



Republic of the Philippines

DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT

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http://www.dilg.gov.ph



SEARCH FOR OUTSTANDING VOLUNTEERS (SOV) 2019

Memorandum Circular No. 2019-88

June 17, 2019

I. Background

Volunteers are the unsung and unnamed heroes who help build and empower the nation. Their compassion and selfless service to the underprivileged communities ignite hope and serve as indispensable tools in our journey towards progress and sustainability.

To encourage the spirit of volunteerism and to recognize the important contribution of volunteers, the Search for Outstanding Volunteers (SOV) is conducted annually. This event is a centerpiece activity of the National Volunteer Month (NVM) which is observed every December pursuant to Presidential Proclamation No. 55, s. 1998.

This is the strategy of the Philippine National Volunteer Service Coordinating Agency (PNVSCA) to undertake advocacy for the promotion of volunteerism as a tool for development as mandated by Republic Act No. 9418 or the Volunteer Act of 2007.

II. Purpose

The Search for Outstanding Volunteers aims to identify and recognize outstanding Filipino volunteers and their exemplary performance and achievements in empowering communities and promoting volunteerism as a way of life, contributory to nation-building.

III. Scope/Coverage

All DILG Regional, Provincial, City Directors, the Minister of BARMM and all others concerned are hereby encouraged to cause the widest dissemination of this Memorandum Circular within their jurisdiction.

IV. Policy Content and Guidelines

As the government agency mandated to promote and coordinate volunteer programs and services in the country, the Philippine National Volunteer Service Coordinating Agency (PNVSCA) has launched the Search for Outstanding Volunteers (SOV) 2019. The search is open to (i) Individuals; (ii) Organization; and (iii) Local Government Units.

The Search for Outstanding Volunteers (SOV) confers three types of awards:

A. Categories of Awards

1. National Outstanding Volunteer Award (NOVA) National Outstanding Volunteer Award (NOVA) is conferred to individuals or organizations for their exceptional contribution to the development agenda of the national government that resulted

to positive outputs within the duration set by the Search. Categories under NOVA are:

1.1 Individual

- Youth
- Adult

1.2 Organization

- Non-Profit
- Corporate

1.3 Special Award for LGU

The Special Award for LGU is conferred to LGUs that implement outstanding volunteer programs which promote participation of the civil society in local governance.

2. Volunteer Lifetime Achievement Award (VLAA)

The VLAA is conferred to an individual or organization for consistent and outstanding volunteer service and whose achievement is regarded as an inspiration and role model in the field of volunteerism.

B. Qualifications and Requirements for Nomination

Nominators shall ensure that the nominees meet the minimum requirements for each category, as follows:

1. NOVA

1.1. Individual

- Must be fifteen (15) to thirty (30) years old for the youth category and at least thirty-one (31) years old for the adult category at the time of submission of nomination;
- Has been consistently and continuously providing volunteer assistance or implementing volunteer program or project in the last three (3) years for the youth and five (5) years for the adult. The volunteer service or assistance to which the nominee is being nominated for shall also be within the same period; and
- Has not been found guilty of crime or offense involving moral turpitude.

1.2. Organization

- Has been providing volunteer assistance consistently and continuously for the last five (5) years for the non-profit category and for the last three (3) years for the corporate category at the time of submission of nomination. The volunteer service or program to which the organization is being nominated for shall also be implemented within the same period; and
- The organization must be registered with the Securities and Exchange Commission (SEC) or PNVSCA or other duly recognized accrediting government institution; or recognized as a volunteer organization by

the local government, local institution or community being provided with volunteer services.

1.3. Special Award for LGU

LGU that has been implementing a volunteer program consistently and continuously for the last two (2) years and has existing mechanism that promotes civil society participation in local governance.

2. VLAA

- Has been engaged in consistent and continuous volunteering activities for at least twenty-five (25) years;

- Has been a recipient of national or international awards in relation to volunteerism; and

- Has not been found guilty of crime or offense involving moral turpitude, in the case of individual nominees.

C. Criteria for Evaluation

All nominees will be evaluated based on pre-set criteria.

1. National Outstanding Volunteer Award

1.1. Individual

- Performance – Innovative volunteering practice/s, efficiency and effectiveness and promotion of volunteerism.

- Outputs and/or Outcomes – Benefits, relevance of volunteer assistance and sustainability of volunteer program, project, activity or service.

1.2. Organization

- Qualities of the Organization – organizational culture and policy, and volunteer management system.

- Performance – innovative volunteering practice/s, efficiency and effectiveness and promotion of volunteerism.

