Code  
 Organization Type: National Government Agency (NGA)

Contact Person: Katherine M. Llano  
 Position: AOV  
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Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year	
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
<b>PART I. AVAILABLE AT PROCUREMENT SERVICE STORES</b>																									
<b>Pesticides or Pest Repellents</b>																									
1	10191509-IN-A01	INSECTICIDE, aerosol type, net content: 600ml min	can		5		5	737.00		5		5		5	737.00		5		5		5	737.00	20.00	147.40	2,948.00
<b>Solvents</b>																									
2	12191601-AL-E01	ALCOHOL, ethyl, 68%-70%, scented, 500ml (-5ml)	bottle		80		80	3,722.40		80		80		80	3,722.40		80		80		80	3,722.40	320.00	46.53	14,889.60
<b>Color Compounds and Dispersions</b>																									
3	12171703-SI-P01	STAMP PAD INK, purple or violet	bottle		10		10	260.48		10		10		10	260.48		10		10		10	260.48	40.00	26.05	1,041.92
<b>Films</b>																									
4	1311203-AC-F01	ACETATE, thickness: 0.075mm min (gauge #3)	roll		1		1	779.77				1		1	779.77						0	0.00	2.00	779.77	1,559.54
5	1311201-CF-P02	CARBON FILM, PE, black, size 210mm x 297mm	box				0	0.00						0	0.00						0	0.00	0.00	220.55	0.00
6	1311201-CF-P02	CARBON FILM, PE, black, size 216mm x 330mm	box		25		25	5,513.75				25		25	5,513.75						0	0.00	50.00	220.55	11,027.50
<b>Paper Materials and Products</b>																									
7	1411525-CA-A01	CARTOLINA, assorted colors	pack		10		10	769.78		10		10		10	769.78		10		10		10	769.78	40.00	76.98	3,079.12

	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year		
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
8	14111506-CF-L11	CONTINUOUS FORM, 1 PLY, 280 x 241mm	box		1		1	721.60	1					1	721.60					1	721.60	4.00	721.60	2,886.40			
9	14111506-CF-L12	CONTINUOUS FORM, 1 PLY, 280 x 378mm	box				0	0.00							0	0.00					0	0.00	0.00	1,089.00	0.00		
10	14111506-CF-L22	CONTINUOUS FORM, 2 ply, 280 x 378mm, carbonless	box				0	0.00							0	0.00					0	0.00	0.00	1,375.00	0.00		
11	14111506-CF-L21	CONTINUOUS FORM, 2 ply, 280mm x 241mm, carbonless	box				0	0.00							0	0.00					0	0.00	0.00	809.60	0.00		
12	14111506-CF-L31	CONTINUOUS FORM, 3 PLY, 280 x 241mm, carbonless	box				0	0.00							0	0.00					0	0.00	0.00	631.24	0.00		
13	14111506-CF-L32	CONTINUOUS FORM, 3 PLY, 280 x 378mm, carbonless	box				0	0.00							0	0.00					0	0.00	0.00	1,094.50	0.00		
14	14111609-LL-C01	LOOSELEAF COVER, made of chipboard, for legal	bundle				0	0.00							0	0.00					0	0.00	0.00	709.39	0.00		
15	14111514-NP-S02	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	pad		50		50	1,703.90		50				50	1,703.90					50	1,703.90	200.00	34.08	6,815.60			
16	14111514-NP-S04	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	pad		50		50	2,964.50		50				50	2,964.50					50	2,964.50	200.00	59.29	11,858.00			
17	14111514-NP-S03	NOTE PAD, stick on, 76mm x 76mm (3" x 3") min	pad		50		50	2,194.50		50				50	2,194.50					50	2,194.50	200.00	43.89	8,778.00			
18	14111514-NB-S01	NOTEBOOK, STENOGRAPHER, spiral, 40 leaves	piece				0	0.00							0	0.00					0	0.00	0.00	12.74	0.00		
19	14111507-PP-M01	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm	ream				0	0.00							0	0.00					0	0.00	0.00	140.01	0.00		
20	14111507-PP-M02	PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm	ream				0	0.00							0	0.00					0	0.00	0.00	163.68	0.00		
21	14111507-PP-C01	PAPER, Multi-Purpose (COPY) A4, 70 gsm	ream		500		500	60,560.50		500				500	60,560.50					500	60,560.50	2,000.00	121.12	242,242.00			
22	14111507-PP-C02	PAPER, Multi-Purpose (COPY) Legal, 70 gsm	ream		500		500	68,739.00		500				500	68,739.00					500	68,739.00	2,000.00	137.48	274,956.00			
23	14111531-PP-R01	PAPER, PAD, ruled, size: 216mm x 330mm (± 2mm)	pad				0	0.00							0	0.00					0	0.00	0.00	18.35	0.00		
24	14111503-PA-P01	PAPER, PARCHMENT, size: 210 x 297mm, multi-purpose	ream		25		25	2,543.75		25				25	2,543.75					25	2,543.75	100.00	101.75	10,175.00			
25	14111818-TH-P02	PAPER, THERMAL, 55gsm, size: 216mm±1mm x 300±0.3m	roll		5		5	257.95						5	257.95						0	0.00	10.00	51.59	515.90		
26	14111531-RE-B01	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	book		60		60	4,488.00		60				60	4,488.00					60	4,488.00	240.00	74.80	17,952.00			
27	14111531-RE-B02	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	book		50		50	5,390.00		50				50	5,390.00					50	5,390.00	200.00	107.80	21,560.00			
28	14111204-TE-P01	TOILET TISSUE PAPER 2-plys sheets, 150 pulls	pack		50		50	3,459.50		50				50	3,459.50					50	3,459.50	200.00	69.19	13,838.00			
<b>Batteries and Cells and Accessories</b>																											
29	26111702-BT-A01	BATTERY, dry cell, AA, 2 pieces per blister pack	pack		25		25	521.68		25				25	521.68					25	521.68	100.00	20.87	2,086.70			
30	26111702-BT-A02	BATTERY, dry cell, AAA, 2 pieces per blister pack	pack		25		25	515.63		25				25	515.63					25	515.63	100.00	20.63	2,062.50			
31	26111702-BT-A03	BATTERY, dry cell, D, 1.5 volts, alkaline	pack				0	0.00							0	0.00					0	0.00	0.00	93.50	0.00		
<b>Manufacturing Components and Supplies</b>																											
32	31201610-GL-J01	GLUE, all purpose, gross weight: 200 grams min	jar		10		10	505.78						10	505.78						0	0.00	20.00	50.58	1,011.56		
33	31151804-SW-H01	STAPLE WIRE, for heavy duty staplers, (23/13)	box		25		25	546.70						25	546.70						0	0.00	50.00	21.87	1,093.40		
34	31151804-SW-S01	STAPLE WIRE, STANDARD, (26/6)	box		35		35	742.28		35				35	742.28					35	742.28	140.00	21.21	2,969.12			
35	31201502-TA-E01	TAPE, ELECTRICAL, 18mm x 16M min	roll		2		2	38.50		2				2	38.50					2	38.50	8.00	19.25	154.00			
36	31201503-TA-M01	TAPE, MASKING, width: 24mm (±1mm)	roll		30		30	1,749.00							0	0.00					0	0.00	30.00	58.30	1,749.00		
37	31201503-TA-M02	TAPE, MASKING, width: 48mm (±1mm)	roll		30		30	3,382.50		30				30	3,382.50					30	3,382.50	120.00	112.75	13,530.00			

