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Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT

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February 5, 2008

MEMORANDUM CIRCULAR
No. 2008 - 20

To: **ALL DILG REGIONAL and PROVINCIAL DIRECTORS**

Subject: **PANIBAGONG PARAAN SA PAGPAPALAKAS NG PANGLOKAL NA PAMAHALAAN (SPs): CALL FOR PROPOSALS**

I. BACKGROUND

Capacity building plays a vital role in harnessing leadership skills of our government leaders and politicians. Apt, timely and effective educational services should be available to supplement the needed expertise to implement programs at the local level. As the premiere training and development institution that caters innovative capacity building services to the local governments in the country, LGA continues to provide world-class and novel capacity development strategies that would help all local government units and their partners improve quality of services to their citizens.

In this regard, a new grant competition for innovative capacity building programs on local governance is developed and is now accepting entries and proposals that aim to harness the capacities of the local government units towards better provision of basic services and governance at the local level. A total of up to Php 500,000 worth of grants will be given to the project that has the most innovative idea that can give significant impact on the lives of the people. Inspired by the Philippine Development Innovation Marketplace's *Panibagong Paraan*, this capacity building grant competition focuses on specific trainings, workshops, researches and other activities that aim to create learning opportunities to governance stakeholders and strengthen human resource complements at the local level.

For its pioneer year, LGA invites all DILG provincial offices to participate to this Grant Competition. This initiative aims to cater better capacity building programs to the local communities by letting them conceptualize, plan and implement it on their own. This also aims to resolve issues on the top-down approaches that are mostly unsuitable to the needs of the local communities and enhance relationships of the national, local governments and the civil society organizations.

Further, this initiative aims to augment the needed capacity development interventions driven or influenced by the performance assessment done for LGUs through the State of Local Governance Report (SLGR). The aptness and importance of the SLGR will be strengthened by this project.

II. OBJECTIVES

This project envisions to:

- Empower the local governments to identify their capacity needs and competencies, plan and implement their own capacity development activities
- Build alliances and strengthen partnerships
- Revive the spirit of solidarity and sense of ownership in the development and implementation capacity development programs intended for the local governments
- Promotes programs that contribute solutions to the problems (e.g. poverty, employment, economic development, environment, health, etc.) at the local level

III. SELECTION CRITERIA

The entries will be assessed using the following criteria:

Positive Results (20%): Gives optimistic impacts and results or the performance level of LGUs are along the five (5) performance areas of LGPMS

Innovative (20%): Utilizes appropriate creative alternative learning strategies in the delivery of capacity building activities

Partnership Building (20%): Showcases active involvement of different sectors and stakeholders in the implementation of the capacity building program

Efficiency (20%): Shows high productivity results and tangible outputs with proficiency

Sustainability and Scalability (20%): Programs are supported by laws and outputs are measurable

IV. TARGET PARTICIPANTS

This awards program invites all DILG Provincial Offices to send their entries. Partnership with LGUs is highly preferred.

V. ROLES AND RESPONSIBILITIES

1. DILG Central Office

- Provide guidelines for the Evaluation and Selection Process
- Provide technical assistance in the formulation of criteria for the selection of the program's National Screening Committee
- Provide counterpart funds to LGA for the conduct of the entire program.
- Support the conduct of all activities relevant to the awards program

2. DILG Regional Offices

- Market the program and ensure the participation of all provinces under their jurisdictions
- Assist in the dissemination of information about the program
- Participate in all program activities whenever necessary

3. DILG Provincial Offices

- Participate in the awards program
- Conduct necessary activities to comply with the requirements of the awards' guidelines
- Closely coordinate with their respective DILG Regional Office on updates about the program

4. Local Government Academy

- Organize the National Screening Committee (NSC)
- Organize and spearhead the Program's Technical Working Group (TWG)
- Develop necessary marketing materials
- Facilitate the marketing and dissemination of information related to the project
- Act as the Secretariat and Over-all Coordinator of the project
- Design and manage the implementation of the whole awards program
- Forge partnership and tap necessary institutions/organizations/offices that can provide assistance to the program
- Document the whole conduct of the program
- Regularly submit reports and updates to the SILG

VI. PROJECT CATEGORIES

GASEE is the current indicator of the government in assessing the competency and performance of the local government units. These categories as well will be the leading indicators that this competition will use in assessing the applicability of the entries. Hence, proposals will be categorized based on the following:

Governance

Administration

Service delivery

Environmental Management

Economic Development

VII. GRANT AMOUNT AND PROJECT DURATION

This grant competition prefers capacity building programs that can be completed within one year. Project grants up to PhP 500,000 and depends on the budget estimates submitted together with the proposals. This competition also encourages resource counterparts through cash or in-kind.



VIII. EVALUATION AND SELECTION PROCESS

All proposals should be submitted in a form of abstract paper (3-5 pages) encapsulating the intention, major activities and resources needed of the project. The abstract paper should follow the format provided by LGA to help the assessors in evaluating the entries. From the submitted entries, a certain number of abstract papers will be chosen and asked to write the full-blown proposals of the capacity building program. These proposals will be screened once again. The chosen entries will be notified thru formal letters and will be invited to attend an awarding ceremony.

IX. SUBMISSION OF ENTRIES

Entries can be submitted thru email, mail or courier. Participants can also submit their entries personally to LGA. Deadline of entries is on March 3, 2008.

This Memorandum Circular shall take effect immediately.


RONALDO V. PUNO
Secretary 



REPUBLIC OF THE PHILIPPINES
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IN REPLYING, PLS CITE.

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