

ONLINE CAPDEV MARKET SYSTEM (OCDMS)

User Manual

LGU

WEBSITE INTERFACE

- **To access OCDMS pages**

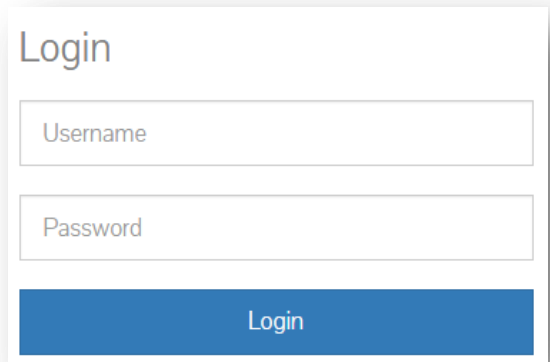
- Open any browser (Mozilla Firefox, Google Chrome, etc.) and type www.ocdms.lga.gov.ph



- **To Login**

- First Time User

Username and Password will be provided for you.

A screenshot of a login form. The form has a white background and a blue border. At the top left, the word 'Login' is written in a dark grey font. Below it are two input fields: the first is labeled 'Username' and the second is labeled 'Password'. At the bottom of the form is a blue button with the word 'Login' written in white text.

- **To Logout**

- Click on the **LOGOUT** button from the main menu



MY PROFILE

- **Editing Your Profile**

- Step 1: Go to **My Profile** from the Main Menu
- Step 2: Click **Edit Profile** button on the upper-right hand corner to edit.

HOME MY PROFILE LRI & LGU LIST LOGOUT

📍 Marikina (Metro Manila) [Edit Profile](#)

TYPE:
Municipal

DILG OFFICER:
test

REGION:
NCR (National Capital Region)

CONTACT NUMBER:
+63123456789

INCOME CLASSIFICATION:
1st Class

LOCAL CHIEF EXECUTIVE:
test

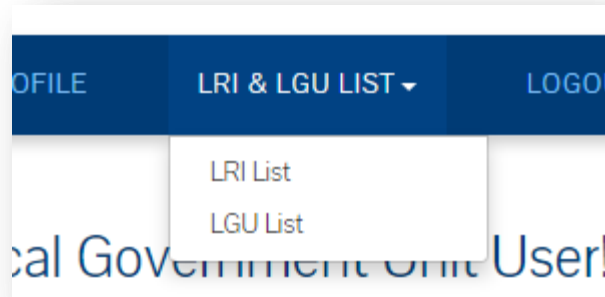
CONTACT NUMBER:
+6312456789

TERM COUNT:
4th Term

LRI & LGU LIST

• LRI & LGU List

- This is the same as the Online Public Access located on the homepage.
- To find LRI Users, go to **LRI List**
- To find LGU Users, to **LGU List**



• LRI List

LRI/CAPDEV SERVICE PROVIDER

REGION

LRI NAME	TYPE	REGION	LOGOTRI MEMBER	Action
TEST	Academe	National Capital Region		<input type="button" value="View Details"/>

• LGU List

- Click on **Plus Sign (+)** to view user types and click on **View** on your desired choice

LGU USER LIST (Region Level)

+ ARMM

+ CAR

+ NCR

USER TYPE	ACTION
Provinces	<input type="button" value="View"/>
City	<input type="button" value="View"/>
Municipality	<input type="button" value="View"/>
Barangay	<input type="button" value="View"/>

+ NIR / Region XVIII

+ Region I

DASHBOARD

Program Suggestions
from LRI

My Sectoral Concerns

OCDMS
ONLINE CAPDEV
MARKET SYSTEM

HOME MY PROFILE LRI & LGU LIST LOGOUT

Welcome Local Government Unit User!

This is the permanent account of the your institution. Your account will enable you to create Outcome area, priority sector and request for LRI's courses. You can also add pillars information to your requested courses. As the Administrator you will be responsible to take care of the account and update necessary information ensure the improvements in performance and productivity in servicing your constituents.

We hope that this system will be of great help in connecting your courses request to the LRIs who can provide you courses.

