



Republic of the Philippines

DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
DILG-NAPOLCOM Center, EDSA corner Quezon Avenue, West Triangle, Quezon City
<http://www.dilg.gov.ph>



MEMORANDUM CIRCULAR

No. 2019-151

10 SEP 2019

TO : ALL PROVINCIAL GOVERNORS, CITY AND MUNICIPAL MAYORS, PUNONG BARANGAYS, SANGGUNIANG KABATAAN CHAIRPERSONS, MEMBERS, SECRETARIES, TREASURERS AND PEDERASYON OFFICERS, PROVINCIAL, CITY AND MUNICIPAL YOUTH DEVELOPMENT OFFICERS, LOCAL YOUTH DEVELOPMENT COUNCILS AT ALL LEVELS, DILG REGIONAL DIRECTORS AND FIELD OFFICERS, BARMN MINISTER OF LOCAL GOVERNMENT AND ALL OTHERS CONCERNED

SUBJECT : GUIDELINES ON LOCAL YOUTH DEVELOPMENT PLANNING, COMPREHENSIVE BARANGAY YOUTH DEVELOPMENT PLANNING, AND ANNUAL BARANGAY YOUTH INVESTMENT PROGRAMMING OF THE NATIONAL YOUTH COMMISSION

Republic Act 10742, otherwise known as the Sangguniang Kabataan (SK) Reform Act of 2015, provides for the formulation of the Local Youth Development Plan (LYDP), the Comprehensive Barangay Youth Development Plan (CBYDP), and the preparation of the Annual Barangay Youth Investment Program (ABYIP) by the concerned SK and Local Officials.

This Department, together with the Department of Budget and Management (DBM) and the National Youth Commission (NYC) issued DBM-DILG-NYC Joint Memorandum Circular (JMC) No. 01, Series of 2019 dated 23 January 2019 re: Guidelines on the Preparation, Release, Planning and Budgeting Process for the SK Funds.

Item 3.3.1.4 of the cited JMC mandates the National Youth Commission to formulate policies and guidelines in the preparation of the CBYDP and ABYIP, which shall be observed by the SK.

On the bases of the above-mentioned law and JMC, the National Youth Commission approved on the 1st day of August 2019, the **Guidelines on Local Youth Development Planning, Comprehensive Barangay Youth Development Planning, and Annual Barangay Youth Investment Programming** in NYC Resolution No. 46, Administrative Series of 2019.

In this regard, all concerned SK Officials, Provincial, City and Municipal Officers of the Pederasyon ng mga Sangguniang Kabataan and Youth Development Councils at all levels, are enjoined to observe the **guidelines, processes, and indicative timelines** in the preparation of their respective LYDP, CBYDP and ABYIP.

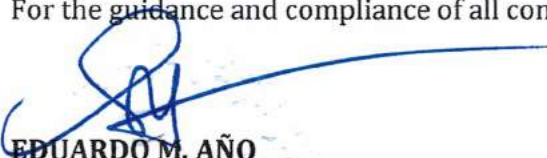
Templates and sample resolution are attached for the ease in the preparation of the above-mentioned plans and other SK documents.

Likewise, all Provincial, City and Municipal Youth Development Officers are directed to perform their mandated functions pursuant to Section 26(d) of RA 10742, DILG Memorandum Circular No. 2017-36 dated 24 February 201, and NYC Resolution No. 46, Series of 2019.

All DILG Regional Directors, Field Officers and BARMM Minister of Local Government are directed to cause the immediate and widest dissemination of this Circular within their respective areas of jurisdiction.

For inquiries and clarifications on the matter, all concerned are directed to contact the National Youth Commission at telephone numbers **(02) 426-8760** or **(0943) 731-0244** or at e-mail address: **sk@nyc.gov.ph**.

For the guidance and compliance of all concerned.


EDUARDO M. AÑO
Secretary





Office of the President of the Philippines
NATIONAL YOUTH COMMISSION
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August 20 2019

EDUARDO M. AÑO

Secretary
Department of the Interior and Local Government
DILG-NAPOLCOM Center, EDSA Cor. Quezon Ave.
West Triangle, Quezon City

Attention: KARL CAESAR R. RIMANDO, CESO V
Director
National Barangay Operations Office

Dear Secretary Año,

Greetings from the National Youth Commission!

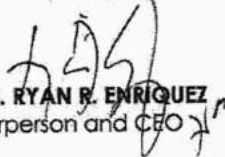
The National Youth Commission, in its thrust to lead the full implementation of the RA No. 10742 or Sangguniang Kabataan Reform Act of 2015, is consistently coordinating with concerned agencies to address the issues surrounding the operations of the Sangguniang Kabataan (SK).

In this regard, may we humbly request the support of your office through **the issuance of a Memorandum Circular** of the attached **Guidelines on Local Youth Development Planning, Comprehensive Barangay Youth Development Planning, and Annual Barangay Youth Investment Programming**.

For more details, your office may coordinate with **Ms. Gillian Sagadal** or **Mr. Marlon Peria** of the Regional Youth Development Division through (02) 426 8760 or (0943) 731 0244 or email us at sk@nyc.gov.ph.

We look forward to your positive response on this matter. Thank you very much!

For the Filipino youth,


USEC. RYAN R. ENRIQUEZ
Chairperson and CEO



Office of the President of the Philippines
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RESOLUTION NO. 46

Administrative
Series of 2019
11th Commission

**A RESOLUTION APPROVING THE GUIDELINES ON LOCAL YOUTH DEVELOPMENT PLANNING,
COMPREHENSIVE BARANGAY YOUTH DEVELOPMENT PLANNING, AND ANNUAL BARANGAY YOUTH
INVESTMENT PROGRAMMING**

*SPONSORED BY: COMMISSIONER JAMES CEASAR A. VENTURA
CO-SPONSORED BY: COMMISSIONER VICTOR DEL ROSARIO*

WHEREAS, Section 20 of Republic Act No. 10742 provides that ten percent (10%) of the general fund of the barangay shall be set aside for the Sangguniang Kabataan which shall be disbursed by the SK solely for youth development and empowerment purposes;

WHEREAS, the same section further provides that the SK shall have financial independence in its operations, disbursements, and encashment of their fund, income and expenditures;

