



Republic of the Philippines  
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT  
DILG-NAPOLCOM Center corner EDSA, Quezon Avenue, Brgy. West Triangle,  
Quezon City  
www.dilg.gov.ph

**MEMORANDUM CIRCULAR**  
**NO.2021- 007**

**TO : ALL PROVINCIAL GOVERNORS, CITY AND MUNICIPAL MAYORS, PUNONG BARANGAYS, DILG REGIONAL DIRECTORS, BARMM MINISTER OF LOCAL GOVERNMENT**

**SUBJECT : INTERIM PREPARATORY GUIDELINES IN THE IMPLEMENTATION OF THE NATIONAL VACCINATION PROGRAM**

**DATE : 18 JAN 2021**

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**1. BACKGROUND/LEGAL BASES**

- 1.1. Proclamation Nos. 922 (s. 2020) and 1021 (s.2020), of which the Philippines was declared under a State of Public Health Emergency, and a State of Calamity due to the COVID-19 pandemic.
- 1.2. Republic Act No. 11469 or the "Bayanihan to Heal as One Act" mandates local government units (LGUs) to act within the letter and spirit of all rules, regulations, and directives issued by the National Government, and for them to fully cooperate in implementing policies to address COVID-19.
- 1.3. Republic Act No. 11494 or the "Bayanihan to Recover as One Act" authorizes the President to suppress the COVID-19 pandemic through the procurement of drugs and vaccines.

- 1.4. Presidential Directive No. 2020-225, directing the Department of Health (DOH), DILG, and the Chief Implementer of the National Task Force Against COVID-19 to ensure the crafting of protocol on the administration of COVID-19 vaccines once available.

## **2. PURPOSE**

- 2.1. This Memorandum Circular is issued to provide guidelines on the preparatory activities to be done by local government units (LGUs) for the implementation of the National Vaccination Program. The Program, as a national endeavor, shall utilize a whole-of-government and whole-of-society approach in order to harmonize efforts needed for the successful and effective implementation of the National Vaccination Program.

## **3. GUIDELINES**

- 3.1. In preparation for the program implementation upon the arrival of the vaccines, LGUs are hereby directed to prepare a vaccination plan in compliance to the DOH guidelines on the National Vaccination Program and in coordination with the respective DOH-Centers for Health Development and Provincial/City/Municipal Health Offices. The vaccination plan shall include following activities:
  - 3.1.1. Preparation of risk communication plans and conduct of early Vaccine Communication Campaigns to disseminate critical information with reference to the publications and media collaterals produced and disseminated by the Presidential Communications Operations Office (PCOO), the Philippine Information Agency (PIA) and other government news agencies.
  - 3.1.2. Preparation of a masterlist of priority eligible vaccinee populations based on the WHO SAGE and DOH Guidelines (Annex 1)
  - 3.1.3. Identification of possible vaccine centers, available cold chain storages, and other logistical requirements.

- 3.1.4. Preparation of a masterlist of existing human resources and personnel needed in the vaccination program such as doctors, nurses, barangay health workers (BHWs), and other medical personnel in LGUs.
  - 3.1.5. Participation of concerned offices and personnel such as P/C/M Health Offices, Public Information Offices, and Sanitation Offices among others in the COVID-19 Vaccination Program Trainings which can be accessed thru <https://learn.doh.gov.ph/>.
  - 3.1.6. Reorganization of existing Emergency Operations Centers in LGUs to include a dedicated arm for vaccine concerns.
  - 3.1.7. Preparation and mobilization of Barangay personnel and other volunteers to assist in the aforementioned preparations and for the upcoming actual vaccination especially for ensuring safety and maintaining minimum public health standards.
- 3.2. All LGUs are enjoined to perform the following:
- 3.2.1. Comply with the guidelines that will be issued by the DOH and/or the NTF Against COVID-19 on the matter.
  - 3.2.2. Closely coordinate with the Regional or local DOH offices and refer to guidelines or issuances by the DOH and/or the NTF Against COVID-19 particularly the Vaccine Cluster to ensure alignment of local actions with national actions and directives.
  - 3.2.3. Closely coordinate with the PNP and BFP for assistance on this matter.
  - 3.2.4. Immediately commence aforementioned preparations needed for the vaccination program.

