

2023

Annual Report



COTABATO



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DILGCotabato Province Official Page

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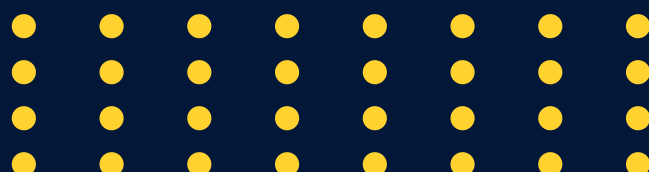


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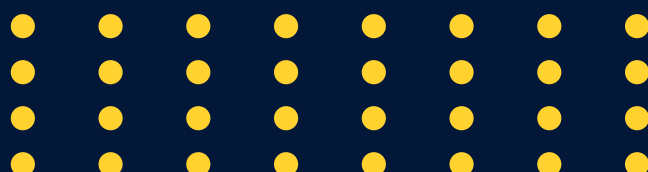
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ACCOUNTABLE, TRANSPARENT, PARTICIPATIVE, AND EFFECTIVE LOCAL GOVERNANCE

◆ Full Disclosure Policy (FDP)

The PROVINCE OF COTABATO (with 19 Provincial/ City/ Municipal LGUs) conferred **17 LGUs for CY 2023 Good Financial Housekeeping (GFH)**.

Pursuant to the Department of Interior and Local Government (DILG) Memorandum Circular No. 2014-39, the GFH is conferred to an LGU that exhibits compliance with accounting and auditing standards, rules, and regulations, i.e. most recent available COA Audit Opinion is either the unqualified or qualified as well as compliance with the DILG's Full Disclosure Policy where all required financial documents are posted in three conspicuous places and the FDP portal for the second to fourth quarters of CY 2022 and the first quarter of CY 2023.

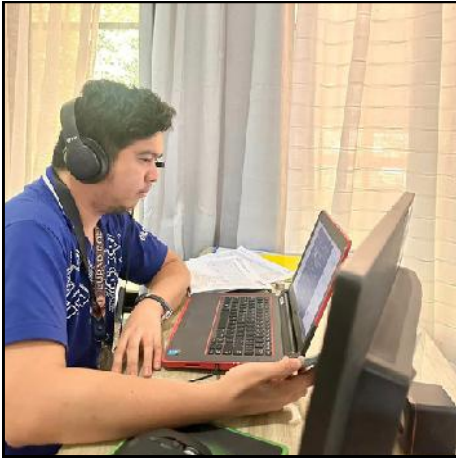
GFH (previously known as the Seal of Good Financial Housekeeping) is a program of the Department that supports the promotion of transparent and accountable local government units.



Meanwhile, **100% of barangays in Cotabato Province** are compliant with the Barangay Full Disclosure Policy for CY 2023. This includes the posting of 8 financial documents in 3 conspicuous places within their respective barangays which were validated by the City/Municipal Local Government Officers (C/MLGOO) assigned in the area.

PROVINCE	TOTAL NUMBER OF BARANGAYS	Full Compliance	Partial Compliance	Non-Compliance	POSTING OF BFR
		No.	No.	No.	No. of Brgys
North Cotabato	480	480	0	0	480
Sarangani	141	83	36	22	117
South Cotabato	199	199	0	0	199
General Santos City	26	26	0	0	26
Sultan Kudarat	249	249	0	0	249
TOTAL	1,095	1037	36	22	1071
PERCENTAGE		94.70%	3.29%	2.01%	97.81%

In addition, **100% of Sangguniang Kabataan** were compliant with FDP pursuant to DILG MC 2023-068 issued last April 28, 2023. A total of 7 financial documents were posted in 3 conspicuous places validated by the C/MLGOOs.



On the other hand, last **December 7, 2023**, the **DILG Regional Office capacitated the LGU FDP Focal, C/MLGOOs, and Provincial Focal Person on the Full Disclosure Policy** which was conducted via Zoom platform. This orientation was a result of the 2023 Seal of Good Local Governance (SGLG) report.

Lastly, the discussion on the latest issuances, portal navigation, and timeline was among the highlights of the said activity.

◆ Seal of Good Local Governance (SGLG)

DILG Cotabato assisted the Provincial Government of Cotabato in a special meeting for the conduct of the prestigious and the most awaited CY 2023 on-site assessment for the SGLG in Amas, Kidapawan City on April 24, 2023.

The provincial SGLG team headed by DILG Outcome Manager (OM) Inecita Kionisala, together with Helen Grace de Justo-Sayon, SGLG Provincial Focal Person, and Mark L. Biescas SGLG Provincial Alternate Focal Person presented with the heads and representatives of various PLGU offices the 2022 results and the proposed initial indicators for the CY 2023 assessment.



Likewise, on **May 10, 2023**, the **DILG Cotabato conducted an Orientation on the CY 2023 SGLG to its Field Officers and LGU SGLG Focal Person at FCG Hotel and Resort, Binoligan, Kidapawan City.**

The activity was conducted to foster a comprehensive understanding of the key indicators, assessment process, and timelines. This orientation proved to be a crucial step in preparing the LGUs for the assessment proper.

Aside from orientation, the **DILG Cotabato** also conducted a series of **pre-assessment of its 19 LGUs last May 11- 24, 2023.**

LG00 V Helen Grace De Justo-Sayon, SGLG Provincial focal person, conducted an on-site visit to the LGUs together with the respective C/MLGOOs and reviewed the LGU documents as one of the strategies of the DILG Cotabato to increase the number of its SGLG passers. The pre-assessment laid a solid foundation for the SGLG assessment, offering valuable insights into the strengths and challenges of the LGUs.



In addition, the SGLG Regional Assessment Team (RAT) of Cotabato Province headed by OM Inecita C. Kionisala, Program Manager Vita V. Gumahad, LG00 V Helen Grace De Justo-Sayon, and CSO Representatives from Ha Uman Association validated the different LGUs of Sultan Kudarat Province on June 20-July 14, 2023 during the cross-assessment on SGLG.

The assessment focused on the 10 core criteria of SGLG, ensuring a holistic understanding of each LGU's governance practices. This is the crucial stage of the SGLG implementation wherein the assessors validated thoroughly the means of verification visa vis the indicators.

After a simultaneous cross-assessment, the SGLG RAT from DILG Cotabato attended the Regional Calibration last July 17-18, 2023, at the Wagi Conference Hall, DILG Regional Office XII.

The SGLG regional calibration serves as a vital quality control mechanism. It plays a fundamental role in the overall assessment process by scrutinizing the accuracy and consistency of assessment scores provided by LGUs.



The **City of Kidapawan** and **Municipality of Pigcawayan** conferred with the **FY 2023 Seal of Good Local Governance** on **December 14, 2023**, at the **Manila Hotel**.



This award was given to the LGUs upholding the principles of transparency and accountability in the use of public funds, preparedness for challenges posed by disasters, sensitivity to the needs of vulnerable and marginalized sectors of society, implementation and sustenance of policies and programs that would strengthen and promote the well-being, healthy lifestyle and safety of the public, investment and employment promotion, and protection of constituents from threats to their lives and property.



It was attended by the concerned Local Chief Executives, C/MLGOOs, and Provincial Director Ali B. Abdullah. The two (2) LGUs received an incentive fund subsidy amounting to 2.3 Million pesos for the City of Kidapawan and 1.8 Million pesos for the Municipality of Pigcawayan in the form of a project.

Meanwhile, the other three (3) Municipalities in Cotabato Province namely: **Kabacan, Magpet, and Midsayap** were potential passers on **CY 2023 SGLG** and underwent national validation last **September 18-21, 2023**.

The National Validation Team (NVT) from DILG Region IX headed by LGOO VII Junefer B. Paquibot with LGOO V John Mark J. Ruiz, scrutinized the documents of the said LGUs.





The **DILG Cotabato** assisted during the conduct of the **Program Implementation Review of SGLG in the Province of Cotabato on October 26, 2023**, at the **Acacia Hotel, Davao City**. It was attended by the department heads, SGLG focal persons, and other agencies.

PD Abdullah ensured its 100% support to the Provincial Government of Cotabato in the attainment of the SGLG award next year.

Here are the result of 2023 SGLG per governance area of LGUs in Cotabato Province based on the official GAR:

LGU	F A S	D R	S P S	H C R	S E	B F C	S P O	E M	T H D	Y D
ALAMADA	✓	✗	✗	✓	✓	✗	✓	✓	✓	✓
ALEOSAN	✗	✗	✗	✓	✓	✗	✓	✓	✓	✗
ANTIPAS	✓	✗	✗	✓	✓	✗	✗	✓	✓	✓
ARAKAN	✗	✓	✗	✓	✓	✗	✓	✗	✓	✓
BANISILAN	✗	✗	✗	✓	✓	✗	✓	✗	✗	✗
CARMEN	✗	✓	✗	✓	✓	✓	✓	✓	✓	✓
KABACAN	✓	✓	✗	✓	✓	✓	✓	✓	✓	✓
KIDAPAWAN CITY	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

LGU	F A S	D R	S P S	H C R	S E	B F C	S P O	E M	T H D	Y D
LIBUNGAN	✗	✓	✗	✓	✗	✗	✓	✓	✓	✗
MAGPET	✓	✓	✗	✓	✓	✓	✓	✓	✓	✓
MAKILALA	✗	✗	✗	✓	✗	✓	✓	✗	✓	✗
MATALAM	✓	✗	✗	✓	✓	✗	✓	✗	✓	✗
MIDSAYAP	✗	✓	✓	✓	✓	✓	✗	✓	✓	✓
MLANG	✗	✓	✗	✓	✓	✗	✓	✗	✓	✓
PIGCAWAYAN	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
PIKIT	✓	✗	✗	✓	✓	✗	✓	✓	✓	✓
PRESIDENT ROXAS	✗	✓	✗	✓	✓	✗	✓	✗	✓	✓
TULUNAN	✗	✗	✗	✓	✓	✓	✓	✗	✗	✗
PROVINCE OF COTABATO	✗	✗	✗	✓	✗	✓	✗	✗	✓	✓

The table above shows that the top 3 governance areas with the highest number of LGUs compliant were the following: (1) **Health Compliance and Responsiveness (100%)**, (2) **Tourism, Heritage Development, Culture, and Arts (89%)** and, (3) **Sustainable Education and Safety Peace and Order (both 84%)**.

Meanwhile, there is a need to strengthen the monitoring and provision of technical assistance in terms of **Social Protection and Sensitivity (16%)**, **Financial Administration and Sustainability (42%)**, and **Disaster Preparedness (53%)** having the lowest compliance among the LGUs in the province.

Further, 100% of the LGUs conducted SGLG Exit Conference and submitted a post-activity report to the Regional office.

◆ Seal of Good Local Governance Incentive Fund (SGLG-IF)

On February 22, 2023, the DILG Cotabato attended the Regional Roll-Out on the Guidelines of SGLG-IF Implementation in Koronadal City. It was attended by the LGUs of Magpet and Kidapawan City, the CY 2022 SGLG passers of Cotabato Province.

SGLG-IF evolved from long-standing flagship program the Performance Challenge Fund (PCF) which serves as performance-based reform program of the DILG that seeks rationalize intergovernmental transfers of the national government to local government and encourage the convergence of local development initiatives with national development agenda and priorities.

The following are the projects chosen by the LGUs for the SGLG-IF grant:

LGU	Projects	Cost
Magpet	Garbage Compactors	Php 5,000,000.00
Kidapawan City	Installation of Streetlights in Barangays Kalaisan, Magsaysay, Poblacion	Php 7,000,000.00

As of December 31, 2023, the two projects were completed and turned over to the LGU. This includes the transfer of accountability and responsibility to the concerned LGUs.



◆ Seal of Good Local Governance Barangay (SGLGB)



On May 8, 2023, the DILG Cotabato attended the Regional Orientation on SGLGB via Zoom. This was attended by the Provincial, City, and Municipal Assessment Teams. The following are the topics discussed during the said orientation (1) 2023 SGLGB Guidelines of Implementation and (2) Criteria of Assessment.

The resumption of the SGLGB assessment is a significant development in the pursuit of good governance and excellence in public service delivery.

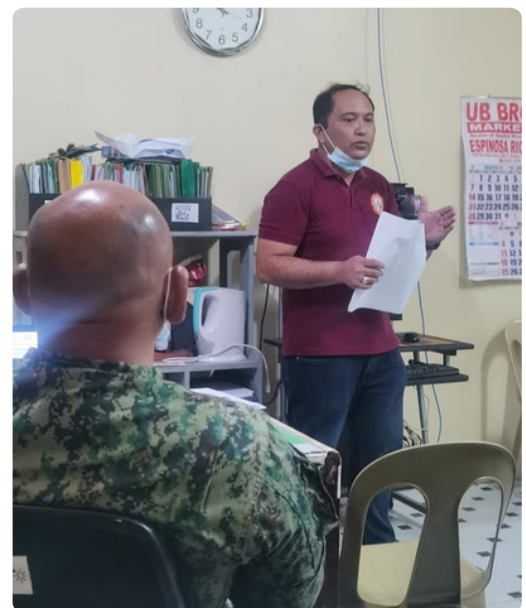
Moreover, 460 out of 480 barangays in the Province of Cotabato were assessed under the principle "3+1", (3) Core Areas of Financial Administration and Sustainability, Disaster Preparedness, and Safety, Peace, and Order, and at least one (1) Essential Area of Social Protection and Sensitivity, Business-Friendliness, and Competitiveness, or Environmental Management last July to September 2023.

The result of the said assessment was submitted to the National for review and calibration. Awarding of the seal will be next year, February 2024, based on the calendar of activities of SGLGB.

◆ Lupong Tagapayama Incentives Award (LTIA)

The DILG Cotabato convenes its LTIA-Provincial Awards Committee (PAC) last January 30, 2023, at Governors Cottage, Amas, Kidapawan City for the CY 2023 LTIA Evaluation. It was attended by the PNP, Ha Uman Association, DILG, Provincial Prosecutor, and Provincial Liga ng mga Barangay.

LG00 V Narciso M. Beceira, Provincial Focal Person, discussed the guidelines, for the conduct of assessment, indicative calendar, technical notes, and processes of reporting among others. Highlighted was the use of a new online LTIA-information system through the DILG intranet which shall be utilized from the city/municipality level to the National level.



In addition, last **February 7 - 21, 2023**, **LTIA-PAC** conducted its series of **LTIA evaluations in the Province of Cotabato**. The following are the 18 barangays assessed:

<ul style="list-style-type: none"> • Brgy. Dado, Alamda • Brgy. San Mateo, Aleosan • Brgy. Ponteiverda, Antipas • Bry. Salasang, Arakan • Brgy. Poblacion 1, Banisilan • Brgy. Poblacion, Carmen • Brgy. Poblacion, Kabacan • Brgy. Ginatilan, Kidapawan City • Brgy. Kitubod, Libungan 	<ul style="list-style-type: none"> • Brgy. Kamada, Magpet • Brgy. Sinkatulan, Makilala • Brgy. Linao, Matalam • Brgy. Poblacion 3, Midsayap • Brgy. Janiuay, Mlang • Brgy. Poblacion, Pikit • Brgy. Bulacaon, Pigcawayan • Brgy. Poblacion, President Roxas • Brgy. New Culasi, Tulunan
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The LTIA is an annual search that recognizes the outstanding lupong tagapamayapa that adequately demonstrates the ability to judiciously and expeditiously resolve cases referred to them and demonstrate exemplary performance with the commendable contribution in the promotion and implementation of the Katarungang Pambarangay in their respective locality.

Furthermore, the **LTIA-PAC** calibrated the result of the assessment on **February 22, 2023**, at the **Governor's Cottage, Amas, Kidapawan City**. Below are the top Five (5) Provincial Winners for 1st to 3rd class municipalities category:

Barangay	Overall Performance Rating	Adjectival Rating
Brgy Sinkatulan, Makilala	97.00	Outstanding
Brgy. Poblacion, Pikit	93.00	Very Satisfactory
Brgy. Kamada, Magpet	89.00	Satisfactory
Brgy. Bulucaon, Pigcawayan	84.40	Fair
Brgy. Linao, Matalam	83.00	Fair

Meanwhile, the Brgy. Ginatilan, Kidapawan City was the entry for the cities category while the Brgy. Sinkatulan, Makilala for the 1st to 3rd class municipalities category. The two barangays were assessed by the LTIA-Regional Awards Committee (RAC) last April 26, 2023.

The barangays were assessed based on the DILG MC no. 2023-022.



On the other hand, the Province of Cotabato awarded the top-performing barangays on LTIA during their Kalivungan Festival Awards Day last August 29, 2023, at Provincial Capitol Gymnasium, Amas, Kidapawan City. Aside from a plaque of appreciation, the barangays received a monetary incentive from the Provincial Government of Cotabato.

Moreover, the **DILG Cotabato** served as a resource person during the conduct of **Federation Capacity Enhancement Training on Katarungang Pambarangay** from **March 2 to April 29, 2023**, at **General Santos City**.

This activity capacitated all the barangays in the Province of Cotabato. In partnership with the Liga ng mga Barangay Provincial Federation of Cotabato Chapter, the said activities were conducted per cluster. The DILG Cotabato also issued a provincial memorandum with regards to the said training (see Annex I)





On November 30, 2023, the **DILG Cotabato** served as a resource person during the conduct **5th Enhanced Justice on Wheels**. **LGOO V Narciso M. Beceira Jr.** discussed the **Katarungang Pambarangay Law** with a special focus on the organization of the **Lupons** and the implementing powers of **Lupon**.

A total of 480 barangays participated in the said activity led by the Provincial Government of Cotabato.

The Enhanced Justice on Wheels (EJOW) Program is a brainchild of the Supreme Court which aims to expedite the hearing of cases by streamlining the same leading to the de-clogging of the court's dockets and releasing a considerable number of Persons Deprived of Liberty (PDLs) from prison walls.

◆ **Civil Society Organizations (CSOs)/ Peoples Participation Partnership Program**

On **May 4, 2023**, the **DILG Tulunan** in coordination with the partner **Southern Baptist College (SBC)** conducted a **Focus Group Discussion (FGD)** with **CSOs** on the **Citizen Satisfaction Index System (CSIS)** result for the **Municipality of Tulunan**. It was participated by accredited CSOs in the said municipality.

The **SBC** served as the main facilitator in identifying possible interventions in service delivery gaps and other vital governance mechanisms based on the result of the **CSIS**.



They were grouped into 3 clusters (1) Health, Support to Education, and Social Welfare (2) Governance and Response, Public Works, and Infrastructure (3) Environmental Management, Economic, and Investment Promotion. The output of FGD was a list of action plans to be integrated into the LGU Citizen-driven Priority Action Plan (CPAP)



In addition, **SBC** officially handed over the result of CSIS to the Municipality of Tulunan during the utilization conference last May 16, 2023, at Municipal Rooftop, Tulunan.

Utilization Conference serves as a venue to present the result to LGU and formulate plans prioritizing the interventions needed through CPAP to improve delivery of basic services.

Meanwhile, **DILG Cotabato Province** conducted a re-orientation activity with regard to the implementation of **DILG MC 2021-054** "Establishment of Civil Society Organization (CSO) Desk, and Institutionalization of People's Council in the LGUs on August 10, 2023, via Zoom platform.

The orientation took place to adhere to the directives of the said DILG MC, which mandates every LGU to establish dedicated CSO Desks and to formulate and institutionalize their respective local People's Council.

The training primarily focused on stressing the accreditation process for People's Councils. This emphasis stemmed from the inventory, which revealed a limited number of LGUs which successfully initiated the formation of People's Councils.

Joining the said activity are the Sangguniang Bayan/Panlungsod Secretaries, LGU-Designate CSO Focal Person, and the City and Municipal Local Government Operations Officers (CMLGOOs) from the 18 LGUs of the Province of Cotabato.



With that, the DILG Cotabato were able to forged partnership (see Annex II MOU) with Ha Uman Association as one of CSO partner in some of the assessment team of the province.

As of December 31, 2023, 100% of the LGUs in the Province of Cotabato established their respective CSO Desk.

◆ Barangay Assembly Day

MONITORING REPORT ON THE CONDUCT OF BARANGAY ASSEMBLY FOR THE 1ST SEMESTER OF 2023

PROVINCE	TOTAL NUMBER OF BARANGAYS	CONDUCTED BA			NO OF ATTENDEES
		YES	NO	No Response	
COTABATO (NORTH COTABATO)	480	480	0	0	100,326
SARANGANI	141	106	0	35	23,446
SOUTH COTABATO	199	189	5	5	44,100
SULTAN KUDARAT	249	249	0	0	48,896
CITY OF GENERAL SANTOS	26	24	0	2	6,770
TOTAL	1,095	1,048	5	42	223,538
PERCENTAGE		95.71%	0.46%		

Under Section 397 of the Local Government Code of 1991, barangays are mandated to conduct assembly at least twice a year. This serves as a venue to promote accountability, transparency, and interaction between barangay officials and residents.

For 2023, **100% of barangays in Cotabato Province conducted the Barangay Assembly for the 1st semester with a total of 100, 326 attendees while for 2nd semester it was suspended due to barangay election.**

◆ Child-Friendly Local Governance Audit (CFLGA)

DILG Cotabao, chairperson of PCPC-PIMTF, conducted a strategic planning on CFLGA and LCPC functionality assessment for CY 2023 last February 14, 2023, at COTGEM Hall, Capitol Compound, Amas, Kidapawan City.

LG00 III Wyndle Joy P. Peneza thoroughly discussed the guidelines, indicators, assessment schedule, and navigation of the portal. It was attended by the members of IMTF from different offices (1) PSWDO, (2) IPHO, (3) PPDO, (4) DEPED, and (5) HA UMAN Association(CSO Representative).

Moreover, as agreed during the strategic planning, **PCPC-PIMTF conducted a Provincial Orientation on CFLGA for City/Municipal focal persons last February 16, 2023, at COTGEM Hall, Capitol Compound, Amas, Kidapawan City.**

The LGUs were capacitated on CFLGA indicators and salient features of the portal. This activity was conducted in preparation for the audit proper and to increase the CFLGA passers in the Province of Cotabato



After the line of stringent validation of documents last March 14-15, 2023 the **PIMTF conducted the calibration of results on CY 2022 CFLGA on March 30, 2023, in Sudapin, Kidapawan City.**

The said calibration activity was designed for the validation/review of MOVs uploaded to the online portal, along with the submission of the consolidated reports to the regional level. These reports are also used as references of the regional IMTF for their respective validation.



Likewise, the task force identified significant issues and concerns for CY 2022 implementation which will be used for future audits.

Provincial results were also presented to the Provincial Government of Cotabato through the Governor, Hon. Emmylou "Lala" Taliño-Mendoza, and the Provincial Administrator, Ms. Aurora P. Garcia.



The National Barangay Operations Office (NBOO) and Council for the Welfare of Children (CWC) issued the list of 2022 Seal of Child-Friendly Local Governance Audit Conferees last June 2023.

For Cotabato Province a total of four (4) LGUs were among the passers, namely: (1) Municipality of Alamada (89.81%), (2) Municipality of Midsayap (87.83%), (3) City of Kidapawan (86.20%), and (4) Municipality of Tulunan (83.31%).