LOCAL GOVERNMENT ACADEMY

Marikina (Metro Manila, NCR)
LGU NAME

MY SECTORAL CONCERNS

PROGRAM SUGGESTIONS FROM LRI 0

MY SECTORAL CONCERN

• My Sectoral Concern

- View all your sectoral concerns and current assigned program on this page
 1. Click **Matching Interventions** to view your matching interventions
 2. Click **Edit** beside the created sectoral concern to edit. You can also **Export to PDF** to export the filled form.
 3. Click **Create New Sectoral Concern** to add a concern. 3

The screenshot displays the 'MY SECTORAL CONCERNS' section of a web application. At the top, there are two green buttons: 'Matching Interventions' (callout 1) and 'Create New Sectoral Concern' (callout 3). Below these is a table with columns: PRIORITY SECTOR DESCRIPTION, PRIORITY SECTOR, and ACTION. A single entry is shown with 'fgdfgf' in the first column and 'Basic Utilities (Socially-Protective and Safe LGUs)' in the second. The 'ACTION' column contains 'Edit' and 'Export to PDF' buttons (callout 2). Navigation controls include 'Showing 1 to 1 of 1 entries', 'Previous', '1', and 'Next'. Below this is the 'MY CURRENT ASSIGNED PROGRAM' section, which is currently empty, showing 'Showing 0 to 0 of 0 entries' and 'No data available in table'.

MY SECTORAL CONCERNS

Show entries Search:

PRIORITY SECTOR DESCRIPTION	PRIORITY SECTOR	ACTION
fgdfgf	Basic Utilities (Socially-Protective and Safe LGUs)	Edit Export to PDF

Showing 1 to 1 of 1 entries [Previous](#) **1** [Next](#)

MY CURRENT ASSIGNED PROGRAM

Show entries Search:

COURSE/PROGRAM NAME	LOCAL RESEARCH INSTITUTE	PROVINCE/REGION	ACTION
No data available in table			

Showing 0 to 0 of 0 entries [Previous](#) [Next](#)

MY SECTORAL CONCERN

- **Matching Interventions**

- This page allows you to view all your matching interventions.
- Click on the **Plus Sign (+)** to View the Basic Utilities.

CAPDEV/INTERVENTION MATCHES

SECTORAL CONCERN NAME

+ fgdfgf

Outside: 0

Within: 0

Basic Utilities

WITHIN THE REGION

No Matches

OUTSIDE THE REGION

No Matches

MY SECTORAL CONCERN

- **Edit Sectoral Concern**

- Edit the page as you wish and click **Save Changes** when done

UPDATE SECTORAL CONCERN

Save Changes

Select Outcome Area and Priority Sector

Socially-Protective and Safe LGUs

- Basic Utilities
- Education
- Health and Development
- Indigenous People
- Management People
- Peace and Order

Environment-Protective, Climate Change Adaptive and Disaster Resilient LGUs


- Climate Change Adaptation
- Disaster Preparedness and Management
- Natural Resource Management

Administration and Governance

- Administration - Development Planning
- Administration - Revenue Generation
- Governance - Financial Accountability - Internal Control System

Priority Sector Description

fgdfgf

 Describe in a few words why this sector should be addressed by the LGU.

Outcome Area - Current Performance Level

MY SECTORAL CONCERN

- **Create Sectoral Concern**

- Fill up the form to create a sectoral concern.
- Don't forget to click on the Plus Sign (+) to see other text under it.
- Click **Save Sectoral Concern** when finished.

NEW SECTORAL CONCERN

Save Sectoral Concern

Select Outcome Area and Priority Sector

+ Socially-Protective and Safe LGUs

+ Environment-Protective, Climate Change Adaptive and Disaster Resilient LGUs

+ Administration and Governance

Priority Sector Description

Describe in a few words why this sector should be addressed by the LGU.

Outcome Area - Current Performance Level

Explain the current state of performance in this area. Include the issues that might explain or contribute to the current state of performance.

Outcome Area - GOALS

PROGRAM SUGGESTIONS FROM LRI

- **Program Suggestions from LRI**
 - You may view program suggestions from LRI

PROGRAM SUGGESTIONS

LRI NAME	PROVINCE/REGION	SUGGESTED PROGRAM	ACTION
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