

Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
A. Francisco Gold Condominium II, EDSA, Diliman, Quezon City

OFFICE OF THE SECRETARY

October 19, 2010

MEMORANDUM CIRCULAR

NO. 2010 - 118

**TO : ALL PROVINCIAL GOVERNORS, CITY MAYORS, MUNICIPAL MAYORS,
DILG REGIONAL DIRECTORS, THE ARMM REGIONAL GOVERNOR, AND
OTHERS CONCERNED**

**SUBJECT : COORDINATION AND MONITORING OF JOB CREATION UNDER THE
GOVERNMENT'S EMERGENCY EMPLOYMENT PROGRAM (EEP)**

Pursuant to the Memorandum of the Executive Secretary dated September 27, 2010 on the revival of the Emergency Employment Program as a major strategy in poverty alleviation and job generation at the countryside, and on the accounting of EEPs, all Local Chief Executives are directed to observe the following policy guidelines issued by the Office of the President, for the effective EEP coordination and monitoring.

On Infrastructure and Non-Infrastructure EEP

All infrastructure and non-infrastructure emergency and employment programs implemented by the local government units, and public-private partnerships in the provincial, city and municipal levels shall be coordinated and monitored using the Regional Project Monitoring and Evaluation System of the National Economic and Development Authority, through the Regional Development Councils.

On Skilled, Semi-Skilled and Low-Skilled Manpower

Employment of skilled, semi-skilled and low-skilled manpower for infrastructure and non-infrastructure programs shall be coordinated through the concerned provincial, city or municipal Public Employment Service Offices, in connection with the implementation of R.A. No. 6685 and other pertinent laws covering non-infra programs.

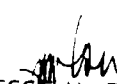
R.A. No. 6685 requires private contractors, including subcontractors to whom national, provincial, city and municipal public works projects have been awarded, to hire at least 50% of the unskilled and at least 30% of the skilled labor requirements to be taken from the available bona fide residents in the province, city or municipality in which the projects are to be undertaken.


On Proper Accounting of EEPs

All Provincial Governors, City Mayors and Municipal Mayors are to submit all their respective EEPs for implementation in CY 2011, as specified and approved under their

respective Annual Budgets, using the RPMES Form, to the Department of Labor and Employment, copy furnished this Department, before but not later than October 22, 2010.

All DILG Regional Directors and the ARMM Regional Governor are likewise directed to cause the widest dissemination of this Memorandum Circular to all local government units within their regional jurisdictions, monitor compliance to this Circular, and submit a report, using the herein attached format to, through the Bureau of Local Government Supervision, the Office of the Secretary, before but not later than October 29, 2010.


JESSE M. ROBREDO
Secretary

Republic of the Philippines
DEPARTMENT OF THE INTERIOR
AND LOCAL GOVERNMENT
IN REPLYING, PLS CITE
SILG10-003874


EMERGENCY EMPLOYMENT PROGRAM MONITORING REPORT

(In reference to DILG MC No. _____ dated _____)

Region: _____

PART I. SUMMARY

A. Compliance

Province	City	Municipality	
Province 1	City 1	Municipality 1	
Province 2	City 2	Municipality 2	
Total	Total	Total	Grand Total

B. Non-Compliance

Province	City	Municipality	
Province 3	City 3	Municipality 3	
Province 4	City 4	Municipality 4	
Total	Total	Total	Grand Total

C. No Report

Province	City	Municipality	
Province 5	City 5	Municipality 5	
Province 6	City 6	Municipality 6	
Total	Total	Total	Grand Total

PART II. DILG ACTION(S) TO CAUSE COMPLIANCE

1.
2.
3.
4.

Accomplished by: _____

DILG Regional Director

Date _____

Please read instruction:

1. To be accomplished by the DILG Regional Director
2. Under PART I, Summary A (Compliance) list all the Provinces, Cities and Municipalities that complied with the activity set forth in the Provincial Data Capture Form and their total number. For Summary B (Non-Compliance), enumerate all the Provinces, Cities and Municipalities that did not comply to the activity. For Summary C (No Report), indicate all the Provinces, Cities and Municipalities that did not submit compliance report.
3. In Part III, indicate DILG Action(s) made or to be done (if any) to cause LGUs with non-compliance or no report to fully comply with DILG MC No. _____ dated _____
5. The duly accomplished Regional Report Form should reach the Office of the Secretary, through the Bureau of Local Government Supervision before but not later than October 29, 2010.
6. For ease in consolidation of reports and for clearer copy and to promote the decrease in the use of paper, the DILG Regional Director concerned should submit the report in excel format to this email address: dilg_bigs@yahoo.com
7. For further inquiry, please coordinate with Ms. Marissa M. Ancheta or Ms. Arlene Alindogan from the Bureau of Local Government Supervision at Telephone Number (02) 925-3373 or Telefax Number (02) 928-9181.

EMERGENCY EMPLOYMENT PROGRAM MONITORING REPORT

(In reference to DILG MC No. _____ dated _____)

Province of _____

LGU List (1)	Activity Being Monitored Submission of Emergency Employment Programs, CY 2011 to DOLE and DILG (2)
Province	
Cities	
n	
Municipalities	
n	
n	
n	

Accomplished by: _____

DILG Provincial Director

Date: _____

Please read instruction:

1. To be accomplished by the DILG Provincial Director
2. All the required information should be provided.
3. Under Column (1), indicate the Province concerned and enumerate all the Cities and Municipalities therein. For Column (2) put a check (✓) mark if the activity was complied with. Otherwise put a cross (x) mark for non-compliance.
4. The duly accomplished Provincial Data Capture Form should reach the Office of the Regional Director before but not later than October 29, 2010.
5. For ease in consolidation of reports and for clearer copy, and to promote the decrease in the use of paper, the DILG Provincial Director concerned should submit their report (in excel format) to this email address: _____. (Please cite the email address of the DILG Regional Office concerned)