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
38	31201512-TA-P01	TAPE, PACKAGING, width: 48mm (±1mm)	roll		30		30	577.50		30		30	577.50		30	577.50		30		30	577.50	120.00	19.25	2,310.00		
39	31201512-TA-F01	TAPE, TRANSPARENT, width: 24mm (±1mm)	roll		30		30	288.75		30		30	288.75		30	288.75		30		30	288.75	120.00	9.63	1,155.00		
40	31201512-TA-T02	TAPE, TRANSPARENT, width: 48mm (±1mm)	roll		30		30	577.50		30		30	577.50		30	577.50		30		30	577.50	120.00	19.25	2,310.00		
41	31151507-TW-P01	TWINE, plastic, one (1) kilo per roll	roll		5		5	269.50		0		5	0.00		5	269.50				0	0.00	10.00	53.90	539.00		
<b>Heating and Ventilation and Air Circulation</b>																										
42	40101604-EF-C01	ELECTRIC FAN, INDUSTRIAL, ground type, metal blade	unit				0	0.00					0	0.00						0	0.00	0.00	1,030.70	0.00		
43	40101604-EF-C01	ELECTRIC FAN, ORBIT type, ceiling, metal blade	unit				0	0.00					0	0.00						0	0.00	0.00	1,261.70	0.00		
44	40101604-EF-S01	ELECTRIC FAN, STAND type, plastic blade	unit				0	0.00				1	0.00		1	1,064.45				0	0.00	1.00	1,064.45	1,064.45		
45	40101604-EF-W01	ELECTRIC FAN, WALL type, plastic blade	unit				0	0.00					0	0.00						0	0.00	0.00	708.29	0.00		
<b>Lighting and Fixtures and Accessories</b>																										
46	39101605-FL-T01	FLUORESCENT LAMP, 18 WATTS, linear tubular (T8)	piece		10		10	429.00				0	0.00		10	429.00				0	0.00	20.00	42.90	858.00		
47	39101628-LB-L01	Light Bulb, LED, 7 watts 1 pc in individual box	piece		10		10	766.70				0	0.00		10	766.70				0	0.00	20.00	76.67	1,533.40		
<b>Measuring and Observing and Testing Equipment</b>																										
48	41111604-RU-P02	RULER, plastic, 450mm (18"), width: 38mm min	piece		5		5	81.84				0	0.00		5	81.84				0	0.00	10.00	16.37	163.68		
<b>Cleaning Equipment and Supplies</b>																										
49	47131812-AF-A01	AIR FRESHENER, aerosol, 280ml/150g min	can		15		15	1,365.38				15	1,365.38		15	1,365.38			15	1,365.38	60.00	91.03	5,461.50			
50	47131604-BR-S01	BROOM, soft (tambo)	piece		5		5	687.50				5	687.50		5	687.50			5	687.50	20.00	137.50	2,750.00			
51	47131604-BR-T01	BROOM, STICK (TING-TING), usable length: 760mm min	piece				0	0.00				3	97.02		0	0.00			3	97.02	6.00	32.34	194.04			
52	47131829-TB-C01	CLEANER, TOILET BOWL AND URINAL, 900ml-1000ml cap	bottle		20		20	880.00				20	880.00		20	880.00			20	880.00	80.00	44.00	3,520.00			
53	47131805-CL-P01	CLEANSER, SCOURING POWDER, 350g min./can	can		2		2	50.60				2	50.60		2	50.60			2	50.60	8.00	25.30	202.40			
54	47131811-DE-B02	DETERGENT BAR, 140 grams as packed	bar		2		2	16.94				2	16.94		2	16.94			2	16.94	8.00	8.47	67.76			
55	47131811-DE-P02	DETERGENT POWDER, all purpose, 1kg	pack		20		20	791.78				20	791.78		20	791.78			20	791.78	80.00	39.59	3,167.12			
56	47131803-DS-A01	DISINFECTANT SPRAY, aerosol type, 400-550 grams	can		10		10	1,300.75				10	1,300.75		10	1,300.75			10	1,300.75	40.00	130.08	5,203.00			
57	47131601-DU-P01	DUST PAN, non-rigid plastic, w/ detachable handle	piece		5		5	131.34				0	0.00		5	131.34			0	0.00	10.00	26.27	262.68			
58	47131802-FW-P02	FLOOR WAX, PASTE, RED	can				0	0.00				0	0.00		0	0.00			0	0.00	0.00	284.90	0.00			
59	47131830-FC-A01	FURNITURE CLEANER, aerosol type, 300ml min per can	can		10		10	924.00				10	924.00		10	924.00			10	924.00	40.00	92.40	3,696.00			
60	47121804-MP-B01	MOP BUCKET, heavy duty, hard plastic	unit				0	0.00				0	0.00		5	10,106.25			0	0.00	5.00	2,021.25	10,106.25			
61	47131613-MP-H02	MOPHANDLE, heavy duty, aluminum, screw type	piece				0	0.00				0	0.00		3	462.00			0	0.00	3.00	154.00	462.00			
62	47131619-MP-R01	MOPHEAD, made of rayon, weight: 400 grams min	piece				0	0.00				0	0.00		3	349.80			3	349.80	6.00	116.60	699.60			
63	47131501-RG-C01	RAGS, all cotton, 32 pieces per kilogram min	bundle		10		10	525.58				0	0.00		10	525.58			0	0.00	20.00	52.56	1,051.16			
64	47131602-SC-N01	SCOURING PAD, made of synthetic nylon, 140 x 220mm	pack				0	0.00				0	0.00		0	0.00			0	0.00	0.00	108.90	0.00			
65	47121701-TB-P02	TRASHBAG, plastic, transparent	roll		30		30	4,438.50				30	4,438.50		30	4,438.50			30	4,438.50	120.00	147.95	17,754.00			





Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
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		128	44121618-SS-501	SCISSORS, symmetrical, blade length: 65mm min	pair		6		6	99.00		3				3	49.50							
129	44121615-ST-501	STAPLER, STANDARD TYPE, load cap: 200 staples min	piece		2		2	173.80		3				3	260.70					0	0.00	5.00	86.90	434.50
130	44121615-ST-B01	STAPLER, BINDER TYPE, heavy duty, desktop	unit				0	0.00						0	0.00					0	0.00	0.00	929.50	0.00
131	44121615-SR-P01	STAPLE REMOVER, PLIER-TYPE	piece				0	0.00						0	0.00					0	0.00	0.00	19.23	0.00
132	44121605-TD-T01	TAPE DISPENSER, TABLE TOP, for 24mm width tape	piece				0	0.00		6				6	354.29					0	0.00	6.00	59.05	354.29
133	44101602-PB-M01	BINDING AND PUNCHING MACHINE, binding cap: 50mm	unit				0	0.00						0	0.00					0	0.00	0.00	11,000.00	0.00
134	44101807-CA-C01	CALCULATOR, compact, 12 digits	unit		5		5	715.00						0	0.00					0	0.00	5.00	143.00	715.00
135	44101744-FX-M01	FACSIMILE MACHINE, uses thermal paper	unit				0	0.00						0	0.00					0	0.00	0.00	4,983.00	0.00
136	44101601-PT-M01	PAPER TRIMMER/CUTTING MACHINE, max paper size: 84	unit				0	0.00						0	0.00					0	0.00	0.00	8,554.70	0.00
137	44101603-PS-M01	PAPER SHREDDER, cutting width: 3mm-4mm (Entry Level)	unit		2		2	12,056.00						0	0.00					0	0.00	2.00	6,028.00	12,056.00
138	44101603-PS-M02	PAPER SHREDDER, cutting width: 3mm-4mm (Mid-Level)	unit				0	0.00						0	0.00					0	0.00	0.00	0.00	0.00
<b>Printer or Facsimile or Photocopier Supplies</b>																								
139	44103109-BR-D05	DRUM CART, BROTHER DR-3455	cart				0	0.00						0	0.00					0	0.00	0.00	7,260.00	0.00
140	44103105-CA-C04	INK CART, CANON CL-741, Col.	cart				0	0.00						0	0.00					0	0.00	0.00	1,059.30	0.00
141	44103105-CA-C02	INK CART, CANON CL-811, Colored	cart				0	0.00						0	0.00					0	0.00	0.00	1,089.00	0.00
142	44103105-CA-B04	INK CART, CANON PG-740, Black	cart				0	0.00						0	0.00					0	0.00	0.00	797.50	0.00
143	44103105-CA-B02	INK CART, CANON PG-810, Black	cart				0	0.00						0	0.00					0	0.00	0.00	825.00	0.00
144	44103105-EP-B17	INK CART, EPSON C13T664100 (T6641), Black	cart		50		50	13,475.00		50				50	13,475.00				50	13,475.00	200.00	269.50	53,900.00	
145	44103105-EP-C17	INK CART, EPSON C13T664200 (T6642), Cyan	cart		50		50	13,475.00		50				50	13,475.00				50	13,475.00	200.00	269.50	53,900.00	
146	44103105-EP-M17	INK CART, EPSON C13T664300 (T6643), Magenta	cart		50		50	13,475.00		50				50	13,475.00				50	13,475.00	200.00	269.50	53,900.00	
147	44103105-EP-Y17	INK CART, EPSON C13T664400 (T6644), Yellow	cart		50		50	13,475.00		50				50	13,475.00				50	13,475.00	200.00	269.50	53,900.00	
148	44103105-HP-B40	INK CART, HP C2P04AA (HP62) Black	cart				0	0.00						0	0.00					0	0.00	0.00	0.00	0.00
149	44103105-HP-T60	INK CART, HP C2P06AA (HP62) Tri-color	cart				0	0.00						0	0.00					0	0.00	0.00	0.00	0.00
150	44103105-HP-B09	INK CART, HP C9351AA, (HP21), Black	cart				0	0.00						0	0.00					0	0.00	0.00	696.30	0.00
151	44103105-HP-T10	INK CART, HP C9352AA, (HP22), Tri-color	cart				0	0.00						0	0.00					0	0.00	0.00	788.70	0.00
152	44103105-HP-T30	INK CART, HP C9363WA, (HP97), Tri-color	cart				0	0.00						0	0.00					0	0.00	0.00	1,578.50	0.00
153	44103105-HP-P95	INK CART, HP C9397A (HP72) 69ml Photo Black	cart				0	0.00						0	0.00					0	0.00	0.00	2,112.00	0.00
154	44103105-HP-C48	INK CART, HP C9398A (HP72) 69ml Cyan	cart				0	0.00						0	0.00					0	0.00	0.00	2,112.00	0.00
155	44103105-HP-M48	INK CART, HP C9399A (HP72) 69ml Magenta	cart				0	0.00						0	0.00					0	0.00	0.00	2,112.00	0.00
156	44103105-HP-Y48	INK CART, HP C9400A (HP72) 69ml Yellow	cart				0	0.00						0	0.00					0	0.00	0.00	2,112.00	0.00
157	44103105-HP-G48	INK CART, HP C9401A (HP72) 69ml Gray	cart				0	0.00						0	0.00					0	0.00	0.00	2,112.00	0.00
158	44103105-HP-B48	INK CART, HP C9403A (HP72) 130ml Matte Black	cart				0	0.00						0	0.00					0	0.00	0.00	3,190.00	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
159	44103105-HP-B17	INK CART, HP CC640WA, (HP60), Black	cart				0	0.00						0	0.00					0	0.00	0.00	687.50	0.00		
160	44103105-HP-T17	INK CART, HP CC643WA, (HP60), Tricolor	cart				0	0.00						0	0.00					0	0.00	0.00	810.70	0.00		
161	44103105-HP-B35	INK CART, HP CD887AA, (HP703), Black	cart				0	0.00						0	0.00					0	0.00	0.00	358.60	0.00		
162	44103105-HP-T35	INK CART, HP CD888AA, (HP703), Tricolor	cart				0	0.00						0	0.00					0	0.00	0.00	358.60	0.00		
163	44103105-HX-C40	INK CART, HP CD972AA, (HP 920XL), Cyan	cart				0	0.00						0	0.00					0	0.00	0.00	665.50	0.00		
164	44103105-HX-M40	INK CART, HP CD973AA, (HP 920XL), Magenta	cart				0	0.00						0	0.00					0	0.00	0.00	665.50	0.00		
165	44103105-HX-Y40	INK CART, HP CD974AA, (HP 920XL), Yellow	cart				0	0.00						0	0.00					0	0.00	0.00	665.50	0.00		
166	44103105-HX-B40	INK CART, HP CD975AA, (HP 920XL), Black	cart				0	0.00						0	0.00					0	0.00	0.00	1,314.50	0.00		
167	44103105-HP-B30	INK CART, HP CH561WA, (HP61), Black	cart				0	0.00						0	0.00					0	0.00	0.00	682.00	0.00		
168	44103105-HP-T20	INK CART, HP CH562WA, (HP61), Tricolor	cart				0	0.00						0	0.00					0	0.00	0.00	874.50	0.00		
169	44103105-HP-B49	INK CART, HP CH565A (HP82) Black	cart				0	0.00						0	0.00					0	0.00	0.00	1,980.00	0.00		
170	44103105-HP-C49	INK CART, HP CH566A (HP82) Cyan	cart				0	0.00						0	0.00					0	0.00	0.00	1,375.00	0.00		
171	44103105-HP-M49	INK CART, HP CH567A (HP82) Magenta	cart				0	0.00						0	0.00					0	0.00	0.00	1,375.00	0.00		
172	44103105-HP-Y49	INK CART, HP CH568A (HP82) Yellow	cart				0	0.00						0	0.00					0	0.00	0.00	1,375.00	0.00		
173	44103105-HX-B43	INK CART, HP CN045AA, (HP950XL), Black	cart				0	0.00						0	0.00					0	0.00	0.00	1,644.50	0.00		
174	44103105-HX-C43	INK CART, HP CN046AA, (HP951XL), Cyan	cart				0	0.00						0	0.00					0	0.00	0.00	1,243.00	0.00		
175	44103105-HX-M43	INK CART, HP CN047AA, (HP951XL), Magenta	cart				0	0.00						0	0.00					0	0.00	0.00	1,248.50	0.00		
176	44103105-HX-Y43	INK CART, HP CN048AA, (HP951XL), Yellow	cart				0	0.00						0	0.00					0	0.00	0.00	1,248.50	0.00		
177	44103105-HP-B36	INK CART, HP CN692AA, (HP704), Black	cart				0	0.00						0	0.00					0	0.00	0.00	358.60	0.00		
178	44103105-HP-T36	INK CART, HP CN693AA, (HP704), Tricolor	cart				0	0.00						0	0.00					0	0.00	0.00	358.60	0.00		
179	44103105-HP-B33	INK CART, HP CZ107AA, (HP678), Black	cart				0	0.00						0	0.00					0	0.00	0.00	358.60	0.00		
180	44103105-HP-T33	INK CART, HP CZ108AA, (HP678), Tricolor	cart				0	0.00						0	0.00					0	0.00	0.00	358.60	0.00		
181	44103105-HP-B42	INK CART, HP CZ121A (HP685A), Black	cart				0	0.00						0	0.00					0	0.00	0.00	387.20	0.00		
182	44103105-HP-C33	INK CART, HP CZ122A (HP685A), Cyan	cart				0	0.00						0	0.00					0	0.00	0.00	264.00	0.00		
183	44103105-HP-M33	INK CART, HP CZ123A (HP685A), Magenta	cart				0	0.00						0	0.00					0	0.00	0.00	264.00	0.00		
184	44103105-HP-Y33	INK CART, HP CZ124A (HP685A), Yellow	cart				0	0.00						0	0.00					0	0.00	0.00	264.00	0.00		
185	44103105-HP-T43	INK CART, HP F6V26AA (HP680) Tricolor	cart				0	0.00						0	0.00					0	0.00	0.00	427.13	0.00		
186	44103105-HP-B43	INK CART, HP F6V27AA (HP680) Black	cart				0	0.00						0	0.00					0	0.00	0.00	427.13	0.00		
187	44103105-HP-C50	INK CART, HP L0551AA (HP955) Cyan Original	cart				0	0.00						0	0.00					0	0.00	0.00	0.00	0.00		
188	44103105-HP-M50	INK CART, HP L0554AA (HP955) Magenta Original	cart				0	0.00						0	0.00					0	0.00	0.00	0.00	0.00		
189	44103105-HP-Y50	INK CART, HP L0557AA (HP955) Yellow Original	cart				0	0.00						0	0.00					0	0.00	0.00	0.00	0.00		
190	44103105-HP-B50	INK CART, HP L0560AA (HP955) Black Original	cart				0	0.00						0	0.00					0	0.00	0.00	0.00	0.00		