CY 2022 SEAL OF CHILD-FRIENDLY LOCAL GOVERNANCE



◆ Local Council for the Protection of Children (LCPC)

DILG Cotabato conducted a Provincial Orientation on CY 2023 LCPC Functionality Assessment on March 7, 2023, via Zoom Platform.



The City/Municipal Local Government Operations Officers and other Local Council for the Protection of Children (LCPC) Members were guided accordingly about the Memorandum Circular No. 2021-039 and the schedule of assessment for the year.

LCPC is a council organized at the provincial, city, municipal, and barangay levels which serves as the umbrella organization for all concerns pertaining to children.

Further, the **PIMTF Cotabato conducted the On-Site Validation of the CY 2023 LCPC functionality assessment last March 21 to April 13, 2023.**



The on-site validation of the LCPC highlighted the 18 city/municipal council's commendable efforts in safeguarding the welfare of children within their community.

In addition, the PIMTF anchored its functionality indicators pursuant to DILG MC 2021-039, which includes the LCPCs Organizational sustainability; Policies and Plans for Children; its Budget Utilization; and the overall Service Delivery and Management for Children.

The PIMTF were composed of the following agencies:

Chairperson	Department of the Interior and Local Government Provincial Office
Vice -Chairperson	Provincial Social Welfare and Development
Members	Provincial Planning and Development Office, Integrated Provincial Health Office, Schools Division -Department of Education, Ha Uman Association (CSO)



On March 16, 2024, the DILG Cotabato assisted during the conduct of the CY 2023 LCPC Functionality Assessment by the Regional Inter-Agency Monitoring Task Force (RIMTF) to the Provincial Government of Cotabato at Home for Women and Children, Kidapawan City.

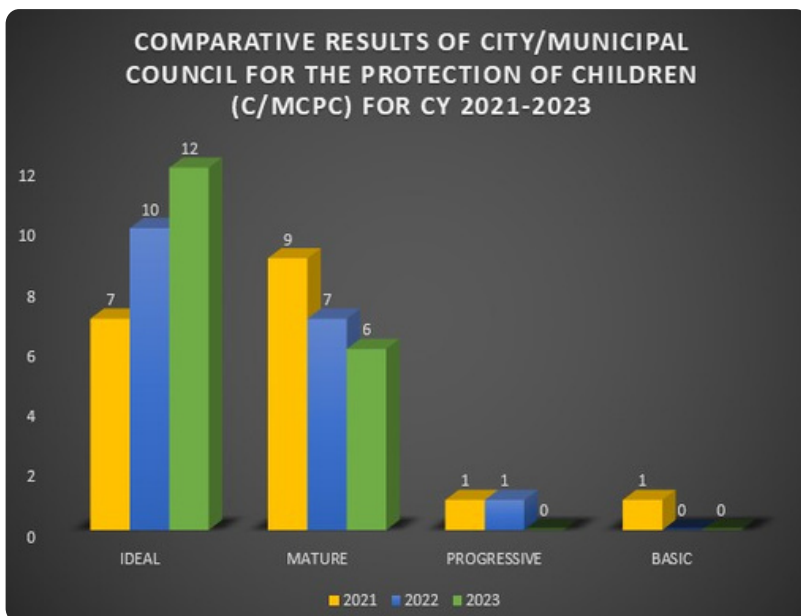
The RIMTF evaluated the functionality of PCPC in terms of its implementation in safeguarding the interests of its children and the existing policies and plans. It was remembered that the Province of Cotabato garnered a Mature level of functionality for CY 2022.

After a thorough review of the documents, **the PCPC Cotabato was able to garner the IDEAL level of functionality** and awarded with a plaque of recognition by the DILG Region XII on October 31, 2023, at EMR Center, Koronadal City during the "Pasidungog sa Dose".



The said awarding was attended by the Board Members of Cotabato Province, PSWDO, and the Provincial Director of DILG Cotabato.

Meanwhile, below are the comparative results of the City/Municipal Council for the Protection of Children from 2021-2023:



There was an **increase of 28% in the number of LGUs with the IDEAL level of functionality** which implies that the LGUs are providing high preference and support for the welfare of children.

Meanwhile, it was noteworthy to highlight that for CY 2023 there were no LGUs lower than Mature level of functionality anymore.

In support of the PCPC initiatives, the **DILG Cotabato** participated in the **conduct of Formulation-Workshop on Comprehensive Emergency Plan for Children (CEPC) of Cotabato Province on September 6-7, 2023, at Parklay Suites, Kidapawan City.**

It was attended by the council members and facilitated by the Department of Social Welfare and Development Region XII.



As mandated in the Republic Act 10121 also known as the “Children's Emergency Relief Protection Act”, all LGUs shall ensure the safety and protection of children before, during, and after the disaster.

The DILG Cotabato was also a member of the TWG in the formulation of CEPC, as the lead agency on the Preparedness Committee.

In addition, the PCPC also conducted another capacity enhancement activity entitled “Formulation-Workshop on the Local Development Plan for Children (LDPC)” which was attended by the members of the council on October 30-31, 2023 at FCG Hotel and Restaurant, Kidapawan City.

The LDPC is a blueprint or roadmap of actions and interventions to fulfill children’s rights to survival, development, protection, and participation in Province, City, Municipality, and Barangay. A three-year plan that is integrated into the Provincial Development and Physical Framework Plan (PDPFP) and Comprehensive Development Plan (CDP) of the LGUs.

With that, **DILG Cotabato assisted in crafting the LDPC of the province.**



◆ Governance Exemplars for Meaningful Service (GEMS) for Sangguniang Kabataan (SK)

The Provincial Monitoring and Evaluation Team (PMET) for Governance Exemplar for Meaningful Service for Sangguniang Kabataan (GEMS for SK) conducted a Provincial Orientation for all the METs of LGUs in the Province of Cotabato last March 31, 2023.

Additionally, discussions occurred regarding the guidelines and updates provided in the DILG-XII Regional Memorandum Circular No. 2023-08. This memorandum likely contains important directives or protocols related to the assessment and evaluation of SK units, which the METs need to be aware of and adhere to in their monitoring and evaluation activities.

The DILG Cotabato facilitated the said orientation in coordination with the PYDO of Cotabato Province. The Regional Focal Person of DILG XII was also invited and serves as the Resource Person during the orientation.

It was participated by the members of the city/municipal/provincial MET, which is composed of the LYDO, DILG, Local Budget Office, Local Accountant, and CSO or student leader.



Further, the DILG Cotabato was invited during the 1st Regular Session of Cotabato Sangguniang Kabataan Provincial Federation last March 30, 2023 at Amas, Kidapawan City.

The SKPF President, Hon. Sarah Joy Simblante presided the said session and sought for the commitment of all SK officials in support to the upcoming GEMS for SK city/municipal assessment. A motion for the institutionalization of the GEMS for SK mechanism was moved thereafter through the crafting of a local ordinance in all barangays of the province.

Meanwhile, the DILG provincial focal person provided updates and shared the statistics on the 2021 and 2022 GEMS for SK implementation, including the guidance for all the SK officials.

On the other hand, the **Cotabato PMET conducted its On-site Validation on GEMS for SK for CY 2023 in 18 LGUs of the Province of Cotabato from July 17 to August 24, 2023.** Following the DILG-XII Regional Memorandum Circular No. 2023-08, the four (4) governance areas were carefully probed for the functionality of every Sangguniang Kabataan in every barangay. This includes Organizational Effectiveness, Development Planning, Financial Administration, and Leadership & Innovativeness.

The Sangguniang Kabataan plays a vital role in empowering youth and fostering community development. The on-site validation served as a testament to the dedication, innovation, and impact of youth leadership in community development.

Additionally, the PMET is composed of representatives from the Provincial Accounting Office, Provincial Budget Office, Provincial Youth and Development Office, CSO/Student Leader representative, and DILG Cotabato.



On September 26, 2023, the **DILG Cotabato in coordination with the Provincial Government of Cotabato recognized the top performing Sangguniang Kabataan for CY 2023 in the Province of Cotabato during the SK Awards Day of Kalivungan Festival.** The following SKs were awarded plaques of recognition and cash incentives as a rewards system established by the province:



Top Performing Barangay SK

- 1st Place- Barangay Katipunan, Arakan (P100,000)
- 2nd Place- Barangay Poblacion, Kabacan (P50,000)
- 3rd Place- Barangay Binoligan, Kidapawan City (30,000)

Special Awards

- Best in Organizational Effectiveness- SK Linao, Matalam
- Best in Development Planning- SK Binoligan, Kidapawan City
- Best in Financial Administration- SK Tomado, Aleosan
- Best in Leadership and Innovativeness- SK Katipunan, Arakan

Top Performing SK Federation

- 1st Place- SK Municipal Federation Pikit (P10,000)
- 2nd Place- SK Municipal Federation Tulunan (P7,000)
- 3rd Place- SK Municipal Federation Antipas (P5,000)



Sangguniang Kabataan awardees extended their heartfelt gratitude to the DILG and the Provincial Government of Cotabato for recognizing the efforts and providing high preference on the welfare of youth.

Since the launching of GEMS for SK in 2021, the Province of Cotabato adopted the awards system of DILG.

Furthermore, the SK of Barangay Katipunan, Arakan Cotabato was also conferred with award during the 2023 Gems for SK Regional Awarding Ceremony held on November 10, 2023 at the Provincial Gymnasium, Alabel, Sarangani Province.

The plaque was received by the Hon. Ariel Breeze A. Bayawan-SK Chairperson of Barangay Katipunan, along with Jasmin F. Educalan-MLGOO, Russel H. Villorente-PYDO, Gerlyn Nim, RSW-LYDO Designate.



Barangay Katipunan was the provincial nominee of the province for two consecutive years.

◆ Support to Local Governance Program

On November 23, 2023, the Provincial Land Use Committee (PLUC) reviewed the Comprehensive Land Use Plan (CLUP) of Kidapawan City.



As mandated by the Local Government Code of 1991 (RA 7160), all LGUs shall enact their respective CLUP. It is an instrument for the LGU to allocate available land resources to different sectors of its territory for different functions.

The DILG Cotabato attended the said activity as member of the PLUC together with other agencies.

As of December 31, 2023, the following are the status of Comprehensive Development Plan (CDP) and Comprehensive Land Use Plan (CLUP) of the LGUs in the Province of Cotabato:

LGU	CLUP	CDP/PDPFP
ALAMADA	On-going revision (CDRA results)	CDP+ 2020-2026 (SB Reso 2020-297)
ALEOSAN	For PLUC Review	CDP+ 2020-2025 (SB Reso A-110)
ANTIPAS	On-going updating	CDP+ 2022-2027 (SB Reso 2011-71)
ARAKAN	On-going revision (CDRA results)	CDP+ 2020-2025 (SB Reso 2020-10-309)
BANISILAN	CLUP 2015-2024 (SB Reso 67-2016)	CDP+ 2019-2024 (SB Reso 2019-66)
CARMEN	On-going updating	CDP+ 2020-2025 (SB Reso 2020-73)
KABACAN	On-going Module 3	CDP+ 2021-2026 (SB Reso 2021-287)
KIDAPAWAN CITY	On-going Module 7	CDP+ 2020-2025 (SB Reso 2019-361)
LIBUNGAN	On-going updating	CDP+ 2020-2025 (SB Reso 2021-127)
MAGPET	On-going Module 3	CDP+ 2022-2028 (SB Reso 2016-181)
MAKILALA	On-going write up and mapping stage	CDP+ 2020-2025 (SB Reso 2019-39)
MATALAM	On-going CDRA Mainstreaming	CDP+ 2021-2026 (SB Reso 2022-207)
MIDSAYAP	CLUP 2021-2029	CDP+ 2022-2027 (SB Reso 2018-375)
M'LANG	On-going CDRA Mainstreaming	CDP+ 2022-2028 (SB Reso 2019-691)
PIGCAWAYAN	Maps Digitalization and CDRA Integration	CDP 2022-2027 (SB Reso 2023-283)
PIKIT	For DHSUD Review	On-going update (CDP 2019-2023)
PRESIDENT ROXAS	CLUP 2018-2027	CDP+ 2020-2025 (SB Reso 2020-130)
TULUNAN	On-going updating	CDP 2020-2025 (SB Reso 2021-231)
PROVINCE OF COTABATO		PDPFP 2024-2034

PEACEFUL, ORDERLY AND SAFE LGUs

◆ Enhanced Comprehensive Local Integration Program (ECLIP)



DILG-Cotabato supports the week-long conduct of the 39th Infantry (Smash 'Em) Battalion's Community Development Training in Makilala, Province of Cotabato.

The said training was conducted on January 24-30, 2023 and a total of 35 troopers have been oriented with regard to the various programs of the department.

Discussions and exercises have transpired in familiarizing the Local Government Support Fund - Support to Barangay Development Program (LGSF-SBDP), the Whole of the Nation Approach (EO 70), Ending Local Communist Armed Conflict (ELCAC), and the Enhanced Comprehensive Local Integration Program (ECLIP).

LTC Ezra L. Balagtey, INF (GSC) PA led the said training and likewise invited various lecturers from select agencies to share their respective programs. The troopers from the said battalion will be immersed thereafter to different communities sharing the programs of the government towards peace and everyone's awareness.

Meanwhile, DILG Provincial Director Ali B. Abdullah fully supports the said activity and will continue to strengthen harmonious engagements among all the sectors and units of the society.

On March 9, 2023, the DILG Province of Cotabato serves as resource speaker during the Community Support Program (CSP) training facilitated by 39th Infantry (Smash'em) Battalion, 10ID, PA in Makilala, Cotabato.



A total of 30 trainees were involved in the sharing and analyzing of the processes of the ECLIP based on DILG-DND JMC No. 2018-01 and DILG-DND JMC No. 01, s. 2021. Also, the Support to Barangay Development Program (SBDP) and the concept of the Retooled Community Support Program (RCSP) were presented for their familiarization.

The trainees have also answered several facilitated question-and-answer activities based on the said joint memorandum circulars. Likewise, the sharing of their respective queries was already facilitated in the proper administration of the Former Rebels (FRs)/ Former Violent Extremists (FVEs) package of assistance.

Lastly, the 39th IB Battalion Commander, LTC Ezra Balagtey, INF (GCS) PA, and PD Ali Abdullah of DILG Cotabato have been consistent to work hand-in-hand in implementing efficient government programs together with the local government units in all peace and order initiatives.



On March 10, 2023, the DILG Cotabato attended the ECLIP Committee Meeting conducted at Annex Building, Capitol Compound, Amas, Kidapawan City. It was attended by the representatives from the Sangguniang Panlalawigan, PSWDO, PPDO, PEO, PBO, 39th Infantry Battalion, 602nd Brigade, PNP, DTI, DAR, DEPED and CSO.



The ECLIP is one facet of many strategies of the government to obtain just and lasting peace, social transformation, and inclusive development.

The PSWDO presented the different initiatives of the province in terms financial assistance, livelihood assistance, capacity enhancement and other programs for the welfare of former rebels.

As of December 31, 2023, there are eleven (11) request for financial assistance processed and endorsed to regional office for funding by the Department of Budget and Management.

C4Peace

The DILG Cotabato attended the Coordination Meeting for the conduct of Serbisyong Totoo Caravan held at Capitol Rooftop, Amas, Kidapawan City on February 16, 2023. It was attended by the Provincial Task Force - ELCAC and ELCAC-LGU.

In relation thereto, the task force discussed the different programs, projects, and activities in preparation for the said caravan.

Serbisyo Caravan is one of the activities under the localization of EO 70 that brings services right to the doorstep of residents.



Below are the schedule of Serbisyong Totoo Caravan conducted for CY 2023 in the Province of Cotabato:



LGU	DATE OF SERBISYO CARAVAN
Marbel, Kidapawan City	March 2, 2023
New Bohol, Kidapawan City	March 16, 2023
Allab, Arakan	March 23, 2023
Datu Mantangkil, Arakan	March 30, 2023
Malatab, Antipas	April 12, 2023
Magsaysay, Antipas	April 19, 2023
Gubatan, Magpet	April 26, 2023
Cabangbangan, Pres Roxas	May 3, 2023
Datu Sundongan, Pres Roxas	May 10, 2023
Malungon, Makilala	August 2, 2023
New Baguio, Makilala	August 9, 2023
Katipunan, Kidapawan City	September 7, 2023
Malinan, Kidapawan City	September 14, 2023
Ganatan, Arakan	September 21, 2023
Meocan, Arakan	September 28, 2023
Napalico, Arakan	October 4, 2023
Ilustre, Pres Roxas	October 11, 2023
Greenhill, Pres Roxas	October 18, 2023
Palma Perez, Mlang	November 7, 2023
Latagan Matalam	November 7, 2023
Magbok, Tunalan	November 9, 2023

A total of 20 barangays conducted the Serbisyong Totoo Caravan while 1 barangay from Makilala was not able to be pushed through due to the barangay election last year.



In 2023, the Cotabato Province has a total of 13 SBDP projects (Arakan (8), Makilala (3) and Magpet (2) funded by the NTF-ELCAC in various barangays of the province amounting to Php 79,282,586.03.

PTF-ELCAC facilitated the conduct of the turn-over ceremony of completed LGSF-SBDP Projects to the LGUs of Arakan, Magpet, and Makilala.



Cotabato Province is one of the fast implementors of the said program nationwide. Provincial Director Abdullah extended his heartfelt gratitude to the Armed Force of the Philippines who one way or another, made this program possible through the Retooled Community Support Program (RCSP).



Additionally, the DILG Cotabato assisted during the conduct of RCSP Ugnayan sa Barangay (Immersion) and Barangay Development Planning for the whole month of July 2023 in identified RCSP Barangays in the province.



The RCSP is a convergence mechanism for LGUs, particularly in the barangay for the identification of issues and needed government interventions. It is anchored on the empowerment framework to develop people's capability to organize themselves and their own development by bringing about value-chain interventions to uplift their current condition.

Meanwhile, Cotabato PTF-ELCAC attended the provincial dialogue conducted by the DILG Region XII on May 8, 2023 at Koronadal City. It aims to provide harmonious implementation and reporting of provincial initiatives, major accomplishments, and other issues pertaining to the said executive order.

LGOO V Vita V. Gumahad presented the accomplishments of the province and the pipeline activities of the province to the Regional Management.



◆ Strengthening of Peace and Order Councils

The **DILG Cotabato** extended secretariat services during the conduct of **Provincial Peace and Order Council Meetings** held in Kidapawan City.

Presentation of Peace and Order Situation on Anti-Criminality; Presentation of Peace and Order Situation on Anti-Insurgency; Presentation of Updates on EO 70 Implementation; Presentation on Updates on ECLIP; Security Concerns on 2022 Election; latest criminality incidence; and other important matters about Peace and Order were among the topics discussed every meeting.



Below are the schedule of the Quarterly PPOC and ExeCom Meetings conducted in CY 2023:

- 1st Quarter - January 13, and March 27, 2023
- 2nd Quarter - May 31, 2023
- 3rd Quarter - September 13, 2023
- 4th Quarter - December 6, 2023
- ExeCom - February 28, April 24, July 29, August 22, October 23, and November 14, 2023

With that, a total of **10 PPOC Resolutions** were adopted and passed for **CY 2023**, to wit:

Resolution No.	Title
01	A Resolution commending the exemplary performance of Atty. Naravy D. Duquiatan, for her relentless campaign against anti-illegal drugs and other threats to peace and security in the Province of Cotabato during her term as Regional Director of the Philippine Drug Enforcement Agency, Regional Office XII



Resolution No.	Title
02	A Resolution commending the exemplary performance of PSSupt. Jonathan M. Tangonan for the relentless campaign against criminalities, illegal drugs and other threats to peace and security in the Province of Cotabato during his term as Provincial Director of Cotabato Police Provincial Office
03	A Resolution commending the exemplary performance of the Bureau of Jail Management and Penology (BJMP) for the relentless campaign against criminalities, illegal drugs and other threats to peace and security in the Province of Cotabato during his term as Provincial Director of Cotabato Police Provincial Office



04	A Resolution approving the CY 2023-2025 Peace and Order and Public Safety Plan (POPSP) of the Province of Cotabato
05	A Resolution authorizing Honorable Emmylou "Lala" J. Taliño-Mendoza, to utilize the Confidential Fund out of the CY 2023 Annual Budget of the Province of Cotabato
06	A Resolution recommending the suspension of support of the Provincial Government of Cotabato to the road construction/rehabilitation activities in the Municipality of Pikit, Cotabato, pending the investigation, considering the safety and security of the personnel of the Provincial Engineering Office and the equipment of the Provincial Government
07	A Resolution declaring no private armed groups operating in the Province of Cotabato





08	A Resolution approving the pooling of financial resources by the Provinces of South Cotabato, Cotabato, Sarangani and Sultan Kudarat, Highly Urbanized City of General Santos and Component Cities of Koronadal, Tacurong and Kidapawan for the Annual Operations of the Regional Peace and order Council (RPOC) XII for Fiscal Year 2023”.
09	A Resolution approving the proposed appropriation for Peace and Development Program of the Province of Cotabato and endorse to the Provincial Development Council for inclusion in the CY 2024 Annual Investment Program
10	A Resolution granting cash incentives to the members of the Provincial Peace and Order Council (PPOC), its Secretariat and support staff

As the trend of electronic era continues, the DILG Cotabato intensifies localized monitoring and evaluation mechanisms through the **conduct of an orientation for the Peace and Order Performance Audit System (POC-PAS) and Anti-Drug Abuse System (ADAS) utilization on May 9, 2023 in Brgy. Binoligan, Kidapawan City.**

In order to familiarize with the said systems, LGOO V Vita Gumahad presented

the DILG MC No. 2023-66 which provides for the proper protocols, forms, and documentation processes of the CY 2022 Peace and Order Council Performance Audit. Likewise, a discussion on the indicator references has transpired along with the familiarization of the POC Performance Audit System among the participants.





Meanwhile, LGOO V Laila Amanda Maha U. Sulaik presented the Anti-Drug Abuse System (ADAS) and assisted the participants on its actual usage. LGOO V Mel Roy Manait, the regional focal person also assisted the participants in dealing with concerns and technicalities of the said program.

Provincial Director Ali B. Abdullah and Outcome Manager Inecita Kionisala

supported the conduct of such activity along with other city and municipal Local Government Operations Officers and their respective focal persons from the LGUs of Cotabato.

On the other hand, the Provincial Audit Team (PAT) conducted the CY 2023 Peace and Order Council (POC) Performance Audit for Eighteen (18) Component City/Municipal on June 14, 2023 at Park Lay Suites, Kidapawan.



The PAT delved into the POC organization, meetings, policies, plan, and budget, reports, general supervision, as well as the innovations of the LGUs.

