



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
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[http: / /www.dilg.gov.ph](http://www.dilg.gov.ph)



**CONDUCT OF BARANGAY ASSEMBLY DAY
FOR THE FIRST SEMESTER OF CY 2020**

Memorandum Circular No. 2020-041

Date: 20 FEB 2020

1.0 BACKGROUND

Section 397 of Republic Act No. 7160 otherwise known as the Local Government Code of 1991 requires that there shall be a barangay assembly composed of all persons who are actual residents of the barangay for at least six (6) months, fifteen (15) years of age or over, citizens of the Philippines, and duly registered in the list of barangay assembly members.

Twice a year, the Department issue Memorandum Circulars for the conduct of Barangay Assembly to institutionalize the same as venue to promote accountability, transparency and interaction between and among barangay officials and residents

With the aim of ensuring widest participation to the barangay assembly, President Rodrigo Roa Duterte signed Proclamation No. 599 series of 2018 declaring the Saturdays and Sundays of March and October of every year as barangay assembly days. Pursuant to the said Proclamation, all barangays shall hold their respective barangay assemblies for each semester on any aforesaid days.

2.0 LEGAL BASES

2.1. Section 397 (b) of Republic Act No. 7160 or the Local Government Code of 1991, mandates that the barangay assembly shall meet at least twice a year to hear and discuss the semestral report of the barangay concerning its activities and finances as well as problems affecting the barangay; and

2.2. Proclamation No. 599 Series of 2018, dated October 9, 2018 declares the Saturdays and Sundays of March and October as barangay assembly days.

3.0 SCOPE AND COVERAGE

All City and Municipal Mayors, Punong Barangays, Sangguniang Barangay Members, DILG Regional Directors and Field Officers, and all others concerned.

4.0 PURPOSE

This Memorandum Circular provides guidance to all barangays officials on the activities to be undertaken before and during the Barangay Assembly Day.

Further, it enjoins all LCEs and directs DILG Field Offices to ensure compliance and maximum participation of all barangays in their areas of jurisdiction in the said undertaking.

5.0 POLICY CONTENT

5.1. BARANGAY ASSEMBLY DAY PROPER

5.1.1. The Barangay Assembly Day for the 1st Semester of CY 2020 shall be conducted on any of the Saturdays or Sundays of March with the theme “Barangay: Kaagapay sa Matiwasay at Ligtas na Pamumuhay”

5.1.2. During the conduct of their respective barangay assembly day, every barangay is encouraged to discuss the following:

5.1.2.1. Deliver the State of Barangay Address (SOBA) highlighting the following:

- a) Accomplishment for the 2nd Semester of CY 2019;
- b) Financial Report for the 2nd Semester of CY 2019;
- c) Plans, programs and projects for CY 2020; and
- d) Newly enacted barangay ordinances

5.1.2.2. Inform the residents about the following national laws and issuances:

- a) DILG Memorandum Circular 2020-027 Continued Implementation of the Presidential Directive to Clear Roads of Illegal Obstructions (ROAD CLEARING 2.0)
- b) DILG Memorandum Circular 2020-018 “Guides to Action Against Coronavirus” and Memorandum Circular 2020-023 “Amended Guide to Action Against the 2019 Novel Corona Virus Acute Respiratory Disease”.
- c) DILG Advisory dated September 25, 2019 “Measures to Control the Spread of African Swine Fever” and Advisory dated November 20, 2019 “Strengthened Measures to Mitigate the Effects of African Swine Fever”.
- d) RA 9003 or Ecological Solid Waste Management Act of 2000, which mandates the barangay on the segregation and collection of solid wastes and the creation of Barangay Ecological Solid Waste Management Committee (BESWMC).

