



**2017 SEAL OF GOOD LOCAL GOVERNANCE:  
PAGKILALA SA KATAPATAN AT KAHUSAYAN NG PAMAHALAANG LOKAL**

Reference Number:

Date:

Rev. No.

## 1. Prefatory Statement

*SGLG: Tatak ng Pagbabago at Progreso!*

The Seal of Good Local Governance (SGLG) symbolizes integrity and good performance towards continuing governance reform and local development. It is progressive assessment system adopted by the Department to give distinction to remarkable local government performance across several areas which takes-off from the results of the CY 2016 assessment. It now resumes another cycle to center on sustainability of LG efforts and appropriate actions taken to adhere with other applicable laws and principles of good governance. For the previous years, assessment focused on the “3+1” principle where an LGU has to pass three core areas namely Financial Administration (Good Financial Housekeeping in CY 2015), Disaster Preparedness, and Social Protection; and any of the essential areas of Business-Friendliness and Competitiveness, Peace and Order, and Environmental Protection.

With the shift in national government thrusts and organizational commitments, and in consideration of emerging good governance frameworks, the Seal or SGLG further aligns its parameters to help meet expectations and contribute in realizing target outcomes relative to local governance. For CY 2017, criteria are expanded to take into account the current administration’s strategic directions, as well as, the intentions and principles reflected in the new Philippine Development Plan. Provisions of pertinent laws such that of the General Appropriations Act FY 2017 and the Local Government Code of 1991 have also been highly regarded to account for actions carried out at the local level. More so, applicable national and international perspectives such as the Sustainable Development Goals and Sendai Framework for Disaster Risk Reduction still influence the development of relevant measures for this program.

In view of these significant inputs, the DILG raises the overall assessment criteria of the SGLG from “3+1” into “4+1” where Peace and Order is elevated into a core area. A new essential area, *Tourism, Culture and the Arts*, is likewise introduced to appraise the development and preservation efforts done by LGUs along these concerns. In general, similar to the previous year, most areas are upgraded either by adding criteria, increasing target or further defining attributes.

All qualified LGUs shall be awarded and incentivized accordingly. Those LGUs which have consistently passed all seven areas shall also be recognized.

## 2. Scope/Coverage

This policy shall cover the following:



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- Eighty-one provinces, 145 cities and 1,489 municipalities which shall be subjected to the assessment;
- All Regional and sub-regional offices who are primarily involved in the regional implementation, together with partner CSOs and/or NGA-partners;
- Bureau of Local Government Supervision – Local Governance Performance Management Division (BLGS-LGPMO) as overall lead in the implementation of the program.

### 3. Policy Content and Guidelines

#### 3.1. Assessment Criteria

For 2017, the principle “4+1” applies where an LGU needs to pass four core areas, namely Financial Administration, Disaster Preparedness, Social Protection and Peace and Order; and at least one essential area, either Business-friendliness and Competitiveness, Environmental Protection or Tourism, Culture and the Arts. These areas are described as follows:

- 1.1.1 Financial Administration - An LGU that upholds the practice of accountability and transparency by: adherence to accounting and auditing standards and compliance with the Full Disclosure Policy (Good Financial Housekeeping); sound management of resources (Financial Performance); and optimal utilization of available mechanisms and resources to support local development (Financing Development).
- 1.1.2 Disaster Preparedness – An LGU taking proactive actions to prepare for disasters through: mobilization of local DRRM structures and systems; development and/or implementation of appropriate programs and plans and the use of funds provided; building competencies of concerned personnel; and ensuring operational readiness with the availability of equipage, supplies and other resources intended for early warning and/or response.
- 1.1.3 Social Protection – An LGU that is responsive to the needs of disadvantaged sectors like women, children, senior citizens, indigenous peoples and persons with disability (PWDs), urban poor, among others, by: management of facilities or services that cater to their needs such as residential care facilities, provision of support to basic education, accessibility features in local government buildings, enhancing means of social welfare services, provision of housing, and ensuring participation of the sector(s) in local special bodies and in the local sanggunian.





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- 1.1.4 Peace and Order – An LGU that exerts effort in maintaining peace and order with the implementation of activities and provision of support mechanisms to ensure the protection of constituents from threats to life and security; and takes action to guarantee drug-free communities.
- 1.1.5 Business-Friendliness and Competitiveness – An LGU that is facilitative in bringing about business and employment opportunities through systems, structures and/ or legislation in place to support the promotion of such in the locality.
- 1.1.6 Environmental Protection- An LGU that provides substantial effort in safeguarding the integrity of the environment with initial focus on the compliance with the provisions of the Ecological Solid Waste Management Act of 2000.
- 1.1.7 Tourism, Culture and the Arts – An LGU that fosters the promotion and development of the local tourism industry, and the preservation and enrichment of cultural heritage through various local support mechanisms established.

**3.2. Assessment Prerequisites: Tools, Mechanisms, Structures and Partners' Support**

- 3.2.1 Assessment Tools. Only prescribed Forms shall be used in documenting data and observations. A subsequent issuance will be circulated separately to the Regional Offices to provide the tools and supporting guidelines in more detail.
- 3.2.2 Mechanisms. The Local Governance Performance Management continues as the operational platform of the SGLG. Moreover, the designated LGPMS-SGLG Google Drive serves as the main storage facility of all documents and databases relative to LGU assessments and their supporting documents.
- 3.2.3 Structures and Composition
  - a. Regional Assessment Teams, to be organized by the DILG-Regional Offices, each composed of cross-posted DILG-Field personnel and representative from a civil society organization (CSO); the participation of a representative from a partner-national government agency (NGA) or the private sector is optional.
  - b. National Validation Teams, to be organized by the Bureau of Local Government Supervision (BLGS), composed of representatives from DILG-Central Office, DILG-Regional Offices, CSOs and/or partner-agencies.



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- c. National Quality Committee, to be organized by the BLGS, composed of a pool of experts and advocates in the field of good governance coming from CSOs and the academe and to be joined by the Undersecretary of Local Government.

- 3.2.4 Participation of and Support to Partners. The SGLG's collaborative engagement with CSOs, other NGAs and/or the private sector in the validation process is deemed necessary and hereby maintained with the intention to exact credibility of assessment results. Doing so, honorarium or travel expenses, whichever is appropriate, shall be given to them subject to the availability of funds and the usual accounting and auditing rules and regulations.

### 3.3 Phases of the Implementation, Indicative Schedule and Responsibilities

It is crucial that quality in both information and process are sustained in the SGLG. LGUs shall be expected to provide reliable and complete data; on the other hand, assessors need to reflect all data and observations in the prescribed forms and documentation templates. The overall assessment of LGUs shall be guided by the following:

- 3.3.1 Regional Assessment: Data Gathering, Validation and Certification, On-Line Data Entry and Calibration (4<sup>th</sup> week of March to 2<sup>nd</sup> week of June 2017)
  - a. Data Gathering. Each LGU shall ensure availability and accessibility of data particularly to the Provincial/City/Municipal Local Government Operations Officer (P/C/MLGOO) who shall be responsible in gathering for the SGLG, and the LGPMS-LGU Team for the LGPMS-LGU Profile.
  - b. Regional Validation and Certification. To ensure reliability and quality of data at the local level, the Regional Assessment Teams (RAT) shall take the lead in the validation and certification of LGUs through appropriate methods such as documentary review, interview and onsite inspection. It is expected that LGUs cooperate with the assessors.

