



REPUBLIC OF THE PHILIPPINES  
**DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT**  
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July 1, 2015

MEMORANDUM CIRCULAR  
 No. 2015-69

TO : ALL PROVINCIAL GOVERNORS, CITY AND MUNICIPAL MAYORS,  
 PUNONG BARANGAYS, DILG REGIONAL DIRECTORS AND OTHERS  
 CONCERNED

SUBJECT : 2<sup>ND</sup> ROUND OF HOUSEHOLD ASSESSMENT IN IDENTIFYING FAMILIES IN  
 NEED OF ASSISTANCE FROM SOCIAL PROTECTION PROGRAMS AND  
 SERVICES

Poverty reduction is one of the priorities of the Philippine Government. In view of this, the Listahanan or the National Household Targeting System for Poverty Reduction (NHTS-PR) of the Department of Social Welfare and Development (DSWD) is spearheading the 2<sup>nd</sup> Round of Household Assessment nationwide which started in the 2<sup>nd</sup> quarter of 2015 until the end of the year.

In this connection, all Local Government Units are encouraged to support the project by allowing DSWD field staff to conduct assessment in your respective areas, assist them in identifying pockets of poverty, and participate as part of the Local Verification Committee (LVC).

The LVC shall be responsible for the resolution of all complaints and/or appeals brought by individuals and/or groups. It shall be composed of five (5) members. The City/Municipal Social Welfare and Development Officer (C/MSWDO) and the City/Municipal Planning and Development Officer (C/MPDO) shall be the mandatory members while the three (3) other members shall be identified/chosen by the local chief executive. The other three (3) members may be picked from among the members of non-government organizations (NGOs), faith-based groups, people's organizations (POs) and of the civil society groups in the LGU concerned.

Relative thereto, any strategic, logistical or operational assistance that your LGU could extend the DSWD field staff who will be assigned to your respective areas shall be highly appreciated.

For further inquiries you may contact Mr. Ueberto Gregorio or Ms. Krupka Lenina M. Apit of the Department of Social Welfare Development at telephone numbers (02) 951-2803 or at email address: [nhtspr.npmo@dswd.gov.ph](mailto:nhtspr.npmo@dswd.gov.ph).

All DILG Regional Directors are hereby directed cause the widest dissemination of this Circular in their respective areas jurisdiction.

For information and guidance.

MAR ROXAS  
 Secretary