POC audit is an annual assessment of the performance and functionality of all sub-national Peace and Order Councils all over the country. The following LGUs garnered “Functional” in the POC Performance Audit for CY 2023:



Alamada



Aleosan



Arakan



Carmen



Kabacan



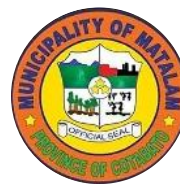
Kidapawan City



Libungan



Magpet



Matalam



Pigcawayan

Below are the results of the POC Performance Audit from CY 2023:

LGU	FINAL SCORE	ADJECTIVAL RATING	LGU	FINAL SCORE	ADJECTIVAL RATING
ALAMADA	100	FUNCTIONAL	MAGPET	100	FUNCTIONAL
ALEOSAN	100	FUNCTIONAL	MAKILALA	98.67	FUNCTIONAL
ANTIPAS	97.81	FUNCTIONAL	MATALAM	100	FUNCTIONAL
ARAKAN	100	FUNCTIONAL	MIDSAYAP	85.10	FUNCTIONAL
BANISILAN	90.75	FUNCTIONAL	M'LANG	96.43	FUNCTIONAL
CARMEN	100	FUNCTIONAL	PIGCAWAYAN	100	FUNCTIONAL
KABACAN	100	FUNCTIONAL	PIKIT	96.43	FUNCTIONAL
KIDAPAWAN CITY	100	FUNCTIONAL	PRESIDENT ROXAS	98.43	FUNCTIONAL
LIBUNGAN	100	FUNCTIONAL	TULUNAN	97.98	FUNCTIONAL

As shown in the table above, **100% of LGUs in the Province of Cotabato were Functional POC for CY 2023, while 56% of LGUs garnered a 100% final score.**

LGUs with 100% scores were recognized during the "Pasidungog sa Dose" by the DILG XII on October 31, 2023 at EMR Center, Kidapawan City.

Moreover, **LG00 V Vita V. Gumahad, POC focal person, provided technical assistance to the LGUs of Arakan and Pikit relative to the formulation of POPSP on January 18-19 and 24-26, 2023, respectively.**

This activity was attended by the POC members of the said LGUs. As a result, they were able to submit the said plan to the POP-PCMS on time.



In relation to the **National Task Force- Disbandment of Private Armed Groups (NTF-DPAGs) 11th Oversight Committee Meeting**, the national secretariat visited the Province of Cotabato on January 30, 2023, for the conduct of a special coordination meeting with the local key functionalities.



DILG-Cotabato Outcome Manager, Inecita Kionisala and Program Manager, Vita Gumahad welcomed the team. The discussion highlighted the preparations of the team and the local functionalities for the conduct of the said national meeting to be held in Kidapawan City, Cotabato.

Moreover, the (NTF-DPAGs) conducted the 11th NTF-DPAGs Oversight Committee Meeting in Capitol Compound, Amas, Kidapawan City on May 15, 2023.

Led by the national task force chairperson, DILG Secretary Atty. Benjamin C. Abalos, Jr., the task force discussed and presented the updates on the normalization program, operation updates from Western and Eastern Mindanao, crime preventions strategies, task force work and financial plan, and likewise heard the message of the peace, reconciliation, and unity special advisers.

The said task force was organized to disband all forms of private armed groups in the Philippines and to capture or even file cases if committed any felonious activity. The cooperation of the members of the task force brought significant changes in immediately capturing and/or disbandment of those organized or even the newly organized illegal groups in every locality.



Participated in the presentation-discussion are the members of NTF-DPAGS, Heads of Reginal Line Agencies, Provincial Government of Cotabato, Media Partners, and the Task Force for Eastern Mindanao.

SILG Atty. Abalos congratulated and appreciated the efforts and accomplishments of all the members, especially those working on the ground. Meanwhile, a press conference was held thereafter to accommodate questions from the media especially with regard to the peace and order concern and security updates in the province along with its nearby towns.

In addition, the LGOO V Laila Amanda Maha U. Sulaik, EJOW focal person (see Annex II - Designation of Personnel) attended series of Coordination Meeting on Enhanced Justice on Wheels (EJOW) Committee from September to October in Amas, Kidapawan City.

Most people in every part of the world seek for justice. Justice, however, is sometimes delayed by the clogging of court dockets or lack of court. In response to the situation, the 'Justice on Wheels' Program was implemented.

It was adopted and launched in the Philippines in 2004. The program aimed mainly at declogging court dockets by supplying mobile complementary courts and mobile substitute courts. It was later re-launched in 2008 under the name 'Enhanced Justice on Wheels' (EJOW) Program.

The new program added mediation services and legal aid clinics for underprivileged litigants. Mobile courts were designed to travel to every place where there is no court or access to courts is highly remote. They were also made as substitute for courts which were under renovation and as complementary for those which dockets are clogging. EJOW also provide free medical and dental aid for the detainees and facilitated information dissemination drives on the justice system.

In furtherance of these commitments, the Liga ng mga Barangay (LnB) Cotabato Provincial Chapter in coordination with DILG Cotabato Province, as part of the Technical Working Group (TWG) on Barangay Affairs, will spearhead the information dissemination to the barangay officials in the Province.



During the 2nd Coordination Meeting on September 7, 2023, agenda of the meeting included discussion on the following: Component activities of the EJOW Day; Finalization of topics for the Information Dissemination through lecture between barangay officials of Cotabato Province and the Philippine Judiciary Academy; Assigning of tasks to the EJOW Technical Working Group (TWG); and addressing of concerns raised by stakeholders.

On the 3rd Coordination Meeting last October 11, 2023, Summary report of each TWG or Committee in preparation for the implementation of the program was presented. LGOO V Laila Amanda Maha U. Sulaik, Point Person (see attached Annex for Designation), presented the comprehensive plan for the conduct of Information Dissemination through lecture between barangay officials of Cotabato Province.

The aim of the activity is to capacitate barangay officials on the proper knowledge, establishment and implementation of the following:

- A. Katarungang Pambarangay Law with special focus on the organization of the Lupons and the implementing powers of Lupon;
- B. Community Service Act;
- C. Barangay Council for Protection of Children; and
- D. Barangay Agricultural and Fisheries Council

Series of coordination meeting was conducted by DILG Cotabato Province together with the Liga ng mga Barangay (LnB) Cotabato Provincial Chapter and concerned offices in preparation for the information drive from October – November 2023. Target participants, program flow, among others, were discussed during the series of meeting.

Information Drive shall be implemented by the Technical Working Group (TWG) on Barangay Affairs. For better understanding and appreciations of the various modules and activities by the participants, the following were employed – presentations, lectures/discussions through power point presentations and lectures.



During the 4th Coordination Meeting last October 17, 2023, TWGs were gathered to discuss important details regarding the preparations to be made which included: Drug testing for Persons Deprived of Liberty (PDLs); Aid distribution for PDLs to be acquitted; Disposal of Drug and Gambling paraphernalia and other important matters.

On the last coordination meeting conducted last November 10, 2023, the Pilot testing of remote court hearing via Videoconferencing was thoroughly discussed where the Supreme Court's EJOW bus will be placed in identified remote areas where the witness of the defendant or complainant are present to conduct the hearing of cases which includes personalities such as judges, lawyers, and others using the latest videoconference technology. The Province of Cotabato will be the first place in the country to use the said hearing procedure.

On November 30, 2023, the DILG Cotabato facilitated the conduct of the EJOW Program at the Provincial Gymnasium, Amas, Kidapawan City. The 1-day event was composed of 8 components but simultaneously held activities:

- Ceremonial Release of PDLs
- Ceremonial Burning of Drug Exhibits and Gambling Paraphernalia, Turnover of Firearms, Explosives and Deadly Weapons
- EJOW PLUS: Livelihood and Cash Assistance to Qualified Indigent PDLs in Cotabato Province
- Proof of Concept: Videoconferencing Facility
- Jail Visitation with Medical, Dental and Legal Services
- Information Dissemination through a Lecture to Newly Elected Barangay Officials in Cotabato Province
- Dialogue Amongst the Stakeholders of the Justice Sector
- Team-building Activity of Court Personnel



This is the fifth year of the implementation of EJOW in the province which aims to expedite the hearing of cases by streamlining the same leading to the de-clogging of the court's dockets and provide a venue to release a considerable number of Persons Deprived of Liberty (PDLs) from prison walls which paves a way for the government to decongest the prisons.

◆ Philippine Anti-Drugs Strategy (PADS)

The national and regional awardees of the 2022 Anti-Drug Abuse Council (ADAC) Performance Awards received their respective seal on March 9, 2023 in Koronadal City, South Cotabato.

A total of 45 LGUs were conferred with the ADAC Awards in SOCCSKSARGEN. In the Province of Cotabato, the national awardees received Php100,000.00 cash: **Kidapawan City, Municipalities of Arakan, Banisilan, Carmen, Magpet, Pigcawayan, and Pres. Roxas.** While the regional awardees received a **Plaque of Recognition: Province of Cotabato, Municipalities of Aleosan, Libungan, Pikit, Midsayap, and M'lang.**

The said awarding was attended by the LCEs, Provincial Directors, C/MLGOOs and Provincial Focal Persons. Assisted the DILG-XII Regional Director, Josephine Cabrido-Leysa, CESO III is the special guest DILG Undersecretary for Local Government Marlo L. Iringan, CESO III.



On **May 4, 2023**, the **DILG Cotabato** conducted a rollout/training on the **functionality of Anti-Drug Abuse Council (ADAC)** of all LGUs in the **Province of Cotabato via virtual platform.**

LG00 V Laila Amanda Maha U. Sulaik, ADAC Provincial focal person discussed the anti-drug abuse initiatives, such as but not limited to the following:

- A. 2022 ADAC Performance Audit MC Policy;
- B. Anti-Drug Abuse Council - Functionality Monitoring System (ADAC-FMS) Walkthrough; and
- C. Anti-Drug Abuse System (ADAS) familiarization.

The participants were advised and guided accordingly on the proper uploading of all documents needed for the said audit considering the May 5 deadline set by the DILG PADS-PMO.

Several concerns were raised by the participants and addressed accordingly by the ADAC provincial and regional focal person.

Participated on the said virtual conference are the C/MLGOOs, LGU ADAC Focal Persons, and LGU ADAS Focal Persons.



Aside from virtual orientation, the **DILG Cotabato conducted a face-to-face orientation for the Anti-Drug Abuse System (ADAS) utilization alongside with POC-PAS on May 9, 2023 in Brgy. Binoligan, Kidapawan City.**



Participants were assisted by the DILG Regional and Provincial Office in navigating the ADAS. This hands-on training was one of the initiatives of the province to strengthen the capacity of the LGUs and increase the number of highly functional ADAC.

The activity was participated by the LGU ADAC focal persons and CMLGOOs in the province.

In addition, the **DILG Cotabato facilitated the 2022 City and Municipalities ADAC Performance Audit on May 18, 2023 in Kidapawan City, Cotabato.**

The Provincial Audit Team (APT) is composed of the DILG, PNP, PDEA, and two (2) accredited civil society organization (CSO) representatives which audited the 18 LGUs of the Province.

The said audit delved into 4 areas:

- A. Assess the functionality and effectiveness of local ADACs based on existing issuances and policies;
- B. Determine ADAC-initiated and/or -endorsed innovations, and best practices;
- C. Create an evaluation, and assessment platform; and
- D. Recognize effective and performing ADACs.



After a thorough review of the documents, below are the results of CY 2022 Performance Audit on ADAC:

LGU	SCORE	FUNCTIONALITY
PROVINCE	68	MODERATE
ALAMADA	100	HIGH
ALEOSAN	100	HIGH
ANTIPAS	80.5	MODERATE
ARAKAN	100	HIGH
BANISILAN	100	HIGH
CARMEN	100	HIGH
KABACAN	92.5	HIGH
KIDAPAWAN CITY	100	HIGH
LIBUNGAN	95	HIGH
MAGPET	85.5	HIGH
MAKILALA	95	HIGH
MATALAM	92	HIGH
MIDSAYAP	95	HIGH
MLANG	95	HIGH
PIGCAWAYAN	100	HIGH
PIKIT	88	HIGH
PRES. ROXAS	100	HIGH
TULUNAN	95	HIGH

Notably, there are 17 out of 19 LGUs in the Province with High Functionality and 42% garnered a total of 100% score. With that, the Provincial Government of Cotabato provided cash incentives to those top-performing LGUs.

On the other hand, the **Municipality of Arakan conducted Persons Who Used Drugs (PWUDs) Cluster Assembly and BIDA Sportsfest last June 19-22, 2023 at Arakan, Cotabato Province.**



The activity was graced by Mayor Hon. Jeam D. Villasor, SB Hon. Rueno P. Bonsuran, LnB Municipal President Julito Jungco, Pastor Max Salina, MLGOO Jasmin F. Educalan, CoP Jose Ryan Feranil, MHO Dr. Karen Canario, and MSWDO Jessica Gokotano.

Said activity intends to assess, monitor, and promote health and wellness to the PWUDs.

In behalf of PD Ali B. Abdullah, LGOO V Laila Sulaik expressed her appreciation and gratitude to the local government of Arakan led by Hon. Jeam D. Villasor for its efforts in helping the Department achieve excellence in local governance.

The importance of a Barangay as well as the roles and functions of the Punong Barangays were emphasized. And a challenge was given to the Punong Barangays together with their Sangguninang Barangay members to continue what they have started and that they may do this not only for the development of each of their barangays or the municipality of Arakan but for the entire country.



Meanwhile, the DILG Cotabato joins the Buhay Ingatan Droga'y Ayawan (BIDA) Program Rollout on January 18, 2023, at Cotabato Police Provincial Office (CPPO), Kidapawan City.



The said activity was graced by the Provincial Governor, Hon. Emmylou "Lala" Taliño Mendoza. She ensures that the Provincial Government of Cotabato is committed to helping the law enforcers in reaching out and informing the young people about the health risks and bad effects of drugs.

It was attended by the PADAC members and other personnel from PNP.

With a sense of solemnity, representatives from each participating office approached the Unity Statement for the BIDA Program board, signifying their commitment to its principles. One by one, they affixed their signatures, a tangible testament to their dedication to unity and collaboration.

PD Ali B. Abdullah leads the said signing ceremony.





Moreover, the DILG-Cotabato joins **Buhay Ingatan Droga'y Ayawan (BIDA) fun run activity on June 2, 2023 in Amas, Kidapawan City.** This is in support of Hon. Governor Emmylou "Lala" Taliño-Mendoza, MNSA along with the Provincial Anti Drug Abuse Council (PADAC), as an advocacy to promote health and wellness and to stop the use of illegal drugs in every community.

The said BIDA campaign is an intensified and more holistic campaign against illegal drugs. This involves various activities which reduces the exposure and drug demand in the communities.



Being in the forefront of stopping the use of illegal drugs, PD PCol Harold Ramos, Provincial PNP assisted the conduct of the said fun run activity and being participated by the stakeholders all over the province. This activity was participated by different line agencies within the Capitol Compound of Cotabato Province.

Below is the schedule of the Quarterly PADAC Meetings conducted in CY 2023:

- 1st Quarter - January 13, 2023
- 2nd Quarter - May 31, 2023
- 3rd Quarter - September 13, 2023
- 4th Quarter - December 6, 2023

As a member of the PADAC, the DILG Cotabato attended the said meetings and provided technical inputs about the ADAC-related issuances.





On October 19, 2023, the DILG Cotabato assisted during the conduct of assessment for Drug-Free Workplace - Seal Certification Program (DFW-SCP) in the Province of Cotabato.

In support to the RA 9165 also known as "Comprehensive Dangerous Drugs Act of 2002," the DILG Region XII institutionalized

the DFW-SCP which ensures that every employees both in public and private institutions are not using illegal drugs. The assessment delved into the following indicators:

1. Establishment and Institutionalization of DFWP;
2. Conduct of Meetings;
3. Conduct of Authorized Drug Testing;
4. Implementation of General Health and Wellness Program and EAP;
5. Advocacy, Education and Training;
6. Allocation/Utilization of Substantial amount for DFWP Implementation;
7. Support Mechanisms to Sub-Regional Offices or its equivalent;
8. Maintenance of Records and Compliance to Confidentiality;
9. Innovations on the DFWP Implementation;
10. Monitoring and Evaluation;
11. Compliance to Smoke-Free Environment.

As a result, the Provincial Government of Cotabato receives the seal for Drug-Free Workplace on October 31, 2023 at EMR Center, Koronadal City during the "Pasidungog sa Dose" of DILG Region XII.

The said seal was received by Hon. Ivy Martia Lei Dalumpines-Ballitoc, Hon. Jonathan Tabara, Jonah Balanag, PPDC and PD Ali B. Abdullah.





The Municipalities of Alamada, Aleosan, Arakan, and Pres. Roxas were recognized as National Awardees for Best Performing Anti-Drug Abuse Councils (ADACs) on November 22, 2023, during the 2023 National ADAC Performance Awards held at Crowne Plaza Manila Galleria, Ortigas Avenue, Quezon City.

These four (4) LGU awardees were able to comply with the prescribed functionality indicators in the ADAC Performance Audit and implemented anti-illegal drug interventions and initiatives in support of the reduction of drug abuse in their respective municipalities.

ADAC Markers were awarded by Secretary of the Interior and Local Government Atty. Benjamin C. Abalos Jr., Catalino S. Cuy, Chairman of the Dangerous Drugs Board, Regional Director DILG RO XII Josephine Cabrido-Leysa, CESO III and other DILG Key Officials. All awardees also received an incentive amounting to Php 100,000.00.



In attendance were Hon. Victor S. Sacdalan, Acting Vice Mayor of Alamada, Hon. Eduardo C. Cabaya, Municipal Mayor of Aleosan, Hon. Jean D. Villasor, Municipal Mayor of Arakan, Municipal Administrator of Pres. Roxas Jamie Lou M. Juen representing Mayor Jonathan O. Mahimpit, together with respective LGU ADAC Focal Persons and Municipal Local Government Operations Officers (MLGOOs).



SOCIALLY-PROTECTIVE LGUs

◆ Locally-Funded Projects (LFPs)

The DILG Cotabato Province Technical Engineers conducted various Turn-Over Ceremony of the Local Government Support Fund (LGSF) – Financial Assistance to Local Government (FALGU), RAPID, SGLGIF and Support to Barangay Development Projects (SBDP) to the different LGUs of Cotabato Province in CY 2023.



A total of 235 completed projects including infra and non-infra projects such as Farm to Market Roads, Potable Water Systems, Rehabilitation of Public Markets, Evacuation Centers, and Rehabilitation of Roads from CY 2021-2023 amounting to Php 1.5 Billion were provided to the LGUs in the province which were inspected and validated by the PDMU engineers.



Moreover, the Project Evaluation Officers (PEO) of DILG Cotabato Province conducted a meeting with the Cotabato Province's SubayBAYAN Focal Person to discuss updates regarding the status of PLGU's physical monitoring on May 25, 2023.

The activity provides an avenue for the PEOs to relay the current status of the PLGU in the SubayBayan portal and PLGU's

Present during the meeting are representatives from Provincial Engineer, Construction and Maintenance Division Chief, SubayBayan Focal Person, and SubayBayan Alternate Focal Person, and Provincial Planning and Development Office.

Additionally, The PEO of DILG Cotabato Province conducted a meeting with the LGU Antipas' SubayBAYAN and Results-based Monitoring and Evaluation of LGU Infrastructure Projects (RLIP) Alternate and Focal Persons to discuss the updates regarding the status of Locally-Funded Projects (LFPs) on June 6, 2023.



The activity provides an avenue for the PEO to relay the current status of enrolled projects on the SubayBAYAN portal. This also monitors the status of RLIP enrollment for FY 2023 and re-orient the processes to the new focal persons.

Simultaneously, DILG Technical Engineers also conducted a discussion and gathered pertinent documents to the LGU's Planning Team concerning the LPMC Functionality Assessment and was assisted by MLGOO Lucia A. Aliponga.

Present during the meeting were the SubayBAYAN and RLIP Focal Persons: Fernando S. Brizuela IV; Carl Arthur C. Santua; Engr. Andres Cabes Jr.; and Engr. Kit Rex L. Facun.



Further, the PEO and Technical Engineer of DILG-Cotabato conducted a series of interviews in Barangays of Salat, Kisupaan, Sarayan and Ilustre, Pres. Roxas on June 6, 2023. This is part of the continuous monitoring of the implementation and impact to the identified beneficiaries.

The said barangays were beneficiaries of LGSF-SBDP FY 2022 and NTF-ELCAC for farm-to-market roads amounting to Php 4 million. The Punong Barangays expressed that since they have been part of the SBDP Program, peace and unity reign in their places. Likewise, they have expressed words of gratitude to the National Government and the DILG.

Furthermore, the Municipalities of Libungan, Magpet, and Pres. Roxas, Cotabato Province have been awarded as Top Overall Performers (Municipalities Category), besting 51 other national finalists, in the recently concluded 2023 National SubayBAYANI Awards held at Sequoia Hotel Manila Bay, Pasay City last November 16, 2023.

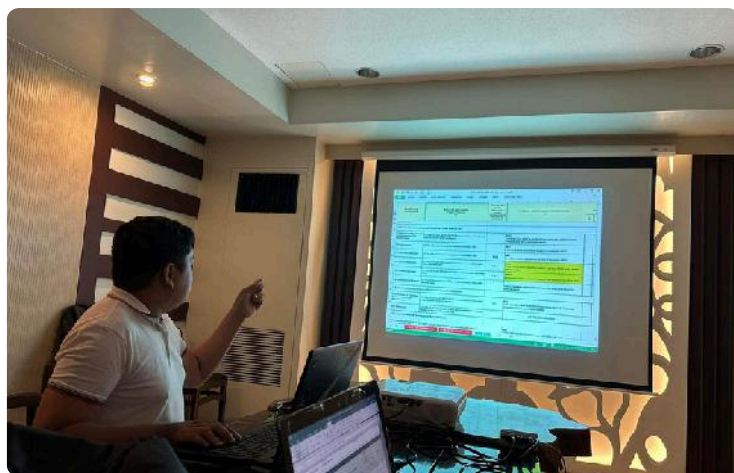
In addition, LGU Pres. Roxas was among the three (3) finalists in the entire Philippines who received the Special Award for LGSF-SBDP Projects. While, LGU Pigcawayan was also recognized as national finalist from the SOCCSKSARGEN Region.

It was attended by the LCE, MLGOOs, and SubayBayan Focal Persons.



The PDMU of DILG Cotabato Province conducted a Year-End Assessment and Strategic Planning for FY 2024 in Kidapawan City last December 15, 2023.

Led by Engr. Krisnan R. Panisa, Engineer III, the Technical Engineers and Project Evaluation Officer presented and discussed the updates of their respective project assignments on LGSF-FALGU, LGSF-SBDP, SUBAYBAYAN's LFPs and RLIP, and RSSA, among others.



Lastly, the team carried out Strategic Planning for FY 2024. New and additional tasks were also assigned to each member. This is to set overall goals and develop plans and strategies to continuously achieve next year's goals.

◆ Comprehensive Social Benefits Program (CSBP)



On March 28, 2023, the DILG Cotabato provided assistance to one (1) Killed-in-Action and Wounded-in-Action (KIA-WIA) beneficiary under CSBP at Brgy. Batiocan, Libungan.

Ms. Rubelyn Abibas, KIA beneficiary, received the grocery assistance from the Department.

The CSBP provides different types of benefits and assistance, such as special financial assistance, scholarship, special welfare assistance, health and medical care assistance, shelter assistance, and employment assistance.

◆ Gender and Development (GAD)

The DILG Cotabato conducted a coaching session on March 7, 2023, with LGU Makilala along with their attempt to have a GAD Seal Certification from RGADC-XII.