Change requests may be done once there is an observed discrepancy between NGA data provided and the local data as cross-checked. Such requests shall be forwarded by the BLGS to the NGA concerned for confirmation and to ensure consistency of data at all levels.

After the validation of each LGU, the members of the RAT may provide preliminary feedback regarding their initial observations. It must be emphasized, however, that initial results shall still be subjected to national assessment.





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- c. Data Entry thru the online LPGMS database. The LGPMS-SGLG Regional Focal Persons shall be responsible for provinces, HUCCS and ICCs; while the LGPMS-SGLG Provincial Focal Persons shall be responsible for component cities and municipalities.
  - d. Provincial Calibration. The Provincial Calibration facilitates the processing of initial assessment results, and verification of data quality. Any concerns raised by DILG provincial participants shall be resolved at this level.
  - e. Regional Calibration. This phase adds another layer of data quality check of LGUs within the region; hence, any concerns or issues arising from the assessment shall be put forward and addressed through this activity.
- 3.3.2 National Assessment: Calibration and Validation (1<sup>st</sup> week of July to 2<sup>nd</sup> week of August 2017)
- a. National Data Processing and Quality Check. A cross-region approach shall be employed to finalize processed results and come up with the shortlisted LGU passers. These LGUs shall be subjected to national validation.
  - b. National Validation. Potential SGLG passers shall be validated by the National Validation Teams to confirm regional assessment results.
- 3.3.2 Final Selection and Indorsement (3rd week of August 2017). Based on final recommendations, the Official List of 2016 SGLG Awardees shall be determined and presented to the members of the National Quality Committee for final vetting. Once agreements are made, results shall be indorsed, for approval, to the Secretary of Interior and Local Government, through the Undersecretary of Local Government.
- 3.3.3 Announcement of Results (October 2017). The list of passers shall be published in the DILG official website and/or print media. Likewise, such shall also be communicated to the DILG-ROs for dissemination to the LGUs. Specifically:
- a. Good Financial Housekeeping. The Official List of GFH Passers shall be issued to facilitate the issuance of GFH Certification, a primary requirement of LGUs in accessing loans pursuant to Local Finance Circular No. 1-2012, and other national program windows.



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- b. Seal of Good Local Governance. LGU passers and non-passers shall be recognized. In particular:
- i. 2017 SGLG Passers. Each awardee shall be conferred with a 2017 SGLG awardee's marker in a ceremony to be organized into four clusters - North Luzon, South Luzon, Visayas and Mindanao.
  - ii. 3 Consecutive Years Passers in all Areas. A special Ddstinction shall be given to each LGU which consistently passed all seven areas for the three assessment periods, CYs 2015, 2016 and 2017, as a unique symbol or mark of their outstanding achievement. This means that new area on Tourism, Culture and the Arts is included.
  - iii. 2017 SGLG Non-Passers. A Certificate of Recognition acknowledging criteria met shall be given to the LGU non-passers.

#### 3.4 Governance Assessment Report and Conduct of Exit Conference

The Governance Assessment Report displays the overall performance of LGUs along the assessment areas for three years. Such results may be used by the LGU as inputs to a more comprehensive analysis of its performance over a period of time and in crafting immediate and future interventions.

The GAR shall be disseminated by the designated DILG Regional or Field personnel through an exit conference which is a venue for dialogue where areas for improvement may be tackled to come up with potential recommendations.

#### 3.5 Link to the Performance Challenge Fund and Other Opportunities

Awardees of the 2017 Seal are eligible to access the Performance Challenge Fund, as support fund to finance local development initiatives in furtherance of national goals and strategic thrusts. Details of the PCF incentive shall be issued in a separate Circular.

Moreover, LGU access to other program windows and capacity development assistance from the Department will form part of the incentives package, subject to national policies and guidelines.

## 4. References

4.1 Legal Provisions. The assessment is supported by the provisions of:

- Administrative Order No. 267 s. 1992





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- Local Government Code of 1991
- General Appropriations Act FY 2017

4.2 LGU Data. Specifically for the indicators, data references shall be sourced from agency-partners or directly from LGUs.

The following lists down the data primarily obtained from specific agency-partners:

Indicator	Data Source
• Accreditation of hospitals and rural health units	Philippine Health Insurance Corporation
• Audit opinion (2015)	Commission on Audit
• Average local revenue for 3 consecutive years (2013-2015)	Department of Finance – Bureau of Local Government Finance
• Competitiveness Index (2016)	National Competitiveness Commission
• Compliance with the FDP (posting in FDP portal)	Bureau of Local Government Supervision
• Comprehensive Land Use Plan (2017)	Housing and Land Regulatory Board
• Gawad KALASAG Awardees (2016)	Department of National Defense – Office of Civil Defense
• Indigenous People’s Mandatory Representation in the local Sanggunian	National Commission on Indigenous Peoples
• LGU-managed residential care facilities	Department of Social Welfare and Development
• Most Business Friendly LGU Award (2016)	Philippine Chamber of Commerce and Industry
• Provincial Development Physical Framework Plan	National Economic and Development Authority
• Remittance of GSIS Obligations: Premiums and Loans (2015)	Government Service Insurance System
• Solid Waste Management Plan	Department of Environment and Natural Resources – National Solid Waste Management Commission
• Utilization of 20% Development Fund (2015)	Department of Finance – Bureau of Local Government Finance



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Other data shall be directly collected from LGUs in coordination with the Provincial, City or Municipal Local Government Operations Officer, and certified by the Regional Assessment Teams; three of these shall be certified by:

Indicator	Office to Certify
• Compliance with Accessibility Law	Department of the Interior and Local Government – Bureau of Local Government Supervision
• Local School Board Plan Completion Rate (2016)	Department of Education (Division Level)
• Peace and Order indicators	Philippine National Police (Local Level) / Philippine Drug Enforcement Agency

**5. Annexes**

- Annex “A”: Assessment Criteria for Provinces
- Annex “B”: Assessment Criteria for Highly Urbanized Cities
- Annex “C”: Assessment Criteria for Independent Component Cities and Component Cities
- Annex “D”: Assessment Criteria for 1<sup>st</sup> to 3<sup>rd</sup> Class Municipalities
- Annex “E”: Assessment Criteria for 4<sup>th</sup> to 6<sup>th</sup> Class Municipalities

**6. Effectivity**

This Memorandum Circular shall take effect immediately.

**7. Monitoring and Submission of Reports and other Requirements**

7.1. Several personnel from the national, regional and sub-regional level shall be assigned tasks to help ensure that the pertinent provisions of this Memorandum Circular are strictly observed. In particular:

7.1.1. LGMED. Oversee the overall performance assessment and monitoring of LGUs within the Region through the Division Chief, with the assistance of the designated LGPMS-SGLG Regional and Provincial Focal Persons. It shall see to it that the process and requirements are faithfully adhered with from the data collection to conferment, and shall make sure that data provided are complete and credible. To facilitate these tasks, regional folders and monitoring sheets





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shall be made available in the LGPMS-SGLG Google Drive which must be updated as necessary. Link to the online facility shall be provided accordingly.

Moreover, as fund augmentation will be downloaded to the regions, it is also the responsibility of this Division to track utilization of funds and report to BLGS-LGPMD.

7.1.2. LGPMS-SGLG National Working Team of the BLGS-LGPMD. As the overall lead in the performance assessment and monitoring of LGUs nationwide, it shall monitor the progress of all regions and shall take appropriate action(s) to address concern(s) encountered along the process. It shall be responsible in updating higher management on the status and results of the SGLG implementation and also in providing feedback to its regional counterparts and agency-partners.

