

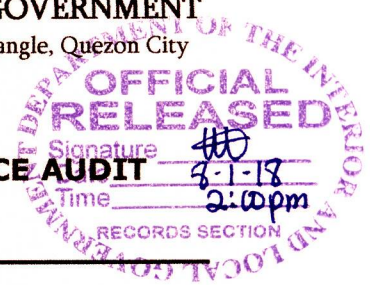


Republic of the Philippines

DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT

DILG-NAPOLCOM Center, EDSA corner Quezon Avenue, West Triangle, Quezon City

http://www.dilg.gov.ph



2017 PEACE AND ORDER COUNCILS (POCs) PERFORMANCE AUDIT

Memorandum Circular No. 2018-120

August 1, 2018

1.0 Background/Prefatory Statement/Purpose

- 1.1. The Philippine Development Plan (PDP) 2017-2022 embodies the long-term aspirations of the Filipinos. It follows the pillars of *Malasakit, Pagbabago at Patuloy na Pag-unlad*, that will lay a solid foundation to the Administrations development thrusts of inclusive growth, a high-thrust society, and a globally competitive economy. These pillars should be supported by a solid foundation of peace, security, public order and safety.
- 1.2. Further, Subsector Outcome 2, Chapter 18: Ensuring Security, Public Order and Safety, of the PDP, encourages collaboration among Local Government Units (LGUs), law enforcement and the local community to effectively maintain peace and order. It exemplifies the holistic approach in addressing criminality and illegal drugs thru empowering communities by increasing their capacity to address conflict and reduce their vulnerabilities and strengthening government peace and development institutions and mechanisms to increase their responsiveness to peace, conflict, and security issues.
- 1.3. Peace and Order Council (POC) is a government's platform for stronger collaboration between the LGU, law enforcement and community, to fight criminality, illegal drugs, insurgency and violent extremism. It institutionalizes harmony and enabling environment amongst its members to effectively implement peace and order and public safety activities that promote volunteerism in the community and intensifies advocacy and preventive education.

2.0 Scope/Coverage

- 2.1 The policy shall cover:
 - 2.1.1 17 Regional POCs, 81 Provincial POCs, 145 City POCs and 1489 Municipal POCs which shall be subjected to the performance audit and incentives;
 - 2.1.2 All DILG Regional, Provincial, City and Municipality Field Officers that serves as POC Secretariat who are primarily involved in the implementation of the performance audit; and
 - 2.1.3 Bureau of Local Government Supervision – Policy Compliance Monitoring Division as the over-all lead in the implementation of the POC performance audit and incentives.

3.0 Policy Content and Guidelines

- 3.1. Audit Criteria: The performance audit process shall be guided by the following pillars:

- 3.1.1. Organization – POCs should conform to the prescribed membership of Executive Order No. 773, s., of 2009 titled, *Further Reorganizing Peace and Order Councils*, and other provisions as set by the said EO.
 - 3.1.2. Meetings – pursuant to DILG Memorandum Circular No. 2015-130, on the Guidelines on the Functions of the Peace and Order Council (POC), Barangay Peace and Order Committee (BPOC) and Peace and Order Council Secretariat, POCs must convene the council quarterly, or as often as needed.
 - 3.1.3. Policies, Plan and Budget - pursuant to the DILG Memorandum Circular No. 2015-128, on the Guidelines on the Formulation of the Peace and Order and Public Safety Plan (POPS Plan), all POCs shall: (a) formulate a 3-year term based plan which consist of programs and activities on peace and order and public safety, following the prescribed format of the POPS Planning Guidebook which operationalizes the said Memorandum Circular; and (b) allocate a substantial portion of their respective annual budgets to assist in or enhance enforcement of anti-illegal drug activities, giving priority to preventive or educational programs and the rehabilitations or treatment of drug dependents.
 - 3.1.4. Reports – in accordance to DILG MC No. 2015-130 and DILG MC No. 2017-67, all POCs shall submit accomplishment reports through the Peace and Order and Public Safety Plan Policy Compliance Monitoring System (POPSP-PCMS).
 - 3.1.5. Innovations – this pillar recognizes the best practices and innovative programs initiated by the POC that have significantly contributed to the maintenance of peace and order in their respective localities.
- 3.2. Audit Pre-requisites: The following tools and structures shall be used and followed during the performance audit process:
- 3.2.1. Tools – only the prescribed forms shall be used in documenting the results and observation during the audit process.
 - a. Protocols – contains the audit phases, processes, and timeframe. It lays out the roles and responsibilities of every stakeholder involved in the performance audit;
 - b. Manual – details the accomplishment of different reference, forms and reports to be used during the performance audit.
 - 3.2.2. Structures and Compositions
 - a. The Regional and Provincial Peace and Order Councils shall form their respective five (5) member Regional Audit Teams (RAT) and Provincial Audit Teams (PAT) through a POC Resolution, it shall be chaired by the POC Chair or his/her designated alternate, and DILG, PNP, CSO representative and such other member of the POC as determined by the POC Chair; and