- Outputs and/or Outcomes – Benefits, relevance of volunteer assistance, sustainability of volunteer program, project, activity or service, and replicability.

1.3. Special Award for LGU

- Qualities of the Organization – organizational culture and policy, and volunteer management system.

- Performance – innovative volunteering practice/s, efficiency and effectiveness and promotion of volunteerism.

- Outputs and/or Outcomes – Benefits, relevance of volunteer assistance, sustainability of volunteer program, project, activity or service, and replicability.

2. Volunteer Lifetime Achievement Award

- Promotion of volunteerism – information and capacity building.
- Benefits, relevance of volunteer assistance – change in the quality of life of assisted communities and alignment of the volunteer service/ assistance with development goals of the government.
- Influence and inspiration – role modelling and positive examples in the exercise of its roles and responsibilities in implementation of development programs

D. Regional Search, Nomination and Validation Process

1. The Regional Search Committees (RSCs) shall be constituted at the regional level to proactively promote and conduct the Search that includes but not limited to the generation of nominees, validation of information, and preparation of documentation relative to such nominations.
2. The RSCs shall be chaired by the NEDA Regional Offices (NROs), the Regional Planning and Development Office (RPDO) for the Autonomous Region in Muslim Mindanao (ARMM) and the Department of the Interior and Local Government National Capital Region (DILG-NCR) for the NCR.
3. The RSCs may request and/or accept nominations from other individuals and organizations. Nominations forms may be downloaded at www.pnvzca.gov.ph or may be obtained from the following agencies:
 - PNVSCA
 - NEDA Regional Offices
 - Regional Planning & Development Office of the Autonomous Region in Muslim Mindanao
4. The RSCs shall conduct validation using the criteria for evaluation through the following:
 - Table review of documents submitted;
 - Face-to-face, phone, or online interview of nominees;
 - Site visit to nominees and beneficiaries
 - Consultations and coordination with relevant organizations and individuals that can provide credible information about the nominee; and
 - Other means of securing information which the RSCs may employ.
5. The NEDA Regional Office (NRO), as the RSC Secretariat shall prepare a report of the validation. In the case of the NCR and ARMM, the reports will be prepared by the PNVSCA and the RPDO, respectively.
6. The RSCs shall convene to review the validation reports and confirm the nominees who satisfactorily meet the qualification criteria and standards. The committee shall rate the nominee using the appropriate validation form (Annex D).
7. All nominees garnering a rating of at least 85% will be endorsed to the NSC.
8. The RSC shall prepare a one-page profile to include the highlights of the nominee's accomplishment which will be submitted to the NSC together with all the documents relative to the Search. RSCs shall also prepare a maximum of three (3) minutes video documentation of the validation interviews and site visits.

9. PNVSCA shall provide a budget for the regional search through a memorandum of agreement between the PNVSCA and the NROs/RPDO-ARMM. The budget for the NCR Search shall be managed by PNVSCA.

Nominators shall accomplish the nomination form and submit the same to the concerned Regional Search Committee (RSC) covering the area where majority of the volunteer program, project, or service of the nominee is implemented.

The nomination form must be supported by documentary evidence as deemed necessary. All documents shall be organized into one (1) file folder. The accomplished nomination forms must be submitted to the respective RSC by **July 15, 2019**. Nominations received beyond the deadline will be considered for the consequent year.

E. Conferment of Awards

The awarding ceremony will be held in December of every year as the centerpiece activity for the National Volunteer Month. The NOVA will receive a trophy while the VLAA will receive a medal and a certificate of recognition. PNVSCA will cover the transportation, accommodation, and meals of the awardees during their attendance to the awarding ceremony.

F. Prohibitions and Exclusionary Provision

1. Self-nomination is not allowed.
2. Nominees who did not qualify for the national award may be re-nominated.
3. National awardees of previous years are no longer eligible to be nominated in the NOVA category but may be nominated in the VLAA category.
4. National awardees of previous years are no longer eligible to be nominated in the NOVA category but may be nominated in the VLAA category.
5. Members of the NSC are not eligible to nominate.

V. Effectivity

This Memorandum Circular shall take effect immediately.

VI. Approving Authority


EDUARDO M AÑO
Secretary, DILG



VII. Feedback

For queries and further information you may directly contact Ms. **VLAIRE FORMENTO** of the Philippine National Volunteer Service Coordinating Agency (PNVSCA) at telephone number (02) 247-7934 or through email at info@pnvsca.gov.ph.