7.1.3. SGLG National Quality Committee. This Committee shall be responsible for the final stage of quality assurance of the SGLG. The results shall be presented to them for final vetting and recommendations based on their observations on the outcome of the assessment. The BLGS-LGPMD shall provide technical and administrative support to the committee.

## 8. Approving Authority

ISMAEL D. SUENO  
Secretary

## 9. Feedback

For related queries, kindly contact the Bureau of Local Government Supervision at Telephone Number (02) 928 9181 or (02) 925 1153, or at email address [lgpms.team@yahoo.com](mailto:lgpms.team@yahoo.com).

**SEAL OF GOOD LOCAL GOVERNANCE***Assessment Criteria for Provinces*

To qualify for the CY 2017 SGLG, a province must meet the following minimum requirements:

CORE AREAS	
1.	<p><b>Financial Administration</b></p> <p>1.1 Good Financial Housekeeping</p> <p>1.1.1 2015 Unqualified or qualified audit opinion</p> <p>1.1.2 Compliance with the Full D Policy of Local Budget and Finances, Bids and Public Offerings as stated in DILG Memorandum Circular No. 2013-140 (3<sup>rd</sup> and 4<sup>th</sup> quarter documents, CY 2016 and 2017 annual documents)</p> <p>1.1.2.1 Posting in 3 conspicuous place</p> <p>1.1.2.2 Posting in the FDP portal</p> <p>1.2 Financial Performance</p> <p>1.2.1 Above 0% average local collection growth for the last 3 consecutive years (2013 to 2015)</p> <p>1.2.2 LGU remittance of GSIS obligations for CY 2015</p> <p>1.2.2.1 At least 100% on payment of members' premiums contributions</p> <p>1.2.2.2 At least 80% overall payment of members' loans</p> <p>1.3 <i>Financing Development</i></p> <p>1.3.1 <i>Functional Local Development Council</i></p> <p>1.3.2 <i>% utilization of the 20% component of the 2015 Internal Revenue Allotment (Development Fund, CY 2015) – benchmark shall be determined once national average is provided by BLGF</i></p>
2.	<p><b>Disaster Preparedness</b></p> <p>2.1 2015 Gawad KALASAG First Place National Awardee for Best Local Disaster Risk Reduction Management Council, or Hall of Fame Awardee, OR <b><u>ALL</u></b> OF THE FOLLOWING:</p> <p>2.1.1 Has established structures and manpower complement: (a) organized LDRRMC; (b) plantilla LDRRMO head and at least 3 staff complement</p> <p>2.1.2 Plans available and <i>funds utilized</i>: (a) PDPFP and (b) ) LDRRM Plan and Budget; either (c) Contingency Plan, (d) Local Climate Change Action Plan, OR <i>% utilization of LDRMM Fund – (benchmark to be determined once national average has been derived from locally-gathered data)</i></p> <p>2.1.3 Has the following: (a) established early warning system and evacuation alert system, and preemptive and forced evacuation; (b) evacuation center management system and evacuation guide; (c) LDRRM Operations Center functioning 24/7, and incident command system; (d) equipped and trained search and rescue or emergency response teams; (e) system of prepositioning goods and resources; (f) medical services; (g) registration; and (h) security</p>

Note: Items in italics are new areas and/or new indicators.



3.	Social Protection
3.1	80% completion rate of or utilization rate of the fund intended for the 2016 Local School Board Plan
3.2	Updated Local Code for Children
3.3	<i>Presence of mechanisms in support of gender and development (meets at least 4 of the following):</i>
3.3.1	<i>2016 GAD Accomplishment Report</i>
3.3.2	<i>CY 2017 GAD Plan and Budget submitted to DILG-FO for review</i>
3.3.3	<i>Presence of updated GAD Code</i>
3.3.4	<i>Presence of GAD database</i>
3.3.5	<i>LGU GAD focal person identified</i>
3.4	Compliance with Accessibility Law, i.e., provision of ramps with handrails at the entrance/exit, special lift/elevator, as applicable, and toilets with grab bars in the provincial capitol and main provincial hospital
3.5	Compliance with mandatory representation in the sanggunian with representative accorded with the regular privileges and emoluments of a sanggunian member
3.6	At least one accredited LGU-managed residential care facility for the vulnerable sectors (e.g. women, children, senior citizens and PWDs)
3.7	2016 Philhealth-accredited provincial hospital
3.8	LSWDO is a registered social worker, or in the case where the head of Office was hired prior to the enactment of RA 9433 or the Magna Carta for Social Workers, there must be at least a registered social worker serving as technical staff in the office.
4.	Peace and Order
4.1	Convened, at least once every quarter, the Provincial Peace and Order Council (CY 2016 4 <sup>th</sup> quarter and CY 2017 1 <sup>st</sup> quarter)
4.2	The Local Anti-Criminality Action Plan for 2016 (whether a separate plan or embodied in the Integrated Area Community Public Safety Plan or Local Peace and Order, and Public Safety Plan) attained at least:
4.2.1	75% implementation rate of planned activities
4.2.2	75% utilization rate of fund allocation
4.3	Completed, at least 3, joint LGU-PNP activity as contained in the Local Anti-Criminality Action Plan for 2016 (whether a separate plan or embodied in the Integrated Area Community Public Safety Plan or Local Peace and Order, and Public Safety Plan)
4.4	Provided logistical support to the PNP Provincial Office (CY 2016 4 <sup>th</sup> quarter and CY 2017 1 <sup>st</sup> quarter)
4.5	<i>Activated and functional Anti-Drug Abuse Council (all barangays must have functional BADACs)</i>
4.5.1	<i>Duly organized council with prescribed composition</i>
4.5.2	<i>Conduct regular meetings at least once every quarter (CY 2016 4<sup>th</sup> quarter and CY 2017 1<sup>st</sup> Quarter)</i>
4.5.3	<i>Presence of ordinance or similar issuance in support of campaign or activities to strengthen illegal drug awareness and to promote related LGU programs</i>
4.5.4	<i>Appropriated budget for the CY 2017 ADAC Action Plan, either as separate plan or integrated into the POPS Plan</i>

Note: Items in italics are new areas and/or new indicators.

ESSENTIAL AREAS	
1.	<p><b>Business-Friendliness and Competitiveness</b></p> <p>1.1 2016 Finalist of the PCCI's Most Business-Friendly LGUs Award, OR <b>ALL</b> OF THE FOLLOWING:</p> <p>1.1.1 A designated office for the local economic and investment promotion officer (LEIPO) or its equivalent</p> <p>1.1.2 Has an updated Local Investment Incentive Code</p>
2.	<p><b>Environmental Management</b></p> <p>2.1 ALL of the following:</p> <p>2.1.1 Ten-Year Solid Waste Management (SWM) Plan at least submitted for review to the NSWMC</p> <p>2.1.2 Implements solid waste segregation in the provincial capitol and main provincial hospital</p> <p>2.1.3 <i>Organized Provincial Solid Waste Management Board</i></p>
3.	<p><b>Tourism, Culture and the Arts</b></p> <p>3.1 <i>Tourism Promotion and Development</i> Any <b>TWO</b> of the following:</p> <p>3.1.1 <i>Presence of a Local Tourism Office</i></p> <p>3.1.2 <i>Tourist Information and Assistance Center</i></p> <p>3.1.3 <i>Tracking system of tourism data (at the minimum: tourist arrivals and tourism enterprises)</i></p> <p>3.2 <i>Cultural Heritage Promotion and Conservation</i> Any <b>TWO</b> of the following:</p> <p>3.2.1 <i>Presence of a council for the promotion of culture and the arts</i></p> <p>3.2.2 <i>Budget appropriated for the conservation and preservation of cultural property , CY 2017</i></p> <p>3.2.3 <i>Availability of cultural property inventory in the LGU (at least updated within the last 2 years)</i></p>

Note: Items in italics are new areas and/or new indicators.



