



Republic of the Philippines  
Department of the Interior and Local Government



**MEMORANDUM CIRCULAR**  
**NO. 2019-31**

February 27, 2019

**TO : ALL CITY MAYORS, MUNICIPAL MAYORS, DILG REGIONAL DIRECTORS, ARMM REGIONAL GOVERNOR, AND OTHERS CONCERNED**

**SUBJECT : END-TERM ASSEMBLY OF THE PHILIPPINE COUNCILORS LEAGUE (PCL)**

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The Philippine Councilors League (PCL) will be conducting its End-Term National Assembly on June 13-15, 2019 in Cebu City.

As represented, the highlights of the said event will be the giving of Awards of Recognition to the Three-Termer Councilors and those Councilors who were elected or appointed to higher positions, and the National Finalists and National Winners of the Local Legislative Award.

In view of the above, and upon the request of Councilor Luis Singson, National President, PCL, all City Mayors and Municipal Mayors are encouraged to allow their sanggunian members, to attend the said activity, on official business.

The payment of applicable traveling expenses, and registration fee, if any, to cover the cost of hotel accommodation, meals and convention materials, per participant, may be authorized chargeable against available local funds, in accordance with, and subject to applicable limitations prescribed in COA Circular NO. 2012-003 dated October 29, 2012, to the usual accounting and auditing requirements and to all pertinent laws, rules and regulations. Likewise, the participating local government officials are reminded of the provisions of DILG Memorandum Circular No. 2018-25 dated February 28, 2018, prohibiting local government officials and employees from entering, staying and/or playing at gambling casinos.

The PCL National President shall submit a Post-Activity Report to the Secretary of Interior and Local Government, through the Director of the Bureau of Local Government Supervision, within fifteen (15) days after the conduct of the said activity, with the following prescribed format:

- I. Executive Brief;
- II. List of Participants;
- III. Outputs of Technical Sessions;
- IV. Issues and Agreements or Recommendations, if any;
- V. Total Fees and Disbursements; and
- VI. Appendices, if any.

For other details, inquires may be directed to the PCL through Ms. Esther Cuadra, PCL Executive Director, through Telephone Nos. (02) 351-8411, 351-8809, 925-1147 and 925-1132.

For the information and guidance of all concerned

  
**EDUARDO M. AÑO**  
Secretary, DILG 



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