WHEREAS, DBM-DILG-NYC Joint Memorandum Circular No. 1, s. 2019 prescribed the guidelines on the appropriation and release of the SK Fund, provided for the planning and budgeting process for the SK, and emphasized the concomitant posting requirements to enhance transparency and accountability;

WHEREAS, consistent with Section 3.3.1.4 of the aforementioned JMC mandating that pertinent policies and guidelines issued by the NYC shall be observed in the preparation of the Comprehensive Barangay Youth Development Plan (CBYDP) and the Annual Barangay Youth Investment Program (ABYIP), the Commission, in consultation with relevant agencies and Sangguniang Kabataan officials, crafted the **Guidelines on Local Youth Development Planning, Comprehensive Barangay Youth Development Planning, and Annual Barangay Youth Investment Programming**;

NOW THEREFORE BE IT RESOLVED AS IT IS HEREBY RESOLVED, to approve and adopt the Guidelines on Local Youth Development Planning, Comprehensive Barangay Youth Development Planning, and Annual Barangay Youth Investment Programming, to wit:

**GUIDELINES ON LOCAL YOUTH DEVELOPMENT PLANNING, COMPREHENSIVE
BARANGAY YOUTH DEVELOPMENT PLANNING, AND ANNUAL BARANGAY YOUTH
INVESTMENT PROGRAMMING**

PART I. GENERAL PROVISIONS

1.0 RATIONALE

- 1.1 Republic Act 10742, otherwise known as the "SK Reform Act of 2015", encourages the involvement of the youth in public and civic affairs through the establishment of effective, responsive and enabling mechanisms in institutionalizing youth participation in local governance.
- 1.2 Specifically, Section 8 (a) of Republic Act 10742 states that the Sangguniang Kabataan, in consultation and with the concurrence of the Katipunan ng Kabataan, and within three (3) months from assumption to office, formulate a three (3)-year rolling plan, which shall be known as the Comprehensive Barangay Youth Development Plan (CBYDP). The CBYDP shall serve as basis in the preparation of the Annual Barangay Youth Investment Program (ABYIP). This plan shall be aligned with the Philippine Youth Development Plan (PYDP) and other Local Youth Development Plans in every municipality, city and province.

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- 1.3 Specifically, Section 8 (h) of Republic Act 10742 provides that the Sangguniang Kabataan shall partner with the Local Youth Development Council in planning and executing projects and programs of specific advocacies like good governance, climate change adaptation, disaster risk reduction and resiliency, youth employment and livelihood, health and anti-drug abuse, gender sensitivity, and sports development.
- 1.4. Finally, Section 24 (m)(2) of Republic Act 10742 provides that the Local Youth Development Council shall finalize the 3-year Local Youth Development Plan, anchored in the PYDP and the local development plans of the LGU, which shall be initially drafted by the SK Pederasyon.

2.0 PURPOSE

To prescribe policies and guidelines on the contents and formulation of local youth development plans, CBYDP and ABYIP.

3.0 DEFINITION OF TERMS

3.1 Philippine Youth Development Plan (PYDP)

The PYDP shall refer to the comprehensive national plan expressing the convergence efforts of the different youth-serving agencies, civil society organization, and youth organizations, designed to promote the general welfare, development and empowerment of the youth, in preparation for their vital role in nation-building.

3.2 Local Youth Development Plan (LYDP)

The LYDP shall refer to the three-year strategic youth development plan formulated at the provincial, city, or municipal, initially drafted by the respective SK Pederasyon and finalized by the LYDC. This shall be submitted to the local chief executive for inclusion in the Local Development Plan and subsequently endorsed to the Sanggunian of the local government unit concerned for approval.

3.2.1 Annual Youth Development Action Plan (AYDAP)

The AYDAP is an organizational plan that aims to address capability building concerns and other PPAs with corresponding venue, costs and timeframe, subject to the discretion of the SK Pederasyon and Local Youth Development Council (Annex 4).

3.3 Comprehensive Barangay Youth Development Plan (CBYDP)

The CBYDP is a three-year rolling plan, aligned with the PYDP and the LYDP. It shall be the basis for the crafting of the ABYIP or the annual program containing specific programs, projects and activities with corresponding costs including the necessary fund flows to approximate the reasonable timing in the release of funds;

3.4 Annual Barangay Youth Investment Program (ABYIP)

The ABYIP shall refer to the yearly program based on the Comprehensive Barangay Youth Development Plan. It shall contain the specific programs, projects and activities with corresponding project costs including the necessary fund flows to approximate the reasonable timing in the release of funds;

3.5 SK Annual Budget

The SK Annual Budget refers to the financial plan embodying the estimates of the income and expenditures of the SK for one (1) fiscal year shall be prepared in accordance with the approved ABYIP.



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3.6 Local Development Plan (LDP)

The Local Development Plan refers to the three (3) year comprehensive multi-sectoral local government development plan that sets the local government vision, sectoral goals, objectives, development strategies and policy priorities.

3.7 Election Year

The Election Year refers to the year when the Barangay and Sangguniang Kabataan Elections (BSKE) is held.

4.0 THE PHILIPPINE YOUTH DEVELOPMENT PLAN (PYDP) AND THE NINE (9) CENTERS OF MEANINGFUL YOUTH PARTICIPATION

4.1 The PYDP serves as a framework for unified action among the youth and youth-serving groups, agencies and institutions to promote holistic youth participation in our society. It defines the duties, obligations and accountabilities of the national and local governments to address the economic, social, cultural, civil and political rights of the youth.

4.2 The PYDP has the following nine (9) centers of youth participation: 1) Health; 2) Education; 3) Economic Empowerment; 4) Social Inclusion and Equity; 5) Peace-Building and Security; 6) Governance; 7) Active Citizenship; 8) Environment; and 9) Global Mobility. These centers have specific agenda statements to promote youth participation (Annex 1):

PART 2. THE LOCAL YOUTH DEVELOPMENT PLAN (LYDP)

5.0 NATURE OF THE LYDP

5.1 Pursuant to Section 24 (m)(2) of RA 10742 IRR, the Plan shall give priority to programs, projects and activities that will promote and ensure the following: 1) meaningful youth participation in nation-building; 2) sustainable youth development and empowerment; 3) equitable access to quality education; 4) environmental protection; 5) climate change adaptation; 6) disaster risk reduction and resiliency; 7) youth employment and livelihood; 8) health and anti-drug abuse; 9) gender sensitivity; 10) social protection; and 11) capability building and sports development.