**SEAL OF GOOD LOCAL GOVERNANCE**

*Assessment Criteria for Highly-Urbanized Cities*

To qualify for the CY 2017 SGLG, an HUC must meet the following minimum requirements:

CORE AREAS	
<b>1</b>	<p><b>Financial Administration</b></p> <p>1.1 Good Financial Housekeeping</p> <p>1.1.1 2015 Unqualified or qualified audit opinion</p> <p>1.1.2 Compliance with the Full D Policy of Local Budget and Finances, Bids and Public Offerings as stated in DILG Memorandum Circular No. 2013-140 (3<sup>rd</sup> and 4<sup>th</sup> quarter documents, CY 2016 and 2017 annual documents)</p> <p>1.1.2.1 Posting in 3 conspicuous place</p> <p>1.1.2.2 Posting in the FDP portal</p> <p>1.2 Financial Performance</p> <p>1.2.1 Above 0% average local collection growth for the last 3 consecutive years (2013 to 2015)</p> <p>1.2.2 LGU remittance of GSIS obligations for CY 2015</p> <p>1.2.2.1 At least 100% on payment of members' premiums contributions</p> <p>1.2.2.2 At least 80% overall payment of members' loans</p> <p>1.3 <i>Financing Development</i></p> <p>1.2.1 <i>Functional Local Development Council</i></p> <p>1.2.2 <i>% utilization of the 20% component of the 2015 Internal Revenue Allotment (Development Fund, CY 2015) – benchmark shall be determined once national average is provided by BLGF</i></p>
<b>2</b>	<p><b>Disaster Preparedness</b></p> <p>2.1 2016 Gawad KALASAG First Place National Awardee for Best Local Disaster Risk Reduction Management Council, or Hall of Fame Awardee, OR</p> <p><b><u>ALL</u> OF THE FOLLOWING:</b></p> <p>2.1.1 Has established structures and manpower complement: (a) organized LDRRMC; (b) plantilla LDRRMO head and 3 staff complement</p> <p>2.1.2 Plans available and <i>funds utilized</i>: (a) CLUP and (b) ) LDRRM Plan and Budget; (c) Zoning Ordinance; (d) at least 50% of barangays have CBDRRM Plans, and either (c) Contingency Plan, (d) Local Climate Change Action Plan OR (e) <i>% utilization of LDRMM Fund – (benchmark to be determined once national average has been derived from locally-gathered data)</i></p> <p>2.1.3 Has the following: (a) established early warning system and evacuation alert system, and preemptive and forced evacuation; (b) evacuation center management system and evacuation guide; (c) LDRRM Operations Center functioning 24/7, and incident command system; (d) equipped and trained search and rescue or emergency response teams; (e) system of prepositioning goods and resources; (f) medical services; (g) registration; and (h) security</p>

Note: Items in italics are new areas and/or new indicators.

3	Social Protection
3.1	<i>2016 Awardee of the Seal of Child-Friendly LGUs, OR</i>
	<b>ALL</b> of the following:
3.1.1	80% completion rate of or utilization rate of the fund intended for the 2016 Local School Board Plan
3.1.2	Meets the following: (a) Presence of ordinance establishing Barangay Violence Against Women and their Children (VAWC) desks; <i>(b) 100% of barangays with VAWC desk*</i> ; and (c) at least 70% of barangays submitted their quarterly VAWC reports for the 3 <sup>rd</sup> and 4 <sup>th</sup> quarters of 2016
3.1.3	Updated Local Code for Children
3.2	2016 Philhealth accreditation of at least one main hospital or health facility for the following: (a) maternal care package; (b) primary care benefits; and (c) TB-detection and treatment services
3.3	<i>Presence of mechanisms in support of gender and development (meets at least 5 of the following):</i>
3.3.1	<i>2016 GAD Accomplishment Report</i>
3.3.2	<i>CY 2017 GAD Plan and Budget submitted to DILG-FO for review</i>
3.3.3	<i>Presence of updated GAD Code</i>
3.3.4	<i>Presence of GAD database</i>
3.3.5	<i>LGU GAD focal person identified</i>
3.3.6	<i>100% of barangays with VAW desk* (to be derived from 3.1.2)</i>
3.3	Compliance with Accessibility Law, i.e., provision of ramps with handrails at the entrance/exit, special lift/elevator, as applicable, and toilets with grab bars in the city hall and main health facility
3.4	Compliance with mandatory representation in the sanggunian with representative accorded with the regular privileges and emoluments of a sanggunian member
3.5	At least one accredited LGU-managed residential care facility for the vulnerable sectors (e.g. women, children, senior citizens and PWDs)
3.7	LSWDO is a registered social worker, OR in the case where the head of Office was hired prior to the enactment of RA 9433 or the Magna Carta for Social Workers, there must be at least a registered social worker serving as technical staff in the office
3.8	<i>No illegal dwellers, OR LGU-initiated efforts for resettlement of illegal dwellers</i>
4	Peace and Order
4.1	Convened, at least once every quarter, the City Peace and Order Council (CY 2016 4 <sup>th</sup> quarter and CY 2017 1 <sup>st</sup> quarter)
4.2	The Local Anti-Criminality Action Plan for 2016 (whether a separate plan or embodied in the Integrated Area Community Public Safety Plan or Local Peace and Order, and Public Safety Plan) attained at least:
4.2.1	75% implementation rate of planned activities
4.2.2	75% utilization rate of fund allocation
4.3	Provided logistical support to the PNP City Office (CY 2016 4 <sup>th</sup> quarter and CY 2017 1 <sup>st</sup> quarter)
4.4	100% of barangays have organized Barangay Peackeping Action Teams and at least 90% have trained BPATs

Note: Items in italics are new areas and/or new indicators.



- 4.5 *Activated and functional City Anti-Drug Abuse Council*
  - 4.5.1 *Duly organized council with prescribed composition*
  - 4.5.2 *Conduct regular meetings at least once every quarter (CY 2016 4<sup>th</sup> quarter and CY 2017 1<sup>st</sup> Quarter)*
  - 4.5.3 *Presence of ordinance or similar issuance in support of campaign or activities to strengthen illegal drug awareness and to promote related LGU programs*
  - 4.5.4 *Appropriated budget for the CY 2017 ADAC Action Plan, either as separate plan or integrated into the POPS Plan*
  - 4.5.5 *50% of barangays with Executive Order or similar issuance on the implementation of the MASA MASID Program*
- 4.6 *Increase in the percentage of drug-free barangays*
- 4.7 *Logistical support provided to Katarungang Pambarangay*
- 4.8 *Designated firecracker zones: manufacturing zone, display center or firecracker and pyrotechnic zone, and fireworks exhibition zone*