- e) **Republic Act 11032 or the Ease of Doing Business and Efficient Government Service Delivery Act of 2018.**
- f) **Executive Order No. 70 series of 2018 re: Institutionalizing the Whole – of – Nation Approach in Attaining Inclusive and Sustainable Peace, Creating a National Task Force to End Local Communist Armed Conflict, and Directing the Adoption of a National Peace Framework.**
- g) **Republic Act. 10361 or the Batas Kasambahay, which requires every employer to register all domestic workers under their employment in the Registry of Domestic Workers in the barangay.**
- h) **DILG-DDB Joint Memorandum Circular 2018-01 pertaining to the functionality of the Barangay Anti-Drug Abuse Councils (BADACs).**
- i) **DILG Memorandum Circular No. 2014-81 re: Posting of Barangay Budget, Statement of Income and Expenditures and other Barangay Financial Transactions and Annual Procurement Plan.**
- j) **DILG Memorandum Circular No. 2019 – 09 re: Observance of the Weekly Conduct of Clean-up relative to the Manila Bay Clean-up, Rehabilitation and Preservation Program (for barangays in Manila Bay Watershed Area).**

5.1.2.3. Discuss the proposals of the Inter-Agency Task Force on Constitutional Reform. In connection therewith, all barangays are enjoined to conduct a signature campaign in order to gather support from the participants in favor of the constitutional reform.

5.1.2.4. Encourage the barangay residents to register to the barangays for the maintenance and updating of the registry of barangay inhabitants (RBIs).

5.1.2.5 Advocate the following:

- a) **Protection of women, children, persons with disabilities and the elderly; and**
- b) **Anti – Corruption Campaign of the government (if viable, a video campaign).**

5.1.3. The barangay assembly day shall also serve as a venue wherein the barangay can discuss issues or concerns affecting the barangay, such as but not limited to: (a) social services; (b) peace and order and public safety; (c) disaster risk

reduction and management; (d) environmental management; and (e) economic development.

The inputs to be gathered can be used by the barangay in the crafting of barangay ordinances and resolutions, and in the formulation of plans, program, projects and activities.

5.2. PREPARATORY ACTIVITIES

5.2.1. Local Government Units (LGUs)

The LGUs are enjoined to undertake the following activities:

5.2.1.1. Barangay

- a) Undertake activities to create public awareness on, and generate participation in the Barangay Assembly, such as but not limited to medical or dental mission, cultural presentations, etc.
- b) Post or hang Barangay Assembly posters or banners in conspicuous place in the barangay like the barangay hall, plaza, mainstreet, transport terminals and market or talipapa.
- c) To increase attendance and reach a wider audience, all barangays are also encouraged to utilize the social media, particularly Facebook and Twitter, to inform and remind the residents of the activity.

5.2.1.2. City/Municipality

- a) Ensure compliance and maximum participation in the said undertaking of all barangay officials in their respective jurisdiction.
- b) Post or hang barangay assembly posters or banners in various conspicuous locations, like the city or municipal hall, plaza, main street, tricycle, jeep or bus terminal and public market, within their territory.
- c) To increase attendance and reach a wider audience, all cities and municipalities are also encouraged to utilize the social media, particularly Facebook and Twitter, in informing the residents of the activity.

5.2.2. DILG Field Offices

All DILG Field Officers are directed to:

- a) Advocate the conduct of barangay assembly by displaying streamers in strategic locations within their offices' premises, and other

activities that would generate interest among the general public to attend the assembly;

- b) Encourage barangays to live stream their barangay assembly through Facebook Live;
- c) Post pictures and videos of the assembly in various social media platforms (i.e. Facebook, Twitter) using the hashtag #1stSem2020BAD;
- d) Provide the concerned local chief executives particularly the Punong Barangays with a copy of Barangay Assembly tarpaulin design and the suggested Programme of Activities;
- e) Make yourselves available for television and radio guestings and print interviews to discuss the conduct of barangay assembly;
- f) Identify one (1) barangay in your jurisdiction, preferably showcasing best practice in any of the following areas: (1) road clearing operations; (2) anti-drug abuse campaign; (3) solid waste management; (4) disaster risk reduction and management; (5) citizen's participation; and (6) peace and order programs;
- g) The name of the showcase barangay shall be submitted to NBOO, not later than February 28, 2020, using the following format:

REGION: _____

Prov/ HUC	C/M	Barangay	Best Practice	Time	Venue	Guests

- h) Ensure the attendance and participation to the Barangay Assembly of PNP, BFP and BJMP personnel assigned in the locality; and
- i) Cause the immediate dissemination of this issuance and provide technical assistance relative thereto.