6.0 CONTENTS OF THE LYDP

6.1 The LYDP is a 3-year strategic direction for youth development at the provincial, city and municipal levels. It shall be anchored on the PYDP and Local Development Plans.

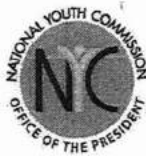
6.2 The LYDP shall have the following elements in their plan (see Annex 3):

6.2.2 Center of Participation – refers to the priority Centers of Participation. The LYDP may contain all centers, or they may choose Centers applicable to their local situation;

6.2.3 Agenda Statement – defines the LYDP's outcome/major goal statement per Center. This may be adapted from the PYDP Agenda Statement, or a statement that may be crafted by the SK Pederasyon and LYDC that addresses the local needs;

6.2.4 Youth Development Concerns – contains the issues/concerns of the youth in their respective locality/community, which need immediate action. These may be program, policy, or action gaps;

6.2.5 Objectives – provides the specific result aimed to be achieved to address the youth development concerns within three years as determined by the SK Pederasyon Presidents and approved by the LYDC;



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- 6.2.6 Performance Indicators – is the measure used to assess the extent of success in achieving the objectives;
- 6.2.7 Targets – states the extent of set accomplishment of the programs/projects/activities such as the number of beneficiaries, amount of budget utilized, etc.
- 6.2.8 Programs/Projects/Activities – are the proposed youth development initiatives that are designed to respond to the youth development concerns as identified and approved by the youth; and
- 6.2.9 Priority Areas – refers to the location (barangays, areas) where implementation of the PPAs will be focused and prioritized

PART 3. THE COMPREHENSIVE BARANGAY YOUTH DEVELOPMENT PLAN (CBYDP) AND THE ANNUAL BARANGAY YOUTH INVESTMENT PROGRAM (ABYIP)

7.0 NATURE OF THE CBYDP

- 7.1 The CBYDP shall prioritize programs, projects, and activities that focus on meaningful youth participation in nation-building; sustainable youth development and empowerment; equitable access to quality education, environmental protection, climate change adaptation, disaster risk reduction and resiliency, youth employment and livelihood, health, including health services and adolescent sexual and reproductive health, anti-drug abuse, gender sensitivity, sports development, and capability building which emphasizes leadership training

8.0 CONTENTS OF THE CBYDP

- 8.1 Comprehensive Barangay Youth Development Plan (CBYDP) shall refer to the three-year comprehensive youth development plan of the barangay that is formulated by the Sangguniang Kabataan (SK), in consultation and with concurrence of the Katipunan ng Kabataan (KK) and anchored on the Philippine Youth Development Plan (PYDP) and other Local Youth Development Plan (LYDP) in provincial, city and municipal level.
- 8.2 The CBYDP is composed of the following key elements (see Annex 5):
 - 8.2.1 Center of Participation – refers to the priority Centers of Participation. The CBYDP may contain all centers, or they may choose Centers applicable to their local situation;
 - 8.2.2 Agenda Statement – defines the CBYDP's outcome/major goal statement per Center. This may be adapted from the PYDP or LYDP Agenda Statement, or a statement that may be crafted by the that addresses the local needs;
 - 8.2.3 Youth Development Concerns – contains the issues/concerns of the youth in their respective locality/community, which need immediate action. These may be program, policy, or action gaps;
 - 8.2.4 Objectives/Description – provides the specific result aimed to be achieved to address the youth development concerns;
 - 8.2.5 Target – states the extent of set accomplishment of the programs/projects/activities such as the nature and number of beneficiaries;
 - 8.2.6 Programs/Projects/Activities – are the proposed youth development initiatives that are designed to respond to the identified youth development concerns;
 - 8.2.7 Budget – refers to the total amount of the necessary expenditures for the implementation of each project, program or activity;
 - 8.2.8 Period of Implementation – refers to the schedule and duration of the complete implementation of the project, program or activity; and
 - 8.2.9 Person/s Responsible – identifies the Committee or SK official that is responsible to lead the planning, implementation and monitoring of the project, program or activity.

9. CONTENTS OF THE ABYIP

- 9.1 Annual Barangay Youth Investment Program (ABYIP) shall refer to the yearly program based on the CBYDP. It shall contain the specific programs, projects and activities with corresponding project costs including the necessary fund flows to approximate the reasonable timing in the release of funds.

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9.2 The ABYIP is composed of the following key elements (see Annex 6):

- 9.2.1 Center of Participation – refers to the priority Centers of Participation, as identified in the CBYDP. The ABYIP may contain all centers, or they may choose Centers applicable to their local situation;
- 9.2.2 Reference Codes – identifies the sector encompassing the program, project or activity. It provides Plan-Budget linkage. (according to Local Budget Circular 112 s. 2016)
- 9.2.3 Priority Programs/Projects/Activities – refers to the proposed youth development initiatives that are designed to respond to the identified youth development concerns;
- 9.2.4 Objectives/Description – provides the specific result aimed to be achieved to address the youth development concerns;
- 9.2.5 Expected Result – identifies the specific results expected after the implementation of the identified program/project/activity;
- 9.2.6 Performance Indicator – is the measure used to assess the extent of success in achieving the objectives;
- 9.2.7 Period of Implementation – refers to the schedule and duration of the complete implementation of the project, program or activity; and
- 9.2.8 Budget – refers to the total amount of the necessary expenditures for the implementation of each project, program or activity.

