



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
 24th Floor DILG-NAPOLCOM Center, EDSA corner Quezon Avenue, West Triangle, Quezon City
 Telephone Numbers (02)925.1137 / (02)925.03.28 (telefax)
<http://www.dilg.gov.ph>

August 2, 2017

MEMORANDUM CIRCULAR

NO. 2017-93

TO : ALL PROVINCIAL GOVERNORS, CITY AND MUNICIPAL MAYORS, PUNONG BARANGAYS, THE ARMM GOVERNOR AND DILG ARMM REGIONAL SECRETARY, DILG REGIONAL DIRECTORS/FIELD OFFICERS AND OTHERS CONCERNED

SUBJECT : SEARCH FOR TEN ACCOMPLISHED YOUTH ORGANIZATIONS (TAYO)

Republic Act No. 8044, the Youth in Nation-Building Act, created the National Youth Commission and established a national comprehensive and coordinated program on youth development. One of the objectives of the youth development program is to encourage wide and active participation of the youth in all governmental and non-governmental programs, projects and activities affecting them.

In view of this, the National Youth Commission, in partnership with the TAYO Awards Foundation, Inc. is conducting the 15th Search for the Ten Accomplished Youth Organizations (TAYO 15).

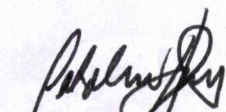
In this connection, all Regional Directors and Field Officers are hereby required to cause the widest dissemination of this Memorandum Circular with the attached TAYO entry form to all concerned. Said form can also be downloaded from www.nyc.gov.ph and www.tayoawards.net websites.

Entries may be sent by e-mail to tayo15entry@gmail.com, and mailed or hand-carried to the TAYO Secretariat at the following addresses:

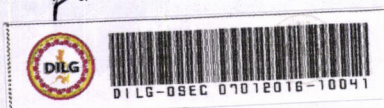
| | |
|---|---|
| <p>TAYO Awards Foundation, Inc. 2602C East Tower Philippine Stock Exchange Center Exchange Road Ortigas Center, Pasig City 1605</p> | <p>National Youth Commission 3rd Floor West Insula Building 135 West Avenue, Quezon City 1105</p> |
|---|---|

Deadline for submission of entries is on September 8, 2017. For clarification and inquiries, please coordinate with the TAYO secretariat at tayo.secretariat@gmail.com. The secretariat may also be reached at (02) 416-2833 or 687-5917.

For the information and guidance of all concerned.


CATALINOS S. CUY
 Officer-In-Charge

NB00/CCDD
 MVS/ld/nsp



**THE SEARCH FOR TEN
ACCOMPLISHED YOUTH ORGANIZATIONS
Year 15 (TAYO 15)**



REGION _____

| ORGANIZATIONAL PROFILE | | | |
|---|--|--|----------|
| Name of Organization | | No. of Members | |
| Address of Organization [Number, Street, Barangay/Village, City/Municipality, Province, Zip Code] | | | |
| Name of Adviser (if any) | | Official Date of Formation | |
| Office Telephone/Fax Number(s) | | Organization's Website & E-mail Address(es) | |
| CONTACT PERSON DATA | | | |
| Full name | | | |
| Family Name | First Name | Middle Initial | Nickname |
| Home Address [Number, Street, Barangay/Village, City/Municipality, Province, Zip Code] | | | |
| Date of Birth [month/day/year] | Position in the Organization | E-mail Address | |
| Contact Numbers Landline: _____ Cellphone: _____ | | | |
| PROJECT | | | |
| Project Title | | | |
| Brief Description | | | |
| Category (Please check one only) | | | |
| <input type="checkbox"/> Culture, Arts, and Heritage | | <input type="checkbox"/> Health, Well-being, and Human Development | |
| <input type="checkbox"/> Education and Technology | | <input type="checkbox"/> Livelihood and Entrepreneurship | |
| <input type="checkbox"/> Environment, Disaster Risk Reduction, and Climate Change Adaptation | | | |
| Project Launch Date & Date of Completion | | | |
| <p>Have you joined TAYO before?</p> <input type="checkbox"/> Yes. If yes, please indicate the project entry and Search year. _____ | | <p>I hereby certify upon my honor that all facts and information indicated herein are true and correct to the best of my knowledge. I further declare that any information given that proves to be untrue may constitute a ground for disqualification in the search and prosecution for perjury. Further, I subscribe and agree that the TAYO Organizers have the sole prerogative to select the winners, and that their decision is final and executory.</p> <p>In witness hereof, I am executing and signing this statement voluntarily and without compulsion.</p> <p style="text-align: center;">_____ Signature Over Printed Name</p> <p>Received by: _____</p> <p>Date: _____</p> | |
| <input type="checkbox"/> No. | | | |
| How did you know about the Search? | | | |
| <input type="checkbox"/> Newspaper | <input type="checkbox"/> Radio/Television | | |
| <input type="checkbox"/> TAYO Magazine | <input type="checkbox"/> TAYO Talks | | |
| <input type="checkbox"/> TAYO Poster | <input type="checkbox"/> TAYO Facebook Page | | |
| <input type="checkbox"/> NYC/YORP Communication | <input type="checkbox"/> TAYO Primer | | |
| <input type="checkbox"/> Office of Sen. Bam Aquino | <input type="checkbox"/> TAYO Mobile/Text | | |
| <input type="checkbox"/> Office of Sen. Kiko Pangilinan | <input type="checkbox"/> TAYO Website/E-mail | | |
| <input type="checkbox"/> DEPED/CHED Memo | | | |
| <input type="checkbox"/> Person-to-person follow-up [Please identify individual]: _____ | | | |
| <input type="checkbox"/> Past TAYO winner/finalist: _____ | | | |
| <input type="checkbox"/> Others [Please indicate] _____ | | | |

