



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
A. Francisco Gold Condominium II Building,
EDSA, cor. Mapagmahal St., Diliman, Quezon City

OFFICE OF THE SECRETARY

December 9, 2010

MEMORANDUM CIRCULAR
NO. 2010 - 143

TO : ALL PROVINCIAL GOVERNORS, CITY MAYORS, MUNICIPAL MAYORS,
PRESIDING OFFICERS OF THE SANGGUNIANG PANLALAWIGAN,
SANGGUNIANG PANLUNGSOD AND SANGUNIANG BAYAN, PUNONG
BARANGAYS, ARMM REGIONAL GOVERNOR AND DILG REGIONAL
DIRECTORS

SUBJECT : LOCAL DISASTER RISK REDUCTION AND MANAGEMENT COUNCILS

Prefatory Statement

On May 27, 2010, Republic Act No. 10121, otherwise known as the "Philippine Disaster Risk Reduction and Management Act of 2010," was enacted to strengthen the Philippine Disaster Risk Reduction System. Specifically, it provides for the development of policies and plans and the implementation of actions and measures concerning all aspects of disaster risk reduction and management, including good governance, risk assessment and early warning knowledge-building and awareness-raising, reducing underlying risk factors, and preparedness for effective response and early recovery.

Further, this Act recognizes local risk patterns across the country and directs the strengthening of local government capacities on disaster risk reduction and management through decentralized powers, responsibilities and resources.

On the other hand, Executive Order No. 888, s. 2010, adopts the Strategic National Action Plan on Disaster Risk Reduction for CYs 2009-2019. Principal among the concerns of this Department is the enhancement of the capacities of Local Disaster Coordinating Councils, now referred to as Local Disaster Risk Reduction and Management Councils.

The Framework of Governance of the Presidency demands a shared vision and harmony of actions in bringing about desirable development outcomes. Guided by this Framework and within the purview of the delegated general supervisory authority of the President, the Department of the Interior and Local Government hereby enjoins local authorities to implement the mandates of the law as reiterated in this Memorandum Circular.

**The Local Disaster Risk Reduction
and Management Council: Composition
and Functions**

Pursuant to Section 11 of the above-cited Act and Sections 1 and 2, Rule 5 of its Implementing Rules and Regulations, the existing Provincial, City and Municipal Disaster Coordinating Councils are now individually referred to as Provincial, City or Municipal Disaster Risk Reduction and Management Council (DRRMC). The powers and functions of the Barangay Disaster Coordinating Council are to be exercised and performed by the Barangay Development Council which serves as the Local Disaster Risk Reduction and Management Council.

The Council is to be chaired by the Local Chief Executive, with the following as members:

- The Head of the Planning and Development Office;
- The Head of the LDRRM Office;
- The Head of the Social Welfare and Development Office;
- The Head of the Health Office;
- The Head of the Agriculture Office;
- The Head of the Gender and Development Office;
- The Head of the Engineering Office;
- The Head of the Veterinary Office;
- The Head of the Budget Office;
- The DepEd Division Head, Superintendent of Schools or District Supervisor;
- The highest-ranking officer of the Armed Forces of the Philippines assigned in the area;
- The PNP Provincial or City Director, or Component City or Municipal Chief of Police;
- The BFP Provincial Director, City or Municipal Fire Marshall;
- The Federation President of the Liga ng mga Barangay;
- Philippine National Red Cross authorized representative;
- One duly authorized representative each from four (4) accredited Civil Society Organizations; and
- One (1) Private Sector Representative.

The DRRMC is also encouraged to include the following as members:

- The DILG Provincial Director, City Director, City Local Government Operations Officer and the Municipal Local Government Operations Officer, as the case may be;
- The DENR Provincial and City Environment and Natural Resource Officer, and Municipal Government Environment and Natural Resource Officer;
- The appropriate official of the Philippine Coast Guard or Forest Guard in the locality, where applicable; and
- A Representative of the Sangguniang Panlalawigan, Sangguniang Panlungsod or Sangguniang Bayan.

The Council shall perform the following functions:

1. Approve, monitor and evaluate the implementation of the Local Disaster Risk Reduction and Management Plan and annually review, test and develop the plan consistent with other national and local planning programs;
2. Ensure the integration of disaster risk reduction and climate change adaptation into local development plans, programs and budgets as a strategy in sustainable development and poverty reduction;
3. Recommend the implementation of forced or preemptive evacuation of local residents, if necessary; and
4. Convene once every three (3) months, or as necessary.

What the above-listed functions imply is that disaster risk reduction must be integral in the day-to-day operations of local governments.

**Disaster Risk Reduction and Management
Office and Committee: Key Responsibilities,
and Associated Administrative Requirements**

Section 12 of Republic Act No. 10121 and its IRR mandate the establishment of a Disaster Risk Reduction and Management Office (DRRMO) in every province, city and municipality, and a Barangay Disaster Risk Reduction and Management Committee (BDRRMC) in every barangay.