PART 4: FORMULATION OF THE LOCAL YOUTH DEVELOPMENT PLANS, COMPREHENSIVE BARANGAY YOUTH DEVELOPMENT PLANS AND

ANNUAL BARANGAY YOUTH INVESTMENT PROGRAMS

10.0 ELECTION YEAR

10.1 July to September – Drafting and Review of Plans

Municipal/City Planning

- 10.1.1 The Municipal/City SK Pederasyon shall draft the LYDP based on the Philippine Development Plan and the PYDP, among others. The SK-proposed LYDP, as attested by the SK Pederasyon Secretary, shall be submitted to the Municipal/City LYDO (as LYDC Secretariat) for initial review and submission to the Municipal/City LYDC.
- 10.1.2 The SK Pederasyon Presidents shall present their plans to their respective LYDCs for review and finalization, on or before July 15.
- 10.1.3 The Municipal/City LYDC shall review, finalize and submit the LYDPs to the Municipal/City LYDO.
- 10.1.4 The Municipal/City LYDOs shall submit the LYDC-approved LYDP to the LCE through the Municipal/City Budget Officer and Planning Officer for inclusion in the LDP.
 - 10.1.4.1 Should there be revisions, the LYDC shall revise and adjust the LYDP accordingly and resubmit the revised LYDP to the LCE through the LYDO for inclusion in the LDP, to be approved by the concerned local Sanggunian (*Sangguniang Pambayan* or *Sangguniang Panlungsod*), within the next 15 days or until July 31.
- 10.1.5 The local Sanggunian (*Sangguniang Pambayan* or *Sangguniang Panlungsod*) shall approve/disapprove the LDP on or before August 15. If within the said period no action is taken, the plan is deemed approved.



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- 10.1.6 Upon approval, the Municipal/City LYDO shall provide copy of the approved LYDP to their respective barangays for the preparation of CBYDP and ABYIP and their Provincial LYDO for the preparation of the Provincial Local Youth Development Plan.
- 10.1.7 Subject to its discretion, the Municipal/City LYDC, can craft the Annual Youth Development Action Plan (AYDAP) based on the LYDP (under the approved LDP), to address capability building concerns and other PPAs with corresponding venue, costs and timeframe.

Provincial Planning

- 10.1.1 The Provincial SK Pederasyons shall draft their initial corresponding plan, which shall be based on the approved municipal/city youth development plans; local development plans; and the PYDP, among others. The SK-proposed LYDP of the province, as attested by the SK Pederasyon Secretary, shall be submitted to the Provincial LYDO (as LYDC Secretariat) for initial review and submission to the Provincial LYDC.
- 10.1.2 The SK Pederasyon Presidents shall present their plans to their respective Provincial LYDCs for review and finalization, on or before August 30.
- 10.1.3 The Provincial LYDC shall review, finalize and submit the LYDPs to the Provincial LYDO.
- 10.1.4 The Provincial LYDOs shall submit the LYDC-approved LYDP to the LCE through the Provincial Budget Officer and Planning Officer for inclusion in the LDP.
 - 10.1.4.1 Should there be revisions, the Provincial LYDC shall revise and adjust the LYDP accordingly and resubmit the revised LYDP to the LCE through the Provincial LYDO for inclusion in the LDP, to be approved by the concerned local Sanggunian (*Sangguniang Panlalawigan*), within the next 15 days or until September 15.
- 10.1.5 The local Sanggunian (*Sangguniang Panlalawigan*) shall approve/disapprove the LDP on or before September 30. If within the said period no action is taken, the plan is deemed approved.
- 10.1.6 Subject to its discretion, the Provincial LYDC, can craft the Annual Youth Development Action Plan (Annex 4) based on the LYDP under the approved LDP, to address capability building concerns and other PPAs with corresponding venue, costs and timeframe.

10.2 August to October – Drafting and Finalization of CBYDP and Approval of the ABYIP

- 10.2.1 The Municipal/City SK Pederasyon shall disseminate the approved LYDP (under the approved LDP) as one of the bases for the drafting of the Comprehensive Barangay Youth Development Plan (CBYDP), within ten (10) days after the approval of the local Sanggunian.
- 10.2.2 The SK elected official/s shall draft the Comprehensive Barangay Youth Development Plan (CBYDP), based on the existing data on youth in their locality and on the approved LYDP, on or before September 10.

The crafting of the CBYDP may proceed even for areas with incomplete/vacant SK elected officials.
- 10.2.3 The SK shall present the draft CBYDP to the Katipunan ng Kabataan (Rule II Section 6 of RA 10742 Implementing Rules and Regulations) and the same shall review, finalize and concur with the CBYDP, on or before September 20.



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- 10.2.3.1 The SK Chairperson shall use all means of information dissemination in convening the Katipunan ng Kabataan (KK), including but not limited:
- 10.2.3.1.1 Posting of notice of meeting in at least (3) three conspicuous spaces in the barangay two (2) weeks before the schedule of the Assembly; and
 - 10.2.3.1.2 Posting through SMS, social media, and other forms of traditional and non-traditional media.
- 10.2.3.2 For the purposes of decision-making, the KK members in attendance, regardless of the number, shall have the authority to decide on matters concerning the agenda of the KK Assembly.
- 10.2.3.3 The assembly shall prioritize the issues and concerns of the youth in their community.
- 10.2.3.4 The KK and the SK shall assess the correspondence of the issues and concerns to the PYDP.
- 10.2.3.5 The SK Secretary shall attest the adoption of the CBYDP, to be submitted to the LYDO for monitoring purposes.
- 10.2.4 In accordance with the adopted CBYDP, the SK shall draft the Annual Barangay Youth Investment Program (ABYIP) of the succeeding year (see Annex 9 with sample accomplished form) within ten (10) days after the adoption of the CBYDP, on or before September 30.
- 10.2.4.1 The SK shall approve the ABYIP proposal with a majority vote of the SK members present during the session called for the purpose.
 - 10.2.4.2 The SK shall pass a resolution approving the ABYIP. A copy of the resolution shall be submitted to the LYDO for monitoring purposes.
 - 10.2.4.3 The SK Chairperson, with the assistance of the SK Treasurer, shall prepare the SK Annual Budget and shall present the same to the SK Officials. The SK shall deliberate on the proposed SK annual/supplemental budget and shall pass a resolution approving the same, or before October 16

11.0 SUCCEEDING YEARS

11.1 January to December – Execution of Programs, Project and Activities

- 11.1.1 The SK Pederasyon and the LYDC shall execute the priority programs, projects and activities under the LYDP (as may identified in the AYDAP).
- 11.1.2 The SK shall execute the priority programs, projects and activities in the ABYIP.

11.2 April – Review of Current Year AYDAP and ABYIP

- 11.2.1 The SK Pederasyon and the LYDC shall review the current AYDAP for any adjustment.
- 11.2.2 The SK shall review the current ABYIP for any adjustment.



