



Republic of the Philippines  
**DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT**

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March 5, 2015

MEMORANDUM CIRCULAR

NO. 2015-24

TO : ALL PROVINCIAL GOVERNORS, CITY AND MUNICIPAL MAYORS,  
LIGA NG MGA BARANGAY, PROVINCIAL, CITY AND MUNICIPAL  
CHAPTER PRESIDENTS, PUNONG BARANGAYS, DILG REGIONAL  
DIRECTORS AND ARMM REGIONAL GOVERNOR

SUBJECT : CONDUCT OF BARANGAY ASSEMBLY FOR THE FIRST SEMESTER OF  
CY 2015

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Pursuant to Proclamation No. 260, dated 30 September 2011, the Barangay Assembly Day for the first semester of CY 2015 is set on March 28, 2015. Relative thereto and in accordance with Section 397(b) of the Local Government Code, every barangay is enjoined to undertake the following activities:

1. Deliver the State of Barangay Address (SOBA), with emphasis on:
  - (a) CY 2014 Second Semester Accomplishments;
  - (b) CY 2014 Second Semester Financial Report to include, among others, the Itemized Monthly Collections and Disbursement and the Summary of Income and Expenditures; and
  - (c) Updates on CY 2014 programs and projects.
2. Discuss barangay compliance to DILG Memorandum Circular No. 2014-81 dated July 15, 2014 regarding the posting of Barangay Budget, Statement of Income and Expenditures and other Barangay Financial Transactions, and Annual Procurement Plan.
3. Discuss issues or concerns affecting the barangay, such as but not limited to:
  - (a) Disaster Preparedness;
  - (b) Solid Waste Management;
  - (c) Peace and order situation, particularly on the proliferation of activities pertaining to illegal drugs in the barangay;
  - (d) Monitoring and strict enforcement of the laws against Human Trafficking at the barangay level; and
  - (e) Monitoring and strict enforcement of existing laws/ordinances on Stray Animals.
4. Invite the faith-based organizations to attend and participate in the assembly to discuss/explore possible collaborative undertakings in the following areas of engagement:
  - (a) Participating and monitoring the proper implementation of the barangay projects;

- (b) Creating an enabling environment for a meaningful people's participation in the implementation of DILG projects, especially those in scaling up the practice of good governance.
- (c) Initiating and implementing programs, projects and activities to curb corruption and promote transparent, honest and effective governance in the Local Government Units (LGUs); and
- (d) Other activities as may be deemed necessary or appropriate or as may be identified by the communities.

Barangay officials may also undertake other activities they deem appropriate to create public awareness on, and generate participation in the Barangay Assembly, such as but not limited to medical or dental mission, tiangge, cultural presentations, etc. Likewise, they are enjoined to prepare Barangay Assembly posters or banners to be posted or hung in conspicuous places, like the barangay hall, plaza, main street, tricycle, jeep or bus terminal, market or talipapa, in the locality.

All City and Municipal Mayors are enjoined to ensure compliance and maximum participation of all barangays in the said undertaking in their respective jurisdictions, pursuant to Proclamation No. 260. Said LCEs are also enjoined to post or hang barangay assembly posters or banners in various conspicuous places, like the city or municipal hall, plaza, main street, tricycle, jeep or bus terminal and public market, within their territory.

Corresponding administrative complaint against barangay officials who fail to conduct a barangay assembly may be filed by any resident of the barangay, concerned citizen, governmental or non-governmental entity before the sangguniang panlungsod or sangguniang bayan concerned pursuant to Section 61 of the Local Government Code or to the Office of the Ombudsman pursuant to Administrative Order No. 07 or the "Rules of Procedures on the Office of the Ombudsman," dated April 10, 1990.

All DILG Regional Directors and the ARMM Regional Governor are directed to:

- (a) Advocate the conduct of barangay assembly by displaying streamers in strategic locations within their offices premises, and other activities that would generate interest among the general public to attend the assembly;
- (b) Provide the concerned local chief executives particularly the punong barangay with the attached soft copy of Barangay Assembly tarpaulin design for uniformity;
- (c) Ensure compliance thereof by the local government units (LGUs) within their respective jurisdictions;
- (c) Make themselves available for television and radio guestings and print interviews to discuss the conduct of barangay assembly and the benefits that can be derived from it;
- (d) Link the barangay with the Church/faith-based organizations to ensure their active involvement in the barangay assembly;
- (e) Remind the Punong Barangays to invite faith-based organizations;
- (f) Identify one barangay in your jurisdiction showcasing meaningful partnership with faith-based organizations that institutionalize grassroots participation and promote good barangay governance and submit the names of the showcase barangays not later than March 20, 2015, using the following sample format:

REGION	PROVINCE /HUC	BARANGAY	TIME	VENUE	GUESTS
NCR	Quezon City	Commonwealth	9:00 AM	Barangay Covered Court	City Mayor Heads of Faith- based Org. DILG RD

- (g) Ensure the attendance and participation of the members of the PNP personnel assigned in the locality on the date, time and venue of the activity;
- (h) Cause the immediate dissemination of this issuance and provide technical assistance relative thereto; and
- (i) Submit a narrative and statistical report not later than April 30, 2015.

Reports shall be submitted to the Office of the Undersecretary for Local Government through the National Barangay Operations Office (NBOO) via e-mail at [nboo.dilgco@gmail.com](mailto:nboo.dilgco@gmail.com) or fax at (02) 925-0328.

For compliance and guidance of all concerned.

  
MAR ROXAS  
Secretary



DILG-OSEC OUTGOING 15-00585