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4			
191	44103105-HX-C48	INK CART, HP L0563AA (HP955XL) Cyan Original	cart				0	0.00							0	0.00					0	0.00	0.00	1,351.48	0.00
192	44103105-HX-M48	INK CART, HP L0566AA (HP955XL) Magenta Original	cart				0	0.00							0	0.00					0	0.00	0.00	1,351.48	0.00
193	44103105-HX-Y48	INK CART, HP L0569AA (HP955XL) Yellow Original	cart				0	0.00							0	0.00					0	0.00	0.00	1,351.48	0.00
194	44103105-HX-B48	INK CART, HP L0572AA (HP955XL) Black Original	cart				0	0.00							0	0.00					0	0.00	0.00	1,837.23	0.00
195	44103105-HP-C51	INK CART, HP T6L89AA (HP905) Cyan Original	cart				0	0.00							0	0.00					0	0.00	0.00	479.79	0.00
196	44103105-HP-M51	INK CART, HP T6L93AA (HP905) Magenta Original	cart				0	0.00							0	0.00					0	0.00	0.00	479.79	0.00
197	44103105-HP-Y51	INK CART, HP T6L97AA (HP905) Yellow Original	cart				0	0.00							0	0.00					0	0.00	0.00	479.79	0.00
198	44103105-HP-B51	INK CART, HP T6M01AA (HP905) Black Original	cart				0	0.00							0	0.00					0	0.00	0.00	784.05	0.00
199	44103105-HX-C49	INK CART, HP T6M05AA (HP905XL) Cyan Original	cart				0	0.00							0	0.00					0	0.00	0.00	0.00	0.00
200	44103105-HX-M49	INK CART, HP T6M09AA (HP905XL) Magenta Original	cart				0	0.00							0	0.00					0	0.00	0.00	0.00	0.00
201	44103105-HX-Y49	INK CART, HP T6M13AA (HP905XL) Yellow Original	cart				0	0.00							0	0.00					0	0.00	0.00	0.00	0.00
202	44103105-HX-B49	INK CART, HP T6M17AA (HP905XL) Black Original	cart				0	0.00							0	0.00					0	0.00	0.00	0.00	0.00
203	44103112-EP-R05	RIBBON CART, EPSON C13S015516 (#8750), Black	cart				0	0.00							0	0.00					0	0.00	0.00	81.18	0.00
204	44103112-EP-R07	RIBBON CART, EPSON C13S015531 (S015086), Black	cart				0	0.00							0	0.00					0	0.00	0.00	766.70	0.00
205	44103112-EP-R13	RIBBON CART, EPSON C13S015632, Black, for LX-310	cart				0	0.00							0	0.00					0	0.00	0.00	80.30	0.00
206	44103103-BR-B03	TONER CART, BROTHER TN-2025, Black	cart				0	0.00							0	0.00					0	0.00	0.00	2,703.80	0.00
207	44103103-BR-B04	TONER CART, BROTHER TN-2130, Black	cart				0	0.00							0	0.00					0	0.00	0.00	1,925.00	0.00
208	44103103-BR-B05	TONER CART, BROTHER TN-2150, Black	cart				0	0.00							0	0.00					0	0.00	0.00	2,766.50	0.00
209	44103103-BR-B09	TONER CART, BROTHER TN-3320, Black	cart				0	0.00							0	0.00					0	0.00	0.00	3,111.68	0.00
210	44103103-BR-B11	TONER CART, BROTHER TN-3350, Black, for HL5450DN (CU Printer)	cart				0	0.00							0	0.00					0	0.00	0.00	4,535.96	0.00
211	44103103-HP-B12	TONER CART, HP CB435A, Black	cart				0	0.00							0	0.00					0	0.00	0.00	3,022.80	0.00
212	44103103-HP-B14	TONER CART, HP CB540A, Black	cart				0	0.00							0	0.00					0	0.00	0.00	3,503.50	0.00
213	44103103-HP-B18	TONER CART, HP CE255A, Black	cart				0	0.00							0	0.00					0	0.00	0.00	7,183.00	0.00
214	44103103-HP-B21	TONER CART, HP CE278A, Black	cart				0	0.00							0	0.00					0	0.00	0.00	3,362.70	0.00
215	44103103-HP-B22	TONER CART, HP CE285A (HP85A), Black	cart				0	0.00							0	0.00					0	0.00	0.00	3,124.00	0.00
216	44103103-HP-B23	TONER CART, HP CE310A, Black	cart				0	0.00							0	0.00					0	0.00	0.00	2,524.50	0.00
217	44103103-HP-C23	TONER CART, HP CE311A, Cyan	cart				0	0.00							0	0.00					0	0.00	0.00	2,634.50	0.00
218	44103103-HP-Y23	TONER CART, HP CE312A, Yellow	cart				0	0.00							0	0.00					0	0.00	0.00	2,634.50	0.00
219	44103103-HP-M23	TONER CART, HP CE313A, Magenta	cart				0	0.00							0	0.00					0	0.00	0.00	2,634.50	0.00
220	44103103-HP-B24	TONER CART, HP CE320A, Black	cart				0	0.00							0	0.00					0	0.00	0.00	3,019.50	0.00
221	44103103-HP-C24	TONER CART, HP CE321A, Cyan	cart				0	0.00							0	0.00					0	0.00	0.00	3,184.50	0.00



Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
223	44103103-HP-M24	TONER CART, HP CE323A, Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3,184.50	0.00
224	44103103-HP-B25	TONER CART, HP CE390A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	8,134.50	0.00
225	44103103-HP-B26	TONER CART, HP CE400A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7,144.50	0.00
226	44103103-HP-C26	TONER CART, HP CE401A, Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	10,554.50	0.00
227	44103103-HP-Y26	TONER CART, HP CE402A, Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	10,554.50	0.00
228	44103103-HP-M26	TONER CART, HP CE403A, Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	10,554.50	0.00
229	44103103-HP-B27	TONER CART, HP CE410A, (HP305), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4,092.00	0.00
230	44103103-HP-C27	TONER CART, HP CE411A, (HP305), Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5,830.00	0.00
231	44103103-HP-Y27	TONER CART, HP CE412A, (HP305), Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5,830.00	0.00
232	44103103-HP-M27	TONER CART, HP CE413A, (HP305), Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5,830.00	0.00
233	44103103-HP-B28	TONER CART, HP CE505A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4,315.30	0.00
234	44103103-HX-B28	TONER CART, HP CE505X, Black, high cap	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7,629.60	0.00
235	44103103-HP-B52	TONER CART, HP CF217A (HP17A) Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3,102.00	0.00
236	44103103-HP-B53	TONER CART, HP CF226A (HP26A) Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
237	44103103-HX-B50	TONER CART, HP CF226XC (HP26XC) Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
238	44103103-HP-B55	TONER CART, HP CF280A, LaserJet Pro M401/M425 2.7K Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
239	44103103-HP-B51	TONER CART, HP CF280XC	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7,364.50	0.00
240	44103103-HP-B56	TONER CART, HP CF281A (HP81A) Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	9,139.36	0.00
241	44103103-HP-B57	TONER CART, HP CF283A (HP83A) LaserJet Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3,428.72	0.00
242	44103103-HX-B51	TONER CART, HP CF283XC (HP83X) Blk Contract LJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4,174.50	0.00
243	44103103-HP-B58	TONER CART, HP CF287A (HP87) black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	10,631.50	0.00
244	44103103-HP-B59	TONER CART, HP CF310AC (HP826) black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
245	44103103-HP-C59	TONER CART, HP CF311AC (HP826) cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
246	44103103-HP-Y59	TONER CART, HP CF312AC (HP826) yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
247	44103103-HP-M59	TONER CART, HP CF313AC (HP826) magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
248	44103103-HX-B52	TONER CART, HP CF325XC (HP25X) Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	13,915.00	0.00
249	44103103-HP-B60	TONER CART, HP CF350A Black LJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3,069.00	0.00
250	44103103-HP-C60	TONER CART, HP CF351A Cyan LJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3,113.00	0.00
251	44103103-HP-Y60	TONER CART, HP CF352A Yellow LJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3,113.00	0.00
252	44103103-HP-M60	TONER CART, HP CF353A Magenta LJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3,113.00	0.00
253	44103103-HP-B61	TONER CART, HP CF360A (HP508A) Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7,815.50	0.00
254	44103103-HX-B53	TONER CART, HP CF360XC (HP508X) Black Contract LJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price Catalogue	Total Amount for the year	
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT
255	44103103-HP-C61	TONER CART, HP CF361A (HP508A) Cyan LaserJet	cart				0	0.00						0	0.00					0	0.00	0.00	10,021.00	0.00	
256	44103103-HP-C53	TONER CART, HP CF361XC (HP508X) Cyan Contract LJ	cart				0	0.00						0	0.00					0	0.00	0.00	0.00	0.00	
257	44103103-HP-Y61	TONER CART, HP CF362A (HP508A) Yellow LaserJet	cart				0	0.00						0	0.00					0	0.00	0.00	10,021.00	0.00	
258	44103103-HP-Y53	TONER CART, HP CF362XC (HP508X) Yellow Contract LJ	cart				0	0.00						0	0.00					0	0.00	0.00	0.00	0.00	
259	44103103-HP-M61	TONER CART, HP CF363A (HP508A) Magenta LaserJet	cart				0	0.00						0	0.00					0	0.00	0.00	10,021.00	0.00	
260	44103103-HP-M53	TONER CART, HP CF363XC (HP508X) Magenta Contract LJ	cart				0	0.00						0	0.00					0	0.00	0.00	0.00	0.00	
261	44103103-HP-B62	TONER CART, HP CF400A (HP201A) Black LaserJet	cart				0	0.00						0	0.00					0	0.00	0.00	0.00	0.00	
262	44103103-HP-C62	TONER CART, HP CF401A (HP201A) Cyan LaserJet	cart				0	0.00						0	0.00					0	0.00	0.00	0.00	0.00	
263	44103103-HP-Y62	TONER CART, HP CF402A (HP201A) Yellow LaserJet	cart				0	0.00						0	0.00					0	0.00	0.00	0.00	0.00	
264	44103103-HP-M62	TONER CART, HP CF403A (HP201A) Magenta LaserJet	cart				0	0.00						0	0.00					0	0.00	0.00	0.00	0.00	
265	44103103-HP-B63	TONER CART, HP CF410A (HP410A) black	cart				0	0.00						0	0.00					0	0.00	0.00	4,697.00	0.00	
266	44103103-HP-B54	TONER CART, HP CF410XC (HP410XC) black	cart				0	0.00						0	0.00					0	0.00	0.00	7,870.50	0.00	
267	44103103-HP-C63	TONER CART, HP CF411A (HP410A) cyan	cart				0	0.00						0	0.00					0	0.00	0.00	5,340.50	0.00	
268	44103103-HP-C54	TONER CART, HP CF411XC (HP410XC) cyan	cart				0	0.00						0	0.00					0	0.00	0.00	7,903.50	0.00	
269	44103103-HP-Y63	TONER CART, HP CF412A (HP410A) yellow	cart				0	0.00						0	0.00					0	0.00	0.00	5,340.50	0.00	
270	44103103-HP-Y54	TONER CART, HP CF412XC (HP410XC) yellow	cart				0	0.00						0	0.00					0	0.00	0.00	7,903.50	0.00	
271	44103103-HP-M63	TONER CART, HP CF413A (HP410A) magenta	cart				0	0.00						0	0.00					0	0.00	0.00	5,340.50	0.00	
272	44103103-HP-M54	TONER CART, HP CF413XC (HP410XC) magenta	cart				0	0.00						0	0.00					0	0.00	0.00	7,903.50	0.00	
273	44103103-HP-B34	TONER CART, HP Q2612A, Black	cart				0	0.00						0	0.00					0	0.00	0.00	3,347.30	0.00	
274	44103103-HP-B39	TONER CART, HP Q5942A, Black	cart				0	0.00						0	0.00					0	0.00	0.00	7,914.50	0.00	
275	44103103-HP-B48	TONER CART, HP Q7553A, Black	cart				0	0.00						0	0.00					0	0.00	0.00	4,202.00	0.00	
276	44103103-LX-B03	TONER CART, LEXMARK E360H11P, Black	cart				0	0.00						0	0.00					0	0.00	0.00	9,386.30	0.00	
277	44103103-LX-B05	TONER CART, LEXMARK T650A11P, Black	cart				0	0.00						0	0.00					0	0.00	0.00	10,186.00	0.00	
278	44103103-SA-B06	TONER CART, SAMSUNG MLT-D101S, Black	cart				0	0.00						0	0.00					0	0.00	0.00	2,794.00	0.00	
279	44103103-SA-B07	TONER CART, SAMSUNG MLT-D103S, Black	cart				0	0.00						0	0.00					0	0.00	0.00	3,080.00	0.00	
280	44103103-SA-B08	TONER CART, SAMSUNG MLT-D104S, Black	cart				0	0.00						0	0.00					0	0.00	0.00	2,585.00	0.00	
281	44103103-SA-B09	TONER CART, SAMSUNG MLT-D105L, Black	cart				0	0.00						0	0.00					0	0.00	0.00	2,948.00	0.00	
282	44103103-SA-B14	TONER CART, SAMSUNG MLT-D108S, Black	cart				0	0.00						0	0.00					0	0.00	0.00	2,904.00	0.00	
283	44103103-SA-B21	TONER CART, SAMSUNG MLT-D203E, Black	cart				0	0.00						0	0.00					0	0.00	0.00	7,535.00	0.00	
284	44103103-SA-B18	TONER CART, SAMSUNG MLT-D203L, Black	cart				0	0.00						0	0.00					0	0.00	0.00	4,884.00	0.00	
285	44103103-SA-B20	TONER CART, SAMSUNG MLT-D203U, black	cart				0	0.00						0	0.00					0	0.00	0.00	10,010.00	0.00	
286	44103103-SA-B12	TONER CART, SAMSUNG MLT-D205E, Black	cart				0	0.00						0	0.00					0	0.00	0.00	9,735.00	0.00	

