



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
Francisco Gold Condominium II
EDSA Cor. Mapagmahal St., Diliman
Quezon City



MEMORANDUM CIRCULAR

NO. 2011-171

November 16, 2011

TO : ALL DILG REGIONAL DIRECTORS, FIELD PERSONNEL, AND ALL OTHERS CONCERNED

SUBJECT : GUIDELINES FOR THE IMPLEMENTATION OF THE HUSAY BALANGAY PROJECT

I. BACKGROUND

The Husay Balangay Project in 2002 was initially a showcase compilation of barangay best practices in governance areas – governance, administration, social services, economic development, and environment management. These best practices addressed the need of the community and served as pioneering innovations or enhancement of existing ones that led to the improvement on the community's quality of life.

For the second edition of the Husay Balangay, barangay best practices will once again be recognized; this time focused on the current and emerging issues of the society, i.e., issues on good governance and anti-corruption, human development and poverty reduction, economic development – competitiveness, environment – climate change adaptation and disaster risk reduction and management, and security, justice and peace.

With the compilation and publication of 50 barangay best practices, local governments, particularly other barangays will have an easy access to knowledge and information needed to replicate these practices. More so, the barangays with best practices will be beacons for others to follow, inspiring others to innovate and create their own best practices. In sum, all these practices will contribute to the achievement of an archipelago of good governance and more, the achievement of the national goals as spelled in the Philippine Development Plan 2011-2016 as well as the betterment of the people's quality of life.

II. OBJECTIVES

The Husay Balangay Project aims to:

- Heighten the awareness of the grassroots level on the value of good local governance;
- Produce a research based publication featuring various best practices at the barangay level on the areas of human development and poverty reduction, economic development: competitiveness, environment: climate change adaptation

and disaster risk reduction management, security, justice and peace, and good governance & anti-corruption;

- Provide a venue for local governance stakeholders especially the LGUs/ barangays to share their knowledge and practices among themselves.

III. PROGRAM MECAHNICS

Coverage

The Husay Balangay shall be open to all the 42,026 barangays nationwide with an existing best practice on the following areas:

- Good Governance & Anti-Corruption
- Human Development & Poverty Reduction
- Economic Development: Competitiveness
- Environment: Climate Change Adaptation& Disaster Risk Reduction and Management
- Security, Justice & Peace

The barangay best practices must as well address the need of the community and ultimately contribute to the development and progress of the community.

Call for Papers

Papers for the Husay Balangay must be comprehensive narrative documentations of barangay best practices with the following format:

- 5 pages, double spaced
- 1x1 margin
- Font: Times New Roman, 12
- Two to three pictures of the best practice may be attached to the entry to support the write up.

The process by which the best practice is advocated and sustained must showcased on the paper. Writers must follow the documentation template attached.

The DILG Regional Offices shall notify all LGUs concerned of the Husay Balangay Project. Materials such as posters and teasers calling for papers on barangay best practices for the Husay Balangay project shall also be posted in places where all may be able to see it, i.e., the internet, bulletin boards, etc.

Submissions

Papers documenting best practice in the barangay shall be initially prepared and submitted by the barangay or any concerned individual or civil society organization (CSO) to the M/CLGOO assigned to the municipality/ city where the barangay is located. The M/CLGOO shall endorse the submitted papers to the DILG Provincial Office which shall recommend the entries to the DILG Regional Office. The DILG Regional Office shall endorse all submissions to the LGA.

LGA must be furnished with both electronic and hard copies of the entries. Electronic copies of the submissions by the DILG Regional Office to LGA shall be sent through email to rpdd@lga.gov.ph or lgamail@lga.gov.ph while hard copies of the submissions shall be mailed to:

Local Government Academy
8F Agustin I Bldg., F. Ortigas Jr. Rd. (formerly Emerald Ave.)
Ortigas Center, 1605 Pasig City, Philippines

Selection of Finalists for Publication

The Husay Balangay Technical Working Group composed of members from the LGA and the DILG National Barangay Operations Office (NBOO) shall be responsible for selecting a total of 50 narrative documentations on Good Governance and Anti-Corruption, Human Development and Poverty Reduction, Economic Development: Competitiveness, Environment: Climate Change Adaptation and Disaster Risk Reduction and Management, and Security, Justice and Peace, by applying the set selection criteria.