SOV 2018 NATIONAL AWARDEES



RICKY REYES

Volunteer Lifetime Achievement Award

Mother Ricky Reyes started generously sharing his talent and resources through capacity-building and livelihood programs in 1984 with the Isang Gunting, Isang Sulatay program. Today, more than 200,000 beneficiaries have been trained by Mother Ricky in partnership with local government units, government agencies and private organizations to become hairdressers and self-sufficient members of the society. His most treasured accomplishment is the coming into being of CHILD Haus which serves as a temporary shelter for sick children who do not have a place to stay while they are undergoing medical evaluation and treatment in government hospitals in Metro Manila.



DR. ROEL Z. CAGAPE, M.D.

NOVA - Individual Adult

Dr. Cagape has been conducting medical missions for 30 years for the P'taan tribes in the ataus of Sarangani Province. He started the "E-text si Doc", "Botika sa Kabukiran" and e-health centers that provide medical advice and access to free medicines through the use of cellphones. He also introduced "Ambulansyang Kalayo", an innovative means of transporting patients from remote areas to the nearest hospital.



ELVIE SANCHEZ-QUIAZON

NOVA - Individual Adult

Fifty-seven-year-old Ms. Elvie Sanchez-Quiazon juggles her responsibilities as a general manager with her leadership roles in various socio-civic organizations to live a life of meaning and purpose. With her wide network, Ms. Quiazon was able to develop partnerships with organizations in both the public and private sectors to support and organize volunteering projects and activities.



KENJAVE MARK T. PARLERO

NOVA - Individual Youth

Twenty-four-year-old Kenjave Mark T. Parlero of South Cotabato founded the Young Educators' Convergence of SOCCSKSARGEN, Inc. (YECS) wherein he pioneered the Ipagtuturo Literacy Outreach Program for Indigenous People. Through his leadership in YECS, he mobilized volunteer teachers and students in the conduct of learning sessions for B'taan children who are having difficulties attending classes because they have to cross seven rivers just to get to school.



SAINT LOUIS UNIVERSITY - VICARIATES OF THE MT. PROVINCES MEDICAL OUTREACH MISSIONS FOUNDATION, INC.

NOVA - Organization Non-Profit

For thirty years, SLU-VMP MOMFI has rendered free medical, surgical, and dental services to 400,000 indigent patients from marginalized communities in the Cordillera region and other places in Luzon, Visayas, and Mindanao. Through the Foundation, SLU faculty members, students and even alumni have been able to give back to marginalized communities through volunteerism.

KEEP HOPE ALIVE

NOVA - Organization Non-Profit

Based in Mansalay, Oriental Mindoro, Keep Hope Alive engages the youth to volunteer in various health projects such as the Agropositible and Bantay Kalusugan programs. It has also conducted the Balik Eskwela program for twelve years now, benefiting 2,500 less fortunate children. KHA started with the Balik-Eskwela Caravan in 2007 where they mobilized resources to provide school supplies to poor students.



LAND BANK OF THE PHILIPPINES

NOVA - Organization Corporate

Over the years, Landbankers have been actively engaged in volunteer programs, projects, and activities. Land Bank institutionalized employee volunteerism in 2016 through its Volunteering Program where it engages its employees to volunteer through initiating their own activities, and in participating in Corporate Social Responsibility programs. Landbank also implements its flagship environmental program called Manila Bay and in the area of education, Landbankers voluntarily contribute to the Gawad Patruyay scholarship program.



DR. JOANNE J. BALDERAS, M.D.

NOVA - Individual Adult

Based in the Cordillera Administrative Region (CAR), Dr. Balderas is an ophthalmologist and university professor who merges her volunteer work with her profession and environmental advocacy. Dr. Balderas facilitated and participated in the conduct of medical missions in CAR and nearby provinces which benefited hundreds of indigent patients in need of cataract surgeries and eye care services. She also promoted the conduct of the Adept-a-Watershed Project for the three (3) watersheds in Baguio City.



PROF. EDGARDO D. LAYUG

NOVA - Individual Adult

Dr. Edgardo D. Layug, is one of the prime movers in the inception and the institutionalization of the Agriculture and Fishery Council (AFC) nationwide. He serves as the voice of poor farmers and fishermen, informing the authorities regarding the assistance and interventions to address their needs. Dr. Layug championed several policy resolutions that significantly contributed to strengthening the AFC and in guiding the policy makers on measures for agricultural productivity and economic growth.

2019 GUIDELINES



TAGAPAGTAGUYOD
NG
PAG-ASA

Volunteers are the unsung and unnamed heroes who help build and empower the nation. Their compassion and selfless service to the underprivileged communities ignite hope and serve as indispensable tools in our journey towards progress and sustainability.