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price Catalogue	Total Amount for the year			
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT		
287	44103103-SA-B05	TONER CART, SAMSUNG MLT-D205L, Black	cart				0	0.00				0	0.00			0	0.00				0	0.00	0.00	5,357.00	0.00		
288	44103103-SA-B10	TONER CART, SAMSUNG SCX-D6555A, Black	cart				0	0.00				0	0.00			0	0.00				0	0.00	0.00	4,609.00	0.00		
289	44103303-BR-B15	TONER CARTRIDGE, BROTHER TN-3478, Blackf, for printer HL-6400DW	cart				0	0.00				0	0.00			0	0.00				0	0.00	0.00	6,419.60	0.00		
290	44103103-CA-B00	TONER CARTRIDGE, CANON 324 II, for printer LBP6780x	cart				0	0.00				0	0.00			0	0.00				0	0.00	0.00	14,172.40	0.00		
<b>Audio and Visual Equipment and Supplies</b>																											
291	45121517-DO-C01	DOCUMENT CAMERA, 3.2M pixels	unit				0	0.00				1			1	30,525.00					0	0.00	1.00	30,525.00	30,525.00		
292	45111609-MM-P01	MULTIMEDIA PROJECTOR, 4000 min ANSI Lumens	unit				0	0.00				1			1	19,690.00					0	0.00	1.00	19,690.00	19,690.00		
<b>Flag or Accessories</b>																											
293	55121905-PH-F01	PHILIPPINE NATIONAL FLAG, 100% polyester	piece				0	0.00		20		20	6,754.00			0	0.00				0	0.00	20.00	337.70	6,754.00		
<b>Printed Publications</b>																											
294	55101524-RA-H01	HANDBOOK (RA 9184), 7th Edition	book				0	0.00		10		10	489.50			0	0.00				0	0.00	10.00	48.95	489.50		
<b>Fire Fighting Equipment</b>																											
295	46191604-FE-M01	FIRE EXTINGUISHER, DRY CHEMICAL, 4.5kgs	unit		2		2	2,420.00				0	0.00			0	0.00				0	0.00	2.00	1,210.00	2,420.00		
296	46191604-FE-H01	FIRE EXTINGUISHER, PURE HCFC 123, 4.5kgs	unit				0	0.00				0	0.00			0	0.00				0	0.00	0.00	5,280.00	0.00		
<b>Consumer Electronics</b>																											
297	52161535-DV-R01	DIGITAL VOICE RECORDER, memory: 4GB (expandable)	unit		2		2	14,444.14		1		1	7,222.07			0	0.00				0	0.00	3.00	7,222.07	21,666.22		
<b>Furniture and Furnishings</b>																											
298	56111504-CM-B01	CHAIR, monobloc, beige, with backrest, w/o armrest	piece				0	0.00				0	0.00			0	0.00				0	0.00	0.00	277.75	0.00		
299	56101504-CM-W01	CHAIR, monobloc, white, with backrest, w/o armrest	piece				0	0.00				0	0.00			0	0.00				0	0.00	0.00	277.75	0.00		
300	56101519-TM-S01	TABLE, MONOBLOC, WHITE, 889 x 889mm (35" x 35")min	unit				0	0.00				0	0.00			0	0.00				0	0.00	0.00	1,402.50	0.00		
301	56101519-TM-S02	TABLE, MONOBLOC, BEIGE, 889 x 889mm (35" x 35")min	unit				0	0.00				0	0.00			0	0.00				0	0.00	0.00	1,402.50	0.00		
<b>Arts and Crafts Equipment and Accessories and Supplies</b>																											
302	60121113-CB-P01	CLEARBOOK, 20 transparent pockets, for A4 size	piece	24			24	1,009.80		24		24	1,009.80			0	0.00				0	0.00	48.00	42.08	2,019.60		
303	60121113-CB-P02	CLEARBOOK, 20 transparent pockets, for LEGAL size	piece	24			24	1,075.80		24		24	1,075.80			0	0.00				0	0.00	48.00	44.83	2,151.60		
304	60121534-ER-P01	ERASER, PLASTIC/RUBBER, for pencil draft/writing	piece				0	0.00				0	0.00			0	0.00				0	0.00	0.00	4.68	0.00		
305	60121524-SP-G01	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	piece	40			40	1,464.32		40		40	1,464.32	40		40	1,464.32		40		40	1,464.32	160.00	36.61	5,857.28		
306	60121524-SP-G02	SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip	piece	50			50	1,830.40		50		50	1,830.40	50		50	1,830.40		50		50	1,830.40	200.00	36.61	7,321.60		
307	60121524-SP-G03	SIGN PEN, RED, liquid/gel ink, 0.5mm needle tip	piece				0	0.00				0	0.00			0	0.00				0	0.00	0.00	36.61	0.00		
308	60121124-WR-P01	WRAPPING PAPER, kraft, 65gsm (-5%)	pack				0	0.00				0	0.00			0	0.00				0	0.00	0.00	137.15	0.00		
<b>SOFTWARE</b>																											
309	43250000-SFT-001	Business function specific software	license				0	0.00				0	0.00			0	0.00				0	0.00	0.00		0.00		

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year		
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
2 43230000-SFT-002	Finance accounting and enterprise resource planning ERP software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00	
3 43230000-SFT-003	Computer game or entertainment software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00	
4 43230000-SFT-004	Content authoring and editing software	license				0	0.00				0	0.00			1	1	10,000.00	1			1	10,000.00	2.00	10,000.00	20,000.00	
5 43230000-SFT-005	Content management software	license				0	0.00				0	0.00			1	1	10,000.00	1			1	10,000.00	2.00	10,000.00	20,000.00	
6 43230000-SFT-006	Data management and query software	license				0	0.00				0	0.00			1	1	10,000.00	1			1	10,000.00	2.00	10,000.00	20,000.00	
7 43230000-SFT-007	Development software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	300.00	0.00	
8 43230000-SFT-008	Educational or reference software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00	
9 43230000-SFT-009	Industry specific software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00	
10 43230000-SFT-010	Network applications software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00	
11 43230000-SFT-011	Network management software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00	
12 43230000-SFT-012	Networking software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00	
13 43230000-SFT-013	Operating environment software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00	
14 43230000-SFT-014	Security and protection software	license				0	0.00				0	0.00			50	50	15,000.00	50			50	15,000.00	100.00	300.00	30,000.00	
15 43230000-SFT-015	Utility and device driver software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00	
16 43230000-SFT-016	Information exchange software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00	
<b>OTHER SOFTWARE</b>																										
1	1. File Cloud Storage software	license				0	0.00				0	0.00			15	15	4,500.00	15			15	4,500.00	30.00	300.00	9,000.00	
2	2. Mail Storage Software	license				0	0.00				0	0.00			15	15	3,750.00	15			15	3,750.00	30.00	250.00	7,500.00	
3	3. Hosting Services	license				0	0.00				0	0.00			11	11	27,500.00	11			11	27,500.00	22.00	2,500.00	55,000.00	
<b>PASSENGER AIR TRANSPORTATION</b>																										
1	7811501-GFA-001 * Airline Ticket	ticket				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00	
<b>PART II. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)</b>																										
<b>COMMON ELECTRICAL SUPPLIES</b>																										
1	Heavy Duty Rechargeable Emergency Light	piece				0	0.00		5		5	0.00				0	0.00				0	0.00	5.00		0.00	
2	Flourescent TubE, 40W	set		15		15	5,250.00				0	0.00		15		15	5,250.00				0	0.00	30.00	350.00	10,500.00	
3	Flourescent Bulb, 18 watts, 3U	piece		10		10	3,700.00				0	0.00		10		10	3,700.00				0	0.00	20.00	370.00	7,400.00	
4	Ballast, 30 watts	piece		5		5	1,250.00				0	0.00		5		5	1,250.00				0	0.00	10.00	250.00	2,500.00	
5	Starter	piece		5		5	200.00				0	0.00		5		5	200.00				0	0.00	10.00	40.00	400.00	
						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00	
						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00	
						0	0.00				0	0.00				0	0.00				0	0.00	0.00	40.00	0.00	