As guided by Republic Act No. 9710 or the Magna Carta for Women, all government instrumentalities are expected to adopt gender mainstreaming in the

in the promotion of human rights and eliminate gender discrimination in their system, structure, policies, programs, processes, and procedures. As a response, the RGADC-XII has initiated the Institutionalization of the GAD Seal Certification to Local Government Units to achieve a GAD Zone Rehiyon Dose now being amplified in various localities in the region.

The Sub-RAT (Regional Assessment Team) assisted and used certain criteria and salient indicators to validate the responsiveness of the said LGU with regard to the implementation of Gender and Development (GAD), the functionality of the Local Council for the Protection of Children (LCPC), functionality of Committee on Decorum and Investigation (CODI)/ Grievance Committee or other similar bodies, and whatnot.



Representatives from Cotabato-IPHO, Provincial Planning and Development Office (PPDO), Municipal Local Government Operations Officers (MLGOO), and other local functionaries are also present to work hand-in-hand in reaching the said noble objective for the LGUs in the Province of Cotabato.



Further, **LGOO V Helen D. Sayon of DILG-Cotabato** attended the **Gender and Development Focal Point System (GADFPS)-Technical Working Group** held on **January 12, 2023**, at the **3rd Floor Annex Bldg., Capitol Compound, Amas, Kidapawan City**.



The said meeting covered the discussions on the **GPB 2024**, as well as the **2023 Accomplishment Report and Financial Update**, **Capacity Development (CAPDEV)**, and the **GAD Agenda**, including the **Women's Month Celebration**.

It was attended by the member of the **GADFPS-TWG** of the province.



On the other hand, the **Municipalities of Kabacan and Makilala** were hailed as **GAD Seal Certified LGUs** in the Province of Cotabato. This award was received by the LCE, LGU GAD Focal Person, and MLGOOs during the GAD Seal Ceremony held on May 26, 2023, in Koronadal City.

DILG XII RD Josephine Cabrido-Leysa, CESO III, as the RGADC-XII Chair, spearheaded the awarding of the phenomenal seal along with other LGU's in SOCSKSARGEN. She was joined by RGADC XII Vice Chair BGEN Joselito Kakilala, PSR, and ARD Lailyn A. Ortiz, CESO V of DILG XII along with other DILG field officers and local officials.

Furthermore, **LG00 V Narciso M. Beceira Jr.** of DILG-Cotabato served as a resource person during the conduct of the **Training on Gender Responsive LGU Assessment Tool** on **October 18, 2023** at **Davao City**.



This activity was attended by the Department Heads and GADFPS- TWG of Cotabato Province. Participants were able to acquire new knowledge about the said assessment tool.

In addition, the **DILG Cotabato** facilitated the conduct of **Capacity Development on GAD and GAD Agenda** on **November 21, 2023**, at **Microtel Hotel, General Santos City**.

LG00 V Beira discussed the following topics :

- Capacity Development Agenda , Assessment of LGU Performance and Capacity using Audit / Assessment Tools and Local Plan;
- LGU Context Analysis (Identifying the factors that contribute to LGU Performance);

- Workshop on the Creation of Casual Loop Program, Stakeholders Analysis, Identification and Analysis of Stakeholders need / intent role;
- Performance Analysis (Determining performance, goals, and objectives), Workshop on Capacity Change Matrix, Capacity Assessment; and
- Risk Management.

For CY 2023, below are the status of Certificate of Review and Endorsement (CRE) of GPB in the Province of Cotabato:

LGU	CRE STATUS
ALAMADA	Endorsed (June 19, 2023)
ALEOSAN	Endorsed (June 19, 2023)
ANTIPAS	Endorsed (May 24, 2023)
ARAKAN	Endorsed (August 15, 2023)
BANISILAN	Endorsed (May 24, 2023)
CARMEN	Endorsed (Sept. 28, 2023)
KABACAN	Endorsed (May 15, 2023)
KIDAPAWAN CITY	Endorsed (May 24, 2023)
LIBUNGAN	Endorsed (Oct. 26, 2023)

LGU	CRE STATUS
MAGPET	Endorsed (August 15, 2023)
MAKILALA	Endorsed (June 1, 2023)
MATALAM	Endorsed (July 10, 2023)
MIDSAYAP	Endorsed (Sept. 25, 2023)
M'LANG	Endorsed (May 15, 2023)
PIGCAWAYAN	Endorsed (Sept. 28, 2023)
PIKIT	Endorsed (June 20, 2023)
PRESIDENT ROXAS	Endorsed (Sept. 7, 2023)
TULUNAN	Endorsed (June 1, 2023)

Moreover, the **DILG Cotabato** attended the **Public Hearing for Proposed Provincial Ordinance No. 2022-17-014** which provides for the **2023 Revised GAD Code of Cotabato Province** on **October 20, 2023** at **Tuburan Hall, Amas, Kidapawan City**.

The said activity was attended by various NGAs, LGUs, CSOs and other stakeholders in the province. It was facilitated by **Hon. Ivy Martia Lei Dalumpines-Ballitoc**, Committee Chair on Gender and Development, Family, and Social Services.

At the end of the year, the said code was passed/enacted.



◆ Local Committees on Anti-Trafficking and Violence Against Women and their Children (LCAT-VAWC)



The DILG-Cotabato conducted the CY 2023 Provincial Orientation of LCAT-VAWC Functionality Assessment via Zoom platform on March 13, 2023.

LG00 III Aslamia K. Anggie, provincial focal person discussed the DILG-DSWD-DOJ JMC No. 2010-01; DILG MC No. 2020-006; CY 2022 LCAT-VAWC Assessment Results; and CY 2023 LCAT-VAWC Functionality Assessment tools.

Members of the city/municipality CAT-VAWC virtually participated, such as the C/MPDC, C/MSWDO, C/MHO, Chairperson of the Committee on Women, Children and Family, Sangguniang Panlungsod/Bayan, C/M PESO, C/M Prosecutor Representative, C/MLGOO, C/M COP, and CSO Representatives of the following sectors: Women, Children, and Overseas Filipino Workers.

The Provincial Inter-Agency Monitoring Team (PIMT) assessed the Functionality of LCAT-VAWC covering the CY 2022 functionality of all municipalities and city of the Province of Cotabato on March 21, 2023, to April 13, 2023.

The assessment is based on DILG Memorandum Circular No. 2020-006 which aims to strengthen the committee as the primary mechanism to address Trafficking in Person (TIP) and VAWC. The indicators covered are Organization, Meetings, Policies, Plans and Budget, and Accomplishments of the committee.



The PIMT is composed of representatives from the DILG, PSWDO, PNP, DOJ, IPHO, and Oblates of Notre Dame-Women’s Ecological Sanctuary (OND-WES), as a non-government organization partner.

Below are the results of LCAT-VAWC Functionality Assessment for CY 2023:

City/Municipality	Rating	Functionality Level
ALAMADA	102.95%	IDEAL
ALEOSAN	81.25%	IDEAL
ANTIPAS	67.25%	MATURE
ARAKAN	91.00%	IDEAL
BANISILAN	66.50%	MATURE
CARMEN	81.20%	IDEAL
KABACAN	86.50%	IDEAL
KIDAPAWAN CITY	90.50%	IDEAL
LIBUNGAN	57.00%	MATURE
MAGPET	82.75%	IDEAL
MAKILALA	100.00%	IDEAL
MATALAM	66.50%	MATURE
MIDSAYAP	84.75%	IDEAL
M'LANG	86.50%	IDEAL
PIGCAWAYAN	88.25%	IDEAL
PIKIT	62.75%	MATURE
PRESIDENT ROXAS	68.75%	MATURE
TULUNAN	103.50%	IDEAL

As shown above, there are 12 out of 18 LGUs in the province obtained an IDEAL level of functionality for CY 2023, while 33% of LGUs were under MATURE level of functionality.

With that, the Province of Cotabato recognized all LGUs with an Ideal level of functionality during the Awards Day of Kalivungan Festival on August 29, 2023, at the Provincial Capitol, Amas, Kidapawan City.





Moreover, the DILG Cotabato assisted during the conduct of Regional Functionality on Provincial Inter-Agency Committee on Anti-Trafficking and Violence against Women and their Children (PIACAT-VAWC) on April 12, 2023 at COTGEM Building, Capitol Compound, Amas, Kidapawan City.

In behalf of Governor Lala Taliño-Mendoza, Board Member Ivy Dalumpines-Ballitoc ensured the continual support in the implementation of various programs, projects and activities for the best interest of the Cotabateños, especially the women and children. All the comments and suggestions of the team were accordingly considered by the said committee.

The composition of the RIMT involves the representatives from the DILG, DSWD, PNP, and Oblates of Notre Dame (OND) as the partner religious sector.

As a result, the Province of Cotabato was awarded with a plaque of recognition for obtaining an ideal level of functionality last October 31, 2023 at EMR Center, Koronadal City during the "Pasidungog sa Dose" of DILG XII.

The said award was received by the Board Members, PSWDO, and DILG Cotabato.



In celebration of the 32nd Local Government Month, DILG Cotabato Outcome Manager Inecita C. Kionisala served as a radio guest during the CPPO-Pulis at Mamamayan Radio Program broadcast over 89.7 Dear FM on October 26, 2023.

The activity is in partnership with the Provincial Inter-Agency Committee Against Trafficking Violence Against Women and their Children (PIACAT VAWC) and aims to conduct wide information dissemination to the general public on the prevention of Trafficking in Persons (TIP) and Violence Against Women and their Children.



DILG Cotabato Province, headed by Provincial Director Ali B. Abdullah, supports the stand against violence and empowering women through participating in the 18-Day Campaign to End VAWC.

In the culminating activity, Team Agila showed support by wearing Orange Shirts and using VAW display photos on their social media accounts on December 12, 2023.

GAD Provincial Focal Person Helen Grace A. De Justo-Sayon, LGOO V, discussed the Salient Features of Republic Act No. 9262 also known as Violence Against Women and their Children Act of 2004, to further raise awareness and spread knowledge on the forms of violence towards Women and their children.



Ending the day, all personnel participated in the ZumVAW-Free dance activity as a symbol to let the women's voices be heard and address the challenges they face.



The 18-Day Campaign to End VAW theme for the 2023 observance was "UNITED for a VAW-free Philippines".

◆ Persons with Disability Affairs Office (PDAO)



On December 7, 2023, the DILG Cotabato was invited as a resource person during the conduct of the Provincial Persons with Disability Affairs Council (PPWDAC) in Amas, Kidapawan City.

LGOO II Abdul Hajid U. Melikon Jr. discussed the DILG Memorandum Circular No. 2021-041 "Functionality of Persons with Disability Affairs Offices (PDAO) and Persons with Disabilities Focal Person".

Meanwhile, the results of the PDAO Functionality Assessment were submitted to the Regional Office last January 27, 2023. Out of 18 City/Municipal LGUs in Cotabato Province, 9 were identified as IDEAL level, and 9 as MATURED level of functionality.



ENVIRONMENT-PROTECTIVE, CLIMATE CHANGE-ADAPTIVE AND DISASTER RESILIENT LGUs

◆ Nationwide Simultaneous Earthquake Drill (NSED)

As Vice-Chairperson for Disaster Preparedness of the Provincial Disaster Risk Reduction and Management Council, DILG Cotabato Province personnel participated in the conduct of quarterly National Simultaneous Earthquake Drill (NSED) on the following schedule:

1st Quarter - March 9, 2023

2nd Quarter - June 8, 2023

3rd Quarter - September 7, 2023

4th Quarter - November 9, 2023

The personnel performed the Duck, Cover, and Hold technique, conducted a building safety inspection, and engaged in a post-briefing/evaluation session with Cotabato Provincial Disaster Risk Reduction Management Office (PDRMMO) representatives.



Further, the DILG Cotabato participated during the nationwide observance of the National Disaster Resilience Month (NDRM) on July 1, 2023 in Kidapawan City.

Led by the Regional Disaster Risk Reduction and Management Council (RDRRMC)-XII and Office of the Civil Defense (OCD)-XII, member agencies along with the respective local DRRM Council/Committees have joined in the conduct of a fun run activity dubbed as "R4R: Run for Resilience" and followed

thereafter by a tree planting and tree growing activity (Dose Green Quest Project) in Kidapawan City.

DILG-XII LGMED Chief Musarapha A. Alim, MPA, DILG Cotabato OM Inecita Kionisala, DILG-Cotabato PM Vita Gumahad, together with the provincial and regional DILG personnel have participated in the said activity. Around 1000 participants have joined the race coming from RDRRMC and various Local DRRMC members.



The fun run activity observed the 3-K and 5-K categories with corresponding prizes for the winners. The race is open to ages of 5 years old to senior citizen who were invited to participate in the regionwide race-- calling everyone to race for resilience.

◆ Provincial Disaster Risk Reduction and Management Council (PDRRMC)



Below is the schedule of PDRRMC Quarterly Meetings conducted in CY 2023:

- 1st Quarter - January 13, 2023
- 2nd Quarter - May 31, 2023
- 3rd Quarter - September 13, 2023
- 4th Quarter - December 6, 2023

As a member of the PDRRMC, the DILG Cotabato attended the said meetings and provided technical inputs about the DRR-CCA-related issuances.

◆ Gawad Kalasag Seal for Excellence

For CY 2023, 100% of LGUs in the Province of Cotabato participated during the conduct of Gawad KALASAG (*Kalamidad at Sakuna Labanan, Sariling Galing ang Kaligtasan*) Assessment for the whole month of June 2023. The DILG Cotabato in coordination with the Provincial Government of Cotabato, assisted the LGUs in terms of Gawad Kalasag preparation.



The Gawad KALASAG Search for Excellence in DRRM and Humanitarian Assistance for the Local DRRM Councils and Offices category has served as the country's recognition and award scheme for various stakeholders who promote and implement disaster risk reduction and management, climate change adaptation (DRR-CCA) and humanitarian assistance programs that protect and shield high-risk communities against extreme hazards.

The following LGUs in the Province of Cotabato were awardees of the GAWAD KALASAG Seal for CY 2023:

BEYOND COMPLIANT	Alamada
FULLY COMPLIANT	Antipas, Arakan, Carmen, Kabacan, Kidapawan City, Libungan, Magpet, Matalam, Midsayap, Mlang, Pigcawayan, President Roxas, Tulunan and Province of Cotabato
PARTIALLY-COMPLIANT	Aleoson, Banisilan, Pikit and Makilala

On December 19, 2023, the LGUs in Cotabato Province received the Gawad KALASAG Seal for Excellence in Disaster Risk Reduction and Management and Humanitarian Assistance held at The Farm @ Carpenter Hill, Koronadal City.

A total of Fifteen (15) LGUs with Beyond and Fully Compliant received a plaque of recognition given by the OCD XII and DILG XII.



The said activity was attended by the RDRRMC XII members, LCEs, Board Members, LDRRMOs, and LSWDOs.

BUSINESS-FRIENDLY AND COMPETITIVE LGUs

◆ Ease of Doing Business Status of Implementation

The Municipality of Kabacan was adjudged as Third (3rd) Place in the Digital Governance Awards (DGA) under the Business Empowerment (G2B) Category.

The award was given during the DGA's awarding ceremony, with an entry for the implementation of the Electronic Business Permits and Licensing System (eBPLS), on March 30, 2023 at the National Museum of Natural History Courtyard, Manila.

The activity was graced by Municipal Mayor Evangeline Pascua-Guzman, Municipal Administrator Ben Guzman, DICT Secretary Ivan John Uy, DILG Undersecretary Atty. Juan Victor Llamas, DILG-BLGD Director Anna Liza F. Bonagua, DICT Undersecretary for ICT Industry Development Jocelle Batapa-Sigue, and DICT Undersecretary for E-government David Almirol, Jr. and other participants from the different regions.

DGA is an annual award-giving program which aims to recognize best practices among local government units in using information and communications technology (ICT) to effectively and efficiently deliver public services to its constituents, business stakeholders, and government offices. It is a joint project of the Department of Information and Communications Technology (DICT), Department of the Interior and Local Government (DILG), and National ICT Confederation of the Philippines (NICP).

With that, the DILG Cotabato provided technical assistance to the Municipality of Kabacan in terms of document preparation and packaging.



Here is the status of Business Permits and Licensing System and Building Permit and Certificates of Occupancy Compliance Monitoring Reports for CY 2023:

LGU	BPLS	BPCO
ALAMADA	Completed	Completed
ALEOSAN	Completed	Completed
ANTIPAS	Completed	Completed
ARAKAN	Completed	Completed
BANISILAN	Completed	Completed
CARMEN	Completed	Completed
KABACAN	Completed	Completed
KIDAPAWAN CITY	Completed	Completed
KBACAN	Completed	Completed
LIBUNGAN	Completed	Completed
MAGPET	Completed	Completed
MAKILALA	Completed	Completed
MATALAM	Completed	Completed
MIDSAYAP	Completed	Completed
M'LANG	Completed	Completed
PIGCAWAYAN	Completed	Completed
PIKIT	Completed	Completed
PRESIDENT ROXAS	Completed	Completed
TULUNAN	Completed	Completed

Moreover, the **DILG Cotabato** joined the **EODB Compliance Audit at Kidapawan City on October 26, 2023, at the Mayor's Office, Kidapawan City.**



The activity aims to assess the performance of LGUs' compliance with RA 11032 and other related issuances by the DILG and other national government agencies. It was conducted through an on-site assessment and actual simulation of frontline services, and interview of Committee on Anti-Red Tape (CART) members and concerned key LGU Licensing

Licensing Office (BPLO), City Treasurer, Office of the Building Official (OBO), City Economic Development Officer (CEDO), as well as the Local Bureau of Fire Protection (BFP).

Further, the **DILG Cotabato** issued a **Provincial Memorandum** relative to the **conduct of Seminar-Workshop on Digitalization and Paperless Session, Legislative Tracking and Rationalization of Fees Charges** as response to **LGU Fiscal Gap on April 25-28, 2023 at Grand Menseng, Davao City.** This activity was attended by the Vice Mayors and their staff. A resource persons from the InfoSoft Company was invited and discussed their system in terms of digitalization and management of records.

For CY 2023, here are the status of **Revenue Code in the Province of Cotabato:**

LGU	REVENUE CODE STATUS
ALAMADA	
ALEOSAN	
ANTIPAS	Ordinance No. 104 s 2011
ARAKAN	Ordinance No. 382 s 2019
BANISILAN	Ordinance No. 96-2021
CARMEN	
KABACAN	
KIDAPAWAN CITY	
LIBUNGAN	Ordinance No. 2018-063 (for updating)

LGU	REVENUE CODE STATUS
MAGPET	
MAKILALA	Ordinance No. 2011-231 (for updating)
MATALAM	Ordinance No. 85- 2015 (for updating)
MIDSAYAP	
M'LANG	Ordinance No. .2018-0001 (for updating)
PIGCAWAYAN	
PIKIT	Ordinance No. 17-292 (for updating)
PRESIDENT ROXAS	
TULUNAN	

Meanwhile, here are the status of **Local Investment and Incentives Code (LIIC)** in the province:

LGU	LIIC STATUS
ALAMADA	
ALEOSAN	
ANTIPAS	Ordinance No. 117 s 2018
ARAKAN	Ordinance No. 317 s 2007 (for updating)
BANISILAN	Ordinance No. 67-2017
CARMEN	
KABACAN	Ordinance No. 2016-058 (for updating)
KIDAPAWAN CITY	Ordinance No. 19 - 1286 (for updating)
LIBUNGAN	Ordinance No. 2014-053 (for updating)

LGU	LIIC STATUS
MAGPET	Ordinance No. 342-2015 (for updating)
MAKILALA	Ordinance No. 16 s. 2022
MATALAM	On-going formulation
MIDSAYAP	Ordinance No. 487 s 2021
M'LANG	Ordinance No. 2017-03 (for updating)
PIGCAWAYAN	Ordinance No. 13 s. 2023
PIKIT	Ordinance No. 16-272-A 9 (for updating)
PRESIDENT ROXAS	
TULUNAN	

With that, the DILG Cotabato through the City/Municipal LGOOs provided technical assistance in updating and revision of Revenue Code and LIIC. Also, the provincial office intensifies the monitoring of the status of the said code.

During Team Conferences, the C/MLGOOs were reminded to monitor regularly the compliance of their respective LGUs.



STRENGTHENING OF INTERNAL GOVERNANCE

◆ National Quality Management System (NQMS) Implementation

The DILG Cotabato Province continuously implemented and adhered to the ISO-QMS Standard. A series of orientations were conducted for the provincial process owners and field officers relative to the said program. There are 10 enrolled quality processes applicable for the provincial level and 9 processes for field officers.

Further, **Program Manager Vita V. Gumahad, LGOO V Laila Amanda Maha U. Sulaik, and AAIV Jessie Jean Ahadain** attended the training on Quality Management System Internal Assessors on March 29, 2023, at Wagi Hall, DILG Region XII, Koronadal City.

Ten (10) new assessors from the regional, city, and provincial offices attended the said workshop.



In preparation for the NQMS internal assessment, the DILG Cotabato conducted a Coaching Session for the provincial and field office process owners on October 13, 2023, via Zoom platform.

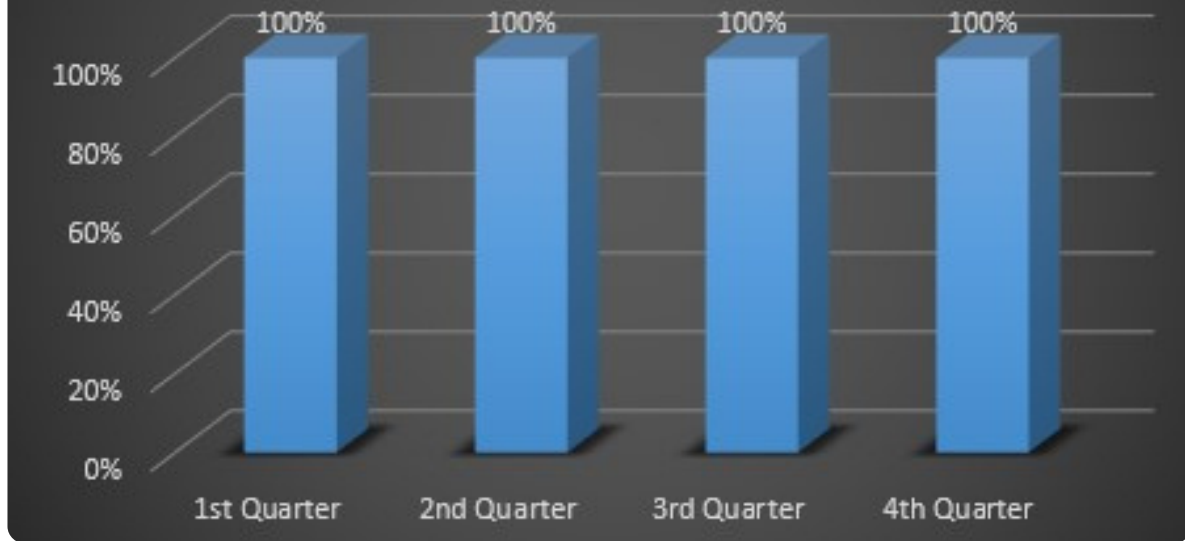
The said activity was facilitated by the Provincial Director Ali B. Abdullah

Moreover, the DILG Cotabato joined the National Quality Management System (NQMS) Internal Assessment on October 23-24, 2023 via Zoom Conferencing platform.