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11.3 July to October – Drafting of AYDAP and ABYIP for the Succeeding Year

- 11.3.1 Subject to its discretion, the SK Pederasyon and LYDC shall draft the AYDAP for any adjustment.
- 11.3.2 The SK shall draft the ABYIP for the succeeding year, with reference to the financial report of the previous year.
- 11.3.3 The SK shall approve the ABYIP proposal with a majority vote of the SK members present during the session called for the purpose; and shall document the approval through a formal SK resolution.
- 11.3.4 The SK shall prepare, deliberate and approve the SK Annual Budget; and shall document the approval through a formal SK resolution. *(in accordance with DBM-DILG-NYC JMC No. 1 Series of 2019, item 3.3.2-3)*

PART 5: NATIONAL AND LOCAL REPORTING, MONITORING AND EVALUATION

- 12.0 The NYC shall issue a separate guideline for the processes of national and local reporting, as well as monitoring and evaluation.

PART 6: FUNCTIONS OF THE LYDO RELATIVE TO SK PLANNING AND MONITORING

- 13.0 The LYDO, as the Secretariat to the LYDC, shall provide technical assistance in the formulation of the LYDP. He/She shall also facilitate the inclusion of the LYDP in the LDP and submit to the Commission the LYDP accomplishment reports.

PART 7: FINAL PROVISIONS

14.0 REPEALING CLAUSE

Any provision/s of any circular or issuances which are or may be inconsistent herewith is hereby amended, repealed or modified accordingly.

15.0 SEPARABILITY CLAUSE

If, for any reason or reasons, any part of the provision of this Guidelines shall be held to be unconstitutional or invalid, other part or parts hereof which are not affected thereby shall continue to be in full force and effect.

16.0 LIABILITY CLAUSE

All concerned elective and appointive local officials who have found to have violated any provisions of the Circular may be charged administratively.

17.0 EFFECTIVITY CLAUSE

This Memorandum Circular shall take effect immediately upon its approval.

18.0 DISSEMINATION

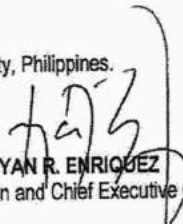
The Department of the Interior and Local Government Regional Offices shall cause the immediate dissemination of this Guidelines in their respective areas of jurisdiction, for the guidance and strict compliance of all concerned.

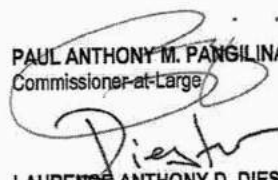
RESOLVED FINALLY that copies of this resolution to be provided to the Department of Interior and Local Government, Sangguniang Kabataan and to the concerned youth-organizations and youth-serving organizations for their reference.




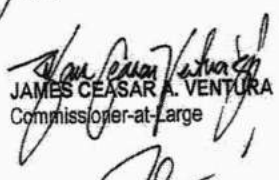
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Adopted this 1st day of August 2019 in Quezon City, Philippines.


RYAN R. ENRIQUEZ
Chairperson and Chief Executive Officer


PAUL ANTHONY M. PANGILINAN
Commissioner-at-Large


LAURENCE ANTHONY D. DIESTRO
Commissioner Representing Luzon


JAMES CAESAR A. VENTURA
Commissioner-at-Large

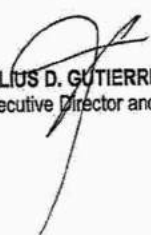

VICTOR A. DEL ROSARIO
Commissioner Representing Visayas

VACANT
Commissioner Representing Mindanao

VOTED IN FAVOR: CAL Ventura, CAL Pangilinan, CRL Diestro, CRV Del Rosario
VOTED AGAINST: 0
ABSTAINED: 0

The head of the Commission Proper Secretariat as undersigned attesting witness, do hereby affirm that the forgoing resolution was approved by the Commission Proper.

Attested by:


JULIUS D. GUTIERREZ
Executive Director and Chief Operating Officer

ANNEX 1 | PYDP 2017-2022 CENTERS OF PARTICIPATION, AGENDA STATEMENTS, STRATEGIES AND OBJECTIVES

PYDP 2017-2022 Agenda Statements by Center		Strategies	Objectives
Center	For the Youth to Participate...		
Health	in multi-sensitive, multi-sectoral, and inclusive programs, projects, activities and services on health and health financial risk protection—with serious consideration of nutrition, reproductive health and psychosocial concerns—that promote the youth's health and well-being as well as address their sexual and non-sexual risk-taking behaviors	<ul style="list-style-type: none"> • Ensure youth participation in healthy living & the prevention of accidents & injuries 	<ul style="list-style-type: none"> • Increase active lifestyle • Increase good nutrition practices • Decrease hunger among youth • Increase medical and dental attention • Decrease the number of accidents involving the youth
		<ul style="list-style-type: none"> • Strengthen youth participation in responsible sexual and reproductive 	<ul style="list-style-type: none"> • Increase subscription to family planning • Increase safe motherhood practices • Lower the incidence of "early sexual debut," teenage pregnancy, "unintended pregnancy," and maternal mortality
		<ul style="list-style-type: none"> • Address and mitigate youth participation in sexual risk-taking behavior 	<ul style="list-style-type: none"> • Lower the incidence of casual sex, STI/HIV/AIDS, and abortion
		<ul style="list-style-type: none"> • Address and mitigate youth participation in non-sexual risk-taking behavior 	<ul style="list-style-type: none"> • Decrease cigarette smoking • Decrease underage and excessive drinking
		<ul style="list-style-type: none"> • Address psychosocial concerns 	<ul style="list-style-type: none"> • Increase mental health wellness practices • Increase positive mental health-seeking practices • Lower suicidal ideation • Prevent suicides • Expand service delivery network to address mental health issues
Education	in accessible, developmental, quality, and relevant formal, non-formal and informal lifelong learning and training that prepares graduates to be globally competitive but responsive to national needs and to prepare them for the workplace and the emergence of new media and other technologies	<ul style="list-style-type: none"> • Increase and improve youth participation in education 	<ul style="list-style-type: none"> • Decrease youth not in employment, education or training (NEET) • Increase efficiency rate
		<ul style="list-style-type: none"> • Improve educational quality and performance 	<ul style="list-style-type: none"> • Increase functional literacy rate • Improve academic performance

