



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
REGION XII

"Matino, Mahusay at Maaasahan"
 Prime Regional Government Center, Carpenter Hill, Koronadal City, 9506
 Tel/Fax Nos.: (083)228-6660 • (083)228-1421 • Email: dilg_ro12@yahoo.com • Website: region12.dilg.gov.ph
 ADMIN (083) 228-7960 • FINANCE (083) 228-7959 • LGMED (083) 877-2969 • LGCDD (083)877 2971

REQUEST FOR QUOTATION

(RFQ No. SVP2020- 11-084)

Name of Supplier:
Address:
Registered Business Name:
Address:
Business Permit No.
TIN:
PhilGEPS Reg. No.

The Department of the Interior and Local Government Region XII (DILG-XII), through its Regional Bids and Awards Committee (RBAC), hereby invites all interested suppliers registered with the Philippine Government Electronic Procurement System (PhilGEPS), to quote their *lowest price* on the item listed below, subject to the General Conditions stated herein, and submit their quotation duly signed by their representatives not later than 10:00a.m., 23 DECEMBER 2020 (THURSDAY):

NAME OF PROJECT : ICT SUPPLIES FOR THE OPERATIONALIZATION OF THE DILG XII CONTACT TRACING

LOCATION / AREA OF DELIVERY : DILG XII Regional Office, Prime Regional Government Center, Carpenter Hill, Koronadal City

APPROVED BUDGET : One Hundred Eighty Six Thousand One Hundred Fifty Pesos
(Php 186,150.00)

The DILG Region XII, imbued with integrity, competence and professionalism, and Living Up to a Peaceful, Accountable, and Dynamic working environment, commits to deliver quality services through oversight function, capacity development intervention, and incentives and rewards and administrative assistance to local government units.

We uphold customer satisfaction and continual improvement of our Quality Management System's effectiveness, compliant to applicable laws, rules and regulations, and international standards, for a highly Developed, Orderly, Self-Reliant, Environment-friendly and Globally Competitive SOCCSKSARGEN. (LUPADDOSE).



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TERMS OF REFERENCE:

The prospective bidder shall bid for the corresponding items:

Item	Specifications	Qty	Unit Cost	Total Cost
Printer	Compact integrated tank design High yield ink bottles Spill-free, error-free refilling Borderless printing up to 4R Colour / Black-and-White; Draft / Standard	5	10,000.00	50,000.00
Ink	Black, Yellow, Cyan, Magenta	20	1,800.00	36,000.00
Mother Board	Processor: 8th Gen Intel Core, DDR4 2133/2400/2666, Dual Channel, Memory: 32GB, Display: VGA, Storage: 3 Sata 6Gb/s	4	9,100.00	36,400.00
SSD 256 GB	2.5-inch internal SSD, up to 550 MB/s; Sequential Write: up to 480 MB/s	5	2,400.00	12,000.00
2GB VGA SEPARATE	Memory type: DDR5 Memory capacity: 2GB Bit: 128bit Interface type: PCI-E 2.0 16X I/O interface: 1 x HDMI, 1 x DVI, 1 x VGA	3	1,900.00	5,700.00
Modular ATX Power Supply	Total Power: 650W Material: SECC Type: ATX12V V2.4, EPS12V V2.92 Cable Management: Fully Modular	3	1,750.00	5,250.00
Video Card	Capacity: 4096MB (4GB) Memory type: GDDR5 Memory bit width: 128bit Memory frequency: 810MHz	4	3,200.00	12,800.00
UPS	VA: 1050 Watts : 630 Output Voltage (Vac): 230 ± 10% Outlets : Universal x 4	7	4,000.00	28,000.00
Total Amount:				Php 186,150.00

The total amount of the above item shall determine the most advantageous price for DILG-XII.

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1. LOCATION/AREA OF DELIVERY: DILG XII Regional Office, Prime Regional Government Center, Carpenter Hill, Koronadal City

2. LOCATION OF QUALIFIED BIDDERS

Bidders/Suppliers are exclusively within Region XI and XII only.

