



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
A. Francisco Gold Condominium II, EDSA cor. Mapagmahal St.
Diliman, Quezon City



December 14, 2010

MEMORANDUM CIRCULAR

NO. 2010-149

TO : CITY AND MUNICIPAL MAYORS, LIGA NG MGA BARANGAY
PROVINCIAL/ CITY/MUNICIPAL CHAPTER PRESIDENTS,
PUNONG BARANGAYS, DILG REGIONAL DIRECTORS AND
FIELD OFFICERS AND ALL OTHERS CONCERNED

SUBJECT : POSTING OF BARANGAY BUDGET, STATEMENT OF INCOME
AND EXPENDITURES AND OTHER BARANGAY FINANCIAL
TRANSACTIONS, AND ANNUAL PROCUREMENT PLAN

Cognizant of the President's call for transparent, honest and responsive governance, the DILG has to undertake necessary measures to ensure that local government units (LGUs) adhere to the highest ideals and standards of transparency and accountability.

In view thereof, all Punong Barangays are hereby directed to post in conspicuous places like the entrance of their barangay hall and other public places, and in their website (if available), the following:

1. Annual Budget. Information detail to the level of particulars of personal services, maintenance and other operating expenses and capital outlay (Source document-Local Budget Preparation Form No. 3, titled, Program Appropriation and Obligation by Object of Expenditure, limited to PS, MOOE and CO. For sample form, please visit www.naga.gov.ph);
2. Itemized Monthly Collections and Disbursement. This should be posted within ten (10) days following the end of every month.
3. Summary of Income and Expenditures. Section 352 of the Local Government Code of 1991 requires the posting within thirty (30) days from the end of each fiscal year in at least three (3) publicly accessible and conspicuous places in the barangay a summary of all revenues collected and funds received including the appropriations and disbursement of such funds during the preceding fiscal year.
4. Component of the IRA Utilization. Information detail of the level of particulars of objects of expenditures on social development, economic development and environmental management and other barangay expenses;

5. Annual Procurement Plan or Procurement List. Information detail of the level of name of project, individual item or article and specification or description of good and services, procurement method, fund source, unit price or estimated cost or approved budget for the contract and procurement schedule (Source Document-LGU Form No. 02, Makati City. For sample form, please visit www.makati.gov.ph.)
6. Items to Bid. Information detail of the level of Individual Invitation to Bid, containing information as prescribed in Section 21.1 of RA 9184 (The Government Procurement Reform Act) to be updated quarterly (Source document- Invitation to Apply for Eligibility and to Bid as prescribed in Section 21.1 of RA 9184. For sample form, please visit www.naga.gov.ph);
7. Bid Results on Civil Works, and Goods and Services. Information detail of the level of project reference number, name and location of project, name (company and proprietor) and address of winning bidder, bid amount, approved budget for the contract, bidding date, and contract duration, to be updated quarterly (Source document – Infrastructure Projects/Goods and Services Bid-Out (2010), Naga City. For sample form, please visit www.naga.gov.ph);
8. Abstract of Bids as Calculated. Information detail of the level of project name, location, implementing office, approved budget for the contract, quantity and items subject for bidding, and bids of competing bidders, to be updated quarterly (Source document – Standard Form No. SF-GOOD-40, Revised May 24, Naga City. For sample form, please visit www.naga.gov.ph);

All Regional Directors and DILG Field Officers are directed to cause the immediate dissemination of this Memorandum Circular and monitor compliance of the punong barangays.

For strict compliance of all concerned.


JESSE M. ROBREDO
Secretary



Republic of the Philippines
DEPARTMENT OF THE INTERIOR
AND LOCAL GOVERNMENT
IN REPLYING, PLS CITE:

SILG10-004980

