



Republic of the Philippines

DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT

DILG-NAPOLCOM Center, EDSA corner Quezon Avenue, West Triangle, Quezon City

<http://www.dilg.gov.ph>



2018 SEAL OF GOOD LOCAL GOVERNANCE FOR BARANGAY (SGLGB)

MEMORANDUM CIRCULAR NO. 2018-194

Date November 6, 2018

I. LEGAL BASES

- A. Section 2, Article II of the 1987 Philippine Constitution of the Republic of the Philippines declares that the maintenance of peace and order, the protection of life, liberty, and property and the promotion of the general welfare are essential for the enjoyment by all the people of the blessings of democracy.
- B. Sections 3 (h) and (m) and Section 16 of Republic Act No. 7160, otherwise known as the Local Government Code of 1991, provide that there shall be a continuing mechanism to enhance local autonomy not only by legislative enabling acts but also by administrative and organizational reforms, that the national government shall ensure that decentralization contributes to the continuing improvement of the performance of local government units (LGUs) and the quality of community life, that each LGU shall exercise its powers essential to the promotion of the general welfare and provision of basic services and facilities.
- C. Section 5 (a) and (b) of Rule II of the Implementing Rules and Regulations of Republic Act No. 6975, otherwise known as the Department of the Interior and Local Government Act of 1990, mandate the Department to assist the President in the exercise of general supervision over local governments and advise the President in the promulgation of policies, rules, regulations, and other issuances on the general supervision over local governments and on public order and safety.

II. PREFATORY STATEMENT

Cognizant of the important role of the barangay in the overall development and transformation of the community and of the nation, the Department undertakes to implement the Seal of Good Local Governance for Barangay (SGLGB) to encourage and challenge barangays to scale up its performance and practices of good governance that accord primacy to the principles of accountability, transparency, performance and effectiveness.

The SGLGB is an award and incentive program for performing barangay governments in the areas of Peace and Order, Financial Administration, Disaster Preparedness, Social Protection, Business-Friendliness and Competitiveness and Environmental Management.

III. PURPOSE

To institutionalize a system of recognition and incentive awards for barangay governments and to provide mechanics for possible access to the Performance Challenge Fund (PCF) and other incentive mechanisms available.

IV. SCOPE/COVERAGE

This policy shall cover:

- All Provincial Governors, City/Municipal Mayors, Punong Barangays, Presiding Officers and Members of the Sanggunians at all levels, DILG Regional Directors and ARMM Regional Secretary.
- 42,044 barangays nationwide which shall be subjected to the SGLGB assessment.
- All activities to be undertaken from start to finish. It shall cover the roles and responsibilities of stakeholders, the institutional arrangements, the procedures in the management and releases and liquidation of funds, including the procedures and responsible offices in the monitoring of the project from start to finish.
- National Barangay Operations Office – Research and Profiling Division (NBOO-RPD), which shall serve as the overall lead in the implementation of the program.

V. ASSESSMENT CRITERIA AND INDICATORS

For 2018, the principle “3+1” applies where a Barangay needs to pass ALL of the three (3) core areas, namely: Peace and Order, Financial Administration and Disaster Preparedness; and at least one (1) of the three (3) essential areas, namely: Social Protection, Business-Friendliness and Competitiveness or Environmental Management. These areas are described as follows:

CORE AREAS

1. **Peace and Order** – good performance in terms of maintaining peace and order in the community with the implementation of activities and provision of support mechanisms to ensure the protection of constituents from the threats to life and security; and ensuring drug-free communities. Indicators are as follows:
 - Functionality of the Barangay Anti-Drug Abuse Council (BADAC)
 - Functionality of the Barangay Peace and Order Council (BPOC)
 - Performance Rate in the Lupong Tagapamayapa Incentives Awards (LTIA)
 - Maintenance of Registry of Barangay Inhabitants (RBI)
2. **Financial Administration** – practice of accountability and transparency by adhering with accounting and auditing standards and compliance with the Barangay Full Disclosure Policy (BFDP). Indicators are as follows:
 - Compliance with the Barangay Full Disclosure Policy (BFDP)
 - Percentage increase in local resources
3. **Disaster Preparedness** –proactive stance before, during, and after disaster through actions such as development and/or implementation of appropriate programs and plans; building the competencies of concerned personnel; and ensuring operational readiness with the availability of equipage, supplies and other resources intended for early warning and/or response. Indicators are as follows:
 - Functionality of the Barangay Disaster Risk Reduction and Management Committee (BDRRMC)