It was attended by the selected process owners and the assessors from different regions.

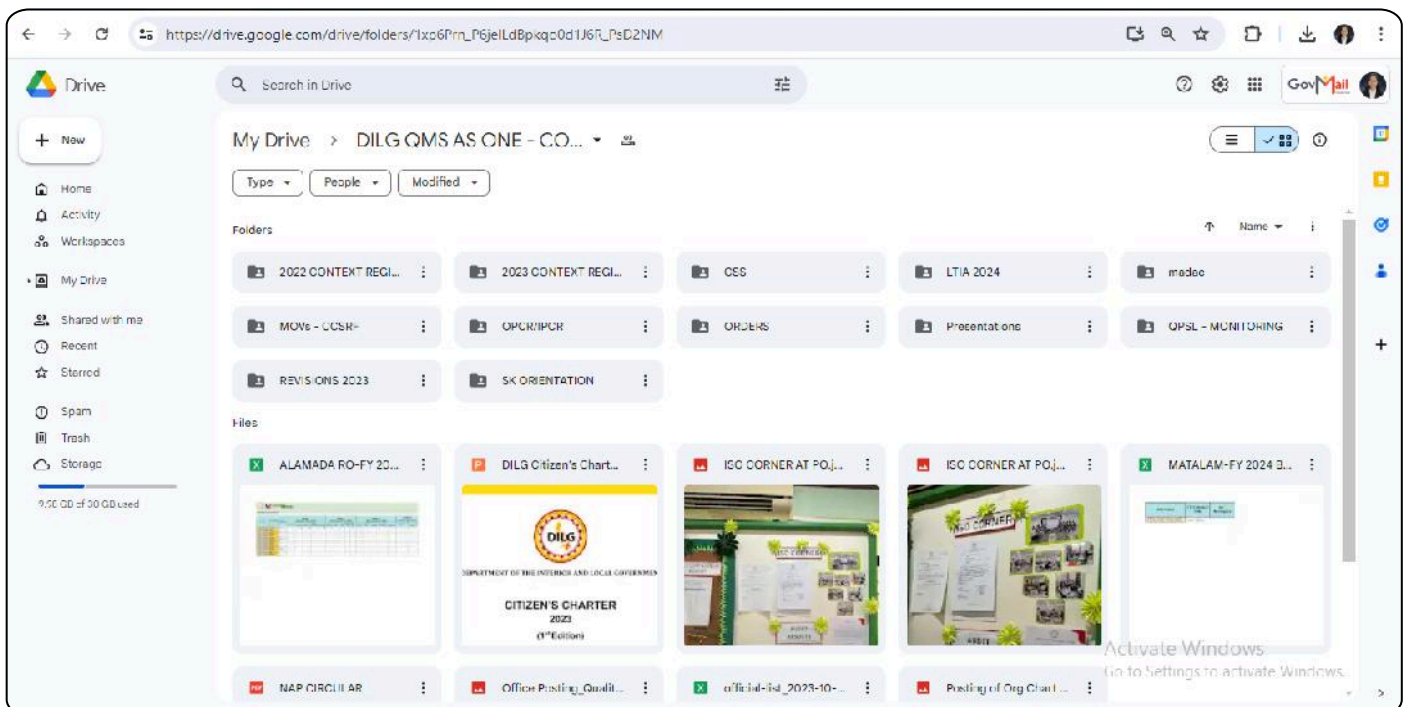


CY 2023 Citizen Satisfaction Rating Cotabato Province



For CY 2023, DILG Cotabato Province received a 100% Citizen Satisfaction Rating without Non-Conformity and Opportunities for Improvement issued by Assessors last National Internal Audit last October 23-24, 2023.

Furthermore, the DILG Cotabato established the Unified Google Drive to fast-track the submission and monitoring of compliance on NQMS. This Google Drive was launched in 2019 and continuously improved by the QMS focal person.



For CY 2023, the following are the accomplishments of the DILG Cotabato Province as to the identified frontline services offered:

- Eleven (11) Approved Authorities to Purchase Motor Vehicles released to LGU;
- Seventeen (17) Approved Foreign Travel Authority (FTA) released;
- Thirty-one (31) Checks were released for Death Benefit Claims (DBC);
- Forty-nine (49) Certificates of Service Rendered for Civil Service Eligibility released; and
- One (1) Certificate of Incumbency released.



Meanwhile, **LG00 V Laila Amanda Maha U. Sulaik**, frontline services focal person, devised IEC materials (see Annex IV-IEC) about the services offered by the Department with a corresponding checklist of requirements.

As one of the initiatives of the province, this IEC materials was distributed to the clients and field offices for widest dissemination.

Additionally, there are a total of 13 transactions for the Provision of Technical Assistance for CY 2023, to wit:

Title	Date	Focal Person
Formulation of POPSP in Municipality of Arakan	January 18-19, 2023	Vita V. Gumahad
Formulation of POPSP in Municipality of Pikit	January 24-26, 2023	Vita V. Gumahad
SICAP BADAC Orientation in Municipality of Pikit	January 30, 2023	Laila Amanda Maha U. Sulaik
Assessment of LGU-made DTP CY 2023 with Planning and Budgeting of Municipality of Midsayap	January 31- February 3, 2023	Narciso M. Beceira Jr.
CAPACITY DEVELOPMENT FOR CIVIL SOCIETY ORGANIZATIONS OF MUNICIPALITY OF PIKIT	FEBRUARY 6-7, 2023	Aslamia K. Anggie
FORMULATION OF GAD PLAN AND BUDGET FOR MUNICIPALITY OF PIKIT	FEBRUARY 13-16, 2023	Helen Grace A De Justo-Sayon

Title	Date	Focal Person
FORMULATION OF BARANGAY DISASTER RISK REDUCTION AND MANAGEMENT PLANS IN MUNICIPALITY OF ANTIPAS	MARCH 1-3, 2023	Vita V. Gumahad
GAD SEAL PREPARATION IN MUNICIPALITY OF ANTIPAS	May 30, 2023	Helen Grace A De Justo-Sayon
CONFERENCE/WORKSHOP ON THE BASIC FUNDAMENTALS OF BUDGET PREPARATION & PROCEDURES AND MID-YEAR EVALUATION	JUNE 26-30, 2023	Narciso M. Beceira Jr.
10TH MUNICIPAL LIGA CONGRESS-MUNICIPALITY OF MATALAM	July 25, 2023	Narciso M. Beceira Jr.
GENDER SENSITIVITY TRAINING (GST) FOR NEWLY HIRED EMPLOYEES- MUNICIPALITY OF MATALAM	JULY 27-28, 2023	Narciso M. Beceira Jr.
CAPACITY BUILDING FOR THE VAWC DESK OFFICERS OF THE 34 BARANGAYS OF MATALAM	AUGUST 3-4, 2023	Helen Grace A De Justo-Sayon
GAD SEAL & FORMUATION OF GAD AGENDA - MUNICIPALITY OF MIDSAYAP, COTABATO	August 8, 2023	Helen Grace A De Justo-Sayon
SK TRAINING ON "DILG MC NO. 2023-047 RE: CONDUCT OF INVENTORY & TURN-OVER OF BARANGAY/SANGGUNIANG KABATAAN PROPERTIES ETC." - MUNICIPALITY OF MATALAM	August 20, 2023	Narciso M. Beceira Jr.

◆ Local Governance Regional Resource Center (LGRRC)



The Sub-Local Governance Regional Resource Center (Sub-LGRRC) of DILG-Cotabato hosted the Regional GAD Summit at Elai Recreational Center, Kidapawan City on October 18, 2023.

At least 190 GAD advocates gathered in the first-ever Regional GAD Summit 2023. The Regional GAD Summit 2023 is a collective effort aimed at promoting gender equality, inclusivity, and enhancing women's participation in regional development. It serves as a platform for fostering collaborative partnerships and discussing strategies to achieve a gender-responsive Rehiyon Dose.

The GAD Summit also served as a dynamic forum for knowledge sharing and the sharing of best practices for GAD implementation. Key stakeholders, including Mayor Joseph George L. Lechonsito of the City of Tacurong, Grace R. Belgado-

Saqueton of the Civil Service Commission XII, and Professor Suzie Daza representing the President of Sultan Kudarat State University, Samson Molao, presented their respective exemplary GAD implementation practices, which can be explored by the participants for replication. A “Kapehan Session” was also conducted to foster a dynamic exchange of ideas among the participants.

The event featured a line-up of speakers who shared legal mandates, instruments, valuable insights, and best practices for institutionalizing and/or localizing gender and development in Region 12.

The event concluded with a “Commitment Signing” ceremony - a powerful testament to the commitment of Rehiyon Dose’s leaders, experts, program implementers, and stakeholders to promote gender equality and development. The event is expected to have a lasting impact on the region's efforts to institutionalize GAD and work towards a more inclusive and equitable future.



The Sub-Local Governance Regional Resource Center (Sub-LGRRC) of DILG-Cotabato has finally launched its 1st meeting with the identified Cotabato Multi-Stakeholder Advisory Council (MSAC) partners on June 15, 2023 via virtual platform.

In order to organize a network of partners and service provider in the province, the Cotabato Sub-LGRRC led by its Manager Vita Gumahad and focal person Mark Biescas, an orientation meeting has been conducted. Partner agencies were informed of their responsibilities, including the objectives and goals of the said council.

More so, Outcome Manager Inecita Kionisala appreciated the participation of the attendees in the said meeting. Meanwhile, DTI Provincial Director Ferdinand Cabiles shows full appreciation and enthusiasm in joining the said council. This was also supported by other partners attending the said meeting.

Moreover, the MSAC Cotabato Ceremonial Signing of MOU with partner agencies/organizations was conducted on June 26, 2023, at DILG-XII Conference Hall, Koronadal City.

Bound with the spirit of gratefulness and inspiration, the DILG-XII Regional Director, Josephine Cabrido-Leysa, CESO III, Assistant Regional Director Lailyn A. Ortiz, CESO V, and DILG-Cotabato Provincial Director, Ali B. Abdullah led the said signing of MOU (see Annex V-MOU MSAC) to formalize its operation in the entire province.

Partner agencies expressed their support and voluntary commitments to the Cotabato Sub-LGRRC and the DILG for introducing a wonderful engagement in the province. They have also shared that the MSAC Cotabato is a perfect venue to share their innovative practices and knowledge products as a way of championing collaborative governance between and among stakeholders.

MSAC Cotabato fundamentally aims to foster and strengthen networks and partnerships in local governance toward building a culture of learning and knowledge sharing in the entire province.

The said ceremony is being participated by partners from the National Government Agencies (NGA), Civil Society Organizations (CSO), Local Resource Institutes (LRI), and representatives from Local Government Units (LGU).



Further, the DILG Cotabato Sub-LGRRC was ranked second place for Best Performing Sub-LGRRC in Region XII and awarded with a plaque of recognition during the conduct of Sharpening the Saw (SDS): Advancing the Competencies of DILG Rehiyon Dose's Technical and Administrative Personnel at Greenleaf Hotel, General Santos City on December 28-30, 2023.

Aside from the plaque, the provincial office also received a bundle of books, printer, and other office supplies that may be used for the operation of the Sub-LGRRC.

◆ Health and Wellness of the Personnel



In support of a safe and drug-free workplace advocacy, DILG-Cotabato facilitated a drug testing activity for all its provincial officers and staffers on January 23, 2023, in Brgy. Binoligan, Kidapawan City.

Provincial Director Ali B. Abdullah led the team in the said activity. A total of 46 personnel have voluntarily submitted for the said testing including those with contract-of-service and job order status.

This certain activity only ensures a safe and drug-free workplace. Likewise, this upholds the constitutional policy that "Public office is a public trust" and that no public officer and employees are using dangerous drugs while performing their official functions and duties.

The said activity will be done periodically and to be conducted randomly and mandatorily for this and coming years. The Team Agila, DILG Cotabato will continuously uplift the integrity of the department towards its commitment to a safe and a drug-free environment.

Additionally, the DILG Cotabato conducted a basic cosmetology tutorial session for female personnel on March 17, 2023, in Amas, Kidapawan City in support to the National Women's Month Celebration.

The said session aims to improve the skills of our women personnel in applying cosmetic products, especially during important activities and even during the normal working day. Aside from the said skill boosts the confidence of the personnel and at the same time being more comfortable in facilitating the needs of our clients. To provide an experiential session with the participants, a model was utilized for a vivid experience on the "how" and the do's and don'ts in applying the cosmetic products.





The said session has been participated by both admin and technical personnel and was led by LGOO V Laila Amanda Sulaik.

Meanwhile, the session was followed by the "4pm AGILA Talk" where the sharing of both personal and work-related concerns was heard and guided accordingly for a meaningful togetherness time. This follow-through activity was spearheaded by OM Inecita Kionisala and PM Vita Gumahad.

These kinds of activities are in accordance with the "SAYAgila" innovation of the team, particularly in providing wellness and team-building activity with all the DILG Cotabato personnel.

◆ Team Conferences and Stress Debriefing

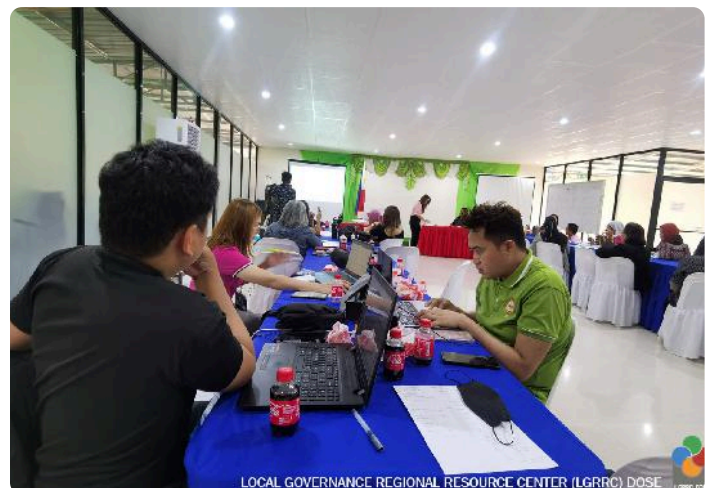
For CY 2023, a total of 7 Team Conferences and 9 staff meetings were conducted by the DILG Cotabato

The team conference is a regular meeting of all the technical, admin, and field officers of the DILG provincial office to discuss and provide updates with regard to the programs and other concerns of the provincial, city, and municipal officers.

Among the highpoints of discussion are infrastructure projects (SBDP, FALGU, etc.), frontline services, Travel Authority, ADAC, POPS Plan, SGLG, 8888 concerns, GAD Plan and Budget, LTIA, LCPC, CFLGA, DRR-CCA, ISO-QMS, PDAO, ECLIP, LGRRRC, SK concerns, BPLS/BPCO, LCAT-VAWC, finance/administrative concerns, and whatnot.

Below is the schedule of the said meetings:

- January 23, 2023
- May 9, 2023
- May 29, 2023
- July 28, 2023
- August 25, 2023
- October 17, 2023
- December 7, 2023



On February 9-11, 2023, the DILG Cotabato conducted a Stress Debriefing to all personnel from the Provincial and Field Offices at Bagangga, Davao Del Norte. A series of structured activities were prepared to manage the stress among the participants.

Every year, Team Agila ensures that all personnel are physically, emotionally and mentally prepared as public servants. Thus, such activities were conducted.

In addition, the DILG Rehiyon Dose and DILG Cotabato conducted a joint DILG Rehiyon Dose Management Committee meeting and DILG Cotabato Provincial Team Conference on July 28, 2023, at the Liga Hall, Magpet, Cotabato.

Aside from the scheduled conference, one of the highlights of the said event is the celebration of the cookfest dubbed as "HAPAG Agila" (Hain sa Pamilya At Ganadong Agila) as a support to the month-long National Nutrition Council's activity.

Magpet Hon. Mayor Jay Lourence Gonzaga joined the said conference and welcomed all participants who came from various municipalities in the province. Likewise, VM Florenito Gonzaga shared his meaningful strategies to address various concerns of the LGU.

The DILG Cotabato has also declared the winners of the "HAPAG Agila" where employees and staffers of DILG Cotabato made their own versions of homecooked dishes. The administrative personnel received the award of Best Presentation and Best Main Dish, while the technical personnel received the Best Dessert.



◆ Other Engagement with the LGUs

Shown below are the Summary of DILG Cotabato's Engagement with the LGUs in the Province:

NO	ACTIVITIES	DATE
1	Coordination Meeting with United Bangsamoro Justice Party	January 11, 2023
2	Women's Month Culmination	March 6, 2023
3	SOPA of Hon. Governor Emmylou "Lala" J. Taliño-Mendoza	March 14, 2023
4	LEDIPO Strategic Planning and Workshop	March 30, 2023
5	SOMA of Hon. Evangeline Guzman - Municipality of Kabacan	April 19, 2023
6	Inter-Color Sportsfest	May 5-31, 2023
7	Bida Fun Run	June 2, 2023
8	PWUDS Cluster Assembly and BIDA Sportsfest	June 19-22, 2023
9	Simultaneous Nationwide Launching of Kadiwa ng Pangulo (KNP)	July 17, 2023
10	8th Katambulit Festival	August 2, 2023
11	Midyear Physical and Financial Monitoring and Evaluation of Approved Programs/Projects/Activities	August 3, 2023
12	Liga Day of Municipality of Magpet	August 11, 2023
13	Kalivungan Festival : Awards Day	August 29, 2023
14	Timpupo Festival Parade	September 12, 2023
15	Developmental Orientation Seminar of IPMR (DOSI) Cotabato Province	September 20, 2023
16	Coordination Meeting on Local Youth Development Plan	September 28, 2023
17	State of the Children's Report (SOCA) - Governor Emmylou "Lala" J. Taliño-Mendoza	December 1, 2023

NO	ACTIVITIES	DATE
18	SOMA of Hon. Russel M. Abonado - Municipality of Mlang	December 6, 2023
19	Ceremonial Switch-On Lighting of Christmas Tree	December 12, 2023

◆ List of LGU Awards for CY 2023

As mandate of the Department, the DILG Cotabato through the City/Municipal LGOOs intensifies its capacity enhancement activities and provision of technical assistance to the LGUs in CY 2023. With that, below are some of the awards received by the LGUs in the Province from other Agencies:

LGU	AWARDS
Alamada	<ul style="list-style-type: none"> • KALASAG AWARD (Beyond Compliant) • 2nd runner-up Dance Competition held at Thailand last March 2024
Aleosan	<ul style="list-style-type: none"> • Rank 2 in Nutritional Status Impact in the 11th cycle SFP Implementation • Rank 25 with 100.75% served Children in the 12th Cycle SFP Implementation • Level 1 Enhanced Service Delivery during Service Delivery Assessment • 100% Physical and Financial Accomplishment
Antipas	<ul style="list-style-type: none"> • GAD Seal Awardee
Arakan	<ul style="list-style-type: none"> • Municipal-Wide Basic Sanitation Award • 2023 Regional Pag-asa Youth Association of the Philippines (PYA) Year End Assessment Planning Workshop • TOP 4 Most Number of Blood Donor
Carmen	<ul style="list-style-type: none"> • GAWAD KALASAG (Fully Compliant)
Kabacan	<ul style="list-style-type: none"> • Gawad Kalasag Seal of Excellence (Full Compliant) - NDRRMC • 7th Place 1st-2nd Class Municipalities RESILIENCY - DTI • 16th Place - 1st-2nd Class Mun Overall MOST COMPETITIVE - DTI • 38th Place 1st-2nd Class Mun ECONOMIC DYNAMISM - DTI • 8th Place 1st-2nd Class Mun GOVERNMENT EFFICIENCY - DTI • Best Performing MESU from DOH XII

LGU	AWARDS
Kidapawan City	<ul style="list-style-type: none"> • Most Outstanding Local Government Unit • Gawad Paglilingkod sa Sambayanan (GAPAS) • Best Implementor of Pantawid Pamilyang Pilipino Program (4Ps) • 4H National Excellence Achievers Awards • Level 2 Better Service Delivery • Best Performing PESO • Best in Livelihood Implementation • Best in Tupad Implementation • Best in SPES Implementation • Best in Labor Market Information Implementation • Best in Child Labor Prevention and Elimination Program Implementation • Best in Job Fair implementation • Best in Five DOLE Program Implementation • GAWAD Kalasag Seal for Excellence
Magpet	<ul style="list-style-type: none"> • Pugay Pangkalusugan 2023 (DOH Red Orchid Award Hall of Fame)
Matalam	<ul style="list-style-type: none"> • SANDUGO Award 2023 • Outstanding PSA XII Partner in Civil Registration • 2nd Best Local Nutrition Committee • Best in Mass Casualty Incident Management
Midsayap	<ul style="list-style-type: none"> • Rank 6 Most Competitive Municipality in the Philippines 2023 • 2nd Place 1st-2nd Class Municipality INNOVATION • 4th Place 1st-2nd Class Municipality GOVERNMENT EFFICIENCY • 12th Place 1st-2nd Class Municipality INFRASTRUCTURE • 18th Place 1st-2nd Class Municipality ECONOMIC DYNAMISM • 40th Place 1st-2nd Class Municipality RESILIENCY • National Finalist in the 1st to 3rd Class Municipality Category of the 2023 Local Legislative Award • Gawad KALASAG Seal of Excellence (Fully Compliant) • 2023 Exemplary Children’s Library Services Award (Public Library Category – 2nd Place) • 2023 LISM Photovoice Project on Local Heritage Collection of Libraries in the Philippines • GAD Seal Certification • 4th place - 1st to 2nd class Municipality Government Efficiency (2023) • 6th Place in the search for Outstanding Local Civil Registry Office in Cotabato Province • Certificate of Accreditation given to Accreditation to Midsayap Rural Health Unit as an Primary Health Clinic. Granted this 4th of December, 2023 at PhilHealth Regional Office -XII • 2023 Bayanihan Kadugo Award • Exemplary Newborn Screening Facility Award • DOH Red Orchid Award 2023 • Best Performing TB DOTS FACILITY • Level 2 on the 2022 Service Delivery Capacity Assessment [SDCA] by the DSWD XII Regional Monitoring Team



LGU	AWARDS
Mlang	<ul style="list-style-type: none"> • 23rd Gawad KALASAG Awardee (Fully Compliant) • 48th Place (1st to 2nd Class) CMCI • Best Fire Station in Region XII • Municipality with Highest OPT Coverage (Nutrition) • 2023 DOH Regional Best Performing Clinical Laboratory • 2023 DOH Regional Best Performing TB DOTS Facility • 2023 DOH Regional-Wide Zero OPen Defecation Awardee
Pigcawayan	<ul style="list-style-type: none"> • Best Local Government Unit in DILP Implementation - DOLE • 16th Place 1st-2nd Class Municipality Government Efficiency • 46th Place 1st-2nd Class Municipality Innovation • 1st-2nd Class Municipality - Most Improved • Most Outstanding Peace and Order Council of Region XII • Most Functional Local Project Monitoring Committees (LPMCs) • GAWAD KALASAG Seal of Excellence (Fully Compliant) • PSA Awardee: CRVS: the Future of Seamless Services • 100% Physical and Financial Accomplishment of Served Beneficiaries • Received recognition during the Bureau's Mandate of Human Safekeeping and Development of Persons Deprived of Liberty (Bureau of Jail Management and Penology) • Received recognition during the PCACV-PPALMA Citizens Against Crime and Violence - Philippine Army • Best in SPES Implementation (PESO) • Best in Child Labor Prevention and Elimination Program Implementation • Best in Tulong Panghanapbuhay sa ating Disadvantaged/Diplaced Workers (TUPAD) Implementer • Best Labor Market Information (LMI) • Best in TAV Facilitation • Best in Career Guidance Implementation
Pikit	<ul style="list-style-type: none"> • 2023 Regional Electronic Operation Timbang Most Improved LGUs • PROVINCIAL NDPR WEEK CELEBRATION 2023 PWD ZUMBA CONTEST CHAMPION • PROVINCIAL NDPR WEEK CELEBRATION 2023 MUTYA NG PWD - 2ND RUNNER UP
President Roxas	<ul style="list-style-type: none"> • Gawad Kalasag Awardee (FULLY COMPLIANT)
Tulunan	<ul style="list-style-type: none"> • PRIME-HR (RSP) RECRUITMENT SELECTION AND PLACEMENT - Civil Service Commission • DSWD GAWAD PAGLARAY 2023 • Certificate of Recognition from DOLE for implementing the Five (5) DOLE PROGRAMS for CY 2023 • Best of Tulong Panghanapbuhay sa ating Disadvantaged/Displaced Workers (TUPAD) Implementer



◆ TATAK Achievers of Great Innovations and Leadership Award (AGILA)

In the quest of strengthening the internal organization of the DILG Cotabato Provincial Office, the Provincial Management has finally levers the DILG Cotabato service delivery through the institutionalization of the tatak AGILA or the tatak Achievers of Great Innovations and Leadership Awards (see attached Provincial Memorandum) and its two (2) sub components.

