



DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
Region XII

Prime Regional Government Center, Brgy. Carpenter Hill, Koronadal City
Prime Regional Government Center, Carpenter Hill, Koronadal City, 9506
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Invitation to Bid for
Janitorial Services for the DILG Regional Office XII covering
the period from January 1, 2022 to December 31, 2022

- The Department of the Interior of Local Government – Region XII, through REPUBLIC ACT 11518 intends to apply the sum of **Seven Hundred Thirty Four Thousand Four Hundred Pesos Only (PHP734,400.00)** being the ABC to payments under the contract for **Janitorial Services for the DILG Regional Office XII covering the period from January 1, 2022 to December 31, 2022. Bids received in excess of the ABC shall be automatically rejected at bid opening.**
- The Department of the Interior of Local Government – Region XII now invites bids for the above Procurement Project. **Provision of the services is required not later than TWENTY (20) CALENDAR DAYS including Saturdays, Sundays, and Holidays from the receipt of Notice to Proceed (NTP).** Bidders should have completed, within *the prescribed period* from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
- Bidding will be conducted through open competitive bidding procedures using a non-discretionary **“pass/fail”** criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
 - *Under Section 23.4.1.2 of the 2016 revised IRR of RA No. 9184 do not exist:]* Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
 - **BIDDING IS OPEN TO ALL QUALIFIED BIDDERS,** subject to the conditions for eligibility provided in the 2016 revised IRR of RA No. 9184.
- Prospective Bidders may obtain further information from the **Department of the Interior and Local Government (DILG) – Region XII through its Regional Bids and Awards Committee (RBAC) from 8:00 AM to 5:00 PM (Monday – Friday) excluding Saturdays, Sundays, and Holidays.**

- **A COMPLETE SET OF BIDDING DOCUMENTS MAY BE ACQUIRED BY INTERESTED BIDDERS ON DECEMBER 01, 2021 (WEDNESDAY), 8:00A.M. – 5:00A.M. TO DECEMBER 21, 2021 (TUESDAY) 8:00A.M. FROM THE GIVEN ADDRESS AND WEBSITE(S) BELOW, UPON PAYMENT OF THE APPLICABLE FEE FOR THE BIDDING DOCUMENTS PURSUANT TO THE LATEST GUIDELINES ISSUED BY GPPB:**

Address:

**Prime Regional Government Center, Brgy. Carpenter Hill,
Koronadal City, South Cotabato**

Website: <http://region12.dilg.gov.ph/reports-resources>

- **DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT – REGION XII WILL HOLD A PRE-BID CONFERENCE ON DECEMBER 09, 2021 (THURSDAY) AT EXACTLY 10:00AM THROUGH VIRTUAL CONFERENCE, which shall be open to prospective bidders.**
- **Bids must be duly received by the BAC Secretariat in TWO (2) SEALED ENVELOPES (*WITH 1 ORIGINAL AND 2 PHOTOCOPIES EACH ENVELOPE*) INDICATING TECHNICAL AND FINANCIAL COMPONENTS IN EITHER OF THE TWO OPTIONS:**
 - **MANUAL BID SUBMISSION (HARD COPY) AT THE ADDRESS: DILG XII PRIME REGIONAL GOVERNMENT CENTER, BRGY. CARPENTER HILL, KORONADAL CITY AND SUBMITTED NOT LATER THAN 10:00AM ON DECEMBER 21, 2021 (TUESDAY). LATE BIDS SHALL NOT BE ACCEPTED;**
 - **ONLINE BID SUBMISSION AT E-MAIL ADDRESS: dilgro12rbacsecretariat@gmail.com AND SUBMITTED NOT LATER THAN 9:00A.M. ON DECEMBER 21, 2021 (TUESDAY). LATE BIDS SHALL NOT BE ACCEPTED.**
- **ALL BIDS MUST BE ACCOMPANIED BY A BID SECURITY IN ANY OF THE ACCEPTABLE FORMS AND IN THE AMOUNT STATED IN ITB CLAUSE 14.**
- **BID OPENING SHALL BE ON DECEMBER 21, 2021 (TUESDAY), 10:00 A.M. via VIDEO CONFERENCE. BIDS WILL BE OPENED IN THE PRESENCE OF THE BIDDER OR HIS/HER AUTHORIZED REPRESENTATIVE WHO CHOOSE TO ATTEND THE ACTIVITY.**
- **The *Department of the Interior and Local Government (DILG) – Region XII* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.**
- **For further information, please refer to:**

MARY EULEN Y. ABDILAH

LG00 V /HRM Officer Designate
Department of the Interior and Local Government (DILG) Region XII
Prime Regional Government Center, Brgy. Carpenter Hill, Koronadal City
Landline No. (083) 228-7959-60
Email Address: mail@region12.dilg.com.ph

- You may visit the following websites:

For downloading of Bidding Documents, you may reach the DILG-XII Website at <http://region12.dilg.gov.ph/reports-resources>

For online bid submission: dilgro12rbacsecretariat@gmail.com

December 01, 2021


LAILYN A. ORTIZ, CESO V
RBAC Chairperson