



MODE OF PROCUREMENT:	Negotiated Procurement - Small Value Procurement (SVP)	RFQ No. :	SVP2023-11-127
Name of Procuring Entity:	DILG REGION XII	Date:	14 NOVEMBER 2023
Office/End User:	RICTU		
Company Name (TO BE FILLED OUT BY SUPPLIER):			
Address (TO BE FILLED OUT BY SUPPLIER)			

***PhilGEPS Registration No. (TO BE FILLED OUT BY SUPPLIER)**

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this office duly signed:

TERMS AND CONDITIONS:

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| <ol style="list-style-type: none"> Bidders shall provide correct and accurate information required in this form. Bidders may quote for any or all items. Price quotation(s) to be denominated in Philippine Peso shall include all taxes duties and/or levies payable. Quotations exceeding the Approved Budget for the Contract (ABC) shall be rejected. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein. | <ol style="list-style-type: none"> Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative(s). The DILG shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DILG shall rescind the contract once the cumulative amount of liquidated damages reaches ten (10) percent of the amount of the contract, without prejudice to other courses of action and remedies open to it. |
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APPROVED BUDGET FOR THE CONTRACT (ABC):

PHP 153,930.00

Lailyn A. Ortiz
LAILYN A. ORTIZ, CESO V
 Assistant Regional Director/RBAC Chairperson

ITEM NO.	ITEM DESCRIPTION	QTY.	UNIT	APPROVED BUDGET FOR THE CONTRACT (ABC)		STATEMENT OF COMPLIANCE	PRICE OFFER FROM SUPPLIER/SERVICE PROVIDER	
				ABC PER ITEM	TOTAL ABC		OFFER PER ITEM	TOTAL OFFER
	Acquisition of Furnitures and fixtures for the safety storage of servers, computers, modems and other network peripherals in the RICTU							
	ITEM/S							
	Server Data Cabinet	1	unit	34,995.00	34,995.00			
	Steel Storage Cabinet	1	unit	19,995.00	19,995.00			
	Steel File Cabinet with keylock	3	unit	19,495.00	58,485.00			
	Office Chairs	8	unit	3,995.00	31,960.00			
	Electric height-adjustable standing desk	1	unit	8,495.00	8,495.00			
							GRAND TOTAL:	
	Other Requirements:							
	The delivery of the ICT equipment/furnitures must be made fifteen (15) days after the issuance of NTP.							
	All supplies must be readily available or items in the list must be on stock							
	Inclusive of freight and handling charges							
	ICT Equipment/furnitures must have a 1-3 years warranty.							



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TERMS AND CONDITIONS:	
1. Bidders shall provide correct and accurate information required in this form.	6. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative(s).
2. Bidders may quote for any or all items.	7. The DILG shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
3. Price quotation(s) to be denominated in Philippine Peso shall include all taxes duties and/or levies payable.	8. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DILG shall rescind the contract once the cumulative amount of liquidated damages reaches ten (10) percent of the amount of the contract, without prejudice to other courses of action and remedies open to it.
4. Quotations exceeding the Approved Budget for the Contract (ABC) shall be rejected.	
5. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.	

APPROVED BUDGET FOR THE CONTRACT (ABC):	LAILYN A. ORTIZ, CESO V Assistant Regional Director/RBAC Chairperson
PHP 153,930.00	

OFFERED RATE PROPOSAL:								
Note:								
*In order to be eligible for this procurement, suppliers/service providers must submit together with the quotation/proposal the following eligibility requirements:								
Annual Income Tax Return (ITR) FY. 2021 (for those who do not have Business Permit for 2023 yet)								
Certificate of Business Name Registration from DTI (Updated)								
Tax Clearance Certificate from BIR (Updated) (if Applicable)								
Business/ Payor's Permit (Updated)								
Accomplished and Notarized Omnibus Sworn Statement								
Certificate of PhilGEPs Registration								
Notarization of contract will be shouldered by the winning bidder								
For inquiries or clarifications, you may contact Christian Mark Patosa or Ms. Chantal Faye Barrientos at Telephone Numbers (083) 228-2971 or (083) 228-7960 or email address at mail@region12.dilg.gov.ph and dilgro12rbacsecretariat@gmail.com								
IMPORTANT: Please submit your quotation/s in SEALED ENVELOPE/S on/before NOV. 22 2023 at exactly 10:00 AM at the DILG Regional Office 12, Regional Center, Brgy. Carpenter Hill, Koronadal City, South Cotabato.								

Warranty		Price Validity	
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After having carefully read and accepted your General Conditions, I/WE quote on the item(s) at prices noted above.

Printed Name/Signature/Date

Tel. No./Cellphone No.