



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
A. Francisco Gold Condominium II EDSA cor. Mapagmahal St.,
Diliman, Quezon City

MEMORANDUM CIRCULAR
NO. 2009-12

February 5, 2009

TO : ALL CITY MAYORS AND DILG REGIONAL DIRECTORS

SUBJECT : 2ND NATIONAL CONVENTION OF PHILIPPINE CITIES

The League of Cities of the Philippines (LCP) will hold their 2nd National Convention of Philippine Cities on February 17-19, 2009 at the EDSA Shangri-la Hotel, Mandaluyong City, with the theme, *Cities Pursuing Development and Addressing the Challenges of Urbanization*.


In this connection, and upon the request of Mayor Benjamin C. Abalos Jr., National President, LCP, all city mayors, city vice-mayors, city councilors and city department heads are encouraged to attend the said activity, on official business. The payment of applicable traveling expenses and registration fee to defray the costs of hotel accommodation, convention materials and meals, may be authorized chargeable against local funds, subject to the availability thereof, and to the usual accounting and auditing requirements and to all pertinent laws, rules and regulations. Provided, that the traveling expenses and registration fees of local government participants shall not be charged against the 20% component of the Internal Revenue Allotment or from whatever source which may prejudice poverty alleviation efforts.

The LCP National President shall submit to, through the Director of the Bureau of Local Government Supervision, the Secretary of Interior and Local Government, an After Activity Report within fifteen (15) days after the conduct of the said convention, with the following prescribed format:

- I. Executive Brief;
- II. List of Participants;
- III. Outputs of Technical Sessions;
- IV. Issues and Agreements or Recommendations, if any;
- V. Total Fees and Disbursements; and
- VI. Appendices, if any.

For the information and guidance of all concerned.

By Authority of the Secretary:


AUSTERE A. PANADERO
Undersecretary