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
					0	0.00				0	0.00				0	0.00				0	0.00	0.00	40.00	0.00
<b>COMMON OFFICE EQUIPMENT</b>																								
1	Epson L236 Printer	unit	1		1	10,000.00				0	0.00				0	0.00				0	0.00	1.00	10,000.00	10,000.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
<b>COMMON OFFICE SUPPLIES</b>																								
1	Ballpen, black	piece	50		50	500.00		50		50	500.00		50		50	500.00		50		50	500.00	200.00	10.00	2,000.00
2	Ballpen, blue	piece	50		50	500.00		50		50	500.00		50		50	500.00		50		50	500.00	200.00	10.00	2,000.00
3	Ballpen, green	piece	10		10	200.00		10		10	200.00		10		10	200.00		10		10	200.00	40.00	20.00	800.00
4	Ballpen, red	piece	10		10	200.00		10		10	200.00		10		10	200.00		10		10	200.00	40.00	20.00	800.00
5	PVC, Legal	box	8		8	7,200.00		8		8	7,200.00		8		8	7,200.00		8		8	7,200.00	32.00	900.00	28,800.00
6	PVC, A4	box	5		5	4,000.00		5		5	4,000.00		5		5	4,000.00		5		5	4,000.00	20.00	800.00	16,000.00
7	Archfile binder with side clip, Legal	piece	50		50	12,500.00		50		50	12,500.00		50		50	12,500.00		50		50	12,500.00	200.00	250.00	50,000.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
<b>COMMON JANITORIAL SUPPLIES</b>																								
1	DOORMAT	piece	6		6	0.00				0	0.00		6		6	0.00				0	0.00	12.00		0.00
2	Hand Liquid Wash, 500ml	bottle	6		6	0.00		6		6	0.00		6		6	0.00		6		6	0.00	150.00		0.00
3	Albatros	piece	30		30	1,500.00		30		30	1,500.00		30		30	1,500.00		30		30	1,500.00	120.00	50.00	6,000.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year	
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
<b>Office Equipment and Accessories</b>																									
1	Computer Mouse Pad	piece	20			20	2,000.00				0	0.00				0	0.00				0	0.00	20.00	100.00	2,000.00
2	External Drive. 1TB	piece	1			1	5,000.00				0	0.00				0	0.00				0	0.00	1.00	5,000.00	5,000.00
						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
<b>Office Supplies</b>																									
1	LAMINATING FILM	roll				0	0.00		1		1	10,500.00				0	0.00				0	0.00	1.00	10,500.00	10,500.00
						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
<b>Audio and visual presentation and composing equipment</b>																									
1	Voice Recorder	pc		1		1	8,500.00				0	0.00				0	0.00				0	0.00	1.00	8,500.00	8,500.00
						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
<b>Photographic or filming or video equipment</b>																									
						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
<b>Cleaning Equipment and Supplies</b>																								
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
<b>Paper Materials and Products</b>																								
1	Photopaper, legal size	pack	25		25	6,250.00		25		25	6,250.00		25		25	6,250.00		25		25	6,250.00	100.00	250.00	25,000.00
2	Laid paper, Canary Yellow, Legal size	pack	50		50	12,500.00		50		50	12,500.00		50		50	12,500.00		50		50	12,500.00	200.00	250.00	50,000.00
3	Laid paper, White, Legal size	pack	50		50	12,500.00		50		50	12,500.00		50		50	12,500.00		50		50	12,500.00	200.00	250.00	50,000.00
4	Sticker paper, Cleared, legal size	pack			0	0.00		50		50	5,000.00				0	0.00		50		50	5,000.00	100.00	100.00	10,000.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
<b>Lighting and fixtures and accessories</b>																								
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
<b>Electrical equipment and components and supplies</b>																								
1	Plyboard, Marine #3/4"x4'X8'	sheet	30		30	75,000.00		20		20	50,000.00		20		20	50,000.00				0	0.00	70.00	2,500.00	175,000.00
2	Plywood, 4X8, 5MM	sheet	20		20	11,000.00		20		20	11,000.00		20		20	11,000.00				0	0.00	60.00	550.00	33,000.00
3	2X3X12 Lumber	piece	20		20	5,600.00		10		10	2,800.00		10		10	2,800.00				0	0.00	40.00	280.00	300.00
4	Primer paint, white	can	20		20	25,000.00		10		10	12,500.00		10		10	12,500.00				0	0.00	40.00	1,250.00	50,000.00
5	Acrytex paint, white	can	15		15	18,750.00		15		15	18,750.00		10		10	12,500.00				0	0.00	40.00	1,250.00	50,000.00
6	Latex paint, white	can	10		10	12,500.00		10		10	12,500.00		10		10	12,500.00				0	0.00	30.00	1,250.00	37,500.00
7	Polituff Hardener	can	10		10	6,500.00		5		5	3,250.00		5		5	3,250.00				0	0.00	20.00	650.00	13,000.00
8	16Ch 1u PoE Network Video Recorder	unit	1		1	15,000.00				0	0.00				0	0.00				0	0.00	1.00	15,000.00	15,000.00
9	4TB Datra Storage	unit	2		2	20,000.00				0	0.00				0	0.00				0	0.00	2.00	10,000.00	20,000.00
10	4MP Full HD IP Dome Camera	unit	8		8	40,000.00				0	0.00				0	0.00				0	0.00	8.00	5,000.00	40,000.00
11	4MP Full HD IR Bullet Camera	unit	8		8	40,000.00				0	0.00				0	0.00				0	0.00	8.00	5,000.00	40,000.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year	
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
<b>Computer Supplies</b>																									
1	Power bank Rechargeable	piece		5		5	17,500.00				0	0.00		5		5	17,500.00				0	0.00	10.00	3,500.00	35,000.00
2	Multi Purpose tester (dogital)	piece	1			1	3,500.00				0	0.00	1			1	3,500.00				0	0.00	2.00	3,500.00	7,000.00
3	LAN cable tester	piece	2			2	5,000.00				0	0.00	2			2	5,000.00				0	0.00	4.00	2,500.00	10,000.00
4	UTP cable cat6	piece	2			2	20,000.00				0	0.00				0	0.00				0	0.00	2.00	10,000.00	20,000.00
5	VGA cable 10M	piece	2			2	2,000.00				0	0.00	2			2	2,000.00				0	0.00	4.00	1,000.00	4,000.00
6	VGA cable 30M	piece	1			1	2,000.00				0	0.00	1			1	2,000.00				0	0.00	2.00	2,000.00	4,000.00
7	VGA splitter 4 ports/Video amplifier extender	piece	1			1	1,000.00				0	0.00	1			1	1,000.00				0	0.00	2.00	1,000.00	2,000.00
8	Screw driver set (philips & flat)	piece	1			1	1,500.00				0	0.00	1			1	1,500.00				0	0.00	2.00	1,500.00	3,000.00
9	Audio cable 3M (3.5mm to RCA)	piece	2			2	1,000.00				0	0.00	2			2	1,000.00				0	0.00	4.00	500.00	2,000.00
10	Memory Card (32GB)	piece	3			3	3,000.00				0	0.00	3			3	3,000.00				0	0.00	6.00	1,000.00	6,000.00
11	HDMI cable 5M	piece	2			2	1,600.00				0	0.00	2			2	1,600.00				0	0.00	4.00	800.00	3,200.00
12	USB wireless presenter	piece	2			2	5,000.00				0	0.00	2			2	5,000.00				0	0.00	4.00	2,500.00	10,000.00
13	PRINTER, Inkjet, color	piece	1			1	7,500.00				0	0.00	1			1	7,500.00				0	0.00	2.00	7,500.00	15,000.00
14	UPS Power Supply	piece		25		25	112,500.00				0	0.00		25		25	112,500.00				0	0.00	50.00	4,500.00	225,000.00
15	Precision tool set	piece	1			1	1,000.00				0	0.00	1			1	1,000.00				0	0.00	2.00	1,000.00	2,000.00
16	Electric Hand Operated Blower Vacuum for PC's	piece	1			1	1,500.00				0	0.00	1			1	1,500.00				0	0.00	2.00	1,500.00	3,000.00
<b>Common ICT Equipment</b>																									
1	BIOMETRIC MACHINE/ FACE SCANNER	unit		6		6	180,000.00				0	0.00				0	0.00				0	0.00	6.00	30,000.00	180,000.00
2	Z370 A ATX LGA 1151 Motherboard	unit	7			7	101,500.00	7			7	101,500.00	7			7	101,500.00	7			7	101,500.00	28.00	14,500.00	406,000.00
3	Corei5 8600K Processor	unit	7			7	101,500.00	7			7	101,500.00	7			7	101,500.00	7			7	101,500.00	28.00	14,500.00	406,000.00
4	1920x1080 144Hz Monitor	unit	7			7	101,500.00	7			7	101,500.00	7			7	101,500.00	7			7	101,500.00	28.00	14,500.00	406,000.00
5	Keyboard, Usb connection type	unit	12			12	10,200.00	12			12	10,200.00	12			12	10,200.00	12			12	10,200.00	48.00	850.00	40,800.00
6	8GB DDR4 3200 MEMORY	unit	16			16	120,000.00	16			16	120,000.00	16			16	120,000.00	16			16	120,000.00	64.00	7,500.00	480,000.00
7	250GB DATA 3.0 6Gbps	unit	7			7	38,500.00	7			7	38,500.00	7			7	38,500.00	7			7	38,500.00	28.00	5,500.00	154,000.00
8	1TB 64MB Data 6Gbps	unit	7			7	38,500.00	7			7	38,500.00	7			7	38,500.00	7			7	38,500.00	28.00	5,500.00	154,000.00
9	1TB 64MB Data 6bps	unit	7			7	38,500.00	7			7	38,500.00	7			7	38,500.00	7			7	38,500.00	28.00	5,500.00	154,000.00
<b>CONSUMABLES</b>																									
1	Toner INEO for 165E	toner		10		10	35,000.00				0	0.00				0	0.00				0	0.00	10.00	3,500.00	35,000.00
2	Docuprint M455 DF	toner		6		6	27,000.00				0	0.00				0	0.00				0	0.00	6.00	4,500.00	27,000.00
3	Brother TN-2280	toner		10		10	42,000.00				0	0.00				0	0.00				0	0.00	10.00	4,200.00	42,000.00
4	Canon 790, black	toner		10		10	10,000.00				0	0.00				0	0.00				0	0.00	10.00	1,000.00	10,000.00



Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year		
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
5	Canon 790, Tri-color	cart		30		30	30,000.00				0	0.00				0	0.00				0	0.00	30.00	1,000.00	30,000.00	
6	HP 678, black	cart		30		30	22,500.00				0	0.00				0	0.00				0	0.00	30.00	750.00	22,500.00	
7	HP 678, Tri-color	cart		30		30	22,500.00				0	0.00				0	0.00				0	0.00	30.00	750.00	22,500.00	
8	CANON 810, Black	cart		30		30	30,000.00				0	0.00				0	0.00				0	0.00	30.00	1,000.00	30,000.00	
9	CANON 810, Tri-Color	cart		30		30	30,000.00				0	0.00				0	0.00				0	0.00	30.00	1,000.00	30,000.00	
10	HP 85A	toner		5		5	15,000.00				0	0.00				0	0.00				0	0.00	5.00	3,000.00	15,000.00	
						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00	
						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00	
Other Categories																										
1	Communication (CellCards)	piece		150		150	52,500.00		150		150	52,500.00		150		150	52,500.00		150		150	52,500.00	600.00	350.00	210,000.00	
2	Tarpaulin printing	piece	10	10	10	30	28,800.00	10	10	10	30	28,800.00	10	10	10	30	28,800.00	10	10	10	30	28,800.00	120.00	960.00	115,200.00	
3	Plaques	piece	5	5	5	15	37,500.00	5	5	5	15	37,500.00	5	5	5	15	37,500.00	5	5	5	15	37,500.00	60.00	2,500.00	150,000.00	
4	Rubber stamp/self inking stamp	piece		5		5	5,000.00				0	0.00		5		5	5,000.00		5		5	5,000.00	15.00	1,000.00	15,000.00	
5	Printing & Reproduction of Newsletter	book		250		250	125,000.00				0	0.00				0	0.00				0	0.00	250.00	500.00	125,000.00	
6	Printing & Reproduction of Annual Report	book		350		350	332,500.00				0	0.00				0	0.00				0	0.00	350.00	950.00	332,500.00	
7	Garments (bag, polo)	piece		150		150	67,500.00		150		150	67,500.00		150		150	67,500.00		150		150	67,500.00	600.00	450.00	270,000.00	
8	Vehicle Tire	piece			4	4	24,000.00	8			8	48,000.00	8			8	48,000.00		8		8	48,000.00	28.00	6,000.00	168,000.00	
9	Battery- Free Maintenance	piece				0	0.00	5			5	32,500.00			6	6	39,000.00	6			6	39,000.00	17.00	6,500.00	110,500.00	
10	Motor Oil/ Engine Oil	piece			35	35	14,000.00	42			42	16,800.00	63			63	25,200.00	49			49	19,600.00	189.00	400.00	75,600.00	
11	Engine Oil Filter	pc	1		5	6	3,000.00	5		4	9	4,500.00			12	12	6,000.00	14			14	7,000.00	41.00	500.00	20,500.00	
12	Gasoline	ltr	75,000	75,000	75,000	225,000	225,000.00	75,000	75,000	75,000	225,000	225,000.00	75,000	75,000	75,000	225,000	225,000.00	75,000	75,000	75,000	225,000	225,000.00	900,000.00		900,000.00	
13	Internet Access (broadband)	subscription	2	2	2	6	15,000.00	2	2	2	6	15,000.00	2	2	2	6	15,000.00	2	2	2	6	15,000.00	24.00	2,500.00	60,000.00	
14	Internet Access (fiber)	subscription	2	2	2	6	60,000.00	2	2	2	6	60,000.00	2	2	2	6	60,000.00	2	2	2	6	60,000.00	24.00	10,000.00	240,000.00	
15	Internet Access (lease line)	subscription	1	1	1	3	90,000.00	1	1	1	3	90,000.00	1	1	1	3	90,000.00	1	1	1	3	90,000.00	12.00	30,000.00	360,000.00	

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
A. TOTAL																						₱		8,686,796.36
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																						₱		868,679.64
C. GRAND TOTAL (A + B)																						₱		9,555,476.00
D. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:																						₱		-
G. MONTHLY CASH REQUIREMENTS																						₱		-
G.1 Available at Procurement Service Stores		X		393,701.40	X		607,423.73	X		445,712.59	X		319,658.65	₱	1,766,496.36									
G.2 Other Items not available at PS but regularly purchased from other sources	2,622,700.00			1,412,450.00			1,588,100.00			1,307,950.00			₱	6,931,200.00										
TOTAL MONTHLY CASH REQUIREMENTS	3,016,401.40			2,019,873.73			2,033,812.59			1,627,608.65			₱	8,697,696.36										

\*Agency must put the monthly requirement for air tickets both local and international.

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

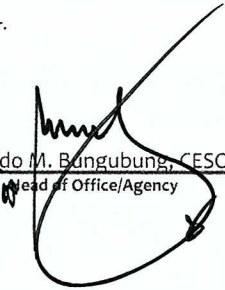
Prepared by:

  
 Allament Tom S. Pangilamen  
 Property/Supplier Officer

Certified Funds Available / Certified Appropriate Funds Available:

  
 Katherine M. Liano  
 Accountant / Local Budget Officer

Approved by:

  
 Reynaldo M. Bungubung, CESO IV  
 Head of Office/Agency

Date Prepared: 22/08/2018