- Accomplishment rate of the activities/projects reflected in the Barangay Disaster Risk Reduction and Management (BDRRM) Plan or similar plan
- Extent of risk assessment and Early Warning System (EWS)
- Extent of preparedness for effective response and recovery

ESSENTIAL AREAS

1. **Social Protection** – sensitivity to the needs of disadvantaged sectors like women, children, senior citizens, indigenous peoples and persons with disability (PWDs), among others, the provision of support to basic education, access to social welfare services, and participation of the sectors(s) in local special bodies. Indicators are as follows:
 - Functionality of the Violence Against Women (VAW) Desk
 - Access to health services in the barangay
 - Functionality of the Barangay Development Council (BDC)
 - Representation of CSOs in the Barangay Based Institutions (BBIs)

2. **Business-Friendliness and Competitiveness** – efforts in encouraging business and employment through the systems, structures and/or legislation in place to support the promotion of such in the locality. Indicators are as follows:
 - Enactment of Barangay Tax Ordinance
 - Issuance of Barangay Clearance within seven (7) working days

3. **Environmental Management** – conscientious preservation of the integrity of the environment by complying, at the minimum, with the provisions of Republic Act No. 9003, otherwise known as the Ecological Solid Waste Management Act of 2000. Indicators are as follows:
 - Presence of a Materials Recovery Facility (MRF)
 - Presence of a collection system to ensure Segregation of Wastes at Source
 - Functionality of the Barangay Ecological Solid Waste Management Committee

VI. ASSESSMENT FORMS, TOOLS AND GUIDELINES

1. **Assessment Forms** – only prescribed forms shall be used in documenting data and observations. A subsequent issuance will be circulated separately to the Regional Offices to provide the tools and supporting guidelines.

2. **Structures and Composition of City/Municipal, Provincial and Regional Assessment Teams and National Quality Committee**
 - City/Municipal Assessment Teams shall be composed of the following:
 - DILG City Director (CD)/HUC Cluster Head, in the case of NCR and other regions with clustered HUCs/City/Municipal Local Government Operations Officer (C/MLGOO);
 - Liga ng mga Barangay (LnB) sa Pilipinas City/Municipal Chapter President;
 - Representative from the Office of the Mayor; and
 - Civil Society Organization representative.

- Provincial Validation Teams shall be composed of the following:
 - DILG Provincial Director/Cluster Head;
 - Liga ng mga Barangay (LnB) sa Pilipinas Provincial Chapter President;
 - Representative from the Office of the Governor/Mayor; and
 - Civil Society Organization representative.

- Regional Validation Teams shall be composed of the following:
 - DILG Regional Director/Assistant Regional Director
 - LGMED Chief
 - Liga ng mga Barangay (LnB) sa Pilipinas Regional President; and
 - Civil Society Organization representative.

- National Quality Committee shall be composed of the following:
 - Undersecretary for Local Government/Undersecretary for Barangay Affairs;
 - National Barangay Operations Office (NBOO) Director;
 - Liga ng mga Barangay (LnB) sa Pilipinas National President;
 - Union of Local Authorities of the Philippines (ULAP) representative; and
 - Civil Society Organization representative

VII. PHASES OF IMPLEMENTATION, SCHEDULE AND RESPONSIBILITIES

To guide the Barangays and those involved in the implementation, the following prescribes the general guidelines of the whole assessment process:

1. **Training of Trainers (TOT)** - each DILG Regional/Provincial/HUC Office shall send the SGLGB Focal Person or a duly authorized representative, in the absence of the latter, to the TOT, scheduled on October to November, 2018.

