



Republic of the Philippines  
**DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT**  
A. Francisco Gold Condominium II EDSA cor. Mapagmahal St.,  
Diliman, Quezon City

**MEMORANDUM CIRCULAR**  
**NO. 2008-08**

**January 17, 2008**

**TO :** **PROVINCIAL GOVERNORS, CITY MAYORS, MUNICIPAL MAYORS AND DILG REGIONAL DIRECTORS IN REGIONS IV-A AND B**

**SUBJECT :** **VMLP 2<sup>ND</sup> SOUTHERN TAGALOG GENERAL ASSEMBLY**

The Vice Mayors League of the Philippines will hold their 2<sup>nd</sup> Southern Tagalog General Assembly on January 17-19, 2008 at the Dream Wave Hotel, White Beach, Puerto Galera, Oriental Mindoro.

Central to the concerns of the above-mentioned activity is the conduct of a workshop on development legislation and to provide an avenue to discuss issues affecting local governance particularly in Southern Tagalog.

In this connection, all City and Municipal Mayors in Regions IV-A and B are hereby encouraged to allow their Vice Mayors, to attend the said assembly on official business.

The payment of applicable traveling expenses, and a registration fee in the amount not exceeding Eight Thousand Pesos (Php 8,000.00), to defray the costs of hotel accommodation, meals and conference materials, per participant, may be authorized chargeable against local funds, subject to the availability thereof, and to the usual accounting and auditing requirements and to all other pertinent laws, rules and regulations. Provided, that the traveling expenses and registration fees of local government participants are explicitly provided in the CY 2008 appropriations of concerned local government units, and provided further, that such amounts shall not be charged against the 20% Development Fund or from whatever source that may prejudice on-going poverty alleviations efforts.

The VMLP National President shall submit to, through the Director of the Bureau of Local Government Supervision, the Secretary of Interior and Local Government, and After-Activity Report within fifteen (15) days after the end of the Assembly, with the following prescribed format:

- I. Executive Brief;
- II. List of Participants;
- III. Outputs of Technical Sessions;
- IV. Issues and Agreements or Recommendations;
- V. Total Fees and Disbursements; and
- VI. Appendices, if any.

For the information and guidance of all concerned.

By Authority of the Secretary:

  
**AUSTERE A. PANADERO**  
Undersecretary, I.G