### ESSENTIAL AREAS

- 1 Business-Friendliness and Competitiveness
    - 1.1 2016 Finalist of the PCCI's Most Business-Friendly LGUs Award, OR  
Ranked among the Top 50 (Top 25 Cities and Top 25 Municipalities) of the 2016 Competitiveness Index, OR  
**ALL OF THE FOLLOWING:**
      - 1.1.1 An office for local economic and investment promotion (LEIPO)
      - 1.1.2 An updated Citizen's Charter
      - 1.1.3 Simplified business processing and licensing system: (a) Not more than 5 steps, both for new and renewal of business; (b) Not more than 1 day processing time for business renewal; (c) Not more than 3 days processing for new business; and (d) Business-One-Stop-Shop
      - 1.1.4 Computerized tracking system of at least three of the following economic data: (a) No. of new business; (b) No. of business renewal; (c) Amount of capital investment derived from registered new businesses and business renewal; and (d) No. of employees derived from registered new businesses and business renewal.
      - 1.1.5 Has an updated Local Investment Incentive Code
      - 1.1.6 *Facilitated a conducive environment for business in CY 2016 with (a) number of retained businesses higher than data of previous, OR (b) number of new businesses higher than data of previous year, OR  
Increase in % of paved roads (CY2016)*
- 2 Environmental Management
  - 2.1 **ANY FOUR** of the following:
    - 2.1.1 Ten-Year Solid Waste Management (SWM) Plan at least submitted for review to the NSWMC
    - 2.1.2 Solid waste management implementation: ordinance and implementation in the city hall, city hospital or main health facility, public schools and public market
    - 2.1.3 A Material Recovery Facility (MRF), or an existing partnership with similar entity

Note: Items in italics are new areas and/or new indicators.

- 2.1.4 Access to sanitary landfill or alternative technology
- 2.1.5 *Organized City Solid Waste Management Board*

**3 Tourism, Culture and the Arts**

**3.1 Tourism Promotion and Development**

ANY **TWO** of the following:

- 3.1.1 *Presence of a Local Tourism Office*
- 3.1.2 *Tourist Information and Assistance Center*
- 3.1.3 *Tracking system of tourism data (at the minimum: tourist arrivals and tourism enterprises)*

**3.2 Cultural Heritage Promotion and Conservation**

ANY **TWO** of the following:

- 3.2.1 *Presence of a council for the promotion of culture and the arts*
- 3.2.2 *Budget appropriated for the conservation and preservation of cultural property, CY 2017*
- 3.2.3 *Cultural property inventory in the LGU (at least updated within the last 2 years)*

Note: Items in italics are new areas and/or new indicators.



**SEAL OF GOOD LOCAL GOVERNANCE***Assessment Criteria for Independent Component Cities and Component Cities*

To qualify for the CY 2017 SGLG, an ICC or component city must meet the following minimum requirements:

CORE AREAS	
<b>1</b>	<b>Financial Administration</b> <ul style="list-style-type: none"> <li>1.1 Good Financial Housekeeping               <ul style="list-style-type: none"> <li>1.1.1 2015 Unqualified or qualified audit opinion</li> <li>1.1.2 Compliance with the Full Disclosure Policy of Local Budget and Finances, Bids and Public Offerings as stated in DILG Memorandum Circular No. 2013-140 (3<sup>rd</sup> and 4<sup>th</sup> quarter documents, CY 2016 and 2017 annual documents)                   <ul style="list-style-type: none"> <li>1.1.2.1 Posting in 3 conspicuous place</li> <li>1.1.2.2 Posting in the FDP portal</li> </ul> </li> </ul> </li> <li>1.2 Financial Performance               <ul style="list-style-type: none"> <li>1.2.1 Above 0% average local collection growth for the last 3 consecutive years (2013 to 2015)</li> <li>1.2.2 LGU remittance of GSIS obligations for CY 2015                   <ul style="list-style-type: none"> <li>1.2.2.1 At least 100% on payment of members' premiums contributions</li> <li>1.2.2.2 At least 80% overall payment of members' loans</li> </ul> </li> </ul> </li> <li>1.3 <i>Financing Development</i> <ul style="list-style-type: none"> <li>1.3.1 <i>Functional Local Development Council</i></li> <li>1.3.2 <i>% utilization of the 20% component of the 2015 Internal Revenue Allotment (Development Fund, CY 2015) – benchmark shall be determined once national average is provided by BLGF</i></li> </ul> </li> </ul>
<b>2</b>	<b>Disaster Preparedness</b> <ul style="list-style-type: none"> <li>2.1 2016 Gawad KALASAG First Place National Awardee for Best Local Disaster Risk Reduction Management Council, OR Hall of Fame, OR <b><u>ALL</u></b> OF THE FOLLOWING:               <ul style="list-style-type: none"> <li>2.1.1 Has established structures and manpower complement: (a) organized LDRRMC; (b) plantilla LDRRMO head and at least 1 staff complement</li> <li>2.1.2 Plans available and <i>funds utilized</i>: (a) CLUP and (b) ) LDRRM Plan and Budget; (c) Zoning Ordinance; (d) at least 50% of barangays have CBDRRM Plans, and either (c) Contingency Plan, (d) Local Climate Change Action Plan OR (e) <i>% utilization of LDRMM Fund – (benchmark to be determined once national average has been derived from locally-gathered data)</i></li> <li>2.1.3 Has the following: (a) established early warning system and evacuation alert system, and preemptive and forced evacuation; (b) evacuation center management system and evacuation guide; (c) LDRRM Operations Center at least functioning during disasters, and incident command system; (d) equipped and trained search and rescue or emergency response teams; (e) system of prepositioning goods and resources; (f) medical services; (g) registration; and (h) security</li> </ul> </li> </ul>

Note: Items in italics are new areas and/or new indicators.

3 Social Protection

- 3.1 *2016 Awardee of the Seal of Child-Friendly LGUs, OR*  
**ALL** of the following:
  - 3.1.1 80% completion rate of or utilization rate of the fund intended for the 2016 Local School Board Plan
  - 3.1.2 Meets the following: (a) Presence of ordinance establishing Barangay Violence Against Women and their Children (VAWC) desks; (b) *100% of barangays with VAWC desk\**; and (c) at least 70% of barangays submitted their quarterly VAWC reports for the 3<sup>rd</sup> and 4<sup>th</sup> quarters of 2016
  - 3.1.3 Updated Local Code for Children
- 3.2 2016 Philhealth accreditation of at least one main hospital or health facility for the following: (a) maternal care package; (b) primary care benefits; and TB-detection and treatment services
- 3.3 *Presence of mechanisms in support of gender and development (meets at least 5 of the following):*
  - 3.3.1 *2016 GAD Accomplishment Report*
  - 3.3.2 *CY 2017 GAD Plan and Budget submitted to DILG-FO for review*
  - 3.3.3 *Presence of updated GAD Code*
  - 3.3.4 *Presence of GAD database*
  - 3.3.5 *LGU GAD focal person identified*
  - 3.3.6 *100% of barangays with VAW desk\* (to be derived from 3.1.2)*
- 3.4 Compliance with Accessibility Law, i.e., provision of ramps with handrails at the entrance/exit, special lift/elevator, as applicable, and toilets with grab bars in the city hall and main health facility
- 3.5 Compliance with mandatory representation in the sanggunian with representative accorded with the regular privileges and emoluments of a sanggunian member
- 3.6 LSWDO is a registered social worker, OR in the case where the head of Office was hired prior to the enactment of RA 9433 or the Magna Carta for Social Workers, there must be at least a registered social worker serving as technical staff in the office.
- 3.7 *No illegal dwellers, OR*  
*LGU-initiated efforts for resettlement of illegal dwellers*

4 Peace and Order

- 4.1 Convened, at least once every quarter, the City Peace and Order Council (CY 2016 4<sup>th</sup> quarter and CY 2017 1<sup>st</sup> quarter)
- 4.2 The Local Anti-Criminality Action Plan for 2016 (whether a separate plan or embodied in the Integrated Area Community Public Safety Plan or Local Peace and Order, and Public Safety Plan) attained at least:
  - 4.2.1 75% implementation rate of planned activities
  - 4.2.2 75% utilization rate of fund allocation
- 4.3 Provided logistical support to the PNP City Office (CY 2016 4<sup>th</sup> quarter and CY 2017 1<sup>st</sup> quarter)
- 4.4 100% of barangays have organized Barangay Peackeping Action Teams and at least 90% have trained BPATs

Note: Items in italics are new areas and/or new indicators.