2. **Assessment: Data Gathering, Validation and Certification and On-Line Data Entry (1st Quarter, 2019)**
 - 2.1. **Data Gathering.** Each barangay shall make sure that data are accessible particularly to the City/Municipal Assessment Team composed of the DILG CD/HUC Cluster Head/C/MLGOO, Representative from the office of the Mayor and the Chapter President of the LnB who shall be responsible in collecting data for the SGLGB.

 - 2.2. **Data Validation and Certification.** At this phase, barangays shall be expected to cooperate with the City/Municipal Assessment Team in the conduct of validation and certification through documentary review, interview and onsite inspection to ensure reliability and quality of data.

3. **Online Data Entry (2nd Quarter, 2019)**

The SGLGB online database shall be used to electronically process data. Specifically tasked to input data is the SGLGB City/Municipal Focal Person. Each Provincial and Regional Offices, through their respective Local Government Monitoring and Evaluation Divisions (LGMED), shall ensure the correctness of submitted data and means of verification (MOVs) before certifying the SGLGB passers to be submitted to the National Quality Committee.

4. **Final Selection and Indorsement (3rd Quarter, 2019).** Based on final recommendation by the National Quality Committee, the Official List of 2018 SGLGB Awardees shall be determined and indorsed, for approval, to the Secretary of the Interior and Local

Government, through the Undersecretary for Local Government and Undersecretary for Barangay Affairs.

5. **Announcement of Results (4th Quarter, 2019).** The list of passers shall be posted in the DILG official website and communicated to the DILG-ROs for dissemination to the LGUs.

VIII. GOVERNANCE ASSESSMENT REPORT AND CONDUCT OF EXIT CONFERENCE

Each barangay shall be provided with information on its overall performance through the Governance Assessment Report. This shall be presented by the designated DILG SGLGB Regional and Provincial Focal Persons through an exit conference to officially communicate the SGLGB assessment results and potential recommendations.

IX. Monitoring and Submission of Reports and other Requirements

1. The DILG Regional Offices, through the LGMED, shall oversee the overall performance assessment and monitoring of LGUs within the Region through the Division Chief, with the assistance of the designated SGLGB Regional and Provincial Focal Persons. It shall see to it that the process and requirements are faithfully adhered to from data collection to conferment, and shall make sure that data provided are complete and credible. To facilitate these tasks, regional folders and monitoring sheets shall be made available in the SGLGB online system which must be updated as necessary. Link to the online system shall be provided accordingly.

Moreover, fund augmentation may be downloaded to the regions. Therefore, it is also the responsibility of this Division to track utilization of funds and report to NBOO-RPD.

2. **SGLGB National Working Team of NBOO-RPD.** As the overall lead in the performance assessment and monitoring of LGUs nationwide, it shall monitor the progress of the SGLGB implementation in all regions and shall take appropriate action(s) to address concern(s) encountered along the process. It shall be responsible in updating the top management on the status and results of the SGLGB, as well as, in providing feedback to its regional counterparts and agency-partners.
3. **SGLGB National Quality Committee.** This Committee shall be responsible for the final stage of quality assurance of the SGLGB. The results shall be presented to the said Committee for final vetting and recommendations, based on the observations on the outcome of the assessment. The NBOO-RPD shall provide technical and administrative support to the Committee.

X. Repealing Clause

All existing issuances issued by the DILG which are inconsistent herewith are hereby amended or rescinded accordingly.

XI. Policy Review and Evaluation

This issuance shall be periodically reviewed to address gaps in the effective implementation of the SGLGB.