#### 4. EFFECTIVITY

- 4.1. All DILG Regional Offices and field personnel are hereby directed to ensure compliance of all LGUs under their respective areas of jurisdiction in coordination with the respective DOH-CHDs.
- 4.2. All DILG Regional Offices and field personnel are hereby directed to cause the widest dissemination of this Memorandum Circular.
- 4.3. This Memorandum Circular shall take effect immediately.

  
UNDERSECRETARY BERNARDO C. FLORECE, JR.  
Officer-in-Charge



DILG-OSEC 01182021-026

## ANNEX 1: WHO SAGE PRIORITY ELIGIBLE GROUPS

### Prioritization of Vaccines

#### PRIORITIZATION

##### Primary Goal:

- Direct reduction of morbidity and mortality.
- Maintenance of most critical essential services.



##### Secondary Goal:

- Substantially control transmission
- Minimize disruption of social, economic and security functions.

Priority Eligible Groups (WHO SAGE)	No. of Eligible Population	Philippine Population (Percent)
<b>1st Priority:</b> Frontline Health Workers	<b>1,762,994</b>	<b>1.6%</b>
a) Public and private health facilities (Hospitals, TRCs and TTMFs)	612,975	0.57%
b) Public health workers (all RHU/CHO personnel; PHO, PDOHO, CHD and CO field workers) and LGU contact tracers	602,982	0.56%
c) Barangay Health Workers including BHERTS	414,640	0.38%
d) Other NGAs (DSWD, DepEd, DILG, BJMP & Bureau of Correction)	132,397	0.12%
<b>2nd Priority:</b> Indigent Senior Citizens	<b>3,789,874</b>	<b>3.5%</b>
<b>3rd Priority:</b> Remaining Senior Citizens	<b>5,678,544</b>	<b>5.3%</b>
<b>4th Priority:</b> Remaining Indigent Population	<b>12,911,193</b>	<b>12.0%</b>
<b>5th Priority:</b> Uniformed personnel (PNP, AFP, PCG, BFP, CAFGU)	<b>525,523</b>	<b>0.5%</b>
<b>TOTAL</b>	<b>24,668,128</b>	<b>22.8%</b>

*Note: Other target groups to be considered will depend on the development of scientific evidences are: Persons with comorbidities (due to their higher risk), disadvantaged populations (e.g. women & children, pregnant and lactating women). These groups can be ranked higher in the priority.*

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Priority Eligible Groups (WHO SAGE) 40% - 50%	No. of Eligible Population	Philippine Population (Percent)
<b>Teachers, Social Workers</b>	Public school teachers: 847,467 as of 2020 (Source: DepEd) Private school teachers: 300,170 as of 2019 (Source: Private Educational Assistance Committee) Human Health and Social Workers: 31,460 (Source: PSA) <b>Total: 1,179,097</b>	0.95%
<b>Other Government Workers</b>	<b>1,728,641</b> as of 2019 (Source: CSC)	1.66%
<b>Other essential workers outside health, education, social welfare sectors (e.g. agriculture, food industry, transportation, tourism)</b>	<b>1,690,206</b> as of 2016 (Source: PSA)	1.63%
<b>Socio-demographic groups at significantly higher risk other than SCs and IPs (e.g. PDLs, PWDs, Filipinos living in high-density areas)</b>	PWD: 1,570,000 as of 2010 (Source: National Council on Disability Affairs) PDL: 215,000 as of 2019 (Source: World Prison Brief) <b>Total: 1,785,000</b>	1.72%
<b>Overseas Filipino Workers (OFWs)/Seafarer</b>	<b>1,728,641</b> as of 2018 (Source: PSA)	1.66%
<b>Other Remaining Workforce</b>	<b>1,298,729</b> as of 2016 (Source: PSA)	1.25%
<b>TOTAL</b>	<b>10,557,951</b>	<b>10.15%</b>

<https://www.teacherph.com/depd-basic-education-statistics-school-year-2019-2020>