



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
DILG-NAPOLCOM Center
EDSA corner Quezon Avenue, Quezon City

August 17, 2016

MEMORANDUM CIRCULAR
NO. 2016-106

FOR : ALL PROVINCIAL GOVERNORS AND CITY AND MUNICIPAL MAYORS
SUBJECT : PARTICIPATION TO THE 30th NATIONAL COCONUT WEEK AND THE
3rd INTERNATIONAL COCONUT FESTIVAL

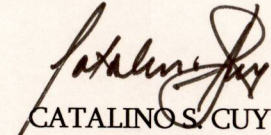
The Philippine Coconut Authority (PCA) will be celebrating the 30th National Coconut Week and the 3rd International Coconut Festival on August 18-21, 2016 at Megatrade Hall 1, SM Megamall, Mandaluyong City with the theme "Coco Farm Productivity, Answer to Poverty".

The said celebration intends that all sectors of the coconut industry from farmers, workers, processors, traders and industrialists to the policy-makers to collectively pay tribute and thanksgiving for the benefits derived from the coconut industry and to establish a continuing awareness of its lasting importance to our country.

In this regard, all Local Government Units are hereby encouraged to participate in the above-mentioned activity particularly in the Investment Forum. The event will feature technologies and livelihood enterprises that will be useful to solid waste management and livelihood development programs.

Interested LGUs may also opt to be part of the celebration as exhibitor. Attached is the promotional banner for this purpose.

For clarification, please contact the Operations Branch of the Philippine Coconut Authority through phone number (02) 928-8982 or e-mail at cocoweek.pca@gmail.com.


CATALINO S. CUY
Acting Secretary



**OFFICE OF THE PRESIDENT
PHILIPPINE COCONUT AUTHORITY**



**30th NATIONAL COCONUT WEEK CELEBRATION & 3rd INTERNATIONAL COCONUT
FESTIVAL & TRADE FAIR**

SM Megatrade Hall I, Mandaluyong City
August 18-21, 2016

APPLICATION FOR SPACE

Please reserve _____ booth(s) Preferred Booth Number(s) _____ Total Amount (₱) _____

Please check your choice:

- Four (4) square meters (2m x 2m) @ P 10,000.00 per booth**
- Six (6) square meters (2m x 3m) @ P 15,000.00 per booth**
- Nine (9) square meters (3m x 3m) @ P 20,000.00 per booth**
- Nine (9) square meters (3m x 3m) corner @ 25,000.00 per booth**

All preferred bookings will have to be confirmed first with our office, with availability being strictly on a "first-come, first-served basis". Reservation fee or down payment is 50% of booth cost. All booth payments should be in before ingress of the event.

EXHIBITOR'S INFORMATION					
Company Name: _____					
Address: _____					
Tel. No.(s): _____	Fax No. (s) _____				
Product Line(s) _____					
Contact Person: _____	Designation: _____				
Authorized Representative: _____	Designation: _____				
ENTITLEMENTS OF PARTICIPANTS					
<input type="checkbox"/> Company signage/Exhibitor's Name to be used (Not to exceed 20 letters)					
<table border="1" style="width: 100%; height: 20px; border-collapse: collapse;"> <tr> <td style="width: 25%;"></td><td style="width: 25%;"></td><td style="width: 25%;"></td><td style="width: 25%;"></td> </tr> </table>					
<input type="checkbox"/> One (1) information table <input type="checkbox"/> Two (2) mono block chairs <input type="checkbox"/> One (1) 40-watt fluorescent lamp <input type="checkbox"/> One (1) 220 convenience outlet (500w) <input type="checkbox"/> One (1) Display cabinet/table	<input type="checkbox"/> Built in shelves <input type="checkbox"/> One (1) promotional poster <input type="checkbox"/> One (1) fascia board <input type="checkbox"/> One (1) small storage cabinet				
PAYMENT SPECIFICATIONS: Please address payments, cash or cheques to Philippine Coconut Authority Current Account No. <u>0702-1001-86</u> , Landbank of the Philippines Quezon City Circle Branch, Diliman, Quezon City					
CONFORME: _____ Printed Name and Signature	Application Processed/Received by: _____ Date: _____ OR No. _____ Amount: _____ Control No. _____				

