



MODE OF PROCUREMENT:	Negotiated Procurement- Small Value Procurement (SVP)	RFQ No. :	SVP 2022-06-085
Name of Procuring Entity:	DILG REGION XII	Date:	June 14, 2022
Office/End User:	ORD-PDMU		

Company Name (TO BE FILLED OUT BY SUPPLIER):
 Address (TO BE FILLED OUT BY SUPPLIER):

***PhilGEPS Registration No. (TO BE FILLED OUT BY SUPPLIER)**

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this office duly signed:

- TERMS AND CONDITIONS:**
- Bidders shall provide correct and accurate information required in this form.
 - Bidders may quote for any or all items.
 - Price quotation(s) to be denominated in Philippine Peso shall include all taxes duties and/or levies payable.
 - Quotations exceeding the Approved Budget for the Contract (ABC) shall be rejected.
 - Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
 - Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative(s).
 - The DILG shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
 - Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DILG shall rescind the contract once the cumulative amount of liquidated damages reaches ten (10) percent of the amount of the contract, without prejudice to other courses of action and remedies open to it.
 - Price quotation(s) must be valid for a period of 60 calendar days from the date of submission.

APPROVED BUDGET FOR THE CONTRACT (ABC):
PHP 620,000.00

[Signature]
LAILYN A. ORTIZ, CESO V
 Assistant Regional Director/RBAC Chairperson

ITEM NO.	ITEM DESCRIPTION	QTY.	UNIT PRICE	TOTAL PRICE	COMPLIANCE WITH TECHNICAL SPECIFICATIONS (PLEASE CHECK)		REMARKS
					YES	NO	
1	CONSULTANCY SERVICES FOR THE IMPLEMENTATION OF THE THIRD-PARTY MONITORING (TPM) FOR THE FY 2021 LOCAL GOVERNMENT SUPPORT FUND-SUPPORT TO BARANGAY DEVELOPMENT PROGRAM (LGSF-SBDP)	1 Job			[]	[]	
	A. Project Duration: 6 Months (July to December 2022)				[]	[]	
	B. Coverage and Scope				[]	[]	
	1. The TPM shall cover all infrastructure and non-infrastructure LGSF-SBDP projects reported as completed and/or ongoing in the Regional Project Monitoring and Evaluation System (RPMES) Note: Lists of completed and ongoing projects per province/HUC attached for reference of participating bidder.				[]	[]	
	2. The scope of the monitoring shall include: (i) Planning process (ii) Project implementation (iii) Results and outcomes of the projects				[]	[]	
	TECHNICAL SPECIFICATIONS:						
	C. Roles of the Third-Party Monitoring (TPM)						
	Service Provider: The TPM Service Provider shall:						
	1. Develop and submit the following initial outputs:				[]	[]	
	a. Framework and Tools describing the process and steps needed to conduct the TPM; and				[]	[]	
	b. Work and Financial Plan reflecting the detailed activities, deliverables, budget requirements and schedule of implementation				[]	[]	
	2. Provide and mobilize a team that shall conduct the TPM of the completed and ongoing projects				[]	[]	
	3. Submit a progress report to the RTWG on regular basis; and				[]	[]	
	4. Submit terminal report to the Regional Director thru the Regional Technical Working Group (RTWG) at the end of the engagement with the DILG XII RO (NLT December 15, 2022)				[]	[]	



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Lailyn A. Ortiz
LAILYN A. ORTIZ, CESO V
 Assistant Regional Director/RBAC Chairperson

D. Qualifications of Participating CSOs					
1. Must be accredited by any government entity;				[]	[]
2. CSO office location is within Region XII;				[]	[]
3. Must have at least 2 years experience in project implementation, project monitoring and evaluation, Results-Based Monitoring and Evaluation (RBME)				[]	[]
4. Must have developed a Framework and Tools describing the process and steps needed to conduct project monitoring & evaluation				[]	[]
E. Eligibility Requirements:					
(Per Annex "H", Appendix A of the 2016 Revised IRR of RA 9184)					
1. Mayor's/Business Permit				[]	[]
2. Professional License or Curriculum Vitae of Employees				[]	[]
3. PhilGEPS Certificate of Registration				[]	[]
4. Income/Business Tax Return				[]	[]
5. Omnibus Sworn Statement (Notarized)				[]	[]
F. Other Documentary Requirements:					
1) Initial Outputs: (Indicated in Item C above)					
a. Framework and Tools describing the process and steps needed to conduct the TPM; and				[]	[]
b. Work and Financial Plan reflecting the detailed activities, deliverables, budget requirements and schedule of implementation				[]	[]
2) Copy of Accreditation Certificate				[]	[]
3) Copies of Documents as proof of previous contracts, such as:					
a. Work and Financial Plan				[]	[]
b. Progress Reports and/or				[]	[]
c. Terminal Report					



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PHP 620,000.00	 LAILYNA ORTIZ, CESO V Assistant Regional Director/RBAC Chairperson 2

***** NOTHING FOLLOWS *****

OFFERED RATE PROPOSAL:							
Note:							
*In order to be eligible for this procurement, suppliers/service providers must submit together with the quotation/proposal the following eligibility requirements:							
Annual Income Tax Return (ITR) FY. 2017 (for those who do not have Business Permit for 2019 yet)				[]	[]		
Certificate of Business Name Registration from DTI (Updated)				[]	[]		
Tax Clearance Certificate from BIR (Updated)				[]	[]		
Business/ Payor's Permit (Updated)				[]	[]		
Accomplished and Notarized Omnibus Sworn Statement				[]	[]		
Certificate of PhilGEPS Registration				[]	[]		
IMPORTANT: Please submit your quotation/s in SEALED ENVELOPE/S on/before June 20, 2022 at exactly 10:00 AM at the DILG Regional Office 12, Regional Center, Brgy. Carpenter Hill, Koronadal City							
For any clarification, you may contact Ms. Cheezza Mirasol and Ms. Herminia S. Ontoy at telephone numbers (083)228-7959 to 60 and (083)228-1421 or email address at mail@region12.dilg.gov.ph and dilgro12rbacsecretariat@gmail.com .							

Warranty		Price Validity	
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After having carefully read and accepted your General Conditions, I/WE quote on the item(s) at prices noted above.

 Printed Name/Signature/Date

 Tel. No./Cellphone No.