IV. THE SELECTION CRITERIA

The submissions shall adhere to the following elements of the selection criteria:

1. Participation/Community Ownership	20%
Transparency	
Accountability/Free from Corruption	
2. Sustainability	20%
With continuing mechanisms	
3. Impact to the life of people in the community	30%
4. Innovation	15%
Pioneering creativity	
Continuing improvement	
i.e., modified concept or strategy	
borrowed technology with	
customized application	
5. Replicability	15%
Simple and easy doable steps	
Total	100%

V. INCENTIVES

- Writers of narrative documentations selected for the Husay Balangay publication shall be given cash incentives.
- Barangays with best practice selected for publication shall be given cash incentives.
- All 50 barangays with best practices published in the Husay Balangay shall receive as incentive 20 copies of the Husay Balangay publication.
- Barangays with best practices published in the Husay Balangay and even LGUs where such barangay is located may make use of the publication as additional citation/recognition for exemplary performance.
- Barangays with best practices published will be included on the list of prospective sites for study visits/ *Lakbay Aral*.

VI. INSTITUTIONAL ARRANGEMENTS – ROLES AND RESPONSIBILITIES

1. The Local Government Academy (LGA) shall

- Manage the over-all implementation of the program
- Provide cash incentives to the writers and the barangays selected for publication

- Publish the Husay Balangay Publication
- Form part of the Joint HB Secretariat who shall take the role of:
 - Technical Working Group, select the 50 best practice narrative documentations for publishing vis a vis the set criteria
 - Managing Editor, make sure that all 50 best practice documentations are complete, content-wise.

2. National Barangay Operations Office, as part of the Technical Working Group shall:

- Assist the National Husay Balangay Team in the conduct of the Husay Balangay Project
- Form part of the Joint HB Secretariat who shall take the role of:
 - Technical Working Group, select the 50 best practice narrative documentations for publishing vis a vis the set criteria
 - Managing Editor, make sure that all 50 best practice documentations are complete, content-wise.

3. DILG Regional Offices shall:

- Disseminate through the provincial/city/municipal offices information about the project
- Receive submissions from barangays with best practices
- Endorse submissions to LGA

VII. TIMETABLE

- Call for Papers & Submission of papers – November 10-29, 2011
- Screening & Selection – December 5-9, 2011
- Finalization of selected best practice documentations – December 12 – 16, 2011
- Printing (lay-out, editing , proof reading, printing) – December 19, 2011- January 20, 2011

For the reference and guidance of all concerned to ensure the smooth implementation and success of the Husay Balangay Project.

This Circular shall take effect immediately.


JESSE M. ROBREDO
 Secretary



Republic of the Philippines
 DEPARTMENT OF THE INTERIOR
 AND LOCAL GOVERNMENT
 IN REPLYING, PLS CITE:

SILG11-010264



**Husay Balangay
Documentation Template**

Name of the Best Practice	
Location of the Best Practice	
Name of Punong Barangay	
Contact Information	
Name of Documenter	
Contact information	
Name of M/CLGOO	
Contact Information	
Description of the Project (275 words)	
<p>Guidelines:</p> <ul style="list-style-type: none"> ✦ Focus. Which from among the issues below does this practice address? <i>Should there be more than one issue that the practice addresses, you can tick more than one box. Indicate as well which among the issues is of primary importance by ranking them 1-5, 1 as the highest and 5 the lowest.</i> <input type="checkbox"/> Good Governance and Anti-Corruption <input type="checkbox"/> Human Development and Poverty Reduction <input type="checkbox"/> Economic Development: Competitiveness <input type="checkbox"/> Environment: CCA & DRRM <input type="checkbox"/> Security, Justice & Peace ✦ Describe how transparency is advocated in the best practice ✦ Describe the sustainability of the practice. ✦ Describe the impact of the best practice. ✦ Explain how the best practice became innovative. <i>Is it a pioneering innovation? Is it a continuing improvement?</i> ✦ What are the steps and methods of this best practice? Plus Factors – ○ <i>It has been replicated by other barangays.</i> Describe the situation before the replication in the other barangays. ○ <i>Unmistakable good governance model and showcase.</i> What are the unmistakable features of good governance in this best practice? ○ <i>Other citations.</i> Has the best practice been recognized by other publications and/ or award giving bodies? 	