- 4.5 *Activated and functional Anti-Drug Abuse Council*
  - 4.5.1 *Duly organized council with prescribed composition*
  - 4.5.2 *Conduct regular meetings at least once every quarter (CY 2016 4<sup>th</sup> quarter and CY 2017 1<sup>st</sup> Quarter)*
  - 4.5.3 *Presence of ordinance or similar issuance in support of campaign or activities to strengthen illegal drug awareness and to promote related LGU programs*
  - 4.5.4 *Appropriated budget for the CY 2017 ADAC Action Plan, either as separate plan or integrated into the POPS Plan*
  - 4.5.5 *50% of barangays with Executive Order or similar issuance on the implementation of the MASA MASID Program*
- 4.6 *Increase in the percentage of drug-free barangays*
- 4.7 *Logistical support provided to Katarungang Pambarangay (CY 2016 4<sup>th</sup> quarter and CY 2017 1<sup>st</sup> quarter)*
- 4.8 *Designated firecracker zones: manufacturing zone, display center or firecracker and pyrotechnic zone, and fireworks exhibition zone*

### ESSENTIAL AREAS

#### 1 Business-Friendliness and Competitiveness

- 1.1 2016 Finalist of the PCCI's Most Business-Friendly LGUs Award, OR Ranked among the Top 50 (Top 25 Cities and Top 25 Municipalities) of the 2016 Competitiveness Index, OR ALL OF THE FOLLOWING:
  - 1.1.1 An office for local economic and investment promotion (LEIPO)
  - 1.1.2 An updated Citizen's Charter
  - 1.1.3 Simplified business processing and licensing system: (a) Not more than 5 steps, both for new and renewal of business; (b) Not more than 1 day processing time for business renewal; (c) Not more than 3 days processing for new business; and (d) Business-One-Stop-Shop
  - 1.1.4 Computerized tracking system of at least two of the following economic data: (a) No. of new business; (b) No. of business renewal; (c) Amount of capital investment derived from registered new businesses and business renewal; and (d) No. of employees derived from registered new businesses and business renewal.
  - 1.1.5 Has an updated Local Investment Incentive Code
  - 1.1.6 *Facilitated a conducive environment for business in CY 2016 with (a) number of retained businesses higher than data of previous, OR (b) number of new businesses higher than data of previous year, OR Increase in % of paved roads*

#### 2 Environmental Management

- 2.1 Any **THREE** of the following:
  - 2.1.1 Ten-Year Solid Waste Management (SWM) Plan at least submitted for review to the NSWMC

Note: Items in italics are new areas and/or new indicators.

- 2.1.2 Solid waste management implementation: ordinance and implementation in the city hall, city hospital or main health facility, public schools and public market
- 2.1.3 A Material Recovery Facility (MRF), or an existing partnership with similar entity
- 2.1.4 Access to sanitary landfill or alternative technology
- 2.15 *Organized City Solid Waste Management Board*

**3 Tourism, Culture and the Arts**

**3.1 Tourism Promotion and Development**

Any **TWO** of the following:

- 3.1.1 *Presence of a Local Tourism Office*
- 3.1.2 *Tourist Information and Assistance Center*
- 3.1.3 *Tracking system of tourism data (at the minimum: tourist arrivals and tourism enterprises)*

**3.2 Cultural Heritage Promotion and Conservation**

Any **TWO** of the following:

- 3.2.1 *Presence of a council for the promotion of culture and the arts*
- 3.2.2 *Budget appropriated for the conservation and preservation of cultural property, CY 2017*
- 3.2.3 *Cultural property inventory in the LGU (at least updated within the last 2 years)*

Note: Items in italics are new areas and/or new indicators.



**SEAL OF GOOD LOCAL GOVERNANCE***Assessment Criteria for 1<sup>st</sup> to 3<sup>rd</sup> Class Municipalities*

To qualify for the CY 2017 SGLG, 1<sup>st</sup> to 3<sup>rd</sup> class municipalities must meet the following minimum requirements:

CORE AREAS	
<b>1</b>	<b>Financial Administration</b>
1.1	<b>Good Financial Housekeeping</b> 1.1.1 2015 Unqualified or qualified audit opinion 1.1.2 Compliance with the Full Disclosure Policy of Local Budget and Finances, Bids and Public Offerings as stated in DILG Memorandum Circular No. 2013-140 (3 <sup>rd</sup> and 4 <sup>th</sup> quarter documents, CY 2016 and 2017 annual documents) 1.1.2.1 Posting in 3 conspicuous place 1.1.2.2 Posting in the FDP portal
1.2	<b>Financial Performance</b> 1.2.1 Above 0% average local collection growth for the last 3 consecutive years (2013 to 2015) 1.2.2 LGU remittance of GSIS obligations for CY 2015 1.2.2.1 At least 100% on payment of members' premiums contributions 1.2.2.2 At least 80% overall payment of members' loans
1.3	<b><i>Financing Development</i></b> 1.2.1 <i>Functional Local Development Council</i> 1.2.2 <i>% utilization of the 20% component of the 2015 Internal Revenue Allotment (Development Fund, CY 2015) – benchmark shall be determined once national average is provided by BLGF, OR % utilization of the fund provided by the Bottom-Up Budgeting or Assistance to Disadvantage Communities Program (benchmark to be determined once national average has been provided by BUB-ADM PMO)</i>
<b>2.</b>	<b>Disaster Preparedness</b>
2.1	2016 Gawad KALASAG First Place National Awardee for Best Local Disaster Risk Reduction Management Council, or Hall of Fame Awardee, OR <b><u>ALL</u> OF THE FOLLOWING:</b> 2.1.1 Has established structures and manpower complement: (a) organized LDRRMC; (b) plantilla LDRRMO head and 1 staff complement 2.1.2 Plans available and <i>funds utilized</i> : (a) CLUP and (b) LDRRM Plan and Budget; (c) Zoning Ordinance; (d) at least 50% of barangays have CBDRRM Plans, and either (c) Contingency Plan, (d) Local Climate Change Action Plan, OR (e) <i>% utilization of LDRMM Fund – (benchmark to be determined once national average has been derived from locally-gathered data)</i>

Note: Items in italics are new areas and/or new indicators.