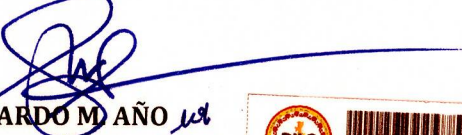
XII. Annex

SGLGB Assessment Criteria

XIII. Effectivity

This Memorandum Circular shall take effect immediately.

XIV. Approving Authority


EDUARDO M. AÑO *ed*
Officer-in-Charge, DILG



XV. Feedback

For related queries, kindly contact the National Barangay Operations Office (NBOO) at Tel. No. (02) 925-0328 or (02) 925-1137, or email address sglg.barangay@gmail.com.

SEAL OF GOOD LOCAL GOVERNANCE FOR THE BARANGAY (SGLGB)
Assessment Criteria

Criteria	Data Source/s
CORE AREA 1: Peace and Order	
<ol style="list-style-type: none"> 1. Functionality of the Barangay Anti-Drug Abuse Council (BADAC) per DILG-DDB JMC No. 2018-01 2. Functionality of the Barangay Peace and Order Council (BPOC) per DILG MC No. 2008-101 3. Performance Rate in the Lupong Tagapamayapa Incentives Awards (LTIA) per DILG MC No. 2016-58 4. Regular maintenance/updating of the Registry of Barangay Inhabitants (RBIs) 	C/MLGOO Barangay Secretary
CORE AREA 2: Financial Administration	
<ol style="list-style-type: none"> 1. Compliance with the Barangay Full Disclosure Policy (BFDP) per DILG MC No. 2014-81 <ul style="list-style-type: none"> • The barangay demonstrates a good financial housekeeping • Posting on conspicuous places 2. Percentage increase in local resources 	C/MLGOO Barangay Secretary/ Treasurer
CORE AREA 3: Disaster-Preparedness	
<ol style="list-style-type: none"> 1. Functionality of the Barangay Disaster Risk Reduction Management Committee (BDRRMC) per NDRRM, DBM, DILG and CSC JMC No. 2014-1 2. Accomplishment Rate of the activities/projects reflected in the Barangay Disaster Risk Reduction and Management (BDRRM) Plan or similar plan 3. Extent of Risk Assessment and Early Warning System 4. Extent of Preparedness for Effective Response and Early Recovery 	Barangay Secretary/ Treasurer LDRRMO
ESSENTIAL AREA 1: Social Protection	
<ol style="list-style-type: none"> 1. Functionality of the Violence Against Women (VAW) Desk per DILG MC No. 2017-114 2. Access to Health Services in the Barangay pursuant to Section 17 of the Local Government Code of 1991 3. Functionality of the Barangay Development Council (BDC) per DILG MC No. 2009-109 4. Representation of CSOs in the Barangay-based Institutions (BBIs): <ul style="list-style-type: none"> • Barangay Development Council (BDC) • Barangay Disaster Risk Reduction and Management Committee (BDRRMC) • Barangay peace and Order Council (BPOC) • Barangay Ecological Solid Waste Management Committee (BESWMC) • Barangay Council for the Protection of Children (BCPC) • Barangay Gender and Development (GAD) Focal Point System 	Barangay Secretary/ LSWDO
ESSENTIAL AREA 2: Business-Friendliness and Competitiveness	
<ol style="list-style-type: none"> 1. Enactment of Barangay Tax Ordinance per Section 129 of the Local Government Code of 1991 2. Issuance of Barangay Clearance within seven (7) working days from the filing thereof, per Section 152 (c) of the Local Government Code of 1991 	Barangay Secretary/ Treasurer
ESSENTIAL AREA 3: Environmental Management	
<ol style="list-style-type: none"> 1. Presence of the Materials Recovery System (MRF) per Sections 32 and 33 of RA 9003, otherwise known as the Ecological Solid Waste Management Act of 2002 2. Presence of a Collection System to ensure segregation of wastes at source 3. Functionality of the Barangay Ecological Solid Waste Management Committee (BESWMC) per Section 6 of the IRR of RA 9003 and DILG MC No. 2018-112 	Barangay Secretary/ C/MENRO