5.3. MESSAGE OF SILG

The SILG's message or address to the barangay shall be delivered by the Regional Director or his/her authorized representative for showcase barangays and by the Punong Barangay or any LGU official for non-showcase barangays.

5.4. SANCTION

Corresponding administrative complaint against barangay officials who fail to conduct a barangay assembly may be filed by any resident of the barangay, concerned citizen, governmental or non-governmental entity before the sangguniang panlungsod or sangguniang bayan concerned pursuant to Section 61 of the Local Government Code or to the Office of the Ombudsman pursuant to Administrative order No. 07 or the "Rules of Procedure of the Office of the Ombudsman," dated April 10, 1990.

6.0 MONITORING AND SUBMISSION OF REPORTS AND OTHER REQUIREMENTS

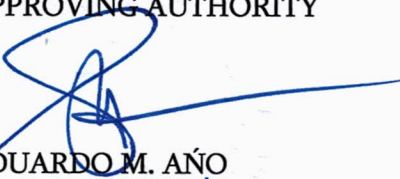
- 6.1. The monitoring report on the compliance of barangays to this Circular shall be submitted thru shared Google Drive which will be forwarded to the respective e-mail addresses.
- 6.2. The regional consolidated statistical report and the narrative report on the regional showcase barangay shall be submitted to NBOO not later than June 30, 2020.
- 6.3. The scanned copy of the signed signature campaign sheet shall be submitted through e-mail address cfcrpmo.ops@gmail.com, not later than 2 weeks after the conduct of the Barangay Assembly.

Regional Offices shall facilitate the submission of the hard copy of said signature campaign sheet to the Office of the Undersecretary for Plans, Public Affairs, and Communications.

7.0 EFFECTIVITY

This Memorandum Circular shall take effect immediately.

8.0 APPROVING AUTHORITY


EDUARDO M. AÑO
Secretary



9.0 FEEDBACK

Inquiries concerning this document should be directed/addressed to National Barangay Operations Office (NBOO) through telephone numbers 8925-1137 or 8876-34-54 local 4407 for appropriate action.

Barangay _____
City/Municipality of _____
Province of _____

BARANGAY ASSEMBLY DAY
1st Semester CY 2020

PROGRAMME

PART I: Preliminaries

Invocation..... *Preferably UBAS Rep.*
National Anthem..... *AVP/Barangay Staff*
Opening Remarks..... *Punong Barangay*
Messages..... *Guests*
Reading of SILG’s Message to the Barangay..... *LGU Official/DILG Representative*
(For showcase barangay: DILG Regional Director)

PART II: Barangay Assembly Day Proper

1. State of Barangay Address (SOBA)..... *Punong Barangay*
2. Barangay compliance to national laws and issuances *Punong Barangay*
 - ✓ *DILG Memorandum Circular 2020-027 Continued Implementation of the Presidential Directive to Clear Roads of Illegal Obstructions (ROAD CLEARING 2.0)*
 - ✓ *Memorandum Circular 2020-018 and Memorandum Circular 2020-023 (Actions Against Corona Virus)*
 - ✓ *DILG Advisory dated September 25, 2019 and DILG Advisory dated November 20, 2019 (African Swine Fever Advisories)*
 - ✓ *RA 9003 or Ecological Solid Waste Management Act of 2000*
 - ✓ *Republic Act 11032 or the Ease of Doing Business and Efficient Government Service Delivery Act of 2018*
 - ✓ *Executive Order No. 70 series of 2018 (ELCAC)*
 - ✓ *Republic Act. 10361 or the Batas Kasambahay*
 - ✓ *DILG-DDB Joint Memorandum Circular 2018-01(BADAC Functionality)*
 - ✓ *DILG Memorandum Circular No. 2014-81(Barangay Full Disclosure Policy)*
 - ✓ *DILG Memorandum Circular No. 2019 – 09 (Manila Bay Clean-Up Drive)*
5. Barangay issues and concerns (disaster preparedness, solid waste management and other relevant issues)..... *Barangay Official*
7. Open Forum *Barangay Secretary (Facilitator)*
8. Closing Remarks..... *Barangay Official*