



Republic of the Philippines  
**DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT**  
DILG-NAPOLCOM Center, EDSA corner Quezon Avenue, West Triangle, Quezon City  
<http://www.dilg.gov.ph>

**MEMORANDUM CIRCULAR**  
**NO. 2020- 129**

**FOR : PROVINCIAL GOVERNORS, CITY AND MUNICIPAL MAYORS, DILG REGIONAL DIRECTORS, BARMM MINISTER OF LOCAL GOVERNMENT, ALL OTHERS CONCERNED**

**SUBJECT : REITERATING AND SUPPLEMENTING DILG MEMORANDUM CIRCULAR NO. 2020-081 DATED MAY 8, 2020 ENJOINING THE USE OF STAYSAFEPH V.2 APPLICATION SYSTEM FOR THE MANAGEMENT OF THE GLOBAL PANDEMIC**

**DATE : 05 OCT 2020**

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**1. BACKGROUND**

- 1.1 Memorandum from Office of the Executive Secretary dated 16 March 2020 re: Community Quarantine over the Entire Luzon and Further Guidelines for the Management of the Coronavirus Disease 2019 (COVID-19) Situation
- 1.2 Proclamation No. 929 s. 2020 issued on March 16, 2020, Declaring a State of Calamity throughout the Philippines Due to Corona Virus Disease 2019 and enjoining all government agencies and local government units to render full assistance and cooperation and mobilize the necessary resources to undertake critical, urgent and appropriate response and measures in a timely manner to curtail and to eliminate the threat of COVID-19
- 1.3 On April 17, 2020 through IATF Resolution No. 25, the task force directed the Department of the Interior and Local

- Government (DILG), in coordination with LGUs, to now lead the government's coronavirus contact-tracing efforts
- 1.4 DILG Memorandum Circular No. 2020-081 dated May 8, 2020 re: Enjoining the Use of StaySafe.PH Application System for the Management of Corona Virus Situation
  - 1.5 Launching of the StaySafe.PH Contact Tracing Application at the City Manila on September 3, 2020.
  - 1.6 On September 10, 2020, the IATF Resolution No. 70 adopted the recommendations of the Department of Information and Communications Technology (DICT) on the reaffirmed policy on maximizing the use of StaySafe.PH as the official social distancing, health-condition-reporting, and contact-tracing system that will assist in the government's response to COVID-19, amending for this purpose the IATF Resolution No. 45 issued on June 10, 2020

## **2. PURPOSE:**

This Memorandum Circular is issued to reiterate and supplement the DILG Memorandum Circular No. 2020-081 dated May 8, 2020 directing the Local Chief Executives and Sangguniang Members of Provinces, Cities and Municipalities to use StaySafe.PH Application System for the management of corona virus situation.

It aims also to ensure the uniform use of StaySafe.PH application in order to have a more efficient way of stopping the spread of corona virus through this community-driven contact tracing, health condition reporting and social distancing system developed through the partnership of the IATF, National Task Force (NTF) COVID-19, and Multysis Technologies Corporation.

## **3. GUIDELINES AND PROCEDURES:**

- 3.1 Consistent with the previous issuances of the department and other government agencies, all LGUs are hereby enjoined to:
  - 3.1.1 Use the **STAYSAFEPH** as a tool in monitoring the COVID-19 affectation in his area by accessing the StaySafe.PH website url: <https://www.staysafe.ph> or by downloading the application on Google Play for Android users.

3.1.2 Disseminate and encourage their citizens to use the StaySafe.PH application system using the procedures below:

3.1.2.1 Register using their individual mobile numbers to validate their account. The user will receive a One-Time-Pin to confirm if the said mobile number is active. The user will input his chosen 4-digit PIN and will receive a pop-up to notify the success of his registration.

3.1.2.2 The StaySafe.PH application will prompt the user if he manifest COVID-19 symptoms such as fever, cough, fatigue, muscle pain, runny nose, sore throat, shortness breath and diarrhea.

3.1.2.3 The system will then generate a result indicating mild, moderate or severe depending on the number of symptoms the users are experiencing. The data gathered allows to show the areas and the number of people with symptoms of the highly-contagious illness.

3.2 The Stay Safe Application can be used by the following:

**3.2.1 Local Government Unit (LGU) Utilization**

3.2.1.1 Heat map of COVID Cases

3.2.1.2 Contact Tracer Enrollment and Deputization

3.2.1.3 Linkage Map of 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> level contacts as inputed by Contact Tracers

3.2.1.4 LGU can only see the data for their area

3.2.1.5 Only the National Task Force can see the data of all LGUS

**3.2.2 Contact Tracer Utilization**

3.2.2.1 Contact Tracers can utilize the app using the Magalong Methodology of cognitive contact tracing

**3.2.3 Citizen/Individual Utilization**

3.2.3.1 Report health condition

3.2.3.2 Access QR code – Can be pre-filled before arriving at establishment

**3.2.4 Business Establishment/Office Utilization**


3.2.4.1 Generate uique QR code per establishment/office

3.2.4.2 Digital logbook to record all visits

- 3.3 More features added to StaySafe.PH Application are the following:
- 3.3.1 **Contact Feature** – when activated by the user, it determines when a user’s phone is near another that has also installed the app. The system uses the built-in Bluetooth signal in the mobile phones of users which allows them to exchange IDs with anonymity, encrypted on the devices. Afterwards, they will receive notifications from the mobile app should they come in close contact with those who have symptoms;
  - 3.3.2 **Area Scanning Feature** – it uses geolocation only when enabled by the user, which also checks when someone who reported mild symptoms or severe condition is in the user’s vicinity;
  - 3.3.3 **QR Codes**- the app also generates unique QR Codes for users that can be utilized by LGUs as an alternative to the traditional printed quarantine passes, which users may present for future health checks and contact tracing.
  - 3.3.4 **Built-in Admin SMS Blast** – LGUs may utilize this feature to easily release announcements or public advisories;
  - 3.3.5 **GPS-Function**- allowed to be enabled for contact tracers.
- 3.4 STAYSAFE.PH’s function shall be limited to the collection of necessary data that shall be stored in the Department of Health’s (DOH) Database which could be accessed by contact tracers.
- 3.5 Upon finalization of the Memorandum of Agreement or such other deed or agreement entered into by MultiSys Technology Corporation (MultiSys) and the Department of Health (DOH), the DOH shall be the designated personal information controller (PIC).
- 3.6 There is absolutely no surveillance on the individual who is going to download the application.
- 3.7 The monitoring is for the suspected or confirmed cases of corona virus only.

#### 4. EFFECTIVITY

This circular shall take effect immediately.

  
**EDUARDO M. ANO**  
*Secretary* †

