



# NEO Webinar

*Online*

# Facilitators' Training





# OBJECTIVE

**At the end of the training, the participants will be capacitated effectively and efficiently as online facilitators for the NEO Webinar.**





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**Specifically, the participants shall be able to do the following:**

- 1. Demonstrate navigation of the NEO Online Platform;**
- 2. Enumerate roles and responsibilities of NEO Regional Team;**
- 3. Formulate an Action Plan for their Implementation of NEO Program Activities**





# TARGET PARTICIPANTS

- **DILG ASSISTANT REGIONAL DIRECTORS –**  
As LGRC Managers and head of the NEO Program Regional Teams, and lead Regional Online Facilitators
- **IT Officer –** Shall provide technical support in the conduct of NEO Webinar Series





# METHODOLOGIES

- Short Lecture
- Interactive discussions
- Hands-on demonstration





# Schedule of Activities

TIME	TOPICS / SESSIONS	RESOURCE PERSON
8:00-8:30am	<b>Opening Preliminaries</b> <ul style="list-style-type: none"> <li>• Invocation &amp; National Anthem</li> <li>• Introductions/ Warm-up Exercises</li> <li>• Introduction of Participants</li> </ul>	
8:30-8:45am	<b>Welcome Remarks</b>	<b>Ms. Thelma T. Vecina CESO IV</b> Assistant Director, LGA
8:45-9:00am	<b>Overview of the Training</b>	<b>Mr. Alfonso A. Maralli, Jr.</b> Chief, LGTDD
9:00-10:30am	<b>Introduction to eLearning</b>	<b>Mr. Mike Tan</b> Consultant
	<b>NEO Webinar Portal (Facilitator)</b>	
10:30-11:30am	<b>Open Forum</b>	
11:30-1:00pm	<b>LUNCH BREAK</b>	
1:00-2:00pm	<b>NEO Webinar Portal (Student)</b>	<b>Mr. Mike Tan</b> Consultant
2:00-2:30pm	<b>Crafting of Regional Implementation Plan</b>	<b>Training Team</b>
2:30-3:00pm	<b>Closing Program</b>	



# NEO Webinar Series implementation

- The Webinar Series course will be delivered nationally with the DILG Regional Offices via their Local Governance Resource Centers (LGRCs) acting as conduits to support its implementation.
- The Local Government Academy (LGA) will be responsible for the overall program management through a national administrator and the support team stationed at its office in Pasig City.





# NEO Webinar Series implementation

- The LGRCs will assist in the promotion, coaching, and micro-management of the participants who will be subdivided regionally.
- The national administrator can execute actions that are national in scope, while the regional facilitators can further support these actions with regional follow-up actions which should be based on the national policy guidelines.

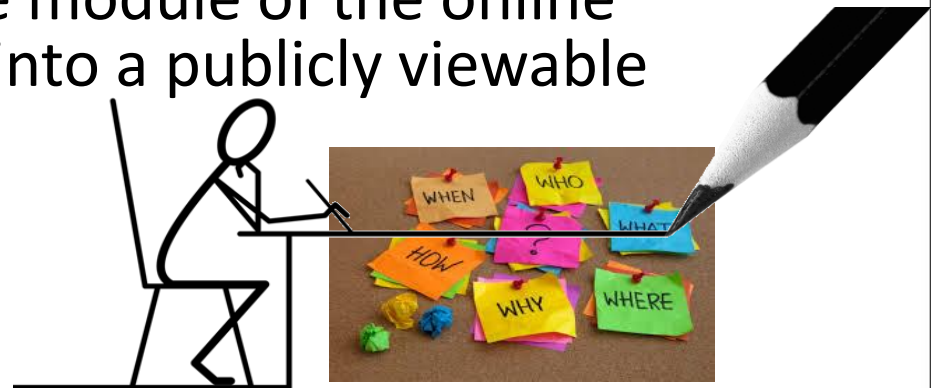






# EXPECTED OUTPUT/S FOR THE NEO WEBINAR

- a) **Module Reflections** – This delves into the insights of participants regarding how they are able to relate to each topic discussed. This shall be posted on the topic-specific discussion boards.
- b) **Development Agenda** – This serves as the participants' concrete plans and targets based on their campaign visions and promises. This shall be uploaded into the platform.
- c) **Sector-specific Action Plan** – These will be the requirement of each elective module of the online course. This shall be posted into a publicly viewable blog site.





THANK YOU!