| QUALIFICATIONS | GENERAL CRITERIA |
|---|--|
| <ul style="list-style-type: none"> • Open to all groups, organizations, clubs and societies whose membership and leadership are composed of at least 5 members who are below 30 years old. Majority of the members should also be below 30 years old. • The project entry to be submitted must be a recently concluded project or an ongoing program. A project proposal does not qualify as an entry. The project should also be under one of the five categories. • A continuing project entry (or one that started in 2017) must either be completed, or a major portion must have been undertaken by the deadline. | <p>Organizations shall be judged on the basis of the submitted project entry. TAYO focuses on projects that meet the following criteria:</p> <ul style="list-style-type: none"> • IMPACT OF THE PROJECT ENTRY ON STAKEHOLDERS • HARNESSING THE SPIRIT OF VOLUNTEERISM AND CITIZENSHIP (involvement of the community, especially the youth in planning, implementing and evaluating the program or project) • CREATIVITY AND INNOVATION (introduction/application of new technologies, uniqueness of services or products, promotion of unique or indigenous ways or materials) • SUSTAINABILITY • EFFECTIVE USE OF RESOURCES (financial resourcefulness, networking with similar organizations, identifying local supporters) |

GENERAL SEARCH RULES AND GUIDELINES

- Recipients of other awards are eligible. Winners of last year's TAYO (Year 14) are not eligible to join. Other previous TAYO winners and finalists may still participate, provided that they submit a project entry different from the one submitted before.
- Use only white, short (8.5 x 11 in.) bond paper for the attachment containing the organization and program/project profiles.
- Use only staple wires to put together documents; do not bind or use clear book for project entries for submission.
- Do not attach other documents that are not required for submission. When necessary, the TAYO Secretariat will request for additional data.
- Lack or non-compliance of search requirements will result in automatic disqualification.
- The organizers reserve the right to modify, alter or amend the above-stated rules or waive compliance therewith at their sole discretion if such steps are in accordance with the purpose of the search and awards scheme.
- All decisions of the TAYO Screening Committee and Panel of Judges are final. No correspondence pertaining to these decisions shall be entertained.
- All materials submitted to the TAYO Secretariat automatically become property of the organizers.

REQUIREMENTS

- Accomplished Entry Form. Do not leave any items in the entry form blank. Make sure that all information asked for is answered.
- List of officers, leaders and founders (if any). Please indicate name, position, contact number/s (landline and/or cellphone) and email addresses.
- One-page certification attesting to the existence and veracity of the information submitted issued by a person of authority in the organization or beneficiary location.
- Submit an application briefer using the prescribed format that can be downloaded from the TAYO Website: www.tayoawards.net
Please use Calibri Light font and at least 12 font size. This application briefer will give details about the following:
 - description of your project entry (one page)
 - background of your project entry (1/2 page)
 - background of your organization (1/2 page)
 - Who are your beneficiaries and how did they benefit (1/2 page)
 - who are the people involved in the project (1/2 page)
 - Future plans for the project (1/2 page)
 - resources used (1/2 page)
- Three-page project documentation (*can be any of the following: photos, testimonies of partners or beneficiaries, certificates, etc.*)