- b. The National Peace and Order Council shall also form a five (5) member National Audit Team (NAT) through a NPOC Resolution. It is to be organized by BLGS, as the Interim NPOC Secretariat, shall be chaired by the NPOC Chairperson or his designated alternate, and DILG, PNP, CSO representatives and such other members of the NPOC as may be determined by the Chairperson.

3.2.3. Mechanism

- a. RPOC, PPOC, CPOC and MPOC are divided into different clusters, as follows:
 - i. Cluster A – 1st – 3rd Class Municipalities;
 - ii. Cluster B – 4th – 6th Class Municipalities;
 - iii. Cluster C – Component Cities;
 - iv. Cluster D – HUCs and ICCs;
 - v. Cluster E – Provinces;
 - vi. Cluster F – Regions;
- b. PAT shall audit all Municipal and Component City POCs (Clusters A, B and C) within their respective areas of jurisdiction;
- c. RAT shall audit all Provincial, Highly Urbanized City and Independent Component City POCs (Clusters D and E) within their respective areas of jurisdiction; and
- d. NAT shall audit RPOCs (Cluster F).

3.3 Participation of and support to Partners: The POC performance audit is a collaborative effort with National Government Agencies (NGAs) and CSOs to ensure the integrity of the audit process and its results. Therefore, travel expenses, whichever is appropriate, is chargeable against POC Funds subject to the availability of funds and the usual accounting and auditing rules and regulations.

3.4 Phases of Implementation

3.4.1 Pre-Audit: Data Gathering, Pre-Audit Forms

- a. Data Gathering – each POC shall ensure the availability and accessibility of data particularly to the Regional/Provincial/City/Municipal POC Secretariat who shall be responsible in data gathering for the performance audit to be submitted to the audit teams;
- b. POCs shall be required to provide all the documents listed in Pre-Audit Form 1A and 1B; and
- c. All documents submitted by the POCs shall be used by the Audit Teams during audit proper.

3.4.2 Audit Proper: National, Regional and Provincial Audit Team, Indicator Reference, POC Profile

- a. National, Regional and Provincial Audit Team – shall audit their respective POCs using Audit Forms 2A and 2B;

- b. Indicator Reference – shall be used during the audit process. It provides the indicators that measures the performance of POCs; and
- c. POC Profile – a report form that shall contain a summary of the most common gaps in policy compliance and implementation of the sub-POCs, based on the audit.

4.0 Attachments

The following documents are herein attached for reference.

- 4.1. Annex A – POC Audit Protocols
- 4.2. Annex B – POC Audit Manual
- 4.3. Annex C – POC Audit Indicator Reference
- 4.4. Annex D – POC Audit Forms

The digital copies of the above-listed documents are available at the following link <http://bit.ly/2Lgke8j>


5.0 Effectivity

This Memorandum Circular shall take effect immediately.

6.0 Feedback

Inquiries or concerns concerning this MC should be directed or addressed to the Bureau of Local Government Supervision (BLGS), through any of the following: Telephone Nos. 876-3454 loc. 4210/4211, email at lops.blgs2017@gmail.com or through mail at 25th Floor, DILG NAPOLCOM Center, EDSA cor Quezon Ave.

6.1 Approving Authority


EDUARDO M. ANO
Officer-in-Charge