The said platforms have been capsulizing the chunks on the “Achievers of Great Innovations” while the other one is the “Leadership Awards.” The first component introduces the innovations highlighting the “Agila LINKS,” the “Agila CLAW,” and the “SAYAgila.” These innovations have been at the forefront of the office’s operations utilizing the use of technology, social media, LGRRC, knowledge products, coaching-mentoring, team-building and wellness activities, and whatnot.

Meanwhile, the second component captures the Leadership Awards anchored in the Awards and Incentives for Service Excellence (PRAISE).

The provincial committee is leveling up the incentives and rewards to the high-performing personnel effective FY 2022 through the TATAK AGILA. For purposes of alignment to the DILG’s national standards on employee rewards and incentives system, Circular No. 2017-15 dated May 16, 2017, re Enhanced DILG Program on Awards and Incentives for Service Excellence (PRAISE) and Memorandum Circular No. 2019-146 dated August 20, 2019 re Revised Guidelines on the Capacity Development Awards for Catalyst of Excellence (CapDev ACE) are hereby adopted.

(See Annex VI- Provincial Memorandum of TATAK AGILA)



Prepared by:



WYNDLE JOY P. PENEZA
LG00 III/Planning Link

Reviewed by:



VITA V. GUMAHAD
LG00 V/Program Manager

Approved by:



ALI B. ABDULLAH
Provincial Director

Annex I - Provincial Memorandum on Capacity Enhancement Training on Katarungang Pambarangay Law to all Lupon Members in Cotabato Province



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Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
DILG Cotabato Province

MEMORANDUM

TO : City/Municipal Mayors, Punong Barangay, C/MLGOOs Cotabato Province

SUBJECT : CAPACITY ENHANCEMENT TRAINING ON KATARUNGANG PAMBARANGAY LAW TO ALL PUNONG BARANGAYS, BARANGAY SECRETARIES AND APPOINTED LUPON MEMBERS IN THE PROVINCE OF COTABATO.

DATE : February 7, 2023

This has reference to the letter dated January 30, 2023 of Hon. Phipps T. Bilbao, Provincial Liga ng mga Barangay President of Cotabato requesting this level for the issuance of Memorandum addressed to all punong barangays, barangay secretaries and identified lupon members by their concerned punong barangays to attend the abovementioned training based on the following schedules :

Municipality	Schedule
Pigcawayan	March 2-3, 2023
Alamada and Libungan	March 6-7, 2023
Midsayap	March 8-9, 2023
Aleosan and Pikit	March 10-11, 2023
Arakan and Antipas	March 13-14, 2023
Kidapawan City	March 15-16, 2023
M'lang	March 17-18, 2023
Matalam	April 17-18, 2023

"Matino, Mahusay at Maasahan"
E-Mail: communications@dilg.gov.ph / info@dilg.gov.ph
Central Compound, Amlal Kidapawan City

Kabacan and Carmen
Municipality

April 19-20, 2023
Schedule

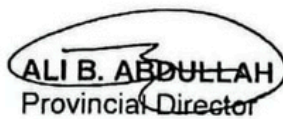
President Roxas and Banisilan
Magpet
Makilala
Tulunán

April 21-22, 2023
April 24-25, 2023
April 26-27, 2023
April 28-29, 2023

Corollary to these, all City/Municipal Mayors are hereby encouraged to allow all Punong Barangays, Barangay Secretaries, Identified Lupon Members (minimum of 3 lupon members as conciliators) to attend said activity.

Further, all City/Municipal Government Operations Officers are hereby directed to disseminate this memorandum to serve as guidance to all concerned.

For information and appropriate action.


ALI B. ABDULLAH
Provincial Director

Encl.a/s

OPCDS-ABA
"VVG tata"

The Div Region III, anchored with integrity, competence and professionalism, and living up to a Peaceful, Accountable, and Dynamic working environment, commits to deliver quality services through oversight function, capacity development intervention, and incentives and rewards to local government units.

We uphold customer satisfaction and continual improvement of our Quality Management System's effectiveness, compliant to applicable laws, rules and regulations, and international standards, for a Highly Developed, Orderly, Self-Reliant, Environment Friendly and Globally Competitive SOCCSKSARGEN (LUPAT DIVER).

Annex II - Memorandum of Understanding with Ha Uman Association (Civil Society Organization Partnership)



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
COTABATO PROVINCE
Capitol Compound, Amas, Kidapawan City, 9400

MEMORANDUM OF UNDERSTANDING

KNOW ALL MEN BY THESE PRESENTS:

This Memorandum of Understanding (MOU) is made and entered into this 28th day of January, 2023 by and between:

The DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT (DILG) COTABATO PROVINCIAL OFFICE which is mandated to strengthen local government capacities, performing oversight functions over LGUs, and providing rewards and incentives, with principal office address at Capitol Compound, Amas, Kidapawan City, Cotabato and represented herein by Provincial Director **Ai B. Abdullah**, and hereinafter referred to as the "DILG";

-and-

The **Halad Uma Alang sa Nasud (HaUman) Association Incorporated**, an organization with the primary purpose of Child, Family and Community development program and management with office address in Midsayap, Cotabato, herein represented by its Executive Director, **Joselito E. Nuñez**, and hereinafter referred to as the "Organization";

The DILG and the "Organization" shall be herein collectively referred to as the "Parties";

WITNESSETH

WHEREAS, the DILG pursuant to its mandate to promote peace and order, ensure public safety and strengthen local government capability;

WHEREAS, the **Halad Uma Alang sa Nasud (HaUman) Association Incorporated** has been duly accredited by the Department pursuant to the requirements and criteria for accreditation stated in Memorandum Circular No. 2022-005 entitled Guidelines on the Accreditation of Civil Society Organizations to Complement DILG Programs and Projects;

WHEREAS, the **Organization** has signified its intention to conduct activities in support of the **Seal of Good Local Governance (SGLG), Lupong Tagapamayapa Incentives Awards (LTI A) and Local Council for the Protection of Children (LCPC)**;

WHEREAS, the DILG through the **Cotabato Provincial Office** has deemed that **Halad Uma Alang sa Nasud (HaUman) Association Incorporated** possesses the qualifications, competencies, and proven track record needed to complement **Seal of Good Local**

Governance (SGLG), Lupong Tagapamayapa Incentives Awards (LTI A) and Local Council for the Protection of Children (LCPQ);

WHEREAS, Republic Act No. 11936 (General Appropriations Act of 2023) allows national government agencies to partner with civil society organizations (CSOs) and transfer government funds to a CSO provided that, the CSO is accredited by the national government agency and selected in accordance with all applicable rules and regulations;

NOW THEREFORE, for and in consideration of the foregoing premises, the Parties hereby agree on the following terms and conditions:

I. ROLES AND RESPONSIBILITIES OF THE PARTIES

A. DLG

The DLG through Cotabato Provincial Office shall oversee the overall implementation of the **Seal of Good Local Governance (SGLG), Lupong Tagapamayapa Incentives Awards (LTI A) and Local Council for the Protection of Children (LCPQ)** and shall perform the following:

- i. Orient the **Organization** on the program's objectives, strategies, key messages, and other requirements and mechanics;
- ii. Facilitate the communication and coordination between the **Organization** and the local government unit where an activity shall be conducted;
- iii. Direct, recommend or suggest proper or further plan of actions needed to be accomplished by the **Organization** in order to ensure quality, useful and efficient implementation of **Seal of Good Local Governance (SGLG), Lupong Tagapamayapa Incentives Awards (LTI A) and Local Council for the Protection of Children (LCPQ)**;
- iv. Monitor the **Organization's** conduct of initiatives related to the **Seal of Good Local Governance (SGLG), Lupong Tagapamayapa Incentives Awards (LTI A) and Local Council for the Protection of Children (LCPQ)**, and ensure that it is in accordance with the work plan agreed upon;
- v. Encourage local government units to take part in activities conducted by the **Organization** in support of the **Seal of Good Local Governance (SGLG), Lupong Tagapamayapa Incentives Awards (LTI A) and Local Council for the Protection of Children (LCPQ)**;
- vi. Submit the Fund Utilization Report of the **Organization** to the DLG Accounting Division to report the utilization of the fund for recording to the book of accounts (if applicable); and
- vii. Perform other functions as may be mutually agreed upon by the Parties to ensure the success of the **Seal of Good Local Governance (SGLG), Lupong Tagapamayapa Incentives Awards (LTI A) and Local Council for the Protection of Children (LCPQ)**.

B. ORGANIZATION

The **Organization**, as an accredited organization committed to support the DLG in the implementation of the **Seal of Good Local Governance (SGLG), Lupong Tagapamayapa Incentives Awards (LTI A) and Local Council for the Protection of Children (LCPQ)**, shall:

- i. Orient its resource persons and members on the terms and conditions of the organization's partnership with the DLG in the implementation of **Seal of Good Local Governance (SGLG), Lupong Tagapamayapa Incentives Awards (LTI A) and Local Council for the Protection of Children (LCPQ)**;
- ii. Conduct, in partnership with the DLG, assessment for the local government units for CY 2023;
- iii. The DLG will provide payment for travel expense, honoraria, and appropriate allowable per diems of the CSO member/s and guidelines on the disbursement and utilization of funds and other funding requirements;
- iv. Ensure the conformity of the activities to the set guidelines of the DLG and the work plan agreed upon by the parties;
- v. Disseminate and assist in the circulation of DLG Information, Education, and Communication (IEC) materials on **Seal of Good Local Governance (SGLG), Lupong Tagapamayapa Incentives Awards (LTI A) and Local Council for the Protection of Children (LCPQ)**;
- vi. Coordinate all communications, concerns, and request to LGUs through the DLG and
- vii. Perform other functions as may be mutually agreed upon by the parties to ensure the success of the **Seal of Good Local Governance (SGLG), Lupong Tagapamayapa Incentives Awards (LTI A) and Local Council for the Protection of Children (LCPQ)**.

II. AMENDMENTS AND WAIVERS

No provision of this Agreement shall be amended, waived, discharged or terminated orally nor may any breach of or default under any of the provisions of this Agreement be waived or discharged orally but (in each case) only by an instrument in writing signed by or on behalf of the party against whom enforcement of the amendment, waiver, discharge or termination is sought. Failure by any party to demand strict compliance with any of the terms and conditions herein stipulated shall not be construed as a waiver thereof. Any waiver shall be in writing and signed by the party making the waiver. The rights and remedies herein provided are cumulative and not exclusive of any rights and remedies provided by law or by any other agreement between the parties.

III. NOTICES

The parties hereby agree that their respective addresses as set forth in page one (1) of this Agreement shall be their respective addresses for purposes of notice and demand, if any, be required under this Agreement or documents and instruments executed pursuant hereto, until and unless another address shall be formally communicated to the other party in writing.

IV. TERMINATION AGREEMENT OR NOTICE

The **DLG** may, based on evidence of failure of the **ORGANIZATION** to comply with the terms of the agreement, had its accreditation or certification revoked due to, but not limited to the grounds stated in Section 10.1 of **DLG Memorandum Circular 2022-005**, or in the event the **ORGANIZATION** incurs unreasonable delay, inaction, or break of obligation under the Memorandum of Understanding, issue a notice of intent to terminate the agreement. The **DLG** shall give not less than fourteen (14) days written notice to the **ORGANIZATION** of intent to terminate the grant in whole or in part. The termination notice shall establish the effective date of the termination of the grant and the amount and date of payment of any sums due either party.

If any dispute or difference of any kind whatsoever shall arise between the parties in connection with the implementation or interpretation of this contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.

V. SEPARABILITY OF PROVISIONS


If any provision of this Understanding or any document or instrument relevant, executed or delivered pursuant hereto shall be held invalid, the remainder thereof shall not be affected thereby.

VI. EFFECTIVITY CLAUSE

This Memorandum of Understanding shall take effect immediately upon signing hereof and shall remain in full force and effect until **December 31, 2023**, unless rescinded by either party. **IN WITNESS WHEREOF**, the parties hereto have affixed their respective signatures below on the date and place first above-written.


IN WITNESS WHEREOF, the parties hereto sign this document at Kdapawan City, Philippines this **26th** day of **January, 2023**.

For the **DLG**
By:


ALI B. ABDULLAH
Provincial Director

For the **Organization**
By:


JOSE L. NUNEZ
Executive Director


INEQTA C. KON SALA

WITNESSES:

Annex III - Designation of Personnel for EJOW



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
DILG Cotabato Province

"Matino, Mahusay at Maasahan"
Capitol Compound, Amas, Kidapawan City, 9400
• Email: cotabatoprovince@region12.dilg.gov.ph • Official FB Page: DILG Cotabato Province Official

MEMORANDUM

TO : LAILA AMANDA MAHA U. SULAİK
This Province

SUBJECT : DESIGNATION OF PERSONNEL

DATE : OCTOBER 3, 2023

In the exigency of public service and to ensure organizational effectiveness, **Laila Amanda Maha U. Sulaik**, LGOO V is hereby designated as **Point Person for Enhanced Justice on Wheels (EJOW) activity** effective October 3, 2023.

As such, personnel shall perform duties and responsibilities inherent to her designation as enumerated below:

1. Attend meetings related to EJOW;
2. Prepare Comprehensive plan on the conduct of Information Dissemination to Barangay Officials in Cotabato Province;
3. Present Comprehensive plan during conduct of EJOW Day preparatory meetings with TWG heads;
4. Delegate tasks to appropriate TWG members;
5. Organize and communicate details related to specific tasks/assignment while serving as an interface between TWG members and heads;
6. Schedule internal coordination meetings;
7. Coordinate activities, resources, equipment and information;
8. Identify resource speakers for the conduct of Information Dissemination to Barangay Officials in Cotabato Province;
9. Prepare and disseminate Memorandum to Punong Barangays and Barangay Secretaries to attend Information Dissemination to Barangay Officials in Cotabato Province;
10. Ensure attendance of said concerned participants to activity;
11. Maintain and monitor plan and schedules; and
12. Present post activity report on the conduct of Information Dissemination to Barangay Officials in Cotabato Province in Post-evaluation meeting between TWG heads and members

This Memorandum is hereby made of record.


ALIB. ABULLAH
Provincial Director

Encl: a/s
OPCDS : ABA
VVG/Laila*

"Matino, Mahusay at Maasahan"
Capitol Compound, Amas, Kidapawan City, 9400
• Email: cotabatoprovince@region12.dilg.gov.ph • Official FB Page: DILG Cotabato Province Official

Annex IV - IEC Materials for Frontline Services - C/MLG00s


Certificate for Service Rendered by Local/Barangay Official for CSC Eligibility



CERTIFICATE FOR SERVICE RENDERED BY LOCAL/BARANGAY OFFICIAL FOR CSC ELIGIBILITY

DOCUMENTARY REQUIREMENTS:

- ORIGINAL/CERTIFIED TRUE COPY OF OATH OF OFFICE
- CERTIFICATION FROM THE FOLLOWING OFFICIALS AS TO THE INCLUSIVE DATES OF SERVICES RENDERED USING THE REVISED CSC FORM DATED APRIL 2012:
 - A) PUNONG BARANGAY
 - B) DILG MLG00/PROVINCIAL DIRECTOR/REGIONAL DIRECTOR
- APPOINTMENT AS BARANGAY TREASURER (BT) OR BARANGAY SECRETARY (BS) RESOLUTION FOR BT/BS
- AUTHENTICATED COPY OF BIRTH CERTIFICATE AND MARRIAGE CONTRACT (IF APPLICABLE)



DOCUMENTARY REQUIREMENTS	
	Compliance
1. Original/Certified True Copy of Oath of Office	
2. Certification from the following Officials as to the inclusive dates of services rendered with Satisfactory Performance and shall include the date and place of birth of the Barangay Official (applicant) using the revised CSC Form dated April 2012: a.) Punong Barangay; and b.) DILG-Municipal; or c.) DILG-Provincial; or d.) DILG-Regional	
3. For Barangay Treasurer or Secretary, appointment as Barangay Treasurer/Secretary Resolution duly concurred by Barangay Treasurer/Secretary	
4. Authenticated copy of Birth Certificate and Marriage Contract (if applicable)	

KINDLY SUBMIT TO DILG FIELD OFFICER

Annex IV - IEC Materials for Frontline Services - C/MLG00s

Barangay Officials Death and Burial Assistance (BODBA)



BARANGAY OFFICIALS DEATH AND BURIAL ASSISTANCE

DOCUMENTARY REQUIREMENTS :

- OATH OF OFFICE
- CERTIFICATE OF ASSUMPTION TO OFFICE (APPLICABLE TO 2023-2025 TERM OF OFFICE)
- CERTIFICATION THAT BARANGAY OFFICIAL WAS INCUMBENT AT THE TIME OF HIS/HER DEATH (ISSUED BY DILG C/MLGOO OR PUNONG BARANGAY)
- CERTIFIED TRUE COPY OF THE DEATH CERTIFICATE OF THE DECEASED BARANGAY OFFICIAL
- PHOTOCOPY OF ANY VALID GOVERNMENT-ISSUED ID OF THE CLAIMANT

- A SPECIAL POWER OF ATTORNEY, WHICH SHALL BE EXECUTED AS SUPPORTING DOCUMENT IN THE CASE OF MULTIPLE DESIGNATED BENEFICIARIES/CLAIMANTS OF DECEASED OFFICIALS, EXCEPT IF THE CLAIMANT IS SPOUSE.
- FOR MINORS WHO IS A DESIGNATED BENEFICIARY/LEGAL HEIR, HE/SHE SHALL BE REPRESENTED BY A GUARDIAN. AN AFFIDAVIT OF GUARDIANSHIP SHALL BE EXECUTED FOR THE PURPOSE
- IN THE ABSENCE OF PRIMARY & SECONDARY BENEFICIARIES/ CLAIMANTS, AN AFFIDAVIT OF TWO (2) DINTERESTED PERSONS OR SELF-ADJUDICATION SHALL BE EXECUTED BY CLAIMANT TO SUPPORT THAT HE/SHE IS THE ONLY HEIR OF THE DECEASED OFFICIAL
- IF CLAIMANT IS THE COMMON-LAW SPOUSE/PARENT OF THE DECEASED OFFICIAL THE LEGAL HEIR SHALL EXECUTE AN AFFIDAVIT OR SPECIAL POWER OF ATTORNEY

CLAIMANT'S DOCUMENTS WHICHEVER IS APPLICABLE: ORIGINAL OR CERTIFIED TRUE COPY

- MARRIAGE CERTIFICATE (IF CLAIMANT IS THE WIDOW/ WIDOWER OF THE DECEASED OFFICIAL)
- BIRTH CERTIFICATE OF THE DECEASED BARANGAY OFFICIAL (IF CLAIMANT IS THE PARENT OF THE DECEASED OFFICIAL)
- BIRTH CERTIFICATE OF THE CLAIMANT (IF SON/DAUGHTER OR BROTHER/SISTER OF THE DECEASED OFFICIAL)



DOCUMENTARY REQUIREMENTS	Compliance
1. Oath of Office	
2. Certificate of Assumption to Office (applicable to 2023-2025 term of office)	
3. Certification that the barangay official was incumbent at the time of his/her death (issued by the DILG C/MLGOO or Punong Barangay)	
4. Certified true copy of the death certificate of the deceased barangay official	
5. Photocopy of any valid government-issued ID of the claimant	
<i>Claimant's documents whichever is applicable: Original or Certified True Copy</i>	
a) Marriage Certificate, if the claimant is the widow/ widower of the deceased barangay official	
b) Birth Certificate of the deceased barangay official, if the claimant is the parent of the deceased barangay official	
c) Birth Certificate of the claimant, if son/daughter or brother/sister of the deceased barangay official	
d) A Special Power of Attorney, which shall be executed as supporting document in the case of multiple designated beneficiaries/claimants of deceased barangay officials, except if the claimant is spouse. Only one check shall be issued to the person whom the beneficiaries agreed from among themselves to receive the check	
e) A designated beneficiary/legal heir who is a minor shall be represented by a guardian. An affidavit of Guardianship shall be executed for the purpose	
f) In the absence of primary and secondary beneficiaries/ claimants, an affidavit of two (2) interested persons or affidavit of self-adjudication shall be executed by the claimant to support that he/she is the only heir of the deceased barangay official	
g) If the claimant is the Common-Law Spouse/Parent of the deceased barangay official, the legal heir shall execute an Affidavit or Special Power of Attorney	
<i>Other supporting documents:</i>	
h) Photocopy of Police Report, in case the matter of death of the deceased barangay official is not a natural cause	
i) Affidavit of two (2) disinterested parties shall be executed if there is a discrepancy in the name of the deceased barangay official or claimant	
j) For beneficiaries of IPMRs, if applicable, in the absence of the documents mentioned above, affidavit of two (2) disinterested persons shall be required	
KINDLY SUBMIT TO DILG FIELD OFFICER	

Annex IV - IEC Materials for Frontline Services - C/MLG00s

Purchase of Motor Vehicle



DILG COTABATO PROVINCE

PURCHASE OF MOTOR VEHICLE

ADMINISTRATIVE REQUIREMENTS :