The DRRMO shall be under the Office of the Governor, City Mayor or Municipal Mayor and the Punong Barangay in case of the BDRRMC.

The office or committee shall be responsible for:

1. Set the direction, development, implementation and coordination of disaster risk management programs within their territorial jurisdiction;
2. Design, program, and coordinate disaster risk reduction and management activities consistent with the National Council's standards and guidelines;
3. Facilitate and support risk assessments and contingency planning activities at the local level;
4. Consolidate local disaster risk information which includes natural hazards, vulnerabilities, and climate change risks, and maintain a local risk map;
5. Organize and conduct training, orientation, and knowledge management activities on disaster risk reduction and management at the local level;
6. Operate a multi-hazard early warning system, linked to disaster risk reduction to provide accurate and timely advice to national or local emergency response organizations and to the general public, through diverse mass media, particularly radio, landline communications, and technologies for communication within rural communities;
7. Formulate and implement a comprehensive and integrated Disaster Risk Reduction and Management Program in accordance with the national, regional and provincial frameworks, and policies on disaster risk reduction in close coordination with the Local Development Council (LDC);

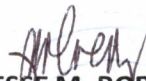
8. Prepare and submit to the sanggunian, through the DRRMC and the LDC the annual DRRMO Plan and budget, the proposed programming of the DRRM Fund, other dedicated disaster risk reduction and management resources, and other regular funding source(s) and budgetary support of the DRRMO or BDRRMC;
9. Conduct continuous disaster monitoring and mobilize instrumentalities and entities of the local government, CSOs, private groups and organized volunteers, to utilize their facilities and resources for the protection and preservation of life and properties during emergencies in accordance with existing policies and procedure;
10. Identify, assess and manage the hazards vulnerabilities and risks that may occur in the locality;
11. Disseminate information and raise public awareness about hazards, vulnerabilities and risks, their nature, effects, early warning signs and counter-measures;
12. Identify and implement cost-effective risk reduction measures or strategies;
13. Maintain a database of human resource, equipment, directories, and location of critical infrastructures and their capacities such as hospital(s) and evacuation center(s);
14. Develop, strengthen and operationalize mechanisms for partnerships or networking with the private sector, CSOs, and volunteer groups;
15. Take all necessary steps on a continuing basis to maintain, provide, or arrange the provision of or to otherwise make available, suitably-trained and competent personnel for effective civil defense and disaster risk reduction and management;
16. Organize, train, equip and supervise the local emergency response teams and the accredited community disaster volunteers, ensuring that humanitarian aid workers are equipped with basic skills to assist mothers to breastfeed;
17. Respond to and manage the adverse effects of emergencies and carry out recovery activities in the affected area, ensuring that there is an efficient mechanism for immediate delivery of food, shelter and medical supplies for women and children, endeavor to create a special place where internally-displaced mothers and children can find help with breastfeeding, feed and care for babies and give support to each other;
18. Promote and raise public awareness of, and compliance with, Republic Act No. 10121;
19. Serve as the secretariat and executive arm of the DRRMC;
20. Coordinate other disaster risk reduction and management activities;
21. Establish linkage or network with other local governments for disaster risk reduction and emergency response purposes;
22. Recommend, through the DRRMC, the enactment of a local ordinance in furtherance of the mandate of Republic Act No. 10121;
23. Implement policies, approved plans and programs of the DRRMC;
24. Establish a Provincial, City, Municipal or Barangay Disaster Risk Reduction and Management Operations Center;
25. Prepare and submit, through the DRRMC and the LDC, a report on the utilization of the LDRRM Fund and other dedicated disaster risk reduction and management resources to the Commission on Audit, copy furnished the Regional Director of the OCD and the Regional Director of the DILG; and
26. Act on other matters that may be authorized by the DRRMC.

The Head of the DRRMO shall be assisted by three (3) staff responsible for: Administration and Training; Research and Planning; and Operations and Warning.

On the other hand, the BDRRMC shall be a regular committee of the existing Barangay Development Council. The Punong Barangay shall facilitate and ensure the participation of at least two (2) Civil Society Organization representatives from existing and active community-based people's organizations representing the most vulnerable and marginalized groups in the barangay.

**Responsibilities of the DILG Regional Director,
or of the ARMM Regional Governor**

1. Cause the immediate and widest dissemination of this Memorandum Circular;
2. Ensure that this Issuance is effectively communicated to all local authorities;
3. Provide expert advice upon request;
4. Monitor compliance;
5. Exercise administrative oversight to effect compliance to the mandates of the law and of this Memorandum Circular; and
6. Submit a monthly report on Local Government Compliance, starting with the December 2010 Report, to reach the Office of the Secretary, through the Bureau of Local Government Supervision, before but not later than the last working day of the last week of the ensuing month.


JESSE M. ROBREDO
Secretary



Republic of the Philippines
DEPARTMENT OF THE INTERIOR
AND LOCAL GOVERNMENT
IN REPLYING, PLS CITE:

SILG10-004890