PYDP 2017-2022 Agenda Statements by Center		Strategies	Objectives
Center	For the Youth to Participate...		
Economic empowerment	in the economy, as empowered employees and/or entrepreneurs who are productively engaged in gainful and decent work and/or businesses, and protected from work-related vulnerabilities such as discrimination, underemployment, undue contractualization, occupational hazards, and child labor	Optimize youth participation in the labor force	<ul style="list-style-type: none"> • Increase traditional and new media literacy • Decrease unemployment, underemployment, and jobs mismatch for WY • Increase part-time employment opportunities for ISY • Increase green jobs • Increase productivity and employment in the agricultural sector
		Stop youth participation in vulnerable employment	<ul style="list-style-type: none"> • Decrease child labor • Decrease the trafficking of youth • Lessen the number of youth who work unpaid and/or without benefits • Lessen the abuse of WY • Decrease work related hazards and illnesses
		Promote youth participation in entrepreneurial activities	Increase the number of youth entrepreneurs
		Strengthen youth participation in employment enrichment support systems	<ul style="list-style-type: none"> • Increase number of school break/ internship jobs • Increase counseled youth regarding their career options
Social inclusion and equity	in a peaceful and just society that affords them with equal and equitable opportunity, social security and protection in all aspects of development, regardless of their gender, disability, specific needs, political beliefs, ethnicity, religion, and socio-cultural-economic status	Promote the prosocial participation of youth with specific needs: abused, neglected, and exploited as well as street youth	<ul style="list-style-type: none"> • Decrease the number of youths living in poverty • Decrease the number of abused, neglected, and exploited (ANE) youth • Decrease the number of street youth
		Maximize participation of youth with disability in society	Increase the facilities and services for the following youth with disabilities (YWD) <ul style="list-style-type: none"> • Communication disability • Disability due to chronic illness • Learning disability • Intellectual disability

PYDP 2017-2022 Agenda Statements by Center		Strategies		Objectives
Center	For the Youth to Participate...			
				<ul style="list-style-type: none"> • Orthopedic disability • Psychosocial disability • Visual disability
		Promote the participation of indigenous people (IP) youth in society		<ul style="list-style-type: none"> • Improve the economic and social conditions of IP youth • Increase the presence of IP youth in society
		Strengthen equal and equitable participation across genders: violence against women, female discrimination, male enrolment and attrition rate, LGBTQ+ SOGI discrimination		<ul style="list-style-type: none"> • Decrease violence against women (VAW) and children • Increase awareness among youth and the community about different sexual orientation and gender identity (SOGI) • Push for the enactment of a law on anti-discrimination based on SOGI • Increase enrolment among male students • Decrease dropout rate among male students
Peace-building and security	in promoting human security, including participation in peacebuilding and conflict prevention and management initiatives, and public order and safety efforts, as well as in safeguarding national integrity and sovereignty to contribute to national peace and unity.	Strengthen youth participation in promoting peace and order		<ul style="list-style-type: none"> • Increase the number of community brigade (barangay tanod) workers • Increase membership in BADAC • Increase the number of youth in the police force and the armed forces
		Optimize youth participation in the peace process and ensure the access of youth in conflict-affected areas to education and economic opportunities	Youth offenders, delinquent youth, and youth in conflict with the law	<ul style="list-style-type: none"> • Decrease the number of youth offenders, delinquent youth, and youth in conflict with the law • Decrease the incidence of recidivism
		Promote the prosocial	Drug dependent	<ul style="list-style-type: none"> • Decrease the number drug dependent youth

PYDP 2017-2022 Agenda Statements by Center		Strategies		Objectives
Center	For the Youth to Participate...			
		participation of youth with specific needs	youth	<ul style="list-style-type: none"> • Increase participation in anti-drug campaigns among the youth and youth organizations
		Protect the youth from violence in situations of armed conflict and from human rights violations, ensuring the protection of youth from radicalization to violence and violent extremism and facilitate integration, healing and reconciliation of former youth combatants		<ul style="list-style-type: none"> • Increase the number of youth protected from situations of armed conflict • Decrease human rights violations against the youth • Increase support for youth displaced by armed conflict • Decrease youth radicalization • Increase integration of former youth combatants
Governance	in governance through their involvement in local and national politics, and the government bureaucracy through programs, projects and activities by and for the youth	Ensure universal participation in the Sangguniang Kabataan and in non-SK local and national elections		<ul style="list-style-type: none"> • Promote 100% registration of youth voters • Promote 100% turnout of registered youth voters • Increase the number of first time youth politicians • Diversify the base of youth candidates • Increase the number of youth in elective local and national positions
		Promote youth participation in government and bureaucracy		<ul style="list-style-type: none"> • Increase number of youth government workers • Increase involvement in Local Youth Development Councils (LYDCs) • Increase number of youth delegates in discussions about government reform (DGR) (i.e., Federalism)
Active citizenship	in community development and nation building through meaningful, active, sustainable, productive, and patriotic engagement in civil society, social mobilization, volunteerism (indicating social awareness and socio-civic mindedness), and values formation (such as having concern for others and being socially responsible)	Strengthen enabling mechanisms for youth organization and participation		<ul style="list-style-type: none"> • Increase funding resources for youth groups • Increase facilities available for youth groups • Increase resource speakers and