2.1.3 Has the following: (a) established early warning system and evacuation alert system, and preemptive and forced evacuation; (b) evacuation center management system and evacuation guide; (c) LDRRM Operations Center at least functioning during disaster OR incident command system; (d) equipped and trained search and rescue or emergency response teams; (e) system of prepositioning goods and resources; (f) medical services; (g) registration; and (h) security

3. Social Protection

- 3.1 *2016 Awardee of the Seal of Child-Friendly LGUs, OR*  
**ALL** of the following:
- 3.1.1 80% completion rate of or utilization rate of the fund intended for the 2016 Local School Board Plan
- 3.1.2 Meets the following: (a) Presence of ordinance establishing Barangay Violence Against Women and their Children (VAWC) desks; (b) *100% of barangays with VAWC desk\**; and (c) at least 70% of barangays submitted their quarterly VAWC reports for the 3<sup>rd</sup> and 4<sup>th</sup> quarters of 2016
- 3.1.3 Updated Local Code for Children
- 3.2 2016 Philhealth accreditation of at least one main hospital or health facility for the following: (a) maternal care package; and (b) primary care benefits, OR TB-detection and treatment services
- 3.3 *Presence of mechanisms in support of gender and development (meets at least 4 of the following):*
- 3.3.1 *2016 GAD Accomplishment Report*
- 3.3.2 *CY 2017 GAD Plan and Budget submitted to DILG-FO for review*
- 3.3.3 *Presence of updated GAD Code*
- 3.3.4 *Presence of GAD database*
- 3.3.5 *LGU GAD focal person identified*
- 3.3.6 *100% of barangays with VAW desk\* (to be derived from 3.1.2)*
- 3.3 Compliance with Accessibility Law, i.e., provision of ramps with handrails at the entrance/exit, special lift/elevator, as applicable, and toilets with grab bars in the city hall and main health facility
- 3.4 Compliance with mandatory representation in the sanggunian with representative accorded with the regular privileges and emoluments of a sanggunian member
- 3.5 LSWDO is a registered social worker, OR in the case where the head of Office was hired prior to the enactment of RA 9433 or the Magna Carta for Social Workers, there must be at least a registered social worker serving as technical staff in the office.

4. Peace and Order

- 4.1 Convened, at least once every quarter, the Municipal Peace and Order Council (CY 2016 4<sup>th</sup> quarter and CY 2017 1<sup>st</sup> quarter)
- 4.2 The Local Anti-Criminality Action Plan for 2016 (whether a separate plan or embodied in the Integrated Area Community Public Safety Plan or Local Peace and Order, and Public Safety Plan) attained at least:
- 4.2.1 75% implementation rate of planned activities

Note: Items in italics are new areas and/or new indicators.



- 4.2.2 75% utilization rate of fund allocation
- 4.3 Provided logistical support to the PNP City Office (CY 2016 4<sup>th</sup> quarter and CY 2017 1<sup>st</sup> quarter)
- 4.4 100% of barangays have organized Barangay Peackeping Action Teams and at least 90% have trained BPATs
- 4.5 *Activated and functional Anti-Drug Abuse Council*
  - 4.5.1 *Duly organized council with prescribed composition*
  - 4.5.2 *Conduct regular meetings at least once every quarter (CY 2016 4<sup>th</sup> quarter and CY 2017 1<sup>st</sup> Quarter)*
  - 4.5.3 *Presence of ordinance or similar issuance in support of campaign or activities to strengthen illegal drug awareness and to promote related LGU programs*
  - 4.5.4 *Appropriated budget for the CY 2017 ADAC Action Plan, either as separate plan or integrated into the POPS Plan*
  - 4.5.5 *50% of barangays with Executive Order or similar issuance on the implementation of the MASA MASID Program*
- 4.6 *Increase in the percentage of drug-free barangays*
- 4.7 *Logistical support provided to Katarungang Pambarangay (CY 2016 4<sup>th</sup> quarter and CY 2017 1<sup>st</sup> quarter)*
- 4.8 *Designated firecracker zones: manufacturing zone, display center or firecracker and pyrotechnic zone, and fireworks exhibition zone*

**ESSENTIAL AREAS**

**1. Business-Friendliness and Competitiveness**

- 1.1 2016 Finalist of the PCCI’s Most Business-Friendly LGUs Award, OR Ranked among the Top 50 (Top 25 Cities and Top 25 Municipalities) of the 2016 Competitiveness Index, OR  
**ALL OF THE FOLLOWING:**
  - 1.1.1 An office or designated officer for local economic and investment promotion (LEIPO)
  - 1.1.2 An updated Citizen’s Charter
  - 1.1.3 Simplified business processing and licensing system: (a) Not more than 5 steps, both for new and renewal of business; (b) Not more than 1 day processing time for business renewal; (c) Not more than 3 days processing for new business; and (d) Business-One-Stop-Shop
  - 1.1.4 Computerized tracking system of at least two of the following economic data: (a) No. of new business; (b) No. of business renewal; (c) Amount of capital investment derived from registered new businesses and business renewal; and (d) No. of employees derived from registered new businesses and business renewal.

Note: Items in italics are new areas and/or new indicators.

2. Environmental Management

2.1 Any **THREE** of the following:

- 2.1.1 Ten-Year Solid Waste Management (SWM) Plan at least submitted for review to the NSWMC
- 2.1.2 Solid waste management implementation: ordinance and implementation in the city hall, city hospital or main health facility, public schools and public market
- 2.1.3 A Material Recovery Facility (MRF), or an existing partnership with similar entity
- 2.1.4 Access to sanitary landfill or alternative technology
- 2.1.5 *Organized Municipal Solid Waste Management Board*

3. *Tourism, Culture and the Arts*

3.1 *Tourism Promotion and Development*

Any **TWO** of the following:

- 3.1.1 *Presence of a Local Tourism Office*
- 3.1.2 *Tourist Information and Assistance Center*
- 3.1.3 *Tracking system of tourism data (at the minimum: tourist arrivals and tourism enterprises)*

3.2 *Cultural Heritage Promotion and Conservation*

Any **TWO** of the following:

- 3.2.1 *Presence of a council for the promotion of culture and the arts*
- 3.2.2 *Budget appropriated for the conservation and preservation of cultural property, CY 2017*
- 3.2.3 *Cultural property inventory in the LGU (at least updated within the last 2 years)*

Note: Items in italics are new areas and/or new indicators.



**SEAL OF GOOD LOCAL GOVERNANCE***Assessment Criteria for 4<sup>th</sup> to 6<sup>th</sup> Class Municipalities*

To qualify for the CY 2017 SGLG, 4<sup>th</sup> to 6<sup>th</sup> class municipalities must meet the following minimum requirements:

CORE AREAS	
<b>1</b>	<b>Financial Administration</b>
1.1	Good Financial Housekeeping
1.1.1	2015 Unqualified or qualified audit opinion
1.1.2	Compliance with the Full Disclosure Policy of Local Budget and Finances, Bids and Public Offerings as stated in DILG Memorandum Circular No. 2013-140 (3 <sup>rd</sup> and 4 <sup>th</sup> quarter documents, CY 2016 and 2017 annual documents)
1.1.2.1	Posting in 3 conspicuous place
1.1.2.2	Posting in the FDP portal
1.2	Financial Performance
1.2.1	Above 0% average local collection growth for the last 3 consecutive years (2013 to 2015)
1.2.2	LGU remittance of GSIS obligations for CY 2015
1.2.2.1	At least 100% on payment of members' premiums contributions
1.2.2.2	At least 80% overall payment of members' loans
1.3	<i>Financing Development</i>
1.2.1	<i>Functional Local Development Council</i>
1.2.2	<i>% utilization of the 20% component of the 2015 Internal Revenue Allotment (Development Fund, CY 2015) – benchmark shall be determined once national average is provided by BLGF, OR</i>
1.2.3	<i>% utilization of the fund provided by the Bottom-Up Budgeting or Assistance to Disadvantage Communities Program (benchmark to be determined once national average has been provided by BUB-ADM PMO)</i>
<b>2</b>	<b>Disaster Preparedness</b>
2.1	2016 Gawad KALASAG First Place National Awardee for Best Local Disaster Risk Reduction Management Council, or Hall of Fame Awardee, OR <b><u>ALL</u> OF THE FOLLOWING:</b>
2.1.1	Has established structures and manpower complement: (a) organized LDRRMC; (b) at least designated LDRRMO head and 1 staff complement (provided that position for plantilla LDRRMO Head has already been created)
2.1.2	Plans available and <i>funds utilized</i> : (a) CLUP and (b) ) LDRRM Plan and Budget; (c) Zoning Ordinance; and either (d) Contingency Plan, (e) Local Climate Change Action Plan, (f) at least 50% of barangays have CBDRRM Plans, OR (e) <i>% utilization of LDRMM Fund – (benchmark to be determined once national average has been derived from locally-gathered data)</i>

Note: Items in italics are new areas and/or new indicators.

