



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
DILG-NAPOLCOM Center, EDSA corner Quezon Avenue, West Triangle, Quezon City
<http://www.dilg.gov.ph>



MEMORANDUM CIRCULAR
NO. 2018-34

March 16, 2018

TO : ALL PROVINCIAL GOVERNORS, CITY AND MUNICIPAL MAYORS,
DILG REGIONAL, PROVINCIAL AND CITY DIRECTORS, CITY AND
MUNICIPAL LOCAL GOVERNMENT OPERATIONS OFFICERS, ARMM
REGIONAL GOVERNOR AND ALL OTHERS CONCERNED

SUBJECT : REGIONAL LOCAL YOUTH DEVELOPMENT OFFICERS' (LYDO)
SUMMIT

I. RATIONALE

Pursuant to Section 1 of Republic Act (RA) 10952, the Barangay and Sangguniang Kabataan Elections shall be held on May 14, 2018.

Section 27 of RA No. 10742, or the Sangguniang Kabataan Reform Act of 2015, provides that the Sangguniang Kabataan official, whether elected or appointed, must undergo a mandatory training before he or she can assume office.

Further, the Implementing Rules and Regulations [IRR] of RA 10742 mandates the Local Youth Development Officers (LYD Officer) to conduct the mandatory training of SK officials in accordance with the programs jointly designed and implemented by the National Youth Commission (NYC) and DILG.

In this connection, the National Youth Commission (NYC) will conduct the "**Regional Local Youth Development Officers' Summit**" to be participated by Youth Development Officers' (YDO) at the provincial, city and municipal level and DILG Representative to the Training Management Team – one (1) representative from the Regional Training Management Team and one (1) representative from the Provincial/City (HUC/ICC) Training Management Team.

II. PURPOSE

The said activity aims to re-orient the YDOs on their roles and functions based on RA 10742 and to familiarize them on the Philippine Youth Development Plan (PYDP) and Youth Organization Registration Program.

The activity also seeks to present the respective SK Mandatory Training Roll-out Strategies and Plans based on the output of the orientation-workshop for service providers conducted last February 19-21, 2018.

III. SCHEDULE

The Regional Local Youth Development Officers' Summit will be conducted nationwide from March 12, 2018 – April 14, 2018, in accordance with the following schedule:

BATCH	TRAINING NO.	TRAINING DATE	REGION	TRAINING AREA	SCOPE
1	1	March 12-14	Region 1	Vigan, Ilocos Sur	Ilocos Norte, Ilocos Sur
	2	March 12-14	Region 6	Iloilo	Negros Occidental, Guimaras and Iloilo
	3	March 12-14	Region 9	Zamboanga City	Zamboanga Peninsula
2	4	March 15-17	Region 1	San Fernando, La Union	La Union, Pangasinan
	5	March 15-17	Region 6	Roxas City, Capiz	Aklan, Antique, Capiz
	6	March 15-17	Region 10	Cagayan de Oro	Northern Mindanao
3	7	March 19-21, 2018	Region 2	Tuguegarao City, Cagayan	Cagayan Valley Region
	8	March 19-21, 2018	Region 7	Cebu City	Cebu, Negros Oriental
	9	March 19-21, 2018	Region 11	Davao City	Davao Region
4	10	March 22-24, 2018	Region 3	San Fernando City, Pampanga	Pampanga, Zambales, Bulacan, Bataan
	11	March 22-24, 2018	Region 7	Bohol	Bohol, Siquijor
	12	March 22-24, 2018	Region 12	General Santos, South Cotabato	SOCCSKSARGEN
5	13	April 2-4, 2018	Region 3	Cabanatuan City	Nueva Ecija, Aurora, Tarlac
	14	April 2-4, 2018	Region 8	Tacloban	Leyte, Biliran, Southern Leyte
	15	April 2-4, 2018	Region 13	Butuan City	CARAGA
6	16	April 5-7, 2018	Region 4A	Batangas City, Batangas	Quezon Province and Batangas Province
	17	April 5-7, 2018	Region 8	Catbalogan City, Samar	North, East and West Samar, Samar Province
	18	April 5-7, 2018	ARMM	Cotabato City	Lanao del Sur, Maguindanao
7	19	April 9-11, 2018	Region 4B	Metro Manila/ Quezon City	MIMAROPA
	20	April 9-11, 2018	ARMM	Zamboanga City	Basilan, Sulu, Tawi Tawi
	21	April 9-11, 2018	Region 5	Naga	Camarines Sur, Camarines Norte, Catanduanes

8	22	April 12-14, 2018	Region 5	Legaspi City, Albay	Albay, Sorsogon, Masbate
	23	April 12-14, 2018	NCR	Manila	NCR, Cavite, Laguna, Rizal
	24	April 12-14, 2018	CAR	Baguio	CAR

IV. INSTITUTIONAL ARRANGEMENT

To ensure the successful conduct of the activity, the following roles and responsibilities are defined.