3. TIMELINE/SCHEDULE OF DELIVERY

The supply and delivery of the aforesaid materials must be made not later than twenty (20) days including Saturdays, Sundays and holidays from receipt of Notice to Proceed.

Liquidated damages equivalent to one tenth of one percent (0.01%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DILG-XII shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

4. TERMS OF PAYMENT

The winning supplier shall be paid the contract amount in full upon delivery and acceptance by the DILG-XII, subject to deduction of applicable taxes.

5. WARRANTY FOR DEFECTS

Upon delivery, the DILG-XII reserves the right to inspect the items and to return any defective items/goods which shall be replaced or remedied by the supplier within fifteen (15) days from notice. The warranty period is one (1) year from the date of delivery.

6. OTHER CONDITIONS

Mode of payment to the winning supplier shall be made via Landbank's Advice to Debit Account (ADA). If supplier is non-holder of a Landbank Account, ADA may be made to other participating banks provided that the supplier will bear the bank charges deducted from such transaction. All quotations shall be considered as fixed prices and not subject to price escalation during contract implementation.

For further inquiries or clarifications, you may contact Ms. Katherine M. Llano, Ms. Merriam D. Sarmiento and Jon Leo J. Licayan at telephone numbers (083)228-1421 or (083) 228-7960 or email address at mail@region12.dilg.gov.ph.

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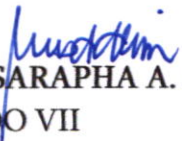
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The DILG-XII reserves the right to reject any or all Quotations/Bids, to waive any minor defects therein, to annul the bidding process, to reject all Quotations/Bids at any time prior to contract award, without thereby incurring liability to the affected bidder/s, and to accept only the offer that is most advantageous for the Government.

The DILG-XII assumes no responsibility whatsoever to compensate or indemnify Bidders for any expenses incurred in the preparation of their Quotation/Bid.

Approved by:


 MUSARAPHA A. ALIM, MPA
 LGOO VII
 Chairperson, DILG XII RBAC
 26 NOVEMBER 2020

Summary of Approved Budget			
Procurement Project			Total ABC
ICT SUPPLIES FOR THE OPERATIONALIZATION OF THE DILG XII CONTACT TRACING			Php 186,150.00
TOTAL AMOUNT			Php 186,150.00
Offered Quotation			
Item	A Offered Rate (Php)	B Number of Pieces	Subtotal
Printer		5	

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Ink		20	
Mother Board		4	
SSD 256 GB		5	
2GB VGA SEPARATE		3	
Modular ATX Power Supply		3	
Video Card		4	
UPS		7	
TOTAL OFFERED QUOTATION			

 Signature over Printed Name

 Telephone or Mobile Number

 Email Address

 Date Accomplished

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Terms and Conditions

1. Any modifications in the item/s listed above during contract implementation must be approved by DILG-XII. The rate of each item/s shall not exceed the amount equal to the said item's published rate as of the date of return of this RFQ; **provided**, that the resulting total cost of item/s shall not exceed the total offered quotation for the same as contained in this RFQ.
2. Bidders shall provide correct and accurate information as required in this form.
3. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
4. Price quotation/s, to be denominated in peso shall include all taxes, duties and/or levies payable.
5. Quotations exceeding the Approved Budget for the Contract shall be rejected.
6. Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and conditions stated herein.
7. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the proprietor or any of your duly authorized representative/s.
8. The item/s shall be delivered within ten (10) calendar days from receipt of purchase order.
9. The DILG-XII shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
10. The DILG-XII shall prefer Landbank's Advice to Debit Account (ADA) as mode of payment. If winning supplier has no account in Landbank, ADA may be made to other participating banks **provided** that any transaction fees or charges deducted from such payment shall be borne by the supplier.
11. Liquidated damages equivalent to one tenth of one percent (0.01%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DILG-XII shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

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