- LCE REQUEST LETTER
- CERTIFICATE OF AVAILABILITY OF FUNDS FROM LOCAL ACCOUNTANT, OR THE HEAD OF THE ACCOUNTING UNIT, OR IN CASE OF HIS/HER ABSENCE, THE LOCAL TREASURER OR BUDGET OFFICER ISSUED 6 MONTHS PRIOR TO REQUEST OF VEHICLE
- UPDATED (CURRENT CALENDAR YEAR) INVENTORY/ACCOUNTING OF ALL EXISTING MOTOR VEHICLES SHOWING THEIR STATUS/CONDITIONS/WORTHINESS DULY CERTIFIED BY THE LGU'S PROPERTY/SUPPLY OFFICER/ ACCOUNTABLE OFFICER

****REFER TO SECTION 5.6 DILG MC 2022-105, FOR FURTHER DETAILS ON THE DOCUMENTARY REQUIREMENTS**



DOCUMENTARY REQUIREMENTS	
	Compliance
1. LCE Request letter	
2. Certificate of Availability of Funds from Local Accountant, or the Head of the Accounting Unit, or in case of his/her absence, the Local Treasurer or Budget Officer (with the date of issuance, fund source and the appropriated amount), issued 6 months prior to request of vehicle	
3. Certified true copy of an Ordinance approving such purchase (i.e., first two and last pages of the said Ordinance and the page indicating the appropriated amount, per vehicle, to be purchased, and reflecting the name of office the budget was appropriated), and current Sanggunian Resolution on fund utilization in case of trust funds such as, unexpended DRRM fund balances from the previous year(s), and funds transferred/donated to the requesting-LGU from higher-level LGUs, government corporations, etc.	
4. Updated (current calendar year) inventory/accounting of all existing motor vehicles showing their status/conditions/worthiness (e.g., good, fair, repairable or unserviceable) duly certified by the LGU's Property/Supply Officer/Accountable officer. Provided that the same shall not be required if the requesting LGU has already submitted a copy of the same to the concerned DILG office.	
<i>**Refer to section 5.6 DILG MC 2022-105, for further details on the documentary requirements</i>	
<u>Motor Vehicle Types Under DILG's Approval (Technical Description of Purchase of Motor Vehicles)</u>	
1. Car (sedan or hatchback) with engine displacement not exceeding 2500cc, if gasoline-fed or 3500cc, if diesel-fed, or AFV **	
2. Passenger Van and Pick-Up Type Vehicle with engine displacement not exceeding 2500cc, if gasoline-fed, or 3000cc, if diesel-fed, or AFV	
3. Multi-Purpose Vehicle (MPV), with an engine displacement not exceeding 2500cc, if gasoline-fed or 2800cc, if diesel-fed, or AFV**	
4. Sports Utility Vehicle (SUV) with an engine displacement not exceeding 2700cc, if gasoline-fed, or 3000cc, if diesel-fed, or AFV**	
5. Van with engine displacement not exceeding 2500 cc if gasoline-fed, or 2800 cc, if diesel-fed, or AFV. A multicab is considered a van.	
6. All-Terrain Vehicle (ATV) with engine displacement not exceeding 800 cc	
<i>** Note: Allowed specifications may vary depending on the intended use and/or user, as stated in Annex A DBM BC 2022-1, dated February 11, 2022</i>	
KINDLY SUBMIT TO DILG FIELD OFFICER	

Annex IV - IEC Materials for Frontline Services - C/MLG00s

Foreign Travel Authority of Local Government Officials and Employees

FOREIGN TRAVEL AUTHORITY OF LOCAL GOVERNMENT OFFICIALS & EMPLOYEES



ADMINISTRATIVE REQUIREMENTS :

- REQUEST LETTER
- DULY NOTARIZED AFFIDAVIT
- DULY ACCOMPLISHED CLEARANCE FROM MONEY AND PROPERTY ACCOUNTABILITIES

UNOFFICIAL TRIP

- FOR GOVERNOR AND OTHER ELECTED OFFICIALS (INCLUDING EMPLOYEES - DEPARTMENT HEADS AND BELOW) WHEN PERIOD OF TRAVEL EXTENDS TO MORE THAN 3 MONTHS OR DURING A PERIOD OF EMERGENCY OR CRISIS: (A) DULY ACCOMPLISHED APPLICATION FOR LEAVE (CS FORM NO. 6, REVISED 2020) (B) MEDICAL CERTIFICATE FOR MEDICAL REASONS

OFFICIAL TRIP

- ENDORSEMENT
- INVITATION LETTER FROM HOST COUNTRY/ SPONSORING AGENCY
- INVITATION LETTER FROM HOST COUNTRY/ SPONSORING AGENCY
- ACCEPTANCE LETTER FROM CHED, TESDA, LGA OR ORGANIZER, OR DONOR, IF APPLICABLE
- COPY/DRAFT MOA OR MOU BETWEEN LGU CONCERNED AND LGU ABROAD, IF APPLICABLE




ADMINISTRATIVE REQUIREMENTS	
	Compliance
1. Request Letter (Note: Governors, Vice Governors, Mayors, and Vice Mayors traveling abroad shall indicate the name of the Highest Ranking Sanggunian Member in their request letter)	
2. A duly notarized affidavit attesting that no administrative charge or criminal case has been filed or is pending against the applicant, or Oath of Undertaking, when the applicant has a pending case; and	
3. A duly accomplished Clearance from Money and Property Accountabilities, (CS Form No. 7, Revised 2018) - signed by all Department Heads, indicating if cleared or not cleared and duly signed by the LCE	
OFFICIAL TRIPS:	
1. Endorsement from the following officials depending on the position of the applicant: (a) the Local Chief Executive - if the applicant is a Component City and Municipal Mayor, Vice Governor, Vice Mayor, Punong Barangay and LG employees; (b) the Presiding Officer - if the applicant is a Sangguniang Panlalawigan Member, Sangguniang Panlungsod and Sangguniang Bayan Member and Sangguniang employees; and (c) the Punong Barangay - if the applicant is Sangguniang Barangay Member and Barangay employees including Sangguniang Kabataan;	
2. Invitation Letter from the host country or sponsoring agency;	
3. Acceptance letter from CHED, TESDA, LGA or organizer, or donor, if applicable;	
4. Copy or draft of the Memorandum of Agreement or Memorandum of Understanding between the LGU concerned and the LGU abroad (travel relating to Sister City or LG Technical Exchange Cooperation), if applicable	
UNOFFICIAL TRIPS:	
1. For Governors, Mayors of HUCs and ICCs, Mayor of Pateros: (a) Duly accomplished Application for Leave (CS Form No. 6, Revised 2020) (b) Medical Certificate for medical reasons	
2. For Other Elected Officials (including employees - department heads and below) when the period of travel extends to more than three (3) months or during a period of emergency or crisis: (a) Duly approved Application for Leave of absence (CS Form No. 6, Revised 2020) (b) Medical Certificate for medical reasons	
KINDLY SUBMIT TO DILG FIELD OFFICER	

Annex IV - IEC Materials for Frontline Services - C/MLG00s


Certificate of Incumbency

CERTIFICATE OF INCUMBENCY



DOCUMENTARY REQUIREMENTS:

- LETTER REQUEST
- PHOTOCOPY OF VALID ID OF THE OFFICIAL
- CERTIFICATION OF SERVICES RENDERED ISSUED BY THE BARANGAY (FOR BARANGAY OFFICIALS ONLY)
- IN CASE OF DISCREPANCY IN THE NAME, CLIENT MUST SECURE ANY OF THE FOLLOWING:
 - A) OATH OF OFFICE
 - B) JOINT AFFIDAVIT OF TWO (2) DISINTERESTED PERSONS
 - C) PHOTOCOPY OF BIRTH CERTIFICATE/ MARRIAGE CERTIFICATE



DOCUMENTARY REQUIREMENTS	
	Compliance
1. Letter Request	
2. Photocopy of valid ID of the Official	
3. Certification of Services Rendered issued by the Barangay (For Barangay Officials only)	
4. In case of discrepancy in the name, client must secure any of the following: <ul style="list-style-type: none"> a) Oath of Office b) Joint Affidavit of Two (2) Disinterested Persons c) Photocopy of Birth Certificate/Marriage Certificate 	

KINDLY SUBMIT TO DILG FIELD OFFICER

Annex IV - IEC Materials for Frontline Services - Provincial Office

Barangay Officials Death and Burial Assistance (BODBA)



BARANGAY OFFICIALS DEATH AND BURIAL ASSISTANCE

DOCUMENTARY REQUIREMENTS:

- OATH OF OFFICE
- CERTIFICATE OF ASSUMPTION TO OFFICE (APPLICABLE TO 2023-2025 TERM OF OFFICE)
- CERTIFICATION THAT BARANGAY OFFICIAL WAS INCUMBENT AT THE TIME OF HIS/HER DEATH (ISSUED BY DILG C/MLGOO OR PUNONG BARANGAY)
- CERTIFIED TRUE COPY OF THE DEATH CERTIFICATE OF THE DECEASED BARANGAY OFFICIAL
- PHOTOCOPY OF ANY VALID GOVERNMENT-ISSUED ID OF THE CLAIMANT

- A SPECIAL POWER OF ATTORNEY, WHICH SHALL BE EXECUTED AS SUPPORTING DOCUMENT IN THE CASE OF MULTIPLE DESIGNATED BENEFICIARIES/CLAIMANTS OF DECEASED OFFICIALS, EXCEPT IF THE CLAIMANT IS SPOUSE.
- FOR MINORS WHO IS A DESIGNATED BENEFICIARY/LEGAL HEIR, HE/SHE SHALL BE REPRESENTED BY A GUARDIAN. AN AFFIDAVIT OF GUARDIANSHIP SHALL BE EXECUTED FOR THE PURPOSE
- IN THE ABSENCE OF PRIMARY & SECONDARY BENEFICIARIES/ CLAIMANTS, AN AFFIDAVIT OF TWO (2) DINTERESTED PERSONS OR SELF-ADJUDICATION SHALL BE EXECUTED BY CLAIMANT TO SUPPORT THAT HE/SHE IS THE ONLY HEIR OF THE DECEASED OFFICIAL
- IF CLAIMANT IS THE COMMON-LAW SPOUSE/PARENT OF THE DECEASED OFFICIAL THE LEGAL HEIR SHALL EXECUTE AN AFFIDAVIT OR SPECIAL POWER OF ATTORNEY

CLAIMANT'S DOCUMENTS WHICHEVER IS APPLICABLE: ORIGINAL OR CERTIFIED TRUE COPY

- MARRIAGE CERTIFICATE (IF CLAIMANT IS THE WIDOW/ WIDOWER OF THE DECEASED OFFICIAL)
- BIRTH CERTIFICATE OF THE DECEASED BARANGAY OFFICIAL (IF CLAIMANT IS THE PARENT OF THE DECEASED OFFICIAL)
- BIRTH CERTIFICATE OF THE CLAIMANT (IF SON/DAUGHTER OR BROTHER/SISTER OF THE DECEASED OFFICIAL)



DOCUMENTARY REQUIREMENTS	Compliance
1. Oath of Office	
2. Certificate of Assumption to Office (applicable to 2023-2025 term of office)	
3. Certification that the barangay official was incumbent at the time of his/her death (issued by the DILG C/MLGOO or Punong Barangay)	
4. Certified true copy of the death certificate of the deceased barangay official	
5. Photocopy of any valid government-issued ID of the claimant	
<i>Claimant's documents whichever is applicable: Original or Certified True Copy</i>	
a) Marriage Certificate, if the claimant is the widow/ widower of the deceased barangay official	
b) Birth Certificate of the deceased barangay official, if the claimant is the parent of the deceased barangay official	
c) Birth Certificate of the claimant, if son/daughter or brother/sister of the deceased barangay official	
d) A Special Power of Attorney, which shall be executed as supporting document in the case of multiple designated beneficiaries/claimants of deceased barangay officials, except if the claimant is spouse. Only one check shall be issued to the person whom the beneficiaries agreed from among themselves to receive the check	
e) A designated beneficiary/legal heir who is a minor shall be represented by a guardian. An affidavit of Guardianship shall be executed for the purpose	
f) In the absence of primary and secondary beneficiaries/ claimants, an affidavit of two (2) interested persons or affidavit of self-adjudication shall be executed by the claimant to support that he/she is the only heir of the deceased barangay official	
g) If the claimant is the Common-Law Spouse/Parent of the deceased barangay official, the legal heir shall execute an Affidavit or Special Power of Attorney	
<i>Other supporting documents:</i>	
h) Photocopy of Police Report, in case the matter of death of the deceased barangay official is not a natural cause	
i) Affidavit of two (2) disinterested parties shall be executed if there is a discrepancy in the name of the deceased barangay official or claimant	
j) For beneficiaries of IPMRs, if applicable, in the absence of the documents mentioned above, affidavit of two (2) disinterested persons shall be required	
KINDLY SUBMIT TO DILG PROVINCIAL OFFICE THRU PROVINCIAL FP LAILA SULAİK AT (0917) 310 5132	

Purchase of Motor Vehicle



PURCHASE OF MOTOR VEHICLE

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ADMINISTRATIVE REQUIREMENTS :

- LCE REQUEST LETTER
- CERTIFICATE OF AVAILABILITY OF FUNDS FROM LOCAL ACCOUNTANT, OR THE HEAD OF THE ACCOUNTING UNIT, OR IN CASE OF HIS/HER ABSENCE, THE LOCAL TREASURER OR BUDGET OFFICER ISSUED 6 MONTHS PRIOR TO REQUEST OF VEHICLE
- UPDATED (CURRENT CALENDAR YEAR) INVENTORY/ACCOUNTING OF ALL EXISTING MOTOR VEHICLES SHOWING THEIR STATUS/CONDITIONS/WORTHINESS DULY CERTIFIED BY THE LGU'S PROPERTY/SUPPLY OFFICER/ ACCOUNTABLE OFFICER

****REFER TO SECTION 5.6 DILG MC 2022-105, FOR FURTHER DETAILS ON THE DOCUMENTARY REQUIREMENTS**



DOCUMENTARY REQUIREMENTS	
	Compliance
1. LCE Request letter	
2. Certificate of Availability of Funds from Local Accountant, or the Head of the Accounting Unit, or in case of his/her absence, the Local Treasurer or Budget Officer (with the date of issuance, fund source and the appropriated amount), issued 6 months prior to request of vehicle	
3. Certified true copy of an Ordinance approving such purchase (i.e., first two and last pages of the said Ordinance and the page indicating the appropriated amount, per vehicle, to be purchased, and reflecting the name of office the budget was appropriated), and current Sanggunian Resolution on fund utilization in case of trust funds such as, unexpended DRRM fund balances from the previous year(s), and funds transferred/donated to the requesting-LGU from higher-level LGUs, government corporations, etc.	
4. Updated (current calendar year) inventory/accounting of all existing motor vehicles showing their status/conditions/worthiness (e.g., good, fair, repairable or unserviceable) duly certified by the LGU's Property/Supply Officer/Accountable officer. Provided that the same shall not be required if the requesting LGU has already submitted a copy of the same to the concerned DILG office.	
<i>**Refer to section 5.6 DILG MC 2022-105, for further details on the documentary requirements</i>	
<i>Motor Vehicle Types Under DILG's Approval (Technical Description of Purchase of Motor Vehicles)</i>	
1. Car (sedan or hatchback) with engine displacement not exceeding 2500cc, if gasoline-fed or 3500cc, if diesel-fed, or AFV **	
2. Passenger Van and Pick-Up Type Vehicle with engine displacement not exceeding 2500cc, if gasoline-fed, or 3000cc, if diesel-fed, or AFV	
3. Multi-Purpose Vehicle (MPV), with an engine displacement not exceeding 2500cc, if gasoline-fed or 2800cc, if diesel-fed, or AFV**	
4. Sports Utility Vehicle (SUV) with an engine displacement not exceeding 2700cc, if gasoline-fed, or 3000cc, if diesel-fed, or AFV**	
5. Van with engine displacement not exceeding 2500 cc if gasoline-fed, or 2800 cc, if diesel-fed, or AFV. A multicab is considered a van.	
6. All-Terrain Vehicle (ATV) with engine displacement not exceeding 800 cc	
<i>** Note: Allowed specifications may vary depending on the intended use and/or user, as stated in Annex A DBM BC 2022-1, dated February 11, 2022</i>	
KINDLY SUBMIT TO DILG PROVINCIAL OFFICE THRU PROVINCIAL FP LAILA SULAIK AT (0917) 310 5132	

Foreign Travel Authority of Local Government Officials and Employees

FOREIGN TRAVEL AUTHORITY

OF LOCAL GOVERNMENT OFFICIALS & EMPLOYEES



ADMINISTRATIVE REQUIREMENTS :

- REQUEST LETTER
- DULY NOTARIZED AFFIDAVIT
- DULY ACCOMPLISHED CLEARANCE FROM MONEY AND PROPERTY ACCOUNTABILITIES

UNOFFICIAL TRIP

- FOR GOVERNOR AND OTHER ELECTED OFFICIALS (INCLUDING EMPLOYEES - DEPARTMENT HEADS AND BELOW) WHEN PERIOD OF TRAVEL EXTENDS TO MORE THAN 3 MONTHS OR DURING A PERIOD OF EMERGENCY OR CRISIS: (A) DULY ACCOMPLISHED APPLICATION FOR LEAVE (CS FORM NO. 6, REVISED 2020) (B) MEDICAL CERTIFICATE FOR MEDICAL REASONS

OFFICIAL TRIP

- ENDORSEMENT
- INVITATION LETTER FROM HOST COUNTRY/ SPONSORING AGENCY
- INVITATION LETTER FROM HOST COUNTRY/ SPONSORING AGENCY
- ACCEPTANCE LETTER FROM CHED, TESDA, LGA OR ORGANIZER, OR DONOR, IF APPLICABLE
- COPY/DRAFT MOA OR MOU CONCERNED AND LGU ABROAD, IF APPLICABLE






ADMINISTRATIVE REQUIREMENTS	
	Compliance
1. Request Letter (Note: Governors, Vice Governors, Mayors, and Vice Mayors traveling abroad shall indicate the name of the Highest Ranking Sanggunian Member in their request letter)	
2. A duly notarized affidavit attesting that no administrative charge or criminal case has been filed or is pending against the applicant, or Oath of Undertaking, when the applicant has a pending case; and	
3. A duly accomplished Clearance from Money and Property Accountabilities, (CS Form No. 7, Revised 2018) - signed by all Department Heads, indicating if cleared or not cleared and duly signed by the LCE	
OFFICIAL TRIPS:	
1. Endorsement from the following officials depending on the position of the applicant: (a) the Local Chief Executive - if the applicant is a Component City and Municipal Mayor, Vice Governor, Vice Mayor, Punong Barangay and LG employees; (b) the Presiding Officer - if the applicant is a Sangguniang Panlalawigan Member, Sangguniang Panlungsod and Sangguniang Bayan Member and Sangguniang employees; and (c) the Punong Barangay - if the applicant is Sangguniang Barangay Member and Barangay employees including Sangguniang Kabataan;	
2. Invitation Letter from the host country or sponsoring agency;	
3. Acceptance letter from CHED, TESDA, LGA or organizer, or donor, if applicable;	
4. Copy or draft of the Memorandum of Agreement or Memorandum of Understanding between the LGU concerned and the LGU abroad (travel relating to Sister City or LG Technical Exchange Cooperation), if applicable	
UNOFFICIAL TRIPS:	
1. For Governors, Mayors of HUCs and ICCs, Mayor of Pateros: (a) Duly accomplished Application for Leave (CS Form No. 6, Revised 2020) (b) Medical Certificate for medical reasons	
2. For Other Elected Officials (including employees - department heads and below) when the period of travel extends to more than three (3) months or during a period of emergency or crisis: (a) Duly approved Application for Leave of absence (CS Form No. 6, Revised 2020) (b) Medical Certificate for medical reasons	
KINDLY SUBMIT TO DILG PROVINCIAL OFFICE THRU PROVINCIAL FP LAILA SULAIK AT (0917) 310 5132	


Annex IV - IEC Materials for Frontline Services - Provincial Office

Certificate of Incumbency

CERTIFICATE OF INCUMBENCY

DILG COTABATO PROVINCE



DOCUMENTARY REQUIREMENTS :

- LETTER REQUEST
- PHOTOCOPY OF VALID ID OF THE OFFICIAL
- CERTIFICATION OF SERVICES RENDERED ISSUED BY THE BARANGAY (FOR BARANGAY OFFICIALS ONLY)
- IN CASE OF DISCREPANCY IN THE NAME, CLIENT MUST SECURE ANY OF THE FOLLOWING:
 - A) OATH OF OFFICE
 - B) JOINT AFFIDAVIT OF TWO (2) DISINTERESTED PERSONS
 - C) PHOTOCOPY OF BIRTH CERTIFICATE/ MARRIAGE CERTIFICATE

DOCUMENTARY REQUIREMENTS	
	Compliance
1. Letter Request	
2. Photocopy of valid ID of the Official	
3. Certification of Services Rendered issued by the Barangay (For Barangay Officials only)	
4. In case of discrepancy in the name, client must secure any of the following: <ul style="list-style-type: none"> a) Oath of Office b) Joint Affidavit of Two (2) Disinterested Persons c) Photocopy of Birth Certificate/Marriage Certificate 	


KINDLY SUBMIT TO DILG PROVINCIAL OFFICE
 THRU PROVINCIAL FP LAILA SULAIK AT (0917) 310 5132


Annex V - Memorandum of Understanding- Cotabato Multi-Stakeholder Advisory Council (MSAC)





MEMORANDUM OF UNDERSTANDING


KNOW ALL MEN BY THESE PRESENTS:


 This Memorandum of Understanding (MOU) is made and entered into this 26th day of June 2023 between and among:


 The DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT (DILG) COTABATO PROVINCIAL OFFICE represented herein by Provincial Director Ali B. Abdullah, and hereinafter referred to as the "DILG" with an office address at Provincial Capitol, Amas, Kidapawan City;

 The PROVINCIAL GOVERNMENT OF COTABATO a provincial Local Government Unit represented herein by Cotabato Provincial Governor HON. EMMYLOU "LALA" J. TALIÑO-MENDOZA, MNSA, with an office address at Provincial Capitol, Amas, Kidapawan City;

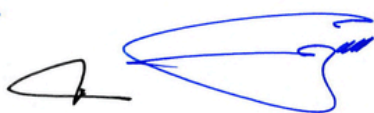
 The PHILIPPINE NATIONAL POLICE- COTABATO POLICE PROVINCIAL OFFICE (CPPO), a Philippine national police force, herein represented by its Provincial Director, PCOL. HAROLD S. RAMOS, with an office address at Provincial Capitol, Amas, Kidapawan City;

 The DEPARTMENT OF EDUCATION- COTABATO DIVISION, a national government agency represented herein by DR. ROMELITO S. FLORES, CESO V, with an office address at Provincial Capitol, Amas, Kidapawan City;

 The DEPARTMENT OF INFORMATION AND COMMUNICATIONS TECHNOLOGY, a national government agency represented herein by ENGR. MOHADJIRIN P. MATANOG, with an office address at Rizal Avenue, Poblacion, Kabacan, Province of Cotabato;