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SERVICE COORDINATING AGENCY

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visit our website: <http://www.pnvsca.gov.ph>
www.facebook.com/PNVSca



SEARCH FOR OUTSTANDING VOLUNTEERS 2019



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SOV GUIDELINES



I. ABOUT THE SEARCH

The Search for Outstanding Volunteers (SOV) is the centerpiece activity of the National Volunteer Month (NVM) which is observed every December pursuant to Presidential Proclamation No. 55, s. 1998. This is the strategy of the Philippine National Volunteer Service Coordinating Agency (PNVSCA) to undertake advocacy for the promotion of volunteerism as a tool for development as mandated by Republic Act No. 9418 or the Volunteer Act of 2007.

The SOV aims to identify and recognize outstanding Filipino volunteers and their exemplary performance and achievements in empowering communities and promoting volunteerism as a way of life, contributory to nation-building.

II. CATEGORIES OF AWARDS

A. National Outstanding Volunteer Award

1. Individual
 - Youth
 - Adult
2. Organization
 - Non-Profit
 - Corporate
3. Special Award for LGU

B. Volunteer Lifetime Achievement Award

- Individual
- Organization

For purposes of the Search,

- a) Volunteer refers to individual/s who for reasons arising from their socio-developmental, business and corporate orientation, commitment or conviction, contribute time, service and resources, whether on full-time or part-time basis to a just and essential social development cause, mission or endeavor in the belief that their activity is mutually meaningful and beneficial to public interest as well as to themselves.
- b) Non-Profit pertains to non-stock, non-profit, non-government organization/s, including private academic institution/s and employees' association in the government that implement volunteer program/s by mobilizing and engaging volunteers to provide services and assistance in socio-economic, humanitarian, civic and cultural development activities.

- c) Corporate refers to private business companies and Government-owned and Controlled Corporations (GOCC) that implement volunteer program/s either as a component of Corporate Social Responsibility (CSR) or initiated and supported by the employee group, where employees are mobilized and engaged to volunteer their time, skills and resources for socio-economic, humanitarian, civic and cultural development activities.

III. QUALIFICATIONS FOR NOMINATION

A. National Outstanding Volunteer Award

1. Individual
 - Must be fifteen (15) to thirty (30) years old for the youth category and at least thirty-one (31) years old for the adult category at the time of submission of nomination;
 - Has been consistently and continuously providing volunteer assistance or implementing volunteer program or project in the last three (3) years for the youth and five (5) years for the adult. The volunteer service or assistance to which the nominee is being nominated for shall also be within the same period; and
 - Has not been found guilty of crime or offense involving moral turpitude.
2. Organization
 - Has been providing volunteer assistance consistently and continuously for the last five (5) years for the non-profit category and for the last three (3) years for the corporate category at the time of submission of nomination. The volunteer service or program to which the organization is being nominated for shall also be implemented within the same period; and
 - The organization must be registered with the Securities and Exchange Commission (SEC) or PNVSCA or other duly recognized accrediting government institution, or recognized as a volunteer organization by the local government, local institution or community being provided with volunteer services.

3. Special Award for LGU

- Has been implementing a volunteer program consistently and continuously for the last two (2) years and has existing mechanism that promotes civil society participation in local governance.

B. Volunteer Lifetime Achievement Award

- Has been engaged in consistent and continuous volunteering activities for at least twenty-five (25) years;
- Has been a recipient of national or international awards in relation to volunteerism; and
- Has not been found guilty of crime or offense involving moral turpitude, in the case of individual nominees.

IV. CRITERIA FOR EVALUATION

A. National Outstanding Volunteer Award

- Qualities of the Volunteer/Volunteer Organization
- Performance
- Outputs and/or Outcomes

B. Volunteer Lifetime Achievement Award

- Promotion of volunteerism
- Benefits, relevance of volunteer assistance
- Influence and inspiration

V. NOMINATION PROCESS

1. Nominations forms may be downloaded at PNVSCA website: www.pnvsca.gov.ph or may be obtained from the following agencies:
 - PNVSCA
 - NEDA Regional Offices
 - Regional Planning and Development Office of the Bangsamoro Autonomous Region in Muslim Mindanao
2. The nomination forms must be submitted to the concerned Regional Search Committee (RSC) covering the area where majority of the volunteer program, project, or service of the nominee is implemented.
3. Deadline for submission of nominations is on 15 July 2019.