SUBMISSION OF REQUIREMENTS

- Organizations are encouraged to submit their applications online via the website www.tayoawards.net using the online form and submit the attachments via email to tayo15.entry@gmail.com. Please indicate in the subject of your email the name of your organization.
- Alternatively, you may also mail or hand-deliver applications to:
The TAYO Secretariat
 2602-C East Tower, Philippine Stock Exchange Building, Ortigas Center, Pasig City
DEADLINE FOR SUBMISSION OF ENTRIES IS SEPTEMBER 8, 2017.

PRIZES

Apart from the prestigious recognition, the winning organizations will receive a Php 50,000.00 grant intended to fund new projects or continue long-term programs and a special trophy sculpted by *Mr. Toym De Leon Imao*.

For inquiries, please call telephone numbers (02) 687-5917, 416-2833, 416-3415, 413-5503 or 416-3570.
 You may also text or call 0917-TxtTAYO (0917-898-8296).
 You may also post your questions on the Ten Accomplished Youth Organizations Facebook page.
 For more information on the search, visit our website at www.tayoawards.net or www.nyc.gov.ph.

FORM IS NOT FOR SALE AND MAY BE REPRODUCED

Name of Organization: _____

Project Entry: _____

Project Site: _____

Describe your project entry. (Limit to 500 words and in one page). Answers can be written in English or Filipino

Give a brief background of your project entry. State the reason/s why you thought of this project. (Limit to 250 words and in half a page).

Give a brief profile of your organization. (Limit to 250 words and in half a page).

Who are the beneficiaries, how many, and how did they benefit? (Limit to 250 words and in half a page).

What is the process of implementation? Who are the people/institutions/organizations involved and what were their roles? (Limit to 250 words and in half a page).

Is this project implemented only once? Or is it a continuing program? What are your future plans for the project? (Limit to 250 words and in half a page).

What resources did you use for this project? How was the group able to raise funds for the project? (Limit to 250 words and in half a page).

*Optional: You may attach a one-page financial/material resource generation report with details on how it was used for the project

15th Search for Ten Accomplished Youth Organization (TAYO 15)

REQUIREMENTS

NOTE: Sangguniang Kabataan Councils, Student Councils or Governments, and Official School Paper Editorial Boards are exempted from providing a certification.

CERTIFICATION

This is to certify that

Name of Organization

is a recognized youth organization in

Name of University, College, School, or Barangay

This certification is granted upon the request of the organization to be provided to the TAYO Awards Foundation, Inc. for its entry to the Search of Ten Accomplished Youth Organizations.

Signed:

| For school-based: | For community-based: |
|---|--|
| <hr/> <p><i>Adviser/Principal/OSA Director Signature over Printed Name</i></p> <p>Date: _____</p> | <hr/> <p><i>Barangay Official Signature over Printed Name</i></p> <p>Date: _____</p> |

The 15th Search for Ten Accomplished Youth Organizations (TAYO 15)

REQUIREMENTS

DOCUMENTATION

FORM IS NOT FOR SALE AND MAY BE REPRODUCED

Insert caption here: What is the photo showing? Who are in it? What are they doing? Where and when was this photo taken?

Insert photo here.

Tips:

- *High resolution photos are highly recommended*
- *Choose photos that show your project in action*
- *Show your beneficiaries*
- *A before and after comparative photo is a big plus*
- *Keep this requirement at 3-pages only*

Insert caption here: What is the photo showing? Who are in it? What are they doing? Where and when was this photo taken?

Insert photo here.

Insert caption here: What is the photo showing? Who are in it? What are they doing? Where and when was this photo taken?

Insert photo here.

Insert caption here: What is the photo showing? Who are in it? What are they doing? Where and when was this photo taken?

Insert photo here.

Insert caption here: What is the photo showing? Who are in it? What are they doing? Where and when was this photo taken?

Insert photo here.

The 15th Search for Ten Accomplished Youth Organizations (TAYO 15)
REQUIREMENTS

LIST OF OFFICERS

| No. | Name | Position | Mobile / Landline | Email |
|------------|-------------|-----------------|------------------------------|--------------|
| 1 | | | | |
| 2 | | | | |

FORM IS NOT FOR SALE AND MAY BE REPRODUCED

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