PYDP 2017-2022 Agenda Statements by Center		Strategies	Objectives
Center	For the Youth to Participate...		
	so as to improve the plight of the youth		trainers for youth groups <ul style="list-style-type: none"> • Refocus strategies to establishing linkages with other organizations
		Engage the youth in the preservation, safeguarding, development, and promotion of Philippine culture and arts	<ul style="list-style-type: none"> • Increase number of youth in cultural and art production • Increase number of youth attending cultural and art productions
		Inculcate volunteerism through the academe and community engagement and develop the traits of social awareness and responsibility among the youth	<ul style="list-style-type: none"> • Increase, diversify, and sustain youth volunteerism
Environment	in the planning, implementation, monitoring, and evaluation of child and youth-friendly programs, policies and activities on environmental protection, climate change adaptation and mitigation and DRRM, with the use of new technologies and indigenous knowledge, so as to promote sustainable natural ecosystems and smarter localities, biodiversity conservation, waste management and pollution control	Strengthen youth participation in environmental activities: environment protection, biodiversity conservation, climate change mitigation & adaptation, smart cities, disaster risk reduction and management	Increase number of youth members in organizations involved in: <ul style="list-style-type: none"> • Environment protection • Biodiversity conservation • Climate change mitigation & adaptation • Smart cities • Disaster risk reduction and management
		Promote environment-friendly practices among the youth: waste management and Pollution control, resource conservation and environmental protection, reduction and management of climate and disaster risks	Increase number of youth practicing proper <ul style="list-style-type: none"> • Waste management and pollution control • Resource conservation and environmental protection • Reduction and management of climate and disaster risks
Global mobility	in youth mobility within and beyond ASEAN through balanced and mutually-beneficial cross-border cultural, educational, scientific exchanges; qualification equivalencies, employment opportunities, and continuing professional development; international cooperation	With education: Promote youth participation in cross-border exchanges	Increase number of <ul style="list-style-type: none"> • Exchange students • Artistic and scientific exchanges • Youth with qualifications

PYDP 2017-2022 Agenda Statements by Center		Strategies	Objectives
Center	For the Youth to Participate...		
	and other institutional linkages and partnership in order to contribute to knowledge transfer and cultivate new information and skills for the country. For overseas Filipino youth to strengthen their ties with the Philippines.		<ul style="list-style-type: none"> • equivalencies • Overseas Filipino youth on exchange to the Philippines
		<p>With active citizenship: Encourage and support mutually beneficial youth volunteerism in ASEAN and international volunteer programs</p>	<ul style="list-style-type: none"> • Increase number of outbound volunteers • Increase the quality and impact of volunteerism effort
		<p>With economy: Support youth participation in cross-border economic activities</p>	<ul style="list-style-type: none"> • Increase number of international entrepreneurs • Increase number of financially literate overseas Filipinos/Filipino workers (OF/OFWs)
		<p>With peace-building & security: Address and mitigate youth trafficking</p>	<ul style="list-style-type: none"> • Increase number of youth professionals who meet international standards of practice of profession

ANNEX 2 | COVERAGE OF THE 9 CENTERS OF PARTICIPATION

Center of Participation	Coverage ¹	Priority Youth Development and Empowerment Programs ²
Health	Healthy living (exercise, nutrition, medical and dental attention); sexual, reproductive and psychosocial health; risk-taking	Sports development
Education	Universal participation; internal efficiency; quality and performance	Equitable access to quality education
Economic Empowerment	Labor force participation; vulnerable employment; entrepreneurial activities; employment enrichment	Youth employment and livelihood
Social Inclusion and Equity	Youth with specific needs; youth with disability; indigenous youth; violence gainst women; gendered job discrimination; LGBTQ+; male enrolment and enrolment attrition	Gender sensitivity
Peace-building and Security	Peace and order; the peace process; youth in conflict with the law; drug dependent youth	Anti-drug abuse
Governance	Sangguniang Kabataan (SK); local and national elections; government and the bureaucracy	Capability building and leadership training
Active Citizenship	Accreditation, awareness and assistance; culture and arts; volunteerism	
Environment	Environmental activities and practices	Environmental protection Climate change adaptation Disaster risk reduction and resiliency
Global Mobility	Cross-border exchanges and activities; youth trafficking	

1- Domains or sectors of the 9 Centers of Participation of the PYDP 2017-2022 (Table 2, page 10)

2- Priority Youth Development and Empowerment Programs as identified in DBM-DILG-NYC JMC s. 2019, Item 3.3.2.3

ANNEX 3 | LOCAL YOUTH DEVELOPMENT PLAN (LYDP)

Region: _____ :

Province : _____

City/Municipality: _____

LOCAL YOUTH DEVELOPMENT PLAN (LYDP) CY _____ - _____

CENTER OF PARTICIPATION: _____

Agenda Statement:

Youth Development Concerns	Objectives	Performance Indicator	Target			PPAs	Priority Areas	Annual Budget
			[Year 1]	[Year 2]	[Year 3]			

Approved by:

Noted by:

LYDC Head (SK Pederasyon President)

Local Youth Development Officer

ANNEX 4 | ANNUAL YOUTH DEVELOPMENT ACTION PLAN

Region: _____ :

Province : _____

City/Municipality: _____

AYDAP CY _____

Center of Participation	Program/ Projects/ Activities	Targets	Location	Period of Implementation	Annual Budget

Approved by:

LYDC Head (SK Pederasyon President)

Noted by:

Local Youth Development Officer

ANNEX 5 | COMPREHENSIVE BARANGAY YOUTH DEVELOPMENT PLAN (CBYDP)

Region: _____

Province : _____

City/Municipality: _____

COMPREHENSIVE BARANGAY YOUTH DEVELOPMENT PLAN (CBYDP) CY _____ - _____

CENTER OF PARTICIPATION: _____

Agenda Statement:

Youth Development Concern	Objective	Perf. Indicator	Target			PPAs	Budget	Person Responsible
			[Year 1]	[Year 2]	[Year 3]			

Prepared by:

SK Secretary

SK Chairperson

ANNEX OF ADMINISTRATIVE RESOLUTION NO. 46, SERIES OF 2019

ANNEX 6 | ANNUAL BARANGAY YOUTH INVESTMENT PROGRAM (ABYIP)

Region: _____ :

Province : _____

City/ Municipality: _____

ANNUAL BARANGAY YOUTH INVESTMENT PROGRAM (ABYIP) CY _____

CENTER OF PARTICIPATION: _____

Prepared by:

Reference Code	PPAs	Description	Expected Result	Performance Indicator	Period of Implementation	Budget			Person Responsible
						MOOE	CO	Total	

SK Treasurer

SK Chairperson

ANNEX 7 | SAMPLE LOCAL YOUTH DEVELOPMENT PLAN (LYDP)

Region : _____

Province : _____ City/Municipality: _____

LOCAL YOUTH DEVELOPMENT PLAN (LYDP) CY 2020 - 2023

CENTER OF PARTICIPATION: EDUCATION

Agenda Statement: For the youth to participate in accessible, developmental, quality and relevant formal, non-formal and informal lifelong learning and training that prepare graduates to be globally competitive but responsive to national needs; and to prepare them for the workplace and the emergence of new media and other technologies

Youth Development Concerns	Objectives	Performance Indicator	Target			PPAs	Priority Areas	Annual Budget
			2020	2021	2022			
High number of OSY	Decrease unemployed youth (not in employment, education or training) – from PYDP Provide access to free Tech Voc Training	% decrease of unemployed youth Establishment of Tech Voc Training Center per Municipality	10 percent decrease 80 percent of Municipalities in the province with 1 functional training center per municipality	15 percent decrease 80 percent of municipalities in the province with 1 functional training center per municipality	10 percent decrease All Municipalities in the province with 1 functional training center per municipality	TVET Program/Project TechVoc	Municipality of San Isidro, Barangay Aplaya	

Approved by:

Noted by:

LYDC Head (SK Pederasyon President)

Local Youth Development Officer

ANNEX 8 | SAMPLE ANNUAL YOUTH DEVELOPMENT ACTION PLAN

Region: _____

Province: _____ City/Municipality: _____

AYDAP CY _____

Center of Participation	Program/ Projects/ Activities	Targets	Location	Period of Implementation	Annual Budget
Education	TVET Program/Project TechVoc	10 percent decrease in number of unemployed youth; 60 percent of Municipalities in the province with 1 functional training center per municipality	Municipality of San Isidro, Barangay Aplaya	2020-2022 (Project Launch: October 2020)	

Approved by:

Noted by:

LYDC Head (SK Pederasyon President)

Local Youth Development Officer

ANNEX 9 |SAMPLE COMPREHENSIVE BARANGAY YOUTH DEVELOPMENT PLAN (CBYDP)

Region: _____

Province : _____

City/Municipality: _____

COMPREHENSIVE BARANGAY YOUTH DEVELOPMENT PLAN (CBYDP) CY 2020 – 2023

CENTER OF PARTICIPATION: EDUCATION

Agenda Statement: For the youth to participate in accessible, developmental, quality and relevant formal, non-formal and informal lifelong learning and training that prepare graduates to be globally competitive but responsive to national needs; and to prepare them for the workplace and the emergence of new media and other technologies

Youth Development Concern	Objective	Performance Indicator	Target			PPAs	Budget	Person Responsible
			2020	2021	2022			
High number of OSY	Institutionalize a referral system for a free TechVoc Training	No. of OSYs referred to the Municipal Tech Voc Training Center	200 OSYs	200 OSYs	200 OSYs	TVET Program/Project TechVoc-Referral System	MOOE- Office Supplies and Communication P 60,000 per year CO-	SK Committee on Education

Prepared by:

SK Secretary

SK Chairperson

ANNEX OF ADMINISTRATIVE RESOLUTION NO. 46, SERIES OF 2019

ANNEX 10 | SAMPLE ANNUAL BARANGAY YOUTH INVESTMENT PROGRAM (ABYIP)

Region: _____

Province: _____

City/ Municipality: _____

ANNUAL BARANGAY YOUTH INVESTMENT PROGRAM (ABYIP) CY _____

CENTER OF PARTICIPATION: EDUCATION

Reference Code	PPAs	Description	Expected Result	Performance Indicator	Period of Implementation	Annual Budget			Person Responsible
						MOOE	CO	Total	
3000	TVET Program/Project TechVoc-Referral System	A Project that aims to provide access to free TechVoc through referral systems	200 OSYs referred to the Municipal TechVoc Training	No. of OSYs referred	Jan-Dec.	60,000		60,000	SK Committee on Education

Prepared by:

SK Treasurer

SK Chairperson

ANNEX 11 | TEMPLATE RESOLUTION

RESOLUTION NO. ____
Series of ____

**A RESOLUTION
APPROVING THE 2019 ANNUAL BARANGAY YOUTH INVESTMENT PROGRAM (ABYIP) OF
BARANGAY [NAME OF BARANGAY]**

WHEREAS, Article 2 Section 12 of the 1987 Philippine Constitution states that "the State recognizes the vital role of the youth in nation-building and shall promote and protect their physical, moral, spiritual, intellectual and social; well-being. It shall inculcate in the youth, patriotism and nationalism and encourage their involvement in public and civic affairs.";

WHEREAS, Implementing Rules and Regulations of Republic Act 10742 also known as the Sangguniang Kabataan Reform Act of 2015 provides in Chapter II Section 8 paragraph (a) states that "In consultation and with the concurrence of the Katipunan ng Kabataan, and within three (3) months from the assumption of office, formulate a three (3)-year rolling plan, which shall be known as the Comprehensive Barangay Youth Development Plan, which shall serve as basis in preparation of the Annual Barangay Youth Investment Program.";

WHEREAS, the Sangguniang Kabataan, with the concurrence of the Katipunan ng Kabataan of Barangay [Name of Barangay] drafted and approved a Comprehensive Barangay Youth Development Plan for [the duration of plan], last DD MM YYY;

WHEREAS, the Sangguniang Kabataan of Barangay [Name of Barangay] has prepared the 2019 Annual Barangay Youth Investment Program in accordance with the approved Comprehensive Barangay Youth Investment Plan;

NOW, THEREFORE, BE IT RESOLVED, AS IT IS HEREBY RESOLVED BY THE SANGGUNIANG KABATAAN OF BARANGAY [NAME OF BARANGAY] to approve its 2019 Annual Barangay Youth Investment Program.

Adopted this [DD] day of [Month] 2018 at Barangay [Name of Barangay] Hall, [Address of Barangay Hall], [City/Municipality], [Province].

[NAME OF SK OFFICIAL]
SK Kagawad

[NAME OF SK OFFICIAL]
SK Kagawad

[NAME OF SK OFFICIAL]
SK Kagawad

[NAME OF SK OFFICIAL]
SK Kagawad

[NAME OF SK OFFICIAL]
SK Kagawad

[NAME OF SK OFFICIAL]
SK Kagawad

[NAME OF SK OFFICIAL]
SK Kagawad

[NAME OF SK OFFICIAL]
SK Chairperson

Attested by:

[NAME OF SK SECRETARY] ANNEX OF ADMINISTRATIVE RESOLUTION NO. 46, SERIES OF 2019
SK Secretary