- 2.1.3 Has the following: (a) established early warning system and evacuation alert system, and preemptive and forced evacuation; (b) evacuation center management system and evacuation guide; (c) LDRRM Operations Center at least functioning during disaster OR incident command system; (d) equipped and trained search and rescue or emergency response teams; (e) system of prepositioning goods and resources; (f) medical services; (g) registration; and (h) security

3 Social Protection

- 3.1 *2016 Awardee of the Seal of Child-Friendly LGUs, OR*  
**ALL** of the following:
- 3.1.1 80% completion rate of or utilization rate of the fund intended for the 2016 Local School Board Plan
- 3.1.2 Meets the following: (a) Presence of ordinance establishing Barangay Violence Against Women and their Children (VAWC) desks; *(b) 100% of barangays with VAWC desk\**; and (c) at least 70% of barangays submitted their quarterly VAWC reports for the 3<sup>rd</sup> and 4<sup>th</sup> quarters of 2016
- 3.1.3 Updated Local Code for Children
- 3.2 2016 Philhealth accreditation of at least one main hospital or health facility for the following: (a) maternal care package; and (b) primary care benefits, OR TB-detection and treatment services
- 3.3 *Presence of mechanisms in support of gender and development (meets at least 4 of the following):*
- 3.3.1 *2016 GAD Accomplishment Report*
- 3.3.2 *CY 2017 GAD Plan and Budget submitted to DILG-FO for review*
- 3.3.3 *Presence of updated GAD Code*
- 3.3.4 *Presence of GAD database*
- 3.3.5 *LGU GAD focal person identified*
- 3.3.6 *100% of barangays with VAW desk\* (to be derived from 3.1.2)*
- 3.3 Compliance with Accessibility Law, i.e., provision of ramps with handrails at the entrance/exit, special lift/elevator, as applicable, and toilets with grab bars in the city hall and main health facility
- 3.4 Compliance with mandatory representation in the sanggunian with representative accorded with the regular privileges and emoluments of a sanggunian member
- 3.5 LSWDO is a registered social worker, OR in the case where the head of Office was hired prior to the enactment of RA 9433 or the Magna Carta for Social Workers, there must be at least a registered social worker serving as technical staff in the office.

4 Peace and Order

- 4.1 Convened, at least once every quarter, the Municipal Peace and Order Council (CY 2016 4<sup>th</sup> quarter and CY 2017 1<sup>st</sup> quarter)

Note: Items in italics are new areas and/or new indicators.



- 4.2 The Local Anti-Criminality Action Plan for 2016 (whether a separate plan or embodied in the Integrated Area Community Public Safety Plan or Local Peace and Order, and Public Safety Plan) attained at least:
  - 4.2.1 75% implementation rate of planned activities
  - 4.2.2 75% utilization rate of fund allocation
- 4.3 Provided logistical support to the PNP City Office (CY 2016 4<sup>th</sup> quarter and CY 2017 1<sup>st</sup> quarter)
- 4.4 100% of barangays have organized Barangay Peackeping Action Teams and at least 90% have trained BPATs
- 4.5 *Activated and functional Anti-Drug Abuse Council*
  - 4.5.1 *Duly organized council with prescribed composition*
  - 4.5.2 *Conduct regular meetings at least once every quarter (CY 2016 4<sup>th</sup> quarter and CY 2017 1<sup>st</sup> Quarter)*
  - 4.5.3 *Presence of ordinance or similar issuance in support of campaign or activities to strengthen illegal drug awareness and to promote related LGU programs*
  - 4.5.4 *Appropriated budget for the CY 2017 ADAC Action Plan, either as separate plan or integrated into the POPS Plan*
  - 4.5.5 *50% of barangays with Executive Order or similar issuance on the implementation of the MASA MASID Program*
- 4.6 *Increase in the percentage of drug-free barangays*
- 4.7 *Logistical support provided to Katarungang Pambarangay (CY 2016 4<sup>th</sup> quarter and CY 2017 1<sup>st</sup> quarter)*
- 4.8 *Designated firecracker zones: manufacturing zone, display center or firecracker and pyrotechnic zone, and fireworks exhibition zone*

#### ESSENTIAL AREAS

##### 1 Business-Friendliness and Competitiveness

- 1.1 2016 Finalist of the PCCI's Most Business-Friendly LGUs Award, OR Ranked among the Top 50 (Top 25 Cities and Top 25 Municipalities) of the 2016 Competitiveness Index, OR  
**ALL** OF THE FOLLOWING:
  - 1.1.1 An office or designated officer for local economic and investment promotion (LEIPO)
  - 1.1.2 An updated Citizen's Charter
  - 1.1.3 Simplified business processing and licensing system: (a) Not more than 5 steps, both for new and renewal of business; (b) Not more than 1 day processing time for business renewal; (c) Not more than 3 days processing for new business; and (d) Business-One-Stop-Shop
  - 1.1.4 Computerized tracking system of at least two of the following economic data: (a) No. of new business; (b) No. of business renewal; (c) Amount of capital investment derived from registered new businesses and business renewal; and (d) No. of employees derived from registered new businesses and business renewal.

Note: Items in italics are new areas and/or new indicators.

2 Environmental Management

2.1 Any **THREE** of the following:

- 2.1.1 Ten-Year Solid Waste Management (SWM) Plan at least submitted for review to the NSWMC
- 2.1.2 Solid waste management implementation: ordinance and implementation in the city hall, city hospital or main health facility, public schools and public market
- 2.1.3 A Material Recovery Facility (MRF), or an existing partnership with similar entity
- 2.1.4 Access to sanitary landfill or alternative technology
- 2.1.5 Organized Municipal Solid Waste Management Board

3 *Tourism, Culture and the Arts*

3.1 *Tourism Promotion and Development*

Any **TWO** of the following:

- 3.1.1 *Presence of a Local Tourism Office*
- 3.1.2 *Tourist Information and Assistance Center*
- 3.1.3 *Tracking system of tourism data (at the minimum: tourist arrivals and tourism enterprises)*

3.2 *Cultural Heritage Promotion and Conservation*

Any **TWO** of the following:

- 3.2.1 *Presence of a council for the promotion of culture and the arts*
- 3.2.2 *Budget appropriated for the conservation and preservation of cultural property, CY 2017*
- 3.2.3 *Cultural property inventory in the LGU (at least updated within the last 2 years)*

Note: Items in italics are new areas and/or new indicators.