VI. EXCLUSIONARY PROVISIONS

1. Self-nomination is not allowed.
2. Nominees who did not qualify for the national award may be renominated.
3. National awardees of previous years are no longer eligible to be nominated in the NOVA category but may be nominated in the VLAA category.
4. Nomination of the organization and the head of same organization in the same year is not allowed.
5. Members of the NSC are not eligible to nominate.

VII. CONFERMENT OF AWARDS

The awarding ceremony will be held in December of every year as the centerpiece activity for the National Volunteer Month. The NOVA will receive a trophy while the VLAA will receive a medal and a certificate of recognition. PNVSCA will cover the transportation, accommodation, and meals of the awardees during their attendance to the awarding ceremony. There will be no monetary incentive for the awardees.

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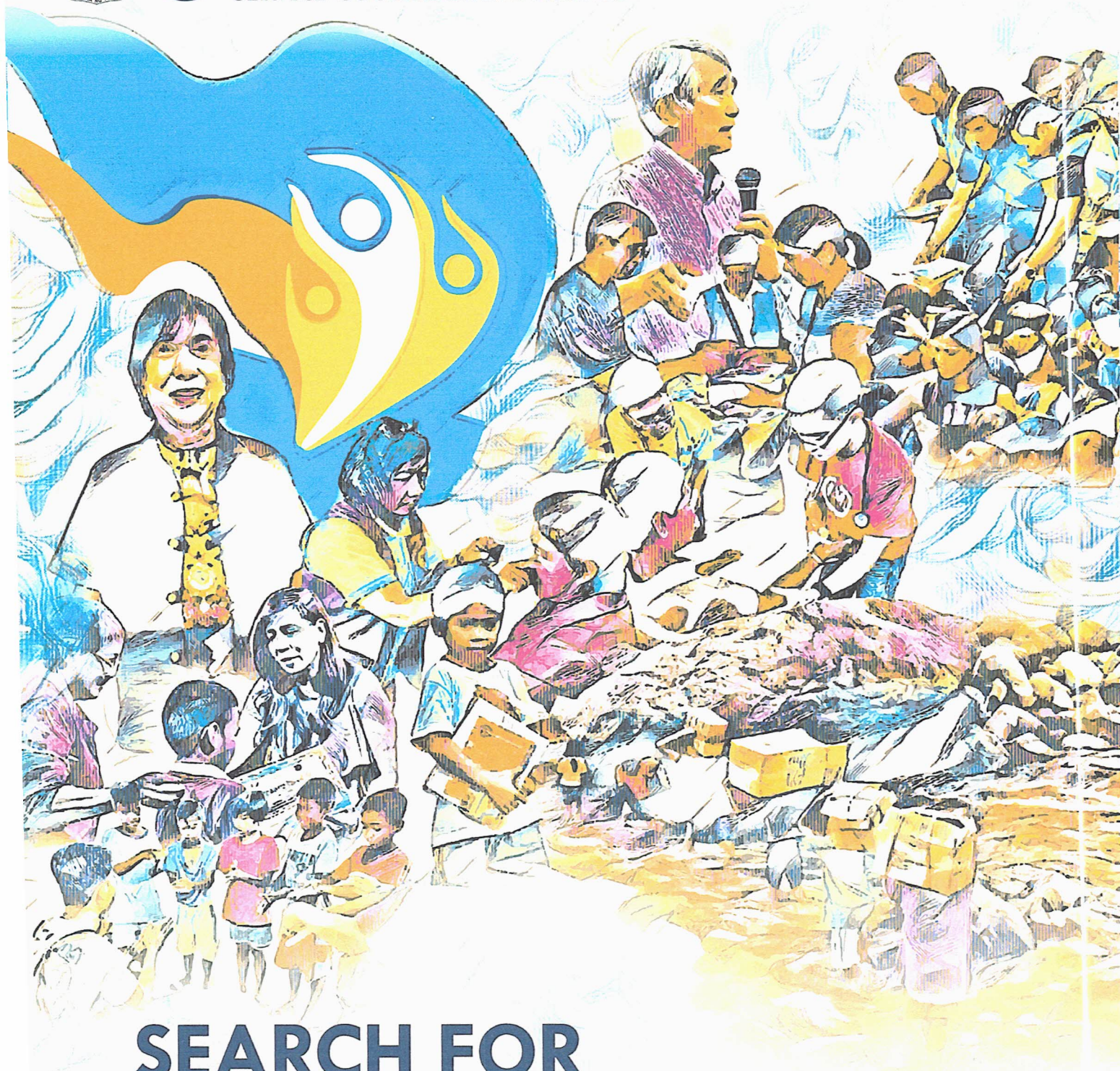
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SEARCH FOR OUTSTANDING VOLUNTEERS

2019

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