



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
24th Floor DILG-NAPOLCOM Center, EDSA corner Quezon Avenue, West Triangle, Quezon City
<http://www.dilg.gov.ph>

October 6, 2015

MEMORANDUM CIRCULAR
NO. 2015-116

TO : ALL CITY AND MUNICIPAL MAYORS, LIGA NG MGA BARANGAY, PROVINCIAL, CITY AND MUNICIPAL CHAPTER PRESIDENTS, PUNONG BARANGAYS, DILG REGIONAL DIRECTORS AND ARMM REGIONAL GOVERNOR

SUBJECT : CONDUCT OF BARANGAY ASSEMBLY FOR THE SECOND SEMESTER OF CY 2015

Pursuant to Proclamation No. 260, dated 30 September 2011, the Barangay Assembly Day for the Second Semester of CY 2015 is set on October 11, 2015.

Pursuant to Sections 397 (a) of the Local Government Code, a Barangay Assembly shall be composed of all persons who are actual residents of the Barangay for at least six (6) months, fifteen(15) years of age or over, citizens of the Philippines, and duly registered in the list of Barangay assembly members.

Relative to Section 397 (b) every barangay is enjoined to undertake the following activities:

1. Deliver the State of Barangay Address (SOBA), with emphasis on:
 - (a) CY 2015 First Semester Accomplishments;
 - (b) CY 2015 First Semester Financial Report to include, among others, the Itemized Monthly Collections and Disbursement and the Summary of Income and Expenditures; and
 - (c) Updates on CY 2015 on-going programs and projects.
2. Discuss barangay compliance to DILG Memorandum Circular No. 2014-81 dated July 15, 2014 regarding the posting of Barangay Budget, Statement of Income and Expenditures and other Barangay Financial Transactions, and Annual Procurement Plan.
3. Discuss barangay compliance to DILG Memorandum Circular No. 2015-63 dated June 16, 2015 on the Revitalization of the Barangay Anti-Drug Abuse Council (BADAC) and their Role in Drug Clearing Operations through the campaign, "MAMamayan, Sugpuin ang Iligal na Droga" (MASID).
4. Advocate the "Listanayan" Project with the theme "Nasa'yo ang Papel, Ikaw naman ang Pumapel" to increase awareness on mandatory Biometrics Voter Registration as provided for in DILG Memorandum Circular No. 2015-89 dated August 12, 2015.

5. Discuss issues or concerns affecting the barangay, such as but not limited to:
 - (a) Disaster Preparedness;
 - (b) Solid Waste Management;
 - (c) Monitoring and strict enforcement of the laws against human trafficking at the barangay level; and
 - (d) Monitoring and strict enforcement of existing laws/ordinances on stray animals.

6. Invite members of faith-based organizations within the barangay to attend in the assembly to discuss/explore programs, projects and activities to curb corruption and promote transparent, honest and effective governance in the Local Government Units (LGUs).

No meeting of the Barangay assembly shall take place unless a written notice is given one (1) week prior to the meeting except on matters involving public safety or security, in which case notice within a reasonable time shall be sufficient.

Barangay officials may also undertake other activities they deem appropriate to create public awareness on, and generate participation in, the Barangay Assembly, such as but not limited to medical or dental mission, cultural presentations, etc. Likewise, they are enjoined to post or hang Barangay Assembly posters or banners in conspicuous places in the barangay like the barangay hall, plaza, main street, transport terminals and market or talipapa.

All City and Municipal Mayors are enjoined to ensure compliance and maximum participation in the said undertaking of all barangay officials in their respective jurisdictions, pursuant to Proclamation No. 260. Said LCEs are also enjoined to post or hang barangay assembly posters or banners in various conspicuous locations, like the city or municipal hall, plaza, main street, tricycle, jeep or bus terminal and public market, within their territory.

Corresponding administrative complaint against barangay officials who fail to conduct a barangay assembly may be filed by any resident of the barangay, concerned citizen, governmental or non-governmental entity before the sangguniang panlungsod or sangguniang bayan concerned pursuant to Section 61 of the Local Government Code or to the Office of the Ombudsman pursuant to Administrative Order No. 07 or the "Rules of Procedure of the Office of the Ombudsman," dated April 10, 1990.

All DILG Regional Directors and the ARMM Regional Governor are directed to:

- (a) Advocate the conduct of barangay assembly by displaying streamers in strategic locations within their offices premises, and other activities that would generate interest among the general public to attend the assembly;
- (b) Provide the concerned local chief executives particularly the Punong Barangay with a copy of Barangay Assembly tarpaulin design for uniformity;
- (c) Ensure compliance thereof by the local government units (LGUs) within their respective jurisdictions;
- (d) Make themselves available for television and radio guestings and print interviews to discuss the conduct of barangay assembly and the benefits that can be derived from it;

- (e) Link the barangay with the Church/faith-based organizations to ensure their attendance in the barangay assembly;
- (f) Remind the Punong Barangays to invite faith-based organizations;
- (g) Identify one (1) barangay in your jurisdiction showcasing meaningful partnership with faith-based organizations that institutionalize grassroots participation and promote good barangay governance and submit the name of the showcase barangay not later than October 2, 2015, using the following sample format:

REGION	PROVINCE/ HUC	BARANGAY	TIME	VENUE	GUESTS

- (h) Ensure the attendance and participation of the members of the PNP personnel assigned in the locality on the date, time and venue of the activity;
- (i) Cause the immediate dissemination of this issuance and provide technical assistance relative thereto; and
- (j) Submit the following reports:
 - Narrative report on Regional Showcase Barangay - not later than October 30, 2015; and
 - Regional consolidated report - not later than November 30, 2015.

Reports shall be submitted to the Office of the Undersecretary for Local Government, through the National Barangay Operations Office (NBOO), via e-mail at nboo.dilgco@gmail.com or fax at (02) 925-0328.

For compliance and guidance of all concerned.


MEL SENEN S. SARMIENTO
 Secretary 