 The 39TH INFANTRY (SMASH 'EM) BATTALION, 10ID, PHILIPPINE ARMY, a national military forces of the Philippines, represented herein by LTC. EZRA L. BALAGTEY, INF (GSC) PA with an office address at Brgy. Poblacion, Makilala, Cotabato;

 The DEPARTMENT OF TRADE AND INDUSTRY- COTABATO, a national government agency represented herein by Provincial Director FERDINAND C. CABILES, with an office address at Singao Road, Apo Sandawa Homes Phase III, Kidapawan City, Province of Cotabato;



The **DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES- PENRO COTABATO**, a national government agency represented herein by **MR. RENATO C. DOMINGO**, with an office address at Quirino Drive, Kidapawan City, Province of Cotabato;

The **SOUTHERN BAPTIST COLLEGE**, an academic institution, Local Resource Institute (LRI) represented herein by **MR. ALVIN LYNN P. BERGANTE, MPA**, with an office address in M'lang, Province of Cotabato;

The **M'LANG PASTORS ORGANIZATION**, a civil society organization represented herein by its President, **PASTOR LITO P. DALISAY**, Poblacion A, M'lang, Province of Cotabato; and

-and-

The **MINDANAO CHILDREN'S LIBRARY FOUNDATION, INC.**, a civil society organization represented herein by its Director, **MS. APRILYN DIZON-MATSUI** with an office address at Brgy. Manongol, Kidapawan City, Province of Cotabato;

1. PURPOSE AND SCOPE

WHEREAS, the Cotabato Sub- Local Governance Regional Resource Center (Sub-LGRRRC) of the DILG Cotabato is a facility established in 2019 to provide an avenue for knowledge-sharing between and among the different national government agencies, civil society organizations, media, local resource institutes, and other stakeholders for the local government units in the province;

WHEREAS, the Sub-LGRRRC operates under the four (4) facilities, namely Public Education on Good Governance and Citizen Development, Capacity Development, Linkage and Networking, and Multimedia Knowledge and Information;

WHEREAS, consistent with the multi-stakeholders approach and knowledge sharing, there is a need to collaborate and tap with the different partners who are knowledgeable and experts in the various areas of local governance;

WHEREAS, the Cotabato Multi-Stakeholder Advisory Council (MSAC) is primarily organized to complement, coordinate, and collaborate with the DILG Cotabato in the production of knowledge products for local government units;

WHEREAS, with its organization, the Sub-LGRRRC will provide a knowledge hub for sharing exemplary practices and solution-seeking innovations to address development gaps and improve public service delivery towards positive peace for the local government units and other stakeholders;

WHEREAS, the MSAC role is consistent with its vision of becoming a recognized central linkages for knowledge and innovation on good governance in the Province of

Cotabato enabled by strong multi-stakeholdership towards sustained peace and development in local communities;

WHEREAS, the joint participation and collaboration of the member-entities is essential to the attainment of the Cotabato Sub-LGRRRC vision and objectives;

WHEREFORE, for and in consideration of the aforementioned, the parties do hereby agree and bind themselves to the following covenants, to wit:

I. ROLES AND RESPONSIBILITIES OF THE MSAC MEMBERS

The MSAC shall have the following roles and responsibilities:

1. Provide general directions and guidance to the Cotabato Sub-LGRRRC programs and plans;
2. Formulate policies and guidelines in the operationalization of the Sub-LGRRRC in becoming accessible/available to the LGUs and other secondary users as regards to their respective knowledge products and experts;
3. Initiate steps towards building their respective organization as Knowledge-Centric Organization (KCO) and to influence the shaping of a knowledge sharing culture and culture of learning within respective organizations;
4. Mobilize resources (fund, materials, human) to support Knowledge Management (KM) programs and plans in their own organizations;
5. Contribute to the development of good practices in local governance and its replication;
6. Identify and propose areas for convergence so as to integrate and harmonize the various programs of different stakeholders; and
7. Assign a permanent and Alternate Focal Person who shall represent the agency/entity in the Sub-Committee Meetings.

II. MEETINGS AND ACTIVITIES OF THE MSAC

1. MSAC Cotabato Shall convene every semester to be attended by the head of the partner agencies/entities or in his/her absence, the member representative of the said office. Notice of meeting shall be forwarded at least five (5) days prior to such date.
2. Special Meetings may be called for urgent or other concerns requiring the MSAC's approval or adoption.
3. Members may submit to the MSAC Secretariat the proposed activities for collaboration with the Cotabato Sub-LGRRRC at the beginning of the semester for the preparation of the calendar of activities of the Cotabato Sub-LGRRRC;

Notices for attendance or participation to activities initiated by or agreed to by the members shall be forwarded at least five (5) days prior to the said activity.

4. No business shall be transacted unless a quorum is obtained in each meeting. A quorum is obtained where the total of all the members present exceeds half of the entire membership.

III. COTABATO SUB-LGRRRC BRANDING



For purposes of popularizing the Cotabato Sub-LGRRRC brand, all activities collaborated and in partnership with the DILG Cotabato and other Cotabato MSAC members shall, as much as possible bear the logo of the Cotabato Sub-LGRRRC and/or the Cotabato MSAC.



IV. FUNDING

Each party/member shall be responsible for any and all costs associated with their responsibilities under this MOU.



V. PROCESSING OF DATA

Any personal information or data, including sensitive personal information that may be obtained from the entities or any person shall be protected subject to the relevant provision of the Data Privacy Act.



Each member shall be charged with the responsibility of informing the Cotabato MSAC, persons or entities about such personal information through the Cotabato MSAC Secretariat or the Cotabato Sub-LGRRRC immediately.

All classified, confidential, or secret information shall be adequately labelled, handled, and accessed only by the authorized persons.



VI. AMENDATORY CLAUSE


Any amendments or subsequent agreements shall be upon mutual consent of all parties.



VII. EFFECTIVITY

This Memorandum of Understanding shall take effect upon signing of this MOU.





Provincial Director, DILG Cotabato



HON. EMMYLOU "LALA" J. TALIÑO-MENDOZA, MNSA
Provincial Governor, Province of Cotabato




LTC. EZRA L. BALAGTEY, INF (GSC) PA
Commander, 39th Infantry (Smash 'Em)
Battalion, 10ID, PA



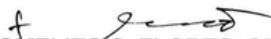
PCOL HAROLD RAMOS
Provincial Director, PNP- CPPO



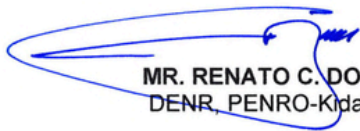
ENGR. MOHADJIRIN P. MATANOG
Provincial Officer, DICT North Cotabato



MR. FERDINAND C. CABILES
Provincial Director, DICT Cotabato Province
07



DR. ROMELITO S. FLORES, CESO V
Division Schools Superintendent
DepEd –Cotabato Division



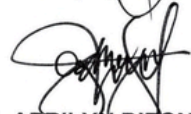
MR. RENATO C. DOMINGO
DENR, PENRO-Kidapawan



PASTOR LITO P. DALISAY
President, M'lang Pastors Organization



MR. ALVIN LYNN P. BERGANTE, MPA
President, Southern Baptist College
M'lang, Cotabato Province



MS. APRILYN DIZON-MATSUI
Director, Mindanao Children's Library Inc.

Annex VI - Provincial Memorandum of TATAK AGILA



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
COTABATO PROVINCE
Capitol Compound, Amas, Kidapawan City, 9400

MEMORANDUM

TO : ALL PERSONNEL
COTABATO PROVINCE

THRU: INECITA C. KIONISALA
OUTCOME MANAGER

SUBJECT: ADOPTION OF THE TATAK AGILA (ACHIEVERS OF
GREAT INNOVATIONS AND LEDEARSHIP AWARDS)
MECHANISMS AND FRAMEWORK

DATE: July 26, 2022

This is in relation to the proposal of the provincial committee in levelling up the incentives and rewards to the high performing personnel of the DILG Cotabato Province. For purposes of alignment to the DILG's national standards on employee's rewards and incentives system, Circular No. 2017-15 dated May 16, 2017 re Enhanced DILG Program on Awards and Incentives for Service Excellence (PRAISE) and Memorandum Circular No. 2019-146 dated August 20, 2019 re Revised Guidelines on the Capacity Development Awards for Catalyst of Excellence (CapDev ACE), DILG Cotabato has formulated a framework and with the inclusion of significant innovative platforms to be adopted in our provincial and field operations.

For any clarification and concerns, you may contact PM Vita V. Gumahad, Sub LGRRRC Coordinator (09163979269) or LGOO II Mark Biescas, Sub LGRRRC Focal Person (09176229844).

Thank you very much for your continued support.

ALI B. ABULLAH
Provincial Director

Encl: a/s

OPCDS: ABA
VVG/mib

Matino, Mahusay at Maaasahan

* Email: cotabatoprovince@region12.dilg.gov.ph • Official FB Page: DILG Cotabato Province Official



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
COTABATO PROVINCE
Capitol Compound, Amas, Kidapawan City, 9400

MEMORANDUM

TO : ALL PERSONNEL
COTABATO PROVINCE

THRU: INECITA C. KIONISALA
OUTCOME MANAGER

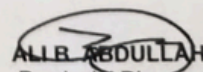
SUBJECT: ADOPTION OF THE LOCAL GOVERNANCE REGIONAL
RESOURCE CENTER (LGRRC) DOSE'S OPERATIONS
MANUAL AND OTHER APPLICABLE MECHANISMS

DATE: July 26, 2022

In order to formally operationalize significant processes and management of knowledge products (KP) in the Province of Cotabato, the DILG Cotabato hereby adopts the LGRRC Dose's Operational Manual and other applicable mechanisms. This intends to align with the DILG's national standards as well as in improving and making the DILG Cotabato as a provincial resource reference in running KM-related activities together with other stakeholders. More so, the DILG Cotabato has formulated a framework, TATAK AGILA (Achievers of Great Innovations and Leadership Awards) which will amplify the inclusion of significant innovative platforms and significant mechanisms in our provincial and field operations.

For any clarification and concerns, you may contact PM Vita V. Gumahad, Sub LGRRC Coordinator (09163979269) or LGOO II Mark Biescas, Sub LGRRC Focal Person (09176229844).

Thank you very much for your continued support


ALLB ABDULLAH
Provincial Director

Encl: a/s

OPCDS: ABA
vvgimb

"Matino, Mahusay at Maaasahan"

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INSTITUTIONALIZING THE *TATAK* ACHIEVERS OF GREAT INNOVATIONS AND LEADERSHIP AWARD (AGILA)



I. BACKGROUND

In the quest of strengthening the internal organization of the DILG Cotabato Provincial Office, the Provincial Management has finally levers the DILG Cotabato service delivery through the institutionalization of the *tatak AGILA* or the *tatak Achievers of Great Innovations and Leadership Awards* and its two (2) sub components. The said platforms have been capsulizing the chunks on the “Achievers of Great Innovations” while the other one is the “Leadership Awards.” The first component introduces the innovations highlighting the “Agila LINKS,” the “Agila CLAW,” and the “SAYAgila.” These innovations have been in the forefront of the office’ operations utilizing the use of technology, social media, LGRRC, knowledge products, coaching-mentoring, team-building and wellness activities, and whatnot.

Meanwhile the second components captures the Leadership Awards anchored in the Awards and Incentives for Service Excellence (PRAISE). The provincial committee is levelling up the incentives and rewards to the high performing personnel effective FY 2022 through the TATAK AGILA. For purposes of alignment to the DILG’s national standards on employee’s rewards and incentives system, Circular No. 2017-15 dated May 16, 2017 re Enhanced DILG Program on Awards and Incentives for Service Excellence (PRAISE) and Memorandum Circular No. 2019-146 dated August 20, 2019 re Revised Guidelines on the Capacity Development Awards for Catalyst of Excellence (CapDev ACE) are hereby adopted.



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 Capitol Compound, Amas, Kidapawan City, 9400

II. FRAMEWORK

The framework below portrays the overall mechanism of the *Tatak* AGILA (Achievers of Great Innovations and Leadership Awards). The two (2) components shown are the “Achievers of Great Innovations” while the other one is the “Leadership Awards.” The first component introduces the innovations highlighting the “Agila LINKS,” the “Agila CLAW,” and the “SAYAgila.” Also, the “Leadership Awards” component leads to the institutionalization of the provincial awards and its corresponding category.

The overall framework directs the strengthening of the DILG Cotabato Internal Organizational Capacity and in the operationalization of the provincial level Local Governance Regional Resource Centre or the sub-LGRRRC. This certain operation significantly contributes to the societal outcome as the DILG outcome framework guides accordingly.

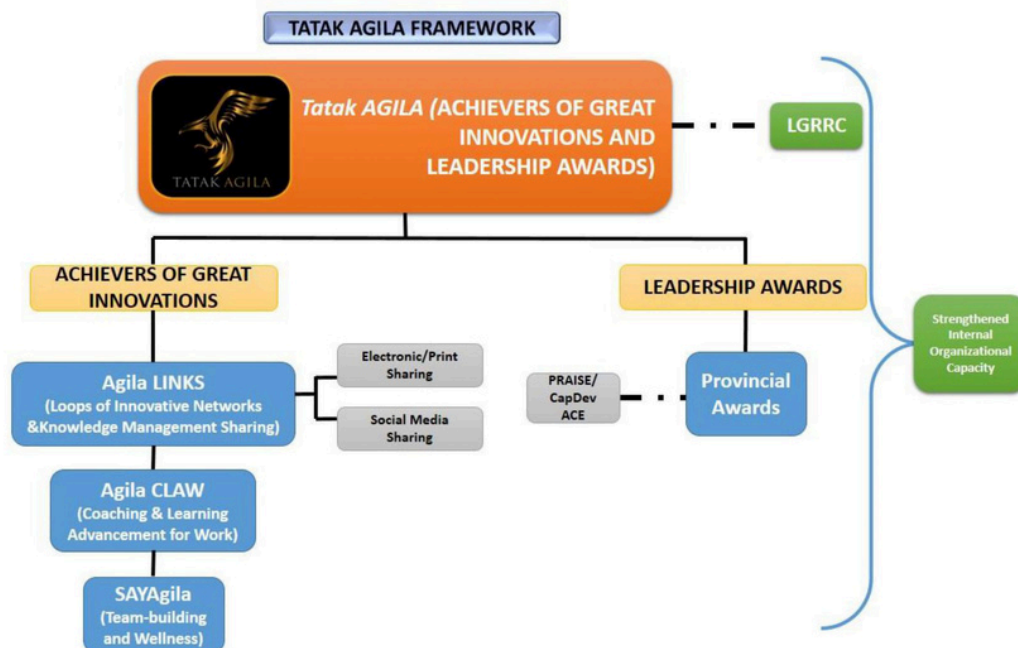


Figure 1. Tatak AGILA Framework

“Matino, Mahusay at Maasahan”

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III. TATAK AGILA

A. Achievers of Great Innovations

As one of the components of the *Tatak AGILA*, the Achievers of Great Innovations has been highlighting major chunks since the era of pandemic i.e. Agila LINKS (Loops of Innovative Networks & Knowledge Management Sharing), Agila CLAW (Coaching and Learning Advancement for Work), and SAYAgila (Team-building and wellness activities). These certain activities have been in then operations of the DILG Cotabato Province to provide an efficient and responsive services to both external and internal clients even beyond the usual mandate of the department.

1. **Agila LINKS** (Loops of Innovative Networks & Knowledge Management Sharing)- this particular set of activities/platforms highlight the utilization of electronic/print resources and social media for sharing knowledge products and up-to-date information for the consumption of both internal and external clients. For instance, the sharing of online links such as Google Drives, Google Sheets, presentations, and whatnot for the consumption and reference of the external and internal clients.

Shown below are the samples of links and social media references being used and shared by the DILG-Cotabato internal and external (with certain level of restriction) clients at their own ease.

[Bit.ly/QMSONE](https://bit.ly/QMSONE)

[Bit.ly/SUBLGRRCKPs](https://bit.ly/SUBLGRRCKPs)

[Bit.ly/EODBMATERIALS](https://bit.ly/EODBMATERIALS)

[Bit.ly/PDAOFUNCTIONALITY](https://bit.ly/PDAOFUNCTIONALITY)

[Bit.ly/GEMSforSK2022](https://bit.ly/GEMSforSK2022)



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Photo of Shared GDrive Link

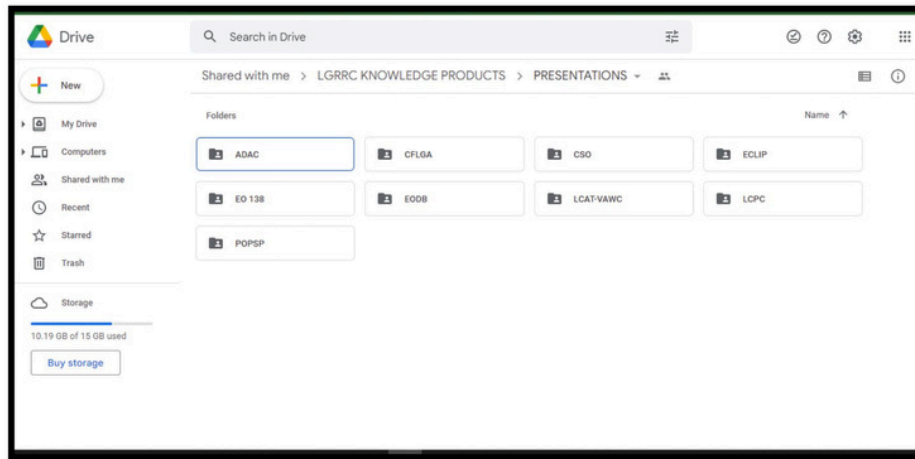


Photo of Official Social Media Page



2. **Agila CLAW** (Coaching and Learning Advancement for Work)-

This certain capacity development platform is being utilized to address various gaps in the implementation of the DILG programs especially during pandemic times. Aside from technical assistance,



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the DILG Cotabato has been consistently coaching external clients and mentors other DILG officers for an efficient and responsive flow of DILG-Cotabato operations. This practice is being observed even beyond the official working time and even in the office of the DILG Cotabato clients.

Also, this particular sub component includes the special mentoring sessions with the DILG personnel and planning activities for the same purpose based on the composition of the provincial pool of technical experts. Meaningfully, this platform promotes understanding of the issues and enhances problem solving skills of both internal and external clients.

Photos of Coaching and Mentoring



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3. **SAYAgila** (Team-building and Wellness activities).

The personnel of the DILG Cotabato have been consistently performing well in various DILG programs for quite some time. Likewise, significant experiences have been observed in the effect of work and mental fatigue due to the number of overt and other personal circumstances of the personnel. Thus, DILG Cotabato has been consistent in strengthening as well the team spirit and mental fortitude of all the DILG Cotabato personnel amidst adversities, stress/pressure, and other unfriendly circumstances.

Generally, the activities prepared at-hand empowers and promote wellness and strong support system, which results thereafter to a high work compliance.

Photos of Wellness and Team-Building Activities



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"Matino, Mahusay at Maasahan"

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B. LEADERSHIP AWARDS

1. CATEGORIES OF AWARDS

1.1 Best City/Municipal Local Government Operations Officer

The award is conferred to the best performing City/ Municipal local Government Operations Office who has assisted and influenced LGUs in achieving progress and good local governance. Through his or her efforts, the awardee has helped introduced reforms and continuously influences localities' perspective and practice of good local governance.

1.2 Best Performing Technical Personnel

The award is conferred to a technical personnel who has performed an extraordinary act of public service, consistently demonstrated exemplary ethical behavior, and/or has made an outstanding contribution of ideas or deeds that has directly benefited the LCRRC 12 or the community.

1.3 Best Administrative Personnel

The award is conferred to the best performing administrative personnel who has performed well in all key areas of his or her job. The awardee consistently demonstrates exceptional performance, significantly above what is expected, and has thereby contributed to the attainment of the Department's goals and objectives through the LGRRC.

2. PRAISE COMMITTEE AND EVALUATION CRITERIA

2.1 The Provincial PRAISE Committee shall screen and evaluate eligible candidates for the TATAK AGILA, as provided in DILG Circular 2017-15.

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"Matino, Mahusay at Maaasahan"

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2.2 The Performance Indicators for each award category as provided in the DILG XII's Rewards and Recognition Policy shall be used in evaluating eligible candidates for the TATAK AGILA.

3. ELIGIBILITY REQUIREMENTS

The nomination for the TATAK AGILA is open to all existing employees of DILG Cotabato that have satisfied the following eligibility requirements:

3.1 At least one (1) year of continuous service in the Department at the time of the nomination;

3.2 A performance rating of at least Very Satisfactory for the two (2) periods immediately preceding the nomination;

3.3 Never been found guilty of any administrative or criminal offense.

Any employee shall not be denied nomination or the award itself because of discrimination such as ethnicity, sex, age, language, sexual orientation, religion, political affiliation, geographical origin, disability and other status.

4. NOMINATION AND SELECTION PROCEDURE

4.1 The Provincial PRAISE Committee shall screen the nominations and evaluate justification contained therein following the evaluation criteria provided in the DILG XII's Rewards and Recognition Policy.

4.2 The reckoning period of evaluation shall be the First Three Quarters (Quarter 1 to Quarter 3) of the current year at the time of the nomination.



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5. REWARDS

5.1 The TATAK AGILA winners in all categories shall be presented during the Year End Performance Review of DILG Cotabato and will be awarded with Plaque of Recognition.

5.2 All winners will automatically be the Provincial Nominees for the Governance Exemplars for Meaningful Service (GEMS) Awards of DILG Region XII.

ACHIEVERS OF GREAT INNOVATIONS AND LEADERSHIP AWARD (TATAK AGILA) NOMINEES FOR CY _____

BEST CITY/MUNICIPAL LOCAL GOVERNMENT OPERATIONS OFFICER:

TATAK AGILA is being awarded to _____

for being the TOP (2nd and 3rd) PERFORMING Local Government Operations Officer of DILG Cotabato in recognition of exemplary efforts in the performance of duties that contributed on the effective and outstanding performance of Team Agila.

1st_____

2nd_____

3rd_____

BEST PERFORMING TECHNICAL PERSONNEL:

TATAK AGILA is being awarded to _____

for being the TOP (2nd and 3rd) PERFORMING TECHNICAL STAFF of DILG Cotabato in recognition of exemplary efforts in the performance of duties that



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
COTABATO PROVINCE
Capitol Compound, Amas, Kidapawan City, 9400

contributed on the effective and outstanding performance of Team Agila.

1st-

2nd-

3rd-

BEST PERFORMING ADMINISTRATIVE PERSONNEL:

TATAK AGILA is being awarded to _____

for being the TOP (2nd and 3rd) PERFORMING ADMINISTRATIVE STAFF of DILG Cotabato in recognition of exemplary efforts in the performance of duties that contributed on the effective and outstanding performance of Team Agila.

1st-

2nd-

3rd-

SPECIAL AWARDS: CERTIFICATE OF RECOGNITION

-SGLG Passers:

-SGLGB Passers:

-ADAC (100%):

-POC (100% and above):

-LTIA Regional Nominee:

-SUBAYBAYAN Regional Awardees:

-SK GEMS:

-RCSP Implementation:

-CFLGA:

-Best ISO-QMS Implementer:

-Compliance to Administrative requirements:, etc.