1. National Government Agencies:

A. NATIONAL YOUTH COMMISSION (NYC)

- Collaborate with DILG-NBOO, LGA, LGRRC Managers, DILG-Regional Office Capacity Development Division Chiefs, and other partner agencies to conduct the activity;
- Discuss the modules and sessions;
- Shoulder the hotel accommodation of participants; and
- Assign NYC Focal Person in every training area.

B. DILG-NATIONAL BARANGAY OPERATIONS OFFICE (DILG-NBOO)

- Cause the preparation and dissemination of this Circular to Regional Offices;
- Attend and participate in the said activity; and
- Provide technical support to NYC.

C. LOCAL GOVERNMENT ACADEMY (LGA)

- Coordinate and ensure the attendance of LGRRCs and DILG-RO Capacity Development Division Chiefs; and
- Provide technical support to NYC.

D. DILG REGIONAL DIRECTORS AND ARMM REGIONAL GOVERNOR

- Disseminate this Circular in their respective regions;
- Send participants, one (1) representative per DILG Regional Office and one (1) representative from DILG Provincial Office;
- Submit the names of participants to NYC;
- Approve the transportation and other incidental expenses of the participants, chargeable against their respective Regional Fund; and
- Ensure attendance and participation of the concerned participants.

E. DILG REGIONAL OFFICE CAPACITY DEVELOPMENT DIVISION CHIEF AND PROVINCIAL/CITY (HUC/ICC) FOCAL PERSON

- Attend and participate in the above-mentioned activities;

- Present the developed Regional Roll-out Plan to the LYDOs;
- Collaborate with NYC in the implementation of the activity;
- Coordinate with the concerned LCEs, through the Field Officers, on the names of the concerned YDOs or LGU representative who will attend the said training;
- Accomplish and submit the attached form to NYC on the list of participants [Annex "A"]; and
- Perform such other related functions as may be deemed necessary.

2. Local Government Units:

A. PROVINCIAL GOVERNORS AND CITY/MUNICIPAL MAYORS

- Send and ensure attendance and participation of the concerned YDO or his/her representative in the said activity; and
- Provide financial support to cover transportation and other incidental expenses of YDO or his/her representative for the duration of the activity, subject to the usual accounting and auditing rules and regulations.

B. PROVINCIAL, CITY AND MUNICIPAL YOUTH DEVELOPMENT OFFICERS

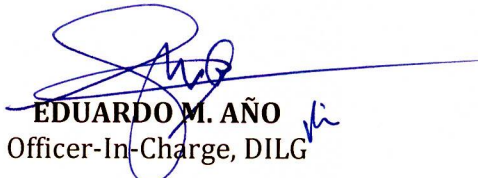
- Attend and participate in the above-mentioned activity;
- Perform such other functions as may be necessary in accordance with laws and issuances.

NYC representatives will be coordinating with the concerned DILG Regional Offices. All DILG Regional Offices are hereby directed to extend the necessary technical assistance, including recommendation of possible venue for the activity within the designated Training Area.

Clarifications, confirmation of attendance or other details on the matter shall be directly coordinated with NYC, through its point persons, **MS. SHERIDAN ATHENA Y. GAJETE** and **MR. RAYMUND ARCILLA**, through telephone no. 02- 268-8760 and mobile no. 09750640903 or through email address at ***sanggunian.nyc@gmail.com*** or ***info.nyc@gmail.com***.

The NYC will shoulder the food, hotel accommodation of the participants during the scheduled activity. Transportation and early accommodation will be shouldered by concerned DILG offices and LGUs.

For the guidance and compliance of all concerned.


EDUARDO M. AÑO
 Officer-In-Charge, DILG



REGIONAL LOCAL YOUTH DEVELOPMENT OFFICERS' (LYDO) SUMMIT

List of Participants [1/LGU]
Region _____

NAME	SEX [M/F]	POSITION/ DESIGNATION	LGU [P/C/M]
1.			
2.			
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13.			
14.			
15.			

Prepared and submitted by:

_____ Name/Position

YOUTH DEVELOPMENT OFFICE REGIONAL SUMMIT

Schedule of Activities

TIME	ACTIVITIES
DAY 1	
9:00AM	Arrival and Registration of Participants
11:00AM	Opening Ceremonies <ul style="list-style-type: none"> • Prayer • National Anthem • Welcome Remarks • Levelling of Expectations
11:30AM	Summit Overview
12:00NN	Lunch
1:00PM	The Mandate of the Youth Development Officers and SK Universe
2:30PM	PYDP Discussion (Preparing and Anchoring Local Youth Development Plans to the PYDP)
4:00PM	Revitalized Youth Organization Registration Program and its relation to LYDO
DAY 2	
9:00 AM	Walkthrough on the SK Mandatory Training Modules
9:20 AM	Ice Breaker
9:30 AM	Management of the SK Mandatory Training
9:30 AM	Business Plan
10:30	Presentation of the Business Plan and Results of DILG Workshop for Service Providers
12:00 NN	Lunch
1:00 PM	Harmonization of Business Plan Workshop
DAY 3	
9:00 AM	Presentation of Outputs
9:30 AM	YDO Best Practices
10:30 AM	Synthesis and Next Critical Steps
12:00 NN